

**REGULAR MEETING OF THE COMMON COUNCIL**

**MAY 11, 2016**

**AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS**

**PETITIONS**

1. PLEASE LOOK INTO PLACING A HANDICAPPED SIGN IN FRONT OF THE PROPERTY AT 34 RICHARD STREET. RESIDENTS HAVE COMPLAINED ABOUT THE INABILITY FOR ADA BUSES TO PROVIDE APPROPRIATE PICK UP AND TRANSPORTATION DUE TO THE LACK OF PARKING/PICK UP LOCATIONS IN THIS AREA. D. SALERNO

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND  
LEGISLATIVE COMMITTEES**

**\*\*CONSENT AGENDA**

**REPORTS  
CITY CLERK**

- \*\*A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.  
CITY PLAN COMMISSION**
- \*\*B.) 33417 RECOMMENDATION FOR PETITION 33417. PURPOSE: SWAG CUSTOM RIDES, INC.  
SEEKS GRANTING OF CERTIFICATE OF LOCATION APPROVAL TO ALLOW A MOTOR  
VEHICLE GENERAL REPAIRER'S AND DEALER'S LICENSE FOR PROPERTY AT 172  
STANLEY STREET.**

**FINANCE DEPARTMENT**

- \*\*C.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID  
THRESHOLD ITEMS.**
- \*\*D.) ITEM # PROFESSIONAL SERVICES. PURPOSE: \$22,652 TO GRANICUS, INC. FOR LICENSE AND  
PROFESSIONAL SERVICES TO UPGRADE THE CITY'S WEBSITE.**
- \*\*E.) ITEM # PROFESSIONAL SERVICES. PURPOSE: \$37,500 TO DESMAN DESIGN MANAGEMENT  
FOR FINANCIAL REVIEW AND CONDITION ASSESSMENT OF THE PARKING ASSETS OF  
THE CITY'S PARKING SYSTEM.**
- \*\*F.) ITEM # PUBLIC BID NO. 3862. PURPOSE: \$132,338.70 TO SULLIVAN PAVING COMPANY, INC.  
FOR CRACK SEALING OF BITUMINOUS PAVEMENT OF VARIOUS CITY STREETS.**
- \*\*G.) ITEM # PUBLIC BID NO. 3871. PURPOSE: \$295 PER HOUR TO HARVEST NEW ENGLAND, LLC.  
TO CHIP WOOD AND BRUSH AT THE CITY'S RESIDENTIAL RECYCLING CENTER.**
- \*\*H.) ITEM # PUBLIC BID NO. 3873. PURPOSE: SALE OF SCRAP METAL FOR THE PUBLIC WORKS  
DEPARTMENT.**
- \*\*I.) ITEM # PUBLIC BID NO. 3875. PURPOSE: \$200,750.98 TO WILLIAM M. LAYDON CONSTRUCTION,  
LLC FOR THE 2016 TRENCH REPAIR PROGRAM OF VARIOUS CITY STREETS.**

May 11, 2016

## **REPORTS RETURNED FROM COMMITTEE**

### **HUD GRANTS COMMITTEE**

\*\*J.) 33446 RECOMMENDATION FOR RESOLUTION 33446. PURPOSE: 2016 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS.

### **ZONING SUBCOMMITTEE**

\*\*K.) 33417 RECOMMENDATION FOR PETITION 33417. PURPOSE: SWAG CUSTOM RIDES, INC. SEEKS GRANTING OF CERTIFICATE OF LOCATION APPROVAL TO ALLOW A MOTOR VEHICLE GENERAL REPAIRER'S AND DEALER'S LICENSE FOR PROPERTY AT 172 STANLEY STREET.

## **RESOLUTIONS RETURNED FROM COMMITTEE**

1.) 33446 RESOLUTION RETURNED FROM HUD GRANTS COMMITTEE. PURPOSE: 2016 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS.  
C. CARLOZZI, JR., D. DAVIS, K. ROSADO, E. SANCHEZ

## **NEW RESOLUTIONS**

2.) ITEM # EVERY KID COUNTS AFTER SCHOOL PROGRAM AMENDMENT. PURPOSE: STATE DEPARTMENT OF EDUCATION AFTER SCHOOL GRANTS FOR ELEMENTARY AFTER SCHOOL PROGRAM. S. BLACK, J. HARGRAVES, D. SALERNO, L. SALVIO

3.) ITEM # 2016 NEIGHBORHOOD ASSISTANCE ACT PROGRAM. PURPOSE: SUBMIT APPROVED PROPOSAL TO THE STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES.  
C. CARLOZZI, JR., D. DAVIS, K. ROSADO, E. SANCHEZ

4.) ITEM # POLICE ASSISTANCE AGREEMENT. PURPOSE: COOPERATIVE AGREEMENT WITH CENTRAL CONNECTICUT STATE UNIVERSITY FOR POLICE ASSISTANCE.  
D. NAPLES, R. SMEDLEY

5.) ITEM # CAMP SCHADE LEASE. PURPOSE: LEASE OF CAMP SCHADE TO THE BOYS' AND GIRLS' CLUB OF NEW BRITAIN, INC. FROM JULY 1, 2016 THROUGH JUNE 30, 2021.  
C. POLKOWSKI

## **UNFINISHED BUSINESS**

May 11, 2016

**REGULAR MEETING OF THE COMMON COUNCIL**

**MAY 11, 2016**

**AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS**

**PETITIONS**

1. PLEASE LOOK INTO PLACING A HANDICAPPED SIGN IN FRONT OF THE PROPERTY AT 34 RICHARD STREET. RESIDENTS HAVE COMPLAINED ABOUT THE INABILITY FOR ADA BUSES TO PROVIDE APPROPRIATE PICK UP AND TRANSPORTATION DUE TO THE LACK OF PARKING/PICK UP LOCATIONS IN THIS AREA. D. SALERNO

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND  
LEGISLATIVE COMMITTEES**

**\*\*CONSENT AGENDA**

**REPORTS  
CITY CLERK**

**\*\*A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Golab, Jacob

Mark H. Bernacki  
City Clerk

**CITY PLAN COMMISSION**

**\*\*B.) 33417 RECOMMENDATION FOR PETITION 33417. PURPOSE: SWAG CUSTOM RIDES, INC. SEEKS GRANTING OF CERTIFICATE OF LOCATION APPROVAL TO ALLOW A MOTOR VEHICLE GENERAL REPAIRER'S AND DEALER'S LICENSE FOR PROPERTY AT 172 STANLEY STREET.**

REPORT OF: CITY PLAN COMMISSION

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM # #33417  
APPLICANT: John L. Muratori for Swag Custom Rides, Inc.  
ADDRESS: 172 Stanley Street  
ZONE: I-2 (General Industry)

The City Plan Commission, at its regular meeting held on May 2, 2016, voted 4 to 0 to recommend that this proposed certificate of location approval be granted.

**BACKGROUND:** The applicant is requesting a certificate of location approval in order to obtain State Department of Motor Vehicles licensing for motor vehicle sales and general repairer's operations. The subject location is near the southwestern corner of Stanley Street and South Street. The area is zoned I-2, General Industry, which permits motor vehicle dealers and general repairs by right.

**FINDINGS:** The subject property was previously occupied by Spurgas Medical Products, and more recently by Sign Pro, a sign fabricating and installation company. The property is approximately .65 acres (29,511

May 11, 2016

square feet) in area, with 186 feet of frontage along Stanley Street. There are three (3) existing buildings on the site with a total of approximately 14,000 square feet.

The applicant's business involves customizing and restoring high-end, specialty cars. Despite requiring State DMV repairer/dealer's licensing for vehicle transport and sales, the business model differs substantially from a typical auto repair and dealer's business. It will be low volume, contracted custom work and sales, involving a lot of fabrication and finishing. Since these are very high-value vehicles, they would be stored inside and never displayed outside on the lot.

The plans show an office space in the 1,980 square foot building nearest the street with the repair, fabricating, painting and customizing work, vehicle and parts storage taking place inside the other buildings. The site has seven (7) parking spaces shown, sufficient for employees and visitors.

This location is fairly isolated, bordered by the rail line and Route 9 to the west and south, and by the Downes Construction Company offices and storage yard to the north. Properties along the eastern side of Stanley Street, in this area, are primarily single-and two-family homes, with the exception of a small, commercial plaza at the southeastern corner of Stanley and South Streets.

**CONCLUSION:** The site is properly zoned for motor vehicle repair and sales, and the site is very well-suited to this particular type of business. The applicant indicates that all repairs will be done inside the building and no outside storage of materials, junk parts or wrecked vehicles will take place.

**RECOMMENDATION:** The City Plan Commission is of the opinion that the site is appropriately zoned for the use and well-suited to the proposed business as described. The Commission, therefore, has no objections to the granting of a certificate of location approval for a motor vehicle dealer and general repairer's license for this property, contingent upon the understanding that this business and other auto repair and sales operation that might follow would be limited to operations as depicted on the plan, with all work and vehicle storage taking place inside the buildings and no outside display of the vehicles for sale.

Louis G. Amodio, Chairman  
City Plan Commission

## **FINANCE DEPARTMENT**

**\*\*C.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID THRESHOLD ITEMS.**

**REPORT OF: Finance Dept., Purchasing Div.**

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

**ITEM #:**

**RE: Purchasing report for bid threshold items**

**DATE: May 11, 2016**

In accordance with the New Britain Code of Ordinances, Section 2-566, a monthly report of purchases between \$500 and \$7,500 shall be provided to the Common Council. The report shall include a detailed description of items or services purchased, name of vendor, owner of business and dollar amount spent on each individual purchase as well as the aggregate total of spend to date for the fiscal year.

The Finance Department, Purchasing Division has provided an electronic list of monthly purchases. This document is available in the Council office for review by Council members.

Acceptance and adoption is respectfully requested.

Jack Pieper  
Purchasing Agent

May 11, 2016

\*\*D.) ITEM # PROFESSIONAL SERVICES. PURPOSE: \$22,652 TO GRANICUS, INC. FOR LICENSE AND PROFESSIONAL SERVICES TO UPGRADE THE CITY'S WEBSITE.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Upgrade to City Website Content Management System

DATE: May 11, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-531 a purchase order was requested by the Information Technologies Department for the licensing of a proprietary content management system and the associated professional services to upgrade, install, and host necessary to maintain the City Website.

Supplier: Granicus, Inc, of Denver, CO.

Project Cost Summary:

<u>Services/Products</u>	<u>Price</u>
New Website Discovery	\$1,134.00
Responsive Website Design Process (one concept plus revisions)	\$2,100.00
Integration and Development (CivicaCMS)	\$3,750.00
New Navigation and Information Architecture	\$1,190.00
Content Migration (up to 250 pages)	\$1,750.00
Migration of All PDF/Docs Into FileBank	Included
Quality Assurance, Testing and Tech Transfer	\$1,674.00
Dedicated Project Management	\$1,604.00
Live Web-Based Training (10 Hours)	\$2,250.00
Integration with Google Site Search, Analytics and Translate	Included
Upgrade Project Total:	\$15,452.00

Maintenance, Support and Hosting (starting at time of go-live): \$600.00 per month  
\$7,200.00 Subject to a 5% annual increase to account for growth in site size and traffic

Total Cost: \$22,652.00

The Information Technology Department has requested the purchase of a proprietary content management system created by CiviaCMS and the professional services necessary to design, convert and develop a new City of New Britain Website.

The CiviaCMS by Granicus, Inc provides an extensive array of modules and tools for the proper organization of City content to be made available on the web. Contacts, press releases, RFP and e-newsletters can all be managed in the included modules. Among them are a FileBank, Search, Calendar, News, Emergency Alerts, Forms, GIS and Mapping and a strong Social Media Integration component.

The CivicaCMS is used to edit content in all areas of the website and includes features like Paste from Word, Page Version Time Machine, Add a Page, and Spellchecker to give full control of content management to city departments. The center for navigation and page control is NavBuilder, which allows authorized staff to create new pages and folders/sections within the site. With one click, authorized staff can create a new page on the site, using either a simple HTML blank page, a predefined template-based page integrated module functionality, a branded department page, or more complex "widget" pages. The system automatically populates the associated site indexes and metadata. The navigation structure and all associated drop down menus are also created from with the NavBuilder system. This includes the ordering, layout, colors and styling of the menus.

Depending on the username/password used at login, staff in different departments can create and maintain their own areas of the website without the involvement of the IS/IT department. The modules presented to staff

May 11, 2016

members, once they are logged in, depend on the attributes preset by the website administrator. A workflow feature creates approval chains for all new content and revisions. The CivicaCMS places design control into the hands of authorized staff with the Media Manager, Photo Manager, and Widget Manager modules. Most design elements that make up the public-facing look and feel of the website can be quickly modified or swapped out as necessary. These tools help keep the website current and appealing to staff, visitors, and residents.

The City has partnered with Granicus, Inc to provide video streaming of the Common Council Meetings and their CivicaCMS Website will ensure its seamless integration. Funding for this purchase is available in the Information Technologies Department's Technology Account Number 0082982301-5300, Consulting and Contractual.

RESOLVED: The Purchasing Agent is hereby authorized to issue a purchase order for \$22,652.00 to Granicus, Inc. of Denver, CO for the license and professional services necessary to upgrade the City's Website.

Jack Pieper  
Purchasing Agent

\*\*E.) ITEM # PROFESSIONAL SERVICES. PURPOSE: \$37,500 TO DESMAN DESIGN MANAGEMENT FOR FINANCIAL REVIEW AND CONDITION ASSESSMENT OF THE PARKING ASSETS OF THE CITY'S PARKING SYSTEM.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Financial Review and Condition Assessment of the Parking Assets of the City's Parking System

DATE: May 11, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-531 a purchase order was requested by the Public Works Department, Facilities Division Financial Review and Condition Assessment of the Parking Assets of the City's Parking System.

Supplier	Services	Amount
Desman Design Management Rocky Hill, CT.	Financial Review and Condition Assessment of Parking System	\$37,500.00

The Public Works Department, Facilities Division Office has requested a purchase order for the Financial Review and Condition Assessment of the Parking Assets of the City's Parking System. This Professional Service will be conducted by Desman Design Management who is a national specialist in parking planning, design and restoration. Desman Design Management will meet with appropriate personnel from the City and Parking Authority to discuss the important aspects of the Assessment. At this meeting Desman Design Management will obtain factors, circumstances, time lines privacy issues and formatting guidelines to be pertinent to the study process and timely completion of the assessment. They will conduct observations of parking spaces owned by the City both on and off of City streets during peak and off peak hours to assess and validate the degree to which existing parking is being consumed. Desman Design Management will prepare a summary of the assessment which will document the age, space capacity, physical appearance, parking access and revenue control equipment. Desman Design Management will then collect, organize and document current parking revenue received by the City for each parking garage and city street meters for the last five (5) years. They will then also collect, organize and document the current and historical operating expenses for each of the existing parking garages and city street meters for the last five (5) year. This will help Desman Design Management to determine future City parking demands expected to be obtained at parking garages and on-street locations, future revenues and expenses. They will then prepare a draft report documenting their findings. They will meet with the Public Works Department, Facilities Division to discuss their findings and to make any recommendations regarding the Parking System.

Funding for this Financial Review and Condition Assessment of the Parking Assets of the City's Parking System is available in the Public Works Department's account number 0083238401-5331, Street Scape Improvement Project, Professional Services.

May 11, 2016

RESOLVED: The Purchasing Agent is hereby authorized to issue a purchase order for \$37,500.00 to Desman Design Management of Rocky Hill, CT. for the Financial Review and Condition Assessment of the Parking Assets of the City's Parking System for the Public Works Department, Facilities Division.

Jack Pieper  
Purchasing Agent

\*\*F.) ITEM # PUBLIC BID NO. 3862. PURPOSE: \$132,338.70 TO SULLIVAN PAVING COMPANY, INC. FOR CRACK SEALING OF BITUMINOUS PAVEMENT OF VARIOUS CITY STREETS.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3862 Crack Sealing of Bituminous Pavement of Various City Streets for the Public Works Department

DATE: May 11, 2016

Public Bid No. 3862 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Crack Sealing of Bituminous Pavement of Various City Streets for the Public Works Department. Funding is available for this purchase within the Public Works Department's account number 0082950302-5454, Capital Projects, Street Infrastructure Rehabilitation, Construction Contracts.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twenty-one (21) Pavement Sealing Companies. The Purchasing Agent did not receive any letters from the Pavement Sealing Companies on the mailing list indicating they could not provide a response to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Administration and the Purchasing Agent. Therefore the Public Works Director is recommending that the bid be awarded to Sullivan Paving Company, Inc. of Ivoryton, CT who submitted the lowest responsible bid and met all of the Bid Specifications for the Crack Sealing of Bituminous Pavement of Various City Streets.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$132,338.70 and enter into a contract with Sullivan Paving Company, Inc. of Ivoryton, CT for the Crack Sealing of Bituminous Pavement of Various City Streets for the Public Works Department per the terms and specifications of Public Bid No. 3862

Jack Pieper  
Purchasing Agent

\*\*G.) ITEM # PUBLIC BID NO. 3871. PURPOSE: \$295 PER HOUR TO HARVEST NEW ENGLAND, LLC. TO CHIP WOOD AND BRUSH AT THE CITY'S RESIDENTIAL RECYCLING CENTER.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3871 Public Works Department – Chipping of Brush and Wood at the City's Residential Recycling Center for the Public Works Department

DATE: May 11, 2016

Public Bid No. 3871 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Chipping of Brush and Wood at the City's Residential Recycling Center for the Public Works Department. Funding is available for this purchase from the Public Works Department's account number 001315004-5331, Professional Services.

May 11, 2016

Invitations to bid were solicited, and the bid was duly advertised. Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twenty- four (24) local Brush and Wood chipping companies. The Purchasing Agent did not receive any letters from the Brush and Wood chipping companies on the mailing list who indicated that they could not respond to the bid request. The responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Department Administration and the Purchasing Agent. JH Property Services, LLC of Newington, CT who submitted the lowest hourly rate for the Chipping of Brush and Wood but submitted the highest per ton for Trucking and Disposal of the Wood Chips. They have also indicated that they did not have the equipment to Chip Logs or Wood, only Brush. They would haul the Logs and Wood to their facility and chip it when they rented the equipment yearly. Therefore they did not meet all of the bid specifications. Harvest New England, LLC of Farmington, CT submitted the next lowest bid for the hourly rate for the chipping of Brush and Wood and there is no charge for the Trucking and Disposal of the Wood Chips. Therefore the Public Works Director is recommending that the bid be awarded to Harvest New England, LLC of Farmington, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing purchase order and enter into a contract with Harvest New England, LLC of Farmington, CT for \$295.00 per hour to Chip Wood and Brush and no charge for Trucking and Disposal of the Wood Chips for the Public Works Department effective through June 15, 2017 with an option to extend the contract for two (2) additional years at a two (2) percent price increase each year if approved and agreed upon by the Public Works Administration per the terms and specifications of Public Bid No 3871.

Jack Pieper  
Purchasing Agent

\*\*H.) ITEM # PUBLIC BID NO. 3873. PURPOSE: SALE OF SCRAP METAL FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3873, Sale of Scrap Metal for the Public Works Department, from the New Britain Residential Recycling Center

DATE: May 11, 2016

Public Bid No. 3783 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Sale of Scrap Metal from the New Britain Residential Recycling Center for the Public Works Department. Funds received from the sale of this scrap metal will be placed in the Public Works' account number, 001315004-4447, Sanitation Recycling.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to nineteen (19) Scrap Metal Recycling Companies. The Purchasing Agent did not receive any letters from Scrap Metal Recycling Companies who were on the mailing list indicating they could not provide a response to the bid request. Responses were received as attached.

The bids were reviewed for conformance with specifications by the Public Works Administration and Purchasing Agent. Chase Waste Materials Corporation of New Haven, CT submitted the highest price per ton for the purchase of the Scrap Metal per Option 1, Delivered by the City to the Bidder's local facility and Option 2, for the Bidder to provide a container at the City's Residential Recycling Center and to pick up the container when full. Therefore, the Public Works Director has recommended awarding the bid to Chase Waste Materials Corporation of New Haven, CT per Option 2.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into a contract with Chase Waste Materials Corporation of New Haven, CT for the sale of Scrap Metal to be picked up by them at the City's Residential Recycling Center, Option 2, for a fixed price of \$141.00 per ton effective from May 30, 2016 to May 29, 2017 with an option to extend the contract for one (1) additional year if pricing is approved and agreed upon by the Public Works Administration per the terms and specifications of Public Bid No. 3873.



May 11, 2016

Jack Pieper  
Purchasing Agent

\*\*I.) ITEM # PUBLIC BID NO. 3875. PURPOSE: \$200,750.98 TO WILLIAM M. LAYDON CONSTRUCTION, LLC FOR THE 2016 TRENCH REPAIR PROGRAM OF VARIOUS CITY STREETS.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3875, 2016 Trench Repair Program of Various City Streets for the Public Works Department

DATE: May 11, 2016

Public Bid No. 3875 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the 2016 Trench Repair Program of Various City Streets for the Public Works Department. Funding is available for this purchase within the Public Works Department's account number 0082950302-5454, Capital Projects, Street Infrastructure Rehab.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twenty-one (21) Road Construction Companies. The Purchasing Agent did not receive any letters from the Road Construction Companies on the mailing list indicating they could not provide a response to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Administration and the Purchasing Agent. Therefore the Director of the Public Works Department is recommending that the bid be awarded to William M. Laydon Construction, LLC of North Haven, CT who submitted the lowest responsible bid and met all of the Bid Specifications.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$200,750.98 and enter into a contract with William M. Laydon Construction, LLC of North Haven, CT for the 2016 Trench Repair Program of Various City Streets for the Public Works Department per the terms and specifications of Public Bid No. 3875.

Jack Pieper  
Purchasing Agent

## **REPORTS RETURNED FROM COMMITTEE HUD GRANTS COMMITTEE**

\*\*J.) 33446 RECOMMENDATION FOR RESOLUTION 33446. PURPOSE: 2016 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS.

REPORT OF: HUD GRANTS COMMITTEE

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33446

RE:

The HUD Grants Committee of the Common Council at a special meeting held on Wednesday evening, May 4, 2016, at 7:00 PM in the Council Chambers, to which was referred the matter of resolution #33446, 2016 Annual Consolidated Plan for HUD Programs, voted to accept as amended once and refer back to the Common Council with a favorable recommendation.

Alderman Daniel Salerno  
Majority Leader

May 11, 2016

## ZONING SUBCOMMITTEE

\*\*K.) 33417 RECOMMENDATION FOR PETITION 33417. PURPOSE: SWAG CUSTOM RIDES, INC. SEEKS GRANTING OF CERTIFICATE OF LOCATION APPROVAL TO ALLOW A MOTOR VEHICLE GENERAL REPAIRER'S AND DEALER'S LICENSE FOR PROPERTY AT 172 STANLEY STREET.

REPORT OF: ZONING SUBCOMMITTEE

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33417

RE: Swag Custom Rides, Inc.

The Zoning Subcommittee of the Committee on Planning, Zoning and Housing held a regular meeting and public hearing on Tuesday, May 3, 2016, at 7:00 PM in the Council Chambers, to which was referred the matter of petition 33417, Swag Custom Rides, Inc. seeks granting of a certificate of location approval to allow a motor vehicle general repairer's and dealer's license for property at 172 Stanley Street. The Zoning Subcommittee of the Committee on Planning, Zoning and Housing voted to accept and refer back to the Common Council with a favorable recommendation.

Alderman Christopher Polkowski  
Chair

## RESOLUTIONS RETURNED FROM COMMITTEE

1.) 33446 RESOLUTION RETURNED FROM HUD GRANTS COMMITTEE. PURPOSE: 2016 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS.  
C. CARLOZZI, JR., D. DAVIS, K. ROSADO, E. SANCHEZ

Item # RE: 2016 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain anticipates receiving funds from the U. S. Department of Housing and Urban Development for Fiscal Year 2016 under the Community Development Block Grant Program, in the amount of \$1,420,690, and the HOME Program, in the amount of \$445,053, and

WHEREAS, also during Fiscal Year 2016, the City anticipates receiving Program Income from previous CDBG activities in the amount of \$102,000, and from previous HOME activities in the amount of \$132,000, which will be used for additional activities, and

WHEREAS, in order to receive these funds, the City is required to prepare an Annual Plan that is consistent with the 2015-2019 Consolidated Plan for HUD Programs which was adopted by the Common Council of the City of New Britain, and

WHEREAS, a Public Hearing of the Common Council HUD Grants Committee is scheduled in order to obtain the views of citizens on housing and community development needs and priorities, and to provide citizens an opportunity to comment on the Proposed 2016 Annual Consolidated Plan as prepared by the Commission on Community and Neighborhood Development, prior to its approval of the 2016 Annual Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of New Britain hereby adopts the 2016 Annual Consolidated Plan for HUD Programs, and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to submit to the U. S. Department of Housing & Urban Development the 2016 Annual Consolidated Plan for HUD Programs, including certifications and descriptions as required by HUD, said submission to serve as the City's application for CDBG and HOME Program funds, and to execute any agreements, revisions, rescissions or amendments thereto, as necessary for the City's receipt of CDBG and HOME funds.

Alderman Carlo Carlozzi, Jr.

May 11, 2016

Alderman Daniel Davis  
Alderman Kristian Rosado  
Alderman Emmanuel Sanchez

**NEW RESOLUTIONS**

2.) ITEM # EVERY KID COUNTS AFTER SCHOOL PROGRAM AMENDMENT. PURPOSE: STATE DEPARTMENT OF EDUCATION AFTER SCHOOL GRANTS FOR ELEMENTARY AFTER SCHOOL PROGRAM. S. BLACK, J. HARGRAVES, D. SALERNO, L. SALVIO

Item # RE: Every Kid Counts After School Program AMENDMENT

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Program Objective: The Parks and Recreation Department will provide comprehensive after school programming at seven elementary school sites: Chamberlain Elementary, Gaffney Elementary School, Jefferson Elementary School, Lincoln Elementary, Northend Elementary, Smith Elementary, and Smalley Academy. Students in grades three through five are targeted to attend the after school program from 3:35 to 6:00 p.m. The three major components of the after school program are academic enrichment, recreation and wellness, and family involvement.

Initial Year of Grant Funding: July 1, 2015.

Local Program Operation Department: Parks, Recreation and Community Services Department.

Resolution Purpose: The State Department of Education has reduced the grant award for two (2) State Department of Education, After School Grants in the amount of \$171,345 each for the first year of a two year grant down from the original entitlement of \$173,281 for FY 2016. The Recreation Division is respectfully requesting that the Finance Department amend expenditures and revenue accounts.

WHEREAS, the City, through its Recreation Division, has received two State Department of Education, After School Grants for elementary after school programs for a two year grant period, this being the first year. The funding has been reduced by 5% through the State of Connecticut. Funding has been granted for these programs that will provide services such as recreational and wellness activities, homework help, and academic enrichment activities to city youth in an after-school environment, and

WHEREAS, the State Department of Education, After School Grant monies will pay for personnel and administrative costs associated with the proposed programming strategy for the period of July 1, 2015, through June 30, 2016, therefore, be it

RESOLVED, that the Finance Department is authorized to enter into agreement with required consultants specified by the State of Connecticut, Department of Education for evaluation, computerization, and training sessions, fully funded by the grant money, then it be further

RESOLVED, that the budgeted grant amount be amended in the City's special revenue fund account structure below.

Alderman S. Black  
Alderman J. Hargraves  
Alderman D. Salerno  
Alderman L. Salvio

Account #	Description	Current Budget	Increase / Decrease	Revised Budget
236420138-4222	Revenue - State of CT	173,281	(1,936)	171,345
236420138-5121	Salaries	42,500	(350)	42,150
236420138-5124	Part-time Salaries	93,870	(7,000)	86,870

May 11, 2016

236420138-5220	MERF	0	2,045	2,045
236420138-5225	Medical Insurance	0	3,540	3,540
236420138-5227	Worker's Comp	1,820	0	1,820
236420138-5228	Life Insurance	7,575	(7,575)	0
236420138-5229	HAS	0	400	400
236420138-5231	Medicare	1,977	(106)	1,871
236420138-5352	Data Processing	500	0	500
236420138-5412	Telecommunications	750	0	750
236420138-5436	Equipment Maint. Repair	250	0	250
236420138-5440	Rental and Leasing of Property	16,390	1,000	17,390
236420138-5540	Advertising and Printing	500	0	500
236420138-5611	Office Supplies	500	0	500
236420138-5659	Supplies	5,049	6,760	11,809
236420138-5810	Fees, Memberships, Conferences	1,600	(650)	950
	Total Expenditures:	173,281	(1,936)	171,345

Account #	Description	Current Budget	Increase / Decrease	Revised Budget
237420139-4222	Revenue - State of CT	173,281	(1,936)	171,345
237420139-5121	Salaries	32,450	(3,175)	29,275
237420139-5124	Part-time Salaries	108,607	(5,835)	102,772
237420139-5220	MERF	0	2,048	2,048
237420139-5227	Worker's Comp	1,820	0	1,820
237420139-5228	Life Insurance	75	(75)	0
237420139-5231	Medicare	2,045	(130)	1,915
237420139-5352	Data Processing	500	0	500
237420139-5412	Telecommunications	500	0	500
237420139-5440	Rental and Leasing of Property	19,299	3,231	22,530
237420139-5540	Advertising and Printing	250	0	250
237420139-5611	Office Supplies	500	0	500
237420139-5659	Supplies	5,635	2,000	7,635
237420139-5810	Fees, Memberships, Conferences	1,600	0	1,600
	Total Expenditures:	173,281	(1,936)	171,345

May 11, 2016

- 3.) ITEM # 2016 NEIGHBORHOOD ASSISTANCE ACT PROGRAM. PURPOSE: SUBMIT APPROVED PROPOSAL TO THE STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES. C. CARLOZZI, JR., D. DAVIS, K. ROSADO, E. SANCHEZ

Item # RE: 2016 NEIGHBORHOOD ASSISTANCE ACT PROGRAM

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, under authorization of Chapter 228a of the Connecticut Statutes, the Neighborhood Assistance Act provides tax credits for business firms that contribute financially to community programs that have received both municipal and State of Connecticut Department of Revenue Services approval, and

WHEREAS, any municipality wanting to obtain benefits under the provisions of this Act must hold a Public Hearing and submit to the State of Connecticut Department of Revenue Services a list of community programs, approved by the local legislative body, which are eligible for investment by business firms, and

WHEREAS, a Public Hearing of the Common Council of the City of New Britain was held on April 20, 2016, on the subject of the Neighborhood Assistance Act Program;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of New Britain hereby approves the Neighborhood Assistance Act Program 2016 Program List, and

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor to submit the approved program proposals to the State of Connecticut Department of Revenue Services and to administer the Neighborhood Assistance Act Program in accordance with the statutory requirements.

Alderman Carlo Carlozzi, Jr.  
Alderman Daniel Davis  
Alderman Kristian Rosado  
Alderman Emmanuel Sanchez

- 4.) ITEM # POLICE ASSISTANCE AGREEMENT. PURPOSE: COOPERATIVE AGREEMENT WITH CENTRAL CONNECTICUT STATE UNIVERSITY FOR POLICE ASSISTANCE. D. NAPLES, R. SMEDLEY

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, Section 7-277a of the Connecticut General Statutes authorizes a municipality to enter into a police assistance agreement with special police forces of state universities and colleges; and

WHEREAS, Central Connecticut State University currently assists the City of New Britain in police responses to incidents involving students; and

WHEREAS, the City of New Britain and Central Connecticut State University are desirous of formalizing a joint working relationship between the respective police departments to respond to incidents involving CCSU students at locations within the City but outside the territorial limits of the campus which include possible violations of City ordinances; now, therefore, be it

RESOLVED, That Erin E. Stewart, Mayor, be and is hereby authorized on behalf of the City of New Britain to enter into an Cooperation Agreement with Central Connecticut State University for police assistance and to sign all documents related thereto.

Alderman Don Naples  
Alderman Robert Smedley

May 11, 2016

5.) ITEM # CAMP SCHADE LEASE. PURPOSE: LEASE OF CAMP SCHADE TO THE BOYS' AND GIRLS' CLUB OF NEW BRITAIN, INC. FROM JULY 1, 2016 THROUGH JUNE 30, 2021. C. POLKOWSKI

Item # RE: Camp Schade Lease, Water Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain Board of Water Commissioners voted at its Regular Meeting of May 10, 2016 to renew the lease of Camp Schade to the BOYS' & GIRLS' CLUB OF NEW BRITAIN, INC.; and,

WHEREAS, Camp Schade has been leased to the BOYS' & GIRLS' CLUB OF NEW BRITAIN, INC. continuously for the past five years; the term of the proposed lease is five years, July 1, 2016 through June 30, 2021, and the annual lease fee is \$1.00; and,

WHEREAS, the mayor has approved the lease and recommends it to the Common Council of the City of New Britain in accordance with Section 13-3 of the Charter of the City of New Britain; therefore, be it

RESOLVED, that the Common Council of the City of New Britain hereby approves the Camp Schade lease between the City of New Britain Board of Water Commissioners and the BOYS' & GIRLS' CLUB OF NEW BRITAIN, INC., and the Mayor is hereby authorized to sign the lease on behalf of the City.

Alderman Christopher Polkowski  
Common Council Liaison  
Utilities Division of Public Works

## **UNFINISHED BUSINESS**