

REGULAR MEETING OF THE COMMON COUNCIL

MARCH 23, 2016

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

PETITIONS

1. PLEASE HAVE THE PUBLIC WORKS DEPARTMENT WORK WITH CONNECTICUT NATURAL GAS (CNG) AND INVESTIGATE THE NEED TO PERFORM SERVICE CUTOFFS WITHIN CITY'S STREETS. IN A RECENT TWO WEEK SPAN, CNG PERFORMED 20 CUTOFFS WITHIN THE CITY'S STREETS CREATING THE NEED FOR ROADWAY PATCHES. THESE CUTOFFS SHOULD TAKE PLACE WITHIN THE CITY'S SNOW SHELF GRASS STRIP OR IN THE GRASS ON PRIVATE PROPERTY. CITY'S ROADS SHOULD NOT SUFFER BECAUSE A RESIDENT HAS NOT BEEN KEEPING UP WITH HIS OR HER UTILITY BILL. C. POLKOWSKI

REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES

****CONSENT AGENDA**

**REPORTS
CITY CLERK**

- **A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.

OFFICE OF CORPORATION COUNSEL

- **B.) ITEM # SHIRLEY HARRISON V. CITY OF NEW BRITAIN

FINANCE DEPARTMENT

- **C.) ITEM # COOPERATIVE PURCHASE. PURPOSE: \$10,000 TO A ROYAL FLUSH, INC. FOR RENTAL AND CLEANING OF PORTABLE TOILETS AT CITY PARKS AND CITY EVENTS FOR THE PUBLIC WORKS DEPARTMENT.

BOARD OF POLICE COMMISSIONERS

- **D.) 33217 RESPONSE TO PETITION 33217. PURPOSE: TRAFFIC STUDY AT THE CORNER OF BOOTH STREET AND BROAD STREET.
- **E.) 33218 RESPONSE TO PETITION 33218. PURPOSE: TRAFFIC STUDY TO INVESTIGATE SPEEDING ON COTTAGE PLACE.
- **F.) 33245 RESPONSE TO PETITION 33245. PURPOSE: TRAFFIC STUDY AT THE CORNER OF SHUTTLE MEADOW AVENUE AND LINWOOD STREET.
- **G.) 33246 RESPONSE TO PETITION 33246. PURPOSE: INVESTIGATE SPEEDING ON FRANCIS STREET BETWEEN CARLTON STREET AND STANLEY STREET.

DEPARTMENT OF PUBLIC WORKS

- **H.) 33343 RESPONSE TO PETITION 33343. PURPOSE: INSTALLATION OF STREET LIGHT ON STRATFORD ROAD.
- **I.) 33378 RESPONSE TO PETITION 33378. PURPOSE: INSTALLATION OF STREET LIGHT ON COMMONWEALTH AVENUE, BETWEEN NO. 11-29.

March 23, 2016

**J.) 33390 RESPONSE TO PETITION 33390. PURPOSE: INSTALLATION OF STREET LIGHT ON POLE NO. 50702 IN THE VACINITY OF HART STREET.

REGISTRAR OF VOTERS

**K.) 33377 RESPONSE TO RESOLUTION 33377. PURPOSE: FEASIBILITY STUDY REGARDING EFFICIENCIES IN THE OPERATIONS OF RUNNING ELECTIONS.

TAX DEPARTMENT

**L.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS

REPORTS RETURNED FROM COMMITTEE

COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

**M.) 33397 RECOMMENDATION FOR RESOLUTION 33397. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES TO INCREASE CERTAIN FEES FOR FOOD ESTABLISHMENTS AND TO ADOPT A PROVISION FOR MOBILE FOOD TRUCKS.

**N.) 33400 RECOMMENDATION FOR RESOLUTION 33400. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES TO ALLOW MEMBERS OF THE COMMON COUNCIL TO WAIVE, IN WRITING, THE REQUIREMENT FOR WRITTEN NOTICE OF REGULAR AND SPECIAL MEETINGS.

COMMITTEE ON LICENSES

**O.) 33399 RECOMMENDATION FOR RESOLUTION 33399. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING HOLY CROSS CHURCH BAZAAR/CARNIVAL.

RESOLUTIONS RETURNED FROM COMMITTEE

- 1.) 33397 CODE OF ORDINANCES. PURPOSE: PROPOSED AMENDMENT TO INCREASE CERTAIN FEES FOR FOOD ESTABLISHMENTS AND TO ADOPT A PROVISION FOR MOBILE FOOD TRUCKS. D. SALERNO
- 2.) 33400 CODE OF ORDINANCES. PURPOSE: PROPOSED AMENDMENT TO ALLOW MEMBERS OF THE COMMON COUNCIL TO WAIVE, IN WRITING, THE REQUIREMENT FOR WRITTEN NOTICE OF REGULAR AND SPECIAL MEETINGS. R. SMEDLEY, D. NAPLES
- 3.) 33399 HOLY CROSS CHURCH. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A BAZAAR/CARNIVAL. D. NAPLES, R. SMEDLEY

NEW RESOLUTIONS

- 4.) ITEM # BUDGET AMENDMENT. PURPOSE: REMOVAL AND REPLACEMENT OF THE NEW BRITAIN PROBATE COURT CARPET. C. CARLOZZI, JR. , D. SALERNO
- 5.) ITEM # BUDGET TRANSFER. PURPOSE: \$32,900 TO BE TRANSFERRED TO THE REPUBLICAN REGISTRAR OF VOTERS FOR THE REPUBLICAN PRESIDENTIAL PREFERENCE PRIMARY. J. GIANTONIO
- 6.) ITEM IMMUNIZATION ACTION PLAN GRANT. PURPOSE: CONTINUENCE OF GRANT THROUGH DECEMBER 31, 2016 AND APPROVAL OF RECEIPT OF FUNDING. J. GIANTONIO, R. SMEDLEY

March 23, 2016

- 7.) ITEM BUDGET AMENDMENT. PURPOSE: AUTHORIZATION FOR PREPARATION AND EXECUTION FOR GRANT ACCEPTANCE AND TO SET UP A BUDGET FOR THE CT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT ARTS GRANT.
D. NAPLES
- 8.) ITEM CLEAN WATER FUND PLANNING GRANT. PURPOSE: AUTHORIZATION FOR THE MAYOR TO MAKE APPLICATION AND ENTER INTO CONTRACT WITH THE DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION.
D. NAPLES, J. SANDERS, JR.
- 9.) ITEM BUDGET APPROPRIATIONS – POLICE DEPARTMENT. PURPOSE: AUTHORIZATION TO EXECUTE GRANT DOCUMENTS FOR THE DISTRACTED DRIVER HIGH VISIBILITY ENFORCEMENT PROGRAM GRANT.
C. CARLOZZI, JR., W. PABON, E. SANCHEZ, J. SANDERS, JR., R. SMEDLEY

UNFINISHED BUSINESS

March 23, 2016

REGULAR MEETING OF THE COMMON COUNCIL
MARCH 23, 2016
AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS
PETITIONS

1. PLEASE HAVE THE PUBLIC WORKS DEPARTMENT WORK WITH CONNECTICUT NATURAL GAS (CNG) AND INVESTIGATE THE NEED TO PERFORM SERVICE CUTOFFS WITHIN CITY'S STREETS. IN A RECENT TWO WEEK SPAN, CNG PERFORMED 20 CUTOFFS WITHIN THE CITY'S STREETS CREATING THE NEED FOR ROADWAY PATCHES. THESE CUTOFFS SHOULD TAKE PLACE WITHIN THE CITY'S SNOW SHELF GRASS STRIP OR IN THE GRASS ON PRIVATE PROPERTY. CITY'S ROADS SHOULD NOT SUFFER BECAUSE A RESIDENT HAS NOT BEEN KEEPING UP WITH HIS OR HER UTILITY BILL. C. POLKOWSKI

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND
LEGISLATIVE COMMITTEES**

****CONSENT AGENDA**

REPORTS
CITY CLERK

****A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Fitzgerald, Jeannine

Nationwide P & C Insurance Company by Atty. Ajaz Fiazuddin

Mark H. Bernacki
City Clerk

OFFICE OF CORPORATION COUNSEL

****B.) ITEM # SHIRLEY HARRISON V. CITY OF NEW BRITAIN**

REPORT OF: Office of Corporation Counsel

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: SHIRLEY HARRISON v. CITY OF NEW BRITAIN, ET AL

RESOLVED, By the Common Council of the City of New Britain that the sum of EIGHTEEN THOUSAND DOLLARS (\$18,000.00) be paid to Shirley Harrison and the Law Firm of Hersh & Crockett, her attorneys, in full settlement of her suit against the City of New Britain, now pending in the Hartford Superior Court, Hartford, Connecticut as HHB-CV15-6058190-S. The plaintiff had alleged to have been injured on May 13, 2014 at

March 23, 2016

approximately 7:00 am on Bank Street near the intersection of Scalise Drive in New Britain, Connecticut. Plaintiff had exited a bus she was riding and as she stepped off the curb and started to cross the road she claims to have tripped over an alleged defect, bump and hole in the pavement causing her to fall. As a result of the incident, plaintiff alleged to have suffered an injury to her wrist, head, right hip, right elbow, right shoulder, right knee, right ankle, right thumb, aggravated her low back and suffered mental and emotional distress. Plaintiff was taken from the scene by an ambulance. Plaintiff was given a five percent permanent partial impairment to the cervical spine as a result of this fall down. In specials, the plaintiff has alleged \$8,458.09. The majority of the bills are for Hartford Hospital and Connecticut Orthopedic Care. The current settlement recommendation is made upon the advice of City Attorney Irena J. Urbaniak, after settlement negotiations between City Attorney Irena J. Urbaniak and Attorney Cynthia Crockett and the Honorable Judge Nina Elgo, with the approval and consent of Gennaro Bizzarro, Esq.

This suit is to be withdrawn by the plaintiff without costs to the City of New Britain and settlement is to be made without admission of any liability.

Irena J. Urbaniak
City Attorney

FINANCE DEPARTMENT

**C.) ITEM # COOPERATIVE PURCHASE. PURPOSE: \$10,000 TO A ROYAL FLUSH, INC. FOR RENTAL AND CLEANING OF PORTABLE TOILETS AT CITY PARKS AND CITY EVENTS FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Cooperative Purchasing, Rental of Portable Toilets at City Parks during 2016 for the Public Works Department

DATE: March 23, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a standing purchase order was requested by the Public Works Department for the following under the State of Connecticut's Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Items</u>	<u>Monthly Fee</u>
A Royal Flush, Inc., Bridgeport, CT.	Portable Toilet	\$64.00
	ADA Handicap Portable Toilet	\$84.00
	Cleaning of the Portable Toilet	\$18.00

The New Britain Public Works Department requested a purchase order for the Rental of Portable Toilets from April to December 2016 utilizing the State of Connecticut's Contract Award #14PSX0013. The Portable Toilets are utilized at Chelsey, Walnut Hill, Stanley Quarter, AW Stanley, Willowbrook Park and Willow Street Park. Portable toilets are also needed at City events such as Main Street USA, the Great American Boom and others. The company, The Drain Doctor, that the City has been renting these Portable Toilets from in the past is now more expensive than the State of Connecticut's contract price. Their monthly fee for the rental of a Portable Toilet is \$100.00, an ADA Handicap Portable Toilet is \$150.00 and cleaning of the Portable Toilets are \$25.00. By utilizing the State of Connecticut's contract pricing for the rental and cleaning of the Portable Toilets the City will be able to save a considerable amount of money. Funds are available within the Public Works Department's account number 001419004-5440, Park Maintenance, Rental, Supplies and Equipment.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing purchase order for \$10,000.00 to A Royal Flush, Inc of Bridgeport, CT for the rental and cleaning of Portable Toilets needed at City

March 23, 2016

Parks and at City Events for the New Britain Public Works Department utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award #14PSX0013.

Jack Pieper
Purchasing Agent

BOARD OF POLICE COMMISSIONERS

**D.) 33217 RESPONSE TO PETITION 33217. PURPOSE: TRAFFIC STUDY AT THE CORNER OF BOOTH STREET AND BROAD STREET.

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33217

RE: Common Council Petition #33217, re: Please conduct a traffic study to determine the possibility of having a four-way "Stop" sign at the corner of Booth Street and Broad Street. There is a large amount of pedestrian foot traffic and residents in the area feel that the installation of a sign would reduce the possibility of accidents.

Date: March 23, 2016

The Traffic Safety Bureau supervisor conducted a traffic study and found there have been no motor vehicle accidents at the intersection of Booth Street and Broad Street in 2015 and only two in 2014, neither of which involved pedestrians. The Traffic supervisor will request Patrol Division assistance to increase their presence along with conducting general motor vehicle enforcement operations in the Booth Street and Broad Street area. It is recommended that this petition be denied.

The Board voted to deny this petition to install a four-way "Stop" sign at the corner of Booth Street and Broad Street.

Jack W. Ferguson II
Clerk of the Board

**E.) 33218 RESPONSE TO PETITION 33218. PURPOSE: TRAFFIC STUDY TO INVESTIGATE SPEEDING ON COTTAGE PLACE.

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33218

RE: Common Council Petition #33218, re: Please conduct a traffic study to investigate speeding on Cottage Place. Residents have complained of excessive speeding on that street by drivers using it as a short cut to avoid the light at the East Street intersection.

Date: March 23, 2016

The Traffic Safety Bureau will install a Speed Spy to determine the overall motor vehicle volume and median speed. The Traffic supervisor will also request Patrol Division assistance to increase their presence and conduct general motor vehicle enforcement operations on Cottage Place.

No further action is required by the Board.

Jack W. Ferguson II

March 23, 2016

Clerk of the Board

**F.) 33245 RESPONSE TO PETITION 33245. PURPOSE: TRAFFIC STUDY AT THE CORNER OF SHUTTLE MEADOW AVENUE AND LINWOOD STREET.

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33245

RE: Common Council Petition #33245, re: Please conduct a traffic study at the corner of Shuttle Meadow Avenue and Linwood Street. This is a high volume intersection in a residential neighborhood. Please investigate for safety and traffic control problems.

Date: March 23, 2016

The Traffic Safety Bureau supervisor found there were more than a dozen motor vehicle stops in this area since January 1, 2015, and three motor vehicle accidents in the same time period. The intersection is controlled by a four-way stop sign, which is recommended to remain. The Traffic Safety Bureau and Patrol Division will conduct increased enforcement activity in this area. There are currently "No Parking" signs near Linwood Street. Parking is permitted on Linwood Street.

No further action by the Board is required.

Jack W. Ferguson II
Clerk of the Board

**G.) 33246 RESPONSE TO PETITION 33246. PURPOSE: INVESTIGATE SPEEDING ON FRANCIS STREET BETWEEN CARLTON STREET AND STANLEY STREET.

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33246

RE: Common Council Petition #33246, re: Please investigate speeding on Francis Street between Carlton Street and Stanley Street, and the possibility of installing three-way "STOP" signs at the intersection of Francis Street and Park Drive.

Date: March 23, 2016

The Traffic Safety Bureau will install a Speed Spy to determine the overall motor vehicle volume and median speed. There have been three motor vehicle accidents on Francis Street between Carlton Street and Stanley Street since January 1, 2012, none involving speed as a contributing factor. The Traffic supervisor will also request Patrol Division assistance to increase their presence and conduct general motor vehicle enforcement operations on Francis Street between Carlton Street and Stanley Street.

Currently, the intersection of Francis Street and Park Drive does not have a "STOP" sign. Alderman Robert Smedley requested to alter the petition to read: Please install a "STOP" sign on the southbound side of Park Street at the intersection with Francis Street.

The Board voted to approve the installation of a "STOP" sign on the southbound side of Park Street at the intersection with Francis Street.

Jack W. Ferguson II
Clerk of the Board

March 23, 2016

DEPARTMENT OF PUBLIC WORKS

****H.) 33343** RESPONSE TO PETITION 33343. PURPOSE: INSTALLATION OF STREET LIGHT ON STRATFORD ROAD.

REPORT OF: Department of Public Works

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33343

RE: Installation of Street Light on Stratford Road

The City is currently in the process of purchasing the street lights from Eversource and all of the current street lights will be replaced with energy efficient LED fixtures.

The purchase price has been established based on the number of existing fixtures and the installation of any additional street lights is being delayed at this time.

Mark E. Moriarty, Director Public Works

****I.) 33378** RESPONSE TO PETITION 33378. PURPOSE: INSTALLATION OF STREET LIGHT ON COMMONWEALTH AVENUE, BETWEEN NO. 11-29.

REPORT OF: Department of Public Works

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33378

RE: Installation of Street Light on Commonwealth Ave, Between 11-29

The City is currently in the process of purchasing the street lights from Eversource and all of the current street lights will be replaced with energy efficient LED fixtures.

The purchase price has been established based on the number of existing fixtures and the installation of any additional street lights is being delayed at this time.

Mark E. Moriarty, Director Public Works

****J.) 33390** RESPONSE TO PETITION 33390. PURPOSE: INSTALLATION OF STREET LIGHT ON POLE NO. 50702 IN THE VACINITY OF HART STREET.

REPORT OF: Department of Public Works

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33390

RE: Installation of Street Light on Pole # 50702, 260 Hart St.

The City is currently in the process of purchasing the street lights from Eversource and all of the current street lights will be replaced with energy efficient LED fixtures.

The purchase price has been established based on the number of existing fixtures and the installation of any additional street lights is being delayed at this time.

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Mark E. Moriarty, Director Public Works

REGISTRAR OF VOTERS

**K.) 33377 RESPONSE TO RESOLUTION 33377. PURPOSE: FEASIBILITY STUDY REGARDING EFFICIENCIES IN THE OPERATIONS OF RUNNING ELECTIONS.

REPORT OF:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33377

RE: Common Council Resolution 33377, re: The Common Council requests the Registrars of Voters office to complete a feasibility study, within 60 days, for responsibly reducing the number of polling places in the city, so as to promote greater efficiencies where possible in the operations of running elections, with a focus on maximizing polling place utilization where possible and with a minimum of voter disruption.

Date: March 23, 2016

The Registrars of Voters office conducted a feasibility study of all the city's polling places, and the report of our findings and options for Common Council consideration and deliberation are enclosed.

Peter Gostin (R)
Juan Verdu (D)
Registrar of Voters

TAX DEPARTMENT

**L.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS

REPORT OF: Tax Collector

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Tax Abatements, Corrections and Refunds

The Collector of Taxes has referred a list of tax abatements, corrections and refunds. Acceptance and adoption is respectfully recommended.

Cheryl S. Blogoslawski
Tax Collector

REPORTS RETURNED FROM COMMITTEE

COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

**M.) 33397 RECOMMENDATION FOR RESOLUTION 33397. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES TO INCREASE CERTAIN FEES FOR FOOD ESTABLISHMENTS AND TO ADOPT A PROVISION FOR MOBILE FOOD TRUCKS.

**N.) 33400 RECOMMENDATION FOR RESOLUTION 33400. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES TO ALLOW MEMBERS OF THE COMMON COUNCIL TO WAIVE, IN WRITING, THE REQUIREMENT FOR WRITTEN NOTICE OF REGULAR AND SPECIAL MEETINGS.

COMMITTEE ON LICENSES

**O.) 33399 RECOMMENDATION FOR RESOLUTION 33399. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING HOLY CROSS CHURCH BAZAAR/CARNIVAL.

RESOLUTIONS RETURNED FROM COMMITTEE

- 1.) 33397 CODE OF ORDINANCES. PURPOSE: PROPOSED AMENDMENT TO INCREASE CERTAIN FEES FOR FOOD ESTABLISHMENTS AND TO ADOPT A PROVISION FOR MOBILE FOOD TRUCKS. D. SALERNO
- 2.) 33400 CODE OF ORDINANCES. PURPOSE: PROPOSED AMENDMENT TO ALLOW MEMBERS OF THE COMMON COUNCIL TO WAIVE, IN WRITING, THE REQUIREMENT FOR WRITTEN NOTICE OF REGULAR AND SPECIAL MEETINGS. R. SMEDLEY, D. NAPLES
- 3.) 33399 HOLY CROSS CHURCH. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A BAZAAR/CARNIVAL. D. NAPLES, R. SMEDLEY

NEW RESOLUTIONS

4.) ITEM # BUDGET AMENDMENT. PURPOSE: REMOVAL AND REPLACEMENT OF THE NEW BRITAIN PROBATE COURT CARPET. C. CARLOZZI, JR. , D. SALERNO

Item # RE: Probate Court Carpet Replacement Budget Amendment

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Purpose: The purpose of this resolution is to set aside funding for the removal and replacement of the Probate Court carpet that is in deplorable condition and need of replacement.

Whereas, the Probate Court of New Britain and Berlin is leasing space at 1 Liberty Square, New Britain, CT. The City has a lease agreement for this property with Tomasso Brothers, Inc. In the lease agreement tenant improvements such as carpeting are the responsible of the City of New Britain and

Whereas, under Connecticut General Statutes 45 a-8, operating expenses for each probate court are allocated to each municipality in proportion to their grand lists last perfected. For FY 15-16, New Britain pays 53% of the probate court expenses and Berlin pays 47%, and

Whereas, the carpets where the Probate Court is housed are in deplorable condition and need to be replaced. In numerous places, the carpet fabric is delaminating from its backing material. As a result, the carpet material is raised and loose and may present a tripping hazard. This is causing a serious safety issue for the visitors of the Probate Court and their employees as well, and

Whereas, it is estimated that \$15,506 would be needed to cover the cost of carpet removal and replacement at the Probate Court at 1 Liberty Square, and

Whereas, of the \$15,506, the estimated cost for New Britain is \$8,218 (53%) and the estimated cost for Berlin is \$7,288 (47%), and

Therefore, Be it Resolved, that a budget transfer of \$8,218 be made within the FY 15-16 General Fund budget as outlined below:

Transfer From:		
001315004-5421	Public Works – Rubbish Removal	\$ 8,218

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Transfer To:		
001103001-5721	Probate Court – Renovation Costs	\$ 8,218

Therefore, Be it Further Resolved, that the FY 15-16 General Fund budget amended by \$7,288 for this purpose as outlined below:

Increase Revenues:		
001103001-4573	Probate Court – Rental of Property	\$ 7,288
Increase Expenditures:		
001103001-5721	Probate Court – Renovation Costs	\$ 7,288

Alderman Carlo Carlozzi, Jr.
Alderman Daniel Salerno

5.) ITEM # BUDGET TRANSFER. PURPOSE: \$32,900 TO BE TRANSFERRED TO THE REPUBLICAN REGISTRAR OF VOTERS FOR THE REPUBLICAN PRESIDENTIAL PREFERENCE PRIMARY. J. GIANTONIO

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Registrars of Voters office is responsible for handling all the election services that pertain to the citizens of New Britain, and;

WHEREAS, a Republican Presidential Preference Primary will be held on April 26, 2016, which will require extra staff time, the hiring of all needed poll workers, additional poll location equipment, memory card programming, and other services and materials necessary to running an election, and;

WHEREAS, the Registrars of Voters office must provide these services to ensure proper adherence to State statutes and procedures, and;

WHEREAS, the FY 2015-2016 General Fund Contingency includes monies within its account, THEREFORE, BE IT,

RESOLVED, that monies be transferred within the FY 2015-2016 General Fund budget for this purpose as follows:

FROM:		
001625101-5871	Contingency	\$32,900
TO:		
001104002-5122	Voters Republican – Overtime	1,200
001104002-5124	Voters Republican – Part Time Salaries	9,500
001104002-5125	Voters Republican – Temporary Salaries	18,000
001104002-5436	Voters Republican – Equipment Maint & Repair	1,000
001104002-5540	Voters Republican – Advertising	200
001104002-5610	Voters Republican – Postage	1,700
001104002-5611	Voters Republican – Office Supplies	<u>1,300</u>
TOTAL:		\$32,900

Alderman Jamie Giantonio

March 23, 2016

6.) ITEM IMMUNIZATION ACTION PLAN GRANT. PURPOSE: CONTINUENCE OF GRANT THROUGH DECEMBER 31, 2016 AND APPROVAL OF RECEIPT OF FUNDING.
J. GIANTONIO, R. SMEDLEY

Item # RE: Health and Building Services Departments

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Immunization Action Plan Grant

Program Objective: Patient, parent, and medical staff vaccine education; tracking of infants born at area hospitals; assessment of medical practices; surveillance for communicable diseases; and public education for prevention of communicable diseases such as polio and measles to avoid the serious consequences of these diseases and to extend and improve the quality of New Britain residents lives through immunizations. The initial year of grant funding, 1995.

Local Program Operation Department: Health, under the supervision of the Director

Resolution Purpose: to provide notification that the grant has been continued through December 31, 2016, and to approve receipt of funding.

WHEREAS; the State of Connecticut, Department of Public Health, has notified the City of New Britain that it is continuing the grant in the amount of \$88,398 for the calendar year 2016; and

THEREFORE, BE IT RESOLVED; that the Mayor be authorized to sign any necessary and appropriate agreements in order to secure the use of such funds for said program and

THEREFORE, BE IT FURTHER RESOLVED; that the Special Revenue budget for fund #241, be \$88,398 for the one year period of 1/1/16 through 12/31/16 for the purpose of reflecting the State funding as follows:

Revenues	Line Item	Budget Amount
Immunization Grant - State of CT, Dept. of Public Health	241522148-4222	88,398
Expenditures	Line Item	Amount
Full Time Salaries	241522148-5121	54,404
Medicare	241522148-5231	1,091
MERF	241522148-5220	5,936
Workers Comp	241522148-5227	380
Medical	241522148-5228	3,700
Part-Time Salaries	241522148-5124	20,772
Travel	241522148-5580	1,000
Overtime	241522148-5122	200
Program Supplies	241522148-5652	800
Office Supplies	241522148-5611	<u>115</u>
Total Grant		\$88,398

Alderman Jamie Giantonio
Alderman Robert Smedley

March 23, 2016

7.) ITEM BUDGET AMENDMENT. PURPOSE: AUTHORIZATION FOR PREPARATION AND EXECUTION FOR GRANT ACCEPTANCE AND TO SET UP A BUDGET FOR THE CT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT ARTS GRANT. D. NAPLES

Item # RE: Arts Grant Budget Amendment

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Whereas, the City of New Britain is eligible to receive a grant from the Connecticut Department of Economic and Community Development Arts Grant to promote arts in New Britain. The total grant award is \$60,029. The City will receive the \$60,029 and in turn will cut checks to organizations based on the recommendations of the New Britain Commission of the Arts.

Whereas, the purpose of this resolution is to authorize the preparation and execution of all necessary documents for acceptance of the CT Department of Economic and Community Development Arts Grant and to set up a budget for this grant in the Capital Non-Recurring Fund.

Therefore, Be it Resolved, that the Capital Non-Recurring Fund Budget be amended for this purpose as follows:

Increase Revenue:		Original Budget	Increase	Revised Budget
003092016-4232	Revenue CNR Year 2016 – Grants & Contributions	\$0	\$60,029	\$60,029
Increase Expenditure:				
0030500116-54086	CNR Mayor’s Office FY 16 Arts	\$0	\$60,029	\$60,029

Alderman Don Naples

8.) ITEM CLEAN WATER FUND PLANNING GRANT. PURPOSE: AUTHORIZATION FOR THE MAYOR TO MAKE APPLICATION AND ENTER INTO CONTRACT WITH THE DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION. D. NAPLES, J. SANDERS, JR.

Item# RE: Authorization for signing Clean Water Fund documents

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain previously retained the services of Comprehensive Environmental, Inc. to prepare a “Report on the Sanitary Sewer System Infiltration and Inflow Phase 2- Sewer System Evaluation Survey” which is pending approval by the CT Department of Energy and Environmental Protection (CT DEEP) in 2013. The report evaluated the City’s sanitary sewer collection system’s capacity to handle flows and determine where excessive infiltration and inflow existed within the system;

WHEREAS, the report identified sanitary sewer subsystems with inflow and infiltration which exceeded the CT DEEP criteria, but due to limitations in funding, these subsystems were not studied in the initial report;

WHEREAS, the City of New Britain is nearing completion of the projects identified in the Comprehensive Environmental Inc. report and needs to begin planning for the next phase of inflow and infiltration work in the City;

March 23, 2016

WHEREAS, the City of New Britain Public Works Department is currently pursuing a Clean Water Fund 55% Planning Grant through the CT DEEP to assist in funding the study of these subsystems;

WHEREAS, the CT DEEP requires a resolution be adopted authorizing a specific person to sign the application and execute the agreement and other documents:

THEREFORE BE IT RESOLVED, that it is in the best interests of the City of New Britain to make application and enter into contracts with the Department of Energy & Environmental Protection. In furtherance of this resolution, Erin E. Stewart, the Mayor is duly authorized to enter into and sign said applications and contracts on behalf of the City of New Britain. The Mayor is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions, and revisions thereto.

The Town Clerk is authorized to impress the seal of the City of New Britain on any such document, amendment, rescission, or revision.

Alderman Don Naples
Alderman Jim Sanders, Jr.

9.) ITEM BUDGET APPROPRIATIONS – POLICE DEPARTMENT. PURPOSE: AUTHORIZATION TO EXECUTE GRANT DOCUMENTS FOR THE DISTRACTED DRIVER HIGH VISIBILITY ENFORCEMENT PROGRAM GRANT.
C. CARLOZZI, JR., W. PABON, E. SANCHEZ, J. SANDERS, JR., R. SMEDLEY

Item # RE: Budget Appropriation – Police Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Connecticut Department of Transportation’s Division of Highway Safety has made available Federal highway safety funds for overtime to support "Distracted Driving High Visibility Enforcement" efforts during the month of April 2016, and during the first two weeks of August 2016, and

WHEREAS, in accordance with Federal requirements, all initial allowable expenses will be provided for by the City and reimbursable on a 75% basis, and

RESOLVED, that the Police Department has authority to accept a grant in the sum of \$59,300.

RESOLVED, that Mayor Erin Stewart is authorized to execute all grant documents with the State of Connecticut DOT on behalf of the City of New Britain for the Distracted Driving High Visibility Enforcement Program grant in the sum of \$59,300 to provide Federal dollars for overtime to target those that choose to engage in distractive practices while driving, thus making City streets safer, and,

RESOLVED, that the sum of \$59,300 be appropriated within the special revenue account structure as follows:

Revenue:		
288211157-4223	Federal Revenue	\$ 59,300
Expenditures:		
288211157-5122	OT-Distracted Driving High Visibility Enforcement	\$ 59,300

Ald. Carlo Carlozzi, Jr. - Police Liaison
Ald. Wilfredo Pabon - Police Liaison
Ald. Emmanuel Sanchez - Police Liaison
Ald. Jim Sanders, Jr. - Police Liaison
Ald. Robert Smedley - Police Liaison

March 23, 2016

UNFINISHED BUSINESS