

REGULAR MEETING OF THE COMMON COUNCIL

FEBRUARY 10, 2016

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES FROM REGULAR MEETING OF JANUARY 13, 2016

PETITIONS

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND
LEGISLATIVE COMMITTEES**

****CONSENT AGENDA**

**REPORTS
CITY CLERK**

**A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.

OFFICE OF THE CORPORATION COUNSEL

**B.) ITEM # WALDEMAR TOKARZEWSKI V CITY OF NEW BRITAIN. PURPOSE: SETTLEMENT OF SUIT AGAINST THE CITY OF NEW BRITAIN.

FINANCE DEPARTMENT

**C.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID THRESHOLD ITEMS.

**D.) ITEM # PUBLIC BID NO. 3857. PURPOSE: \$25,000 TO PYROTECNICO FIREWORKS, INC FOR THE JULY 4, 2016 FIREWORKS DISPLAY.

**E.) ITEM # PROFESSIONAL SERVICES. PURPOSE: \$153,000 TO COMPREHENSIVE ENVIRONMENT, INC FOR THE INFILTRATION AND INFLOW STUDIES, PHASE 3, FOR THE PUBLIC WORKS DEPARTMENT, UTILITIES DIVISION.

**F.) ITEM # SOLE SOURCE PURCHASING. PURPOSE: \$9,900 TO COACHES CORNER SURFACES FOR TWO WRESTLING MATS FOR THE NEW BRITAIN POLICE DEPARTMENT.

REPORTS RETURNED FROM COMMITTEE

ADMINISTRATION, FINANCE AND LAW

**G.) 33335 RECOMMENDATION FOR RESOLUTION 33335. PURPOSE: PROPOSED AMENDMENT TO ALLOW THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING ON THE SAME DAY AND TECHNICAL CHANGES.

**H.) 33363 RECOMMENDATION FOR RESOLUTION 33363. PURPOSE: PROPOSED AMENDMENT TO INCREASE COMPETITIVE BIDDING THRESHOLD FOR SALES OF SURPLUS PROPERTY FROM \$5,000 TO \$12,000 AND TO PROVIDE FOR ONLINE AUCTION.

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RESOLUTIONS RETURNED FROM COMMITTEE

- 1.) 33335 CODE OF ORDINANCES SEC. 2-44.1. PURPOSE: PROPOSED AMENDMENT TO ALLOW THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING ON THE SAME DAY AND TECHNICAL CHANGES. J. GIANTONIO, C. CARLOZZI, JR.
- 2.) 33363 CODE OF ORDINANCES SEC. 2-566(b). PURPOSE: PROPOSED AMENDMENT TO INCREASE COMPETITIVE BIDDING THRESHOLD FOR SALES OF SURPLUS PROPERTY FROM \$5,000 TO \$12,000 AND TO PROVIDE FOR ONLINE AUCTION. R. SMEDLEY

NEW RESOLUTIONS

- 3.) ITEM # CHARTER REVISION. PURPOSE: ESTABLISH CHARTER REVISION COMMITTEE AND APPOINTMENT OF MEMBERS. J. GIANTONIO, D. SALERNO
- 4.) ITEM # LITTLE POLAND FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DAVIS, S. BLACK, T. COLLINS, C. POLKOWSKI
- 5.) ITEM # PUBLIC PARKING SYSTEM. PURPOSE: LETTER OF AGREEMENT WITH WILLIAM BLAIR & COMPANY, LLC TO CONDUCT A STUDY OF THE NEW BRITAIN PUBLIC PARKING SYSTEM. J. GIANTONIO
- 6.) ITEM # WILLOW BROOK PARK. PURPOSE: AUTHORIZATION TO EXECUTE A FIVE YEAR LEASE AGREEMENT WITH CONNECTICUT UNITED FOOTBALL CLUB FOR THE UTILIZATION OF THE VETERANS MEMORIAL STADIUM. S. BLACK, J. HARGRAVES, D. SALERNO, L. SALVIO

UNFINISHED BUSINESS

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****CONSENT AGENDA**

REPORTS

CITY CLERK

****A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Martinez, Efrain

Skonieczny, Teresa by Atty. Timothy Sullivan

Sznaj, Monika

Mark H. Bernacki
City Clerk

OFFICE OF THE CORPORATION COUNSEL

****B.) ITEM # WALDEMAR TOKARZEWSKI V CITY OF NEW BRITAIN. PURPOSE: SETTLEMENT OF
SUIT AGAINST THE CITY OF NEW BRITAIN.**

REPORT OF: Office of Corporation Counsel

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: WALDEMAR TOKARZEWSKI v. CITY OF NEW BRITAIN, ET AL.

RESOLVED, By the Common Council of the City of New Britain that the sum of TWENTY TWO THOUSAND FIVE HUNDRED DOLLARS (\$22,500.00) be paid to Waldemar Tokarzewski and the Law Firm of Brignole & Bush LLC, his attorneys, in full settlement of his suit against the City of New Britain, et al, now pending in the New Britain Superior Court, New Britain, Connecticut. The plaintiff had alleged that on October 24, 2013 at approximately 4:20 pm he was operating his vehicle in a southerly direction on Christian Lane. At that time in the vicinity of 135 Christian Lane, the road was in an unpaved condition and had exposed elevated manhole covers. As plaintiff traveled in the said area, his motor vehicle contacted one of the manhole covers sustaining damage to his motor vehicle and causing him alleged injuries. As a result of the incident, plaintiff alleged to have suffered physical injuries to his neck, right shoulder, right arm and has had headaches. He has been diagnosed to have right cervical radiculopathy and has been given a 10% permanent disability rating. In specials, the plaintiff has alleged \$22,285.19. The current settlement recommendation is made upon the advice of City Attorney Irena J. Urbaniak, after settlement negotiations between City Attorney Irena J. Urbaniak and Attorney Kevin Brignole and the Honorable Judge Weise, with the approval and consent of Gennaro Bizzarro, Esq.

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This suit is to be withdrawn by the plaintiff without costs to the City of New Britain and settlement is to be made without admission of any liability.

Irena J. Urbaniak
City Attorney

FINANCE DEPARTMENT

**C.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID THRESHOLD ITEMS.

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Purchasing report for bid threshold items

DATE: February 10, 2016

In accordance with the New Britain Code of Ordinances, Section 2-566, a monthly report of purchases between \$500 and \$7,500 shall be provided to the Common Council. The report shall include a detailed description of items or services purchased, name of vendor, owner of business and dollar amount spent on each individual purchase as well as the aggregate total of spend to date for the fiscal year.

The Finance Department, Purchasing Division has provided an electronic list of monthly purchases. This document is available in the Council office for review by Council members.

Acceptance and adoption is respectfully requested.

Jack Pieper
Purchasing Agent

**D.) ITEM # PUBLIC BID NO. 3857. PURPOSE: \$25,000 TO PYROTECNICO FIREWORKS, INC FOR THE JULY 4, 2016 FIREWORKS DISPLAY.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3857 July 4, 2016 Fireworks for the Parks, Recreation and Community Services Department

DATE: February 10, 2016

Public Bid No. 3857 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the July 4, 2016 Fireworks for the Parks, Recreation and Community Services Department. Funding will be available for the July 4, 2016 Fireworks within the July 4th Fireworks Fund, 256417006-5807.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald, the City and State of Connecticut's Department of Administration Services websites and mailed to eight (8) Fireworks Display Companies. The Purchasing Agent did not receive any letters from the Fireworks Display Companies on the mailing list who indicated that they could not respond to the bid request. Responses were received as per the attached.

The bid was reviewed for conformance to specifications by the Parks, Recreation and Community Services Department's Administration and the Purchasing Agent. The bids were reviewed to determine the shell size, shell type, number of shells, a complete description of the finale and the time length of the show included in the bids submitted. Pyrotecnico Fireworks, Inc. has been awarded the bid in 2013, 2014 and 2015 for the City's July 4th, Fireworks Display. Pyrotecnico Fireworks, Inc. has been reliable and has conducted the past Fireworks Displays per the bid specifications and contract agreement. Their fireworks displays, in the past years, have been very good and enjoyed by the public who watched them. Therefore the Director of the

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Parks, Recreation and Community Services Department is recommending that the bid be awarded for the July 4, 2016 Fireworks Display to Pyrotecnico Fireworks, Inc. of New Castle, PA per the specifications of Bid 3857.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into a contract and issue a purchase order to Pyrotecnico Fireworks, Inc. of New Castle, PA in the amount of \$25,000.00 for the July 4, 2016 Fireworks Display per the pricing, terms and specifications of Public Bid No. 3857.

Jack Pieper
Purchasing Agent

**E.) ITEM # PROFESSIONAL SERVICES. PURPOSE: \$153,000 TO COMPREHENSIVE ENVIRONMENT, INC FOR THE INFILTRATION AND INFLOW STUDIES, PHASE 3, FOR THE PUBLIC WORKS DEPARTMENT, UTILITIES DIVISION.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:
RE: Professional Services – Infiltration and Inflow Studies for the Public Works Department, Utilities Division, Phase 3
DATE: February 10, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-531 a purchase order was requested by the Public Works Department, Utilities Division, for Infiltration and Inflow Studies.

<u>Supplier</u>	<u>Services</u>	<u>Price</u>
Comprehensive Environment, Inc New Britain, CT.	Infiltration and Inflow Studies Phase 3	\$153,000.00

Comprehensive Environment, Inc has been working on the Public Works Department, Utilities Division's, long Term Infiltration and Inflow reduction analyst and all cross connections to its sanitary sewer collection system. Per Bid 3513 they have completed Phase 1 and Phase 2 of the study. Phase 3, Comprehensive Environment, Inc will conduct extensive field work that includes isolation flow monitoring, closed circuit television inspection, man hole inspections, smoke testing, building inspections and dye testing of the sewer pipe system. They will install nine (9) flow meters into existing sanitary pipes to access peak flows of water in them during rain events. This will help them to determine if the sewer infrastructure is undersized or underutilized pipe networks may exist in the collection system. The results will help Comprehensive Environment, Inc to determine if the system will need replacement of larger pipes to relieve any future backups in the system. They will then develop recommendations that include overflow structure reconfigurations, pipe lining, pipe replacement and or any private service disconnection and the budget to make the needed repairs. Comprehensive Environment, Inc will then meet with the Public Works Department, Utilities Division, to discuss their results of the Phase 3 Infiltration and Inflow Studies. The City is still under Connecticut Department of Energy and Environmental Protection (DEEP) consent order to undertake and complete the actions necessary to eliminate the excess inflow and infiltration of its sanitary sewer collection system. The City will pursue a Clean Water Fund fifty-five (55) percent Planning Grant of the cost of this Phase 3 Infiltration and Inflow Study through the CT DEEP, which if awarded, could be used to reimburse the City. Funding is available for this work within the Public Works Department, Utilities Division's account 208315101-5453, Sewer Fund, Engineering/Appraisals.

Resolved: that the Purchasing Agent be and hereby authorized issue a Purchase Order for \$153,000.00 to Comprehensive Environment, Inc of New Britain, CT for the Infiltration and Inflow Studies, Phase 3, for the Public Works Department, Utilities Division.

Jack Pieper
Purchasing Agent

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****F.) ITEM #** SOLE SOURCE PURCHASING. PURPOSE: \$9,900 TO COACHES CORNER SURFACES FOR TWO WRESTLING MATS FOR THE NEW BRITAIN POLICE DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Wrestling Mats for the New Britain Police Department

DATE: February 10, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for the purchase of wrestling mats.

<u>Supplier</u>	<u>Need Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Coaches Corner Boca Raton, FL	Dollamur Wrestling Mats	2	\$4,950.00	\$9,900.00

The New Britain Police Department has requested the purchase of two (2) Dollamur Sports Surfaces' 30ft X 30ft Wrestling Mats. Dollamur Sport Surfaces is the manufacturer of the Wrestling Mats. The Wrestling Mats are 1-5/8 inches thick with a patented, built-in flexi-connect system that enables the Wrestling Mats to be connected together without tape, reducing setup time and makes for a safer system for the user. The Wrestling Mats will be installed in the PAL building to be used in police officer training and for use in PAL youth activities. Dollamur Sport Surfaces is the sole manufacturer of this type of Wrestling Mat. Coaches Corner is their sole source dealer for the Wrestling Mats in the area. The Purchasing Agent has verified this and has been in contact with Dollamur Sports Surfaces and Coaches Corner. Therefore bid solicitation for the purchase of the Wrestling Mats would not be beneficial to the City. Funding is available for this purchase in the Police Department's Asset Forfeiture account #289211128-5740, Drug Investigation Fund, Other Miscellaneous Equipment.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$9,900.00 to Coaches Corner Surfaces of Boca Raton, FL for the purchase of two (2) Wrestling Mats for the New Britain Police Department.

Jack Pieper
Purchasing Agent

REPORTS RETURNED FROM COMMITTEE

ADMINISTRATION, FINANCE AND LAW

****G.) 33335** RECOMMENDATION FOR RESOLUTION 33335. PURPOSE: PROPOSED AMENDMENT TO ALLOW THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING ON THE SAME DAY AND TECHNICAL CHANGES.

REPORT OF: COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33335

RE:

The Committee on Administration, Finance and Law at a regular meeting and public hearing held on Wednesday evening, February 3, 2016, at 7:00 PM in the Council Chambers, to which was referred the matter of resolution #33335 – Amend Sec. 2-44.1 of the Code of Ordinances to allow the holding of a Standing Bonding Subcommittee meeting and a Common Council special meeting on the same day and technical changes, voted to accept as amended and recommend that the following amended resolution be referred back to the Common Council with a favorable recommendation.

Alderman Don Naples
Vice Chair

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**H.) 33363 RECOMMENDATION FOR RESOLUTION 33363. PURPOSE: PROPOSED AMENDMENT TO INCREASE COMPETITIVE BIDDING THRESHOLD FOR SALES OF SURPLUS PROPERTY FROM \$5,000 TO \$12,000 AND TO PROVIDE FOR ONLINE AUCTION.

REPORT OF: COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33363
RE:

The Committee on Administration, Finance and Law at a regular meeting and public hearing held on Wednesday evening, February 3, 2016, at 7:00 PM in the Council Chambers, to which was referred the matter of resolution #33363 – Amend Sec. 2-566(b) of the Code of Ordinances to increase the competitive bidding threshold for sales of surplus property from \$5,000 to \$12,000 and to provide for online auction, voted to accept and recommend that the following resolution be referred back to the Common Council with a favorable recommendation.

Alderman Don Napes
Vice Chair

RESOLUTIONS RETURNED FROM COMMITTEE

1.) 33335 CODE OF ORDINANCES SEC. 2-44.1. PURPOSE: PROPOSED AMENDMENT TO ALLOW THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING ON THE SAME DAY AND TECHNICAL CHANGES.
J. GIANTONIO, C. CARLOZZI, JR.

Item #33335 RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE: To amend Section 2-44.1 of the Code or Ordinances to allow the holding of a Bonding Subcommittee meeting and Common Council special meeting on the same day and to make technical and clarifying changes.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the Chapter 2, Section 2-44.1 of the Code of Ordinances City of New Britain, be amended as follows: (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

Sec. 2-44.1 Standing bonding subcommittee.

- (a) Establishment; composition; chairperson. There is hereby created a standing bonding subcommittee of the committee on administration, finance and law (also referred to as the "bonding committee"). Such standing bonding subcommittee shall consist of all members of the committee on administration, finance and law and the common council shall appoint these members. The bonding committee shall also contain two (2) members of the board of finance and taxation who shall be appointed by the mayor with the consent of the common council. The chairperson of the standing bonding subcommittee shall be the same as the chairperson of the committee on administration, finance and law. The mayor or the chair of the committee on administration, finance and law shall have the authority to call meetings of the standing bonding subcommittee.
- (b) Duties. The bonding committee shall examine all public works projects, capital improvement projects, school building projects, accrued liabilities, refunding bond proposals and all other projects in the city for which bonding has been proposed and referred by the mayor. The bonding committee shall report its recommendations concerning such projects to the common council and the mayor within sixty (60) days of the referral of those projects to the bonding committee.
- (c) Bond authorization and adoption. The bonding committee shall present a report regarding its bond appropriation recommendation to the common council at a special meeting, ~~to be held no sooner than two (2) days after the meeting of the bonding committee,~~ called specifically to act upon such recommendation and bond resolution.

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- (d) Public notice of Common Council Special Meeting. Publication of a notice in a newspaper circulated in the city as well as being posted on the City of New Britain website, shall be made at least forty-eight (48) hours prior to the special meeting of the common council, which notice shall contain the date, time, and location and the proposed recommendation and bond resolution.
- (e) Sale of notes and bonds. The mayor and treasurer shall have the authority to borrow in the name of the city, by obligations signed by the mayor and countersigned by the treasurer, such sums of as in their opinion may be needed to defray bond appropriations which have been authorized. Such borrowings in the form of bond anticipation notes, revenue or general obligation bonds may at the discretion of the mayor be sold ~~through~~ on a negotiated sale basis or through competitive bid, whichever is deemed by the mayor to be in the best interest of the city.

Alderman Jamie Giantonio
Alderman Carlo Carozzi, Jr.

2.) 33363 CODE OF ORDINANCES SEC. 2-566(b). PURPOSE: PROPOSED AMENDMENT TO INCREASE COMPETITIVE BIDDING THRESHOLD FOR SALES OF SURPLUS PROPERTY FROM \$5,000 TO \$12,000 AND TO PROVIDE FOR ONLINE AUCTION. R. SMEDLEY

Item # RE: Sales of Surplus Property and online auctions

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned begs leave to recommend the adoption of the following:

Resolution Summary: PURPOSE. To amend Section 2-566(b) of the Code of Ordinances to increase the competitive bidding threshold for sales of surplus property from \$5,000.00 to \$12,000.00 and to provide for online auctions. The intent of the amendment is to hopefully increase the number of interested persons in submitting requests to purchase without having to go through the competitive bidding process. To revise Sections 2-591 and 2-596(b) to be consistent with the proposed change to Section 2-566(b).

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the Chapter 2, Sections 2-566(b), 2-591 and 2-596(b) of the Code of Ordinances, City of New Britain, be amended to read as follows (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

Sec. 2-566. When contract required.

(a) Purchases over seven thousand-five hundred dollars (\$7,500.00). All supplies and contractual services, except as otherwise provided in this article when the estimated cost thereof shall exceed seven thousand-five hundred dollars (\$7,500.00), shall be purchased by formal, written contract from the lowest responsible bidder, after due notice inviting proposals.

A monthly report of the purchases in the aggregate of between five hundred dollars (\$500.00) and seven thousand-five hundred dollars (\$7,500.00) shall be provided to the Common Council by the Purchasing Director or designee for the City and by the Chief Financial Officer or designee for the Board of Education. Said report shall include a detailed description of the item(s) or services(s) purchased, the name of vendor from whom the items were purchased or services rendered, Owner(s) of the Business, and the dollar amount spent on each individual purchase and the aggregate total of spend to date for the fiscal year. These reports are for informational purposes only.

(b) Sale over ~~five~~ twelve thousand dollars (~~\$5,000.00~~) (\$12,000.00). All sales of personal property which has become obsolete or unusable when the estimated value shall exceed ~~five~~ twelve thousand dollars (~~\$5,000.00~~) (\$12,000.00) shall be sold by formal, written contract to the highest responsible bidder, after due notice inviting proposals.

The Purchasing Director is authorized to sell, trade or auction personal property which has a value of twelve thousand dollars (\$12,000.00) or less. Public auction may include the use of sales and auctions via the internet at the discretion of the Purchasing Director. The Purchasing Director shall provide a monthly report to the Common Council concerning sales under this subsection.

Sec. 2-591. Common sales and purchases ----
Dollar limitations.

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All purchases of supplies and contractual services of less than an Estimated value of ~~three thousand seven thousand five hundred~~ dollars (~~\$3,000.00~~) (\$7,500.00) and all sales of personal property which has become obsolete or unusable, of less than an estimated value of ~~five~~ Twelve thousand dollars (~~\$5,000.00~~) (\$12,000.00) shall be made in open market, without newspaper advertisement and without following the procedure prescribed in sections 2-534 and 2-567 for the award of formal contracts.

Sec. 2-596. Surplus stock; disposition.

(a) Report to agent. All using agencies shall submit to the agent, at such form as he shall prescribe, reports showing stocks of all supplies which are no longer used or which have become obsolete, worn out or scrapped.

- (1) Transfer. The agent shall have the authority to transfer surplus stock to other using agencies.
- (2) Sale. The agent shall have the authority to sell all supplies which have become unsuitable for public use, or to exchange the same, or trade in the same, on new supplies.

(b) Competitive bidding. Sales under this section shall be made to the highest responsible bidder and according to the standards established in sections 2-534 and 2-567 through 2-582, or in sections 2-592 through 2-595. All sales under this section in the amount of ~~three thousand five hundred~~ twelve thousand dollars (~~\$3,000.00~~) (\$12,000.00) or more must be approved by common council.

Alderman Robert Smedley

NEW RESOLUTIONS

3.) ITEM # CHARTER REVISION. PURPOSE: ESTABLISH CHARTER REVISION COMMITTEE AND APPOINTMENT OF MEMBERS. J. GIANTONIO, D. SALERNO

Item # RE: Resolution to Establish a Charter Revision Commission, to Make Recommendations for Charter Amendments and to Appoint Members to said Commission

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

At a meeting of the Common Council held on February 10, 2016 on a motion by Council member _____ and seconded by Council member _____ the following resolution was adopted:

WHEREAS, the current version of the Charter of the City of New Britain was adopted by the voters of the City of New Britain on November 7, 2000 and has been revised through November 5, 2002 (the "Charter"); and

WHEREAS, the Common Council has identified certain items contained in the Charter that should be reviewed and potentially amended, and has also identified other items that should be considered for inclusion in the Charter, as further described in the Common Council List of Recommendations attached hereto as Exhibit 1 (the "Recommendations"); and

WHEREAS, the Common Council recognizes the need to review the Charter, including the Recommendations, by establishing a charter revision commission to prepare a report, including comments on the Recommendations, related to the amendments to the Charter; and

WHEREAS, pursuant to Section 7-188 of the Connecticut General Statutes, the Common Council has the power and authority to initiate the amendment of the Charter; and

WHEREAS, pursuant to Section 7-190 of the Connecticut General Statutes, the Common Council, as the appointing authority of the municipality, has the power and authority to create and establish a Charter Revision Commission, and shall by resolution appoint a Charter Revision Commission to draft amendments to the Charter.

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NOW, THEREFORE, BE IT:

RESOLVED, that the Common Council hereby initiates the amendment of the Charter and hereby creates and establishes a Charter Revision Commission to draft amendments to the Charter; and

FURTHER RESOLVED, that the Common Council, as the appointing authority of the municipality, under the authority granted by Section 7-190 of the Connecticut General Statutes, hereby appoints the following seven (7) electors of the City of New Britain, not more than one-third of whom hold any other public office in the City of New Britain, and not more than a bare majority of whom are members of any one political party, to the Charter Revision Commission:

Adrian Baron (D)
Michael Carrier (D)
Catherine Cheney (R)
Michael Davis (U)
Peter Gostin (R)
Mary Pokorski (D)
Efrain Rosado (R)

FURTHER RESOLVED, that the Common Council hereby directs the Charter Revision Commission to draft amendments to the Charter, to consider the Recommendations and, in its reports, to comment on each of the Recommendations; and

FURTHER RESOLVED, that the Charter Revision Commission shall submit its draft report, as described in Section 7-191 of the Connecticut General Statutes, to the City and Town Clerk not later than June 3, 2016; and

FURTHER RESOLVED, that the Charter Revision Commission shall terminate upon acceptance or rejection of its final report by the Common Council; and

FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage.

Alderman Jamie Giantonio
Alderman Daniel Salerno

EXHIBIT 1 COMMON COUNCIL LIST OF RECOMMENDATIONS

Items contained in the Charter that should be reviewed and potentially amended:

1. Change the Collector of Taxes and City and Town Clerk from elective positions to appointed positions.
2. Change the term of office for Mayor from two (2) years to four (4) years.
3. Change the Common Council election provisions to ensure minority representation on the Common Council.
4. Remove provisions related to boards and commissions that are unnecessary or no longer exist and replace them with references to existing boards and commissions.

Items that should be considered and potentially included in the Charter:

5. Include a compensation plan, or provisions for establishing and updating a compensation plan, for non-union, appointed and elected officials.
6. Include provisions to establish a Golf Authority to oversee all operations at Stanley Golf Course.

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4.) ITEM # LITTLE POLAND FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DAVIS, S. BLACK, T. COLLINS, C. POLKOWSKI

Item # RE: Little Poland Festival

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Polish Foundation of New Britain, said licenses as may be issued under Chapter 5, Section 5-15 through 5-22, of the Code of Ordinances, for Sunday, April 24, 2016, between the hours of 11:00 AM to 6:00 PM for the purpose of conducting the annual "Little Poland Festival" on Broad Street. The organization is also requesting that the Police Department allow the closure of Broad Street from Gold Street to Washington Street and the closure of Grove Street from Orange Street to Lyman Street. Horace Street access to Broad Street would also be closed.

Alderman Daniel Davis
Alderman Shirley Black
Alderman Tremell Collins
Alderman Christopher Polkowski

5.) ITEM # PUBLIC PARKING SYSTEM. PURPOSE: LETTER OF AGREEMENT WITH WILLIAM BLAIR & COMPANY, LLC TO CONDUCT A STUDY OF THE NEW BRITAIN PUBLIC PARKING SYSTEM. J. GIANTONIO

Item # RE: Public Parking System

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain has an extensive public parking system including the ownership of several parking garages and meters; and

WHEREAS, the City of New Britain is interested in determining whether lease of its public parking system would be in its best economic interests; and

WHEREAS, the city has historically not collected adequate revenues to off- set the maintenance cost of these structures; and

WHEREAS, William Blair & Company, LLC has expressed an interest in studying what the best use of this asset would be; and

WHEREAS, William Blair & Company, LLC will assist the City of New Britain in developing a strategy for undertaking this project including negotiations with any interested persons and prepare a memorandum describing the City's parking system's operations and financial information; and

WHEREAS, William Blair & Company, LLC will serve as external project manager for the potential public private partnership; William Blair & Company, LLC will be responsible for any expenses incurred relating to this project. Now therefore be it,

RESOLVED, That Erin E. Stewart, Mayor is hereby authorized to negotiate and enter into a Letter of Agreement with William Blair & Company, LLC to conduct this study, and to execute any and all documents related thereto.

Alderman Jamie Giantonio

February 10, 2016

6.) ITEM # WILLOW BROOK PARK. PURPOSE: AUTHORIZATION TO EXECUTE A FIVE YEAR LEASE AGREEMENT WITH CONNECTICUT UNITED FOOTBALL CLUB FOR THE UTILIZATION OF THE VETERANS MEMORIAL STADIUM.
S. BLACK, J. HARGRAVES, D. SALERNO, L. SALVIO

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

SUMMARY: The Connecticut United Football Club is seeking to utilize Veterans Memorial Stadium in Willow Brook Park for a term of three years, with an option to extend the agreement for an additional two years. Connecticut United FC agrees to pay a rental fee of \$1000.00 per game and to carry all applicable insurances required.

WHEREAS, the City of New Britain is fast becoming the sports capital of Connecticut hosting such events as, but not limited to: New Britain Bees Atlantic League Baseball, International and MLS soccer matches, intercollegiate baseball tournaments and football games, USA Track and Field Region 1 Junior Olympic Qualifiers, United States Bands New England Regional Competitions, Nutmeg State Games, CIAC State Championships in Track and Field, Football, and Soccer; and

WHEREAS, Connecticut United Football Club is a member of the ASL (American Soccer League) and is seeking to lease Veterans Memorial Stadium for the next three years with an option to extend the term for an additional period of two years; and

WHEREAS, the American Soccer League is a developmental league that provides American soccer players with professional playing opportunities as well as a direct pathway into the major leagues; and

WHEREAS, Connecticut United Football Club is the only professional soccer team in the state of Connecticut and will play ten home matches at Veterans Memorial Stadium in its inaugural spring 2016 season; and

WHEREAS, Connecticut United Football Club has agreed to pay the City of New Britain the sum of \$1,000.00 in rent for each home soccer match; and

WHEREAS, Connecticut United Football Club shall deliver to the City of New Britain a cash deposit in the amount of \$5,000.00 which may be applied to cover any financial requirements and obligations in the event of any default on any term of the agreement; and

WHEREAS, the City of New Britain will operate all food and beverage concessions at soccer matches and receive all revenue generated therefrom; and

WHEREAS, Connecticut United Football Club agrees to name the City of New Britain as "additionally insured" on all of its insurance coverages including: General Liability, Liquor Liability, Auto Liability and Umbrella in addition to any and all workers' compensation policies; now, therefore, be it

RESOLVED, That Erin E. Stewart, Mayor, be and is hereby authorized to execute on behalf of the City of New Britain a five year lease agreement with Connecticut United Football Club.

Alderman Shirley Black
Alderman Jerrell Hargraves
Alderman Daniel Salerno
Alderman Louis Salvio

UNFINISHED BUSINESS