

REGULAR MEETING OF THE COMMON COUNCIL

APRIL 27, 2016

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF MARCH 9, 2016 AND
SPECIAL MEETING OF MARCH 22, 2016.

PETITIONS

1. TO AMEND THE OFFICIAL ZONING MAP TO CHANGE THE ZONING OF CERTAIN ARCH STREET AREA PROPERTIES FROM A-3 (HIGH RISE APARTMENTS), T (TWO-FAMILY), AND B-1 (NEIGHBORHOOD BUSINESS) TO B-3 (SECONDARY BUSINESS), ENCOMPASSING PROPERTIES ON ARCH STREET, FROM THE INTERSECTION OF HART STREET SOUTH TO THE INTERSECTION OF KENSINGTON AVENUE AND SHUTTLE MEADOW AVENUE AND INCLUDING PROPERTIES ALONG WHITING STREET FROM ARCH STREET EASTWARD AND SURROUNDING INTERSECTION WITH GLEN STREET. W. PABON, K. ROSADO

REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES

****CONSENT AGENDA**

REPORTS CITY CLERK

- **A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

FINANCE DEPARTMENT

- **B.) ITEM # LINE ITEM TRANSFERS WITHIN A DEPARTMENT'S BUDGET FOR PERIOD FEBRUARY 17, 2016 THROUGH APRIL 18, 2016. PURPOSE: TRANSFERRED MONIES FROM ONE LINE ITEM TO ANOTHER WITHIN THEIR DEPARTMENTAL BUDGET.**
- **C.) ITEM # SALES REPORT. PURPOSE: ON-LINE AUCTION SERVICES PROVIDED BY GOV-DEALS FOR THE SALE OF SURPLUS AND UNREPAIRABLE CITY VEHICLES.**
- **D.) ITEM # COOPERATIVE PURCHASING. PURPOSE: \$18,743.70 TO JUREK BROTHERS, INC. FOR SHOTGUN AND PISTOL AMMUNITION FOR THE NEW BRITAIN POLICE DEPARTMENT.**
- **E.) ITEM # PUBLIC BID 3858. PURPOSE: PURCHASES OF CHEMICALS, FERTILIZERS, GRASSES AND PESTICIDES FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT AND STANLEY GOLF COURSE.**
- **F.) ITEM # PUBLIC BID 3859. PURPOSE: PURCHASES OF POOL CHEMICALS FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT.**
- **G.) ITEM # PUBLIC BID 3863. PURPOSE: PURCHASE OF DUCTILE IRON PIPES FROM HD SUPPLY WATERWORKS FOR THE PUBLIC WORKS DEPARTMENT.**
- **H.) ITEM # PUBLIC BID 3864. PURPOSE: PURCHASE OF MANHOLE RISER RING ITEMS, MANHOLE COVERS AND FRAMES, AND CATCH BASIN ITEMS FOR THE PUBLIC WORKS DEPARTMENT.**
- **I.) ITEM # PUBLIC BID 3865. PURPOSE: PURCHASE RESILIENT WEDGES AND BUTTERFLY WATER VALVES FOR THE PUBLIC WORKS DEPARTMENT.**

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- **J.) ITEM # PUBLIC BID 3866. PURPOSE: PURCHASE OF WATER METERS FROM TI-SALES FOR THE PUBLIC WORKS DEPARTMENT.
- **K.) ITEM # PUBLIC BID 3868. PURPOSE: PURCHASE OF FIRE HYDRANTS FOR \$1,945 PER UNIT FROM HD SUPPLY WATERWORKS FOR THE PUBLIC WORKS DEPARTMENT.
- **L.) ITEM # PUBLIC BID 3870. PURPOSE: 2016 SUMMER BUS TRANSPORTATION WITH DATTCO, INC. FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT.
- **M.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$41,000 TO KAESTEL BOOS ASSOCIATES, INC. FOR ENGINEERING SERVICES AT VETERANS STADIUM FOR ADA RENOVATIONS.
- **N.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$15,000 TO DESMAN ASSOCIATES FOR THE 55 HARVARD STREET MAINTENANCE BUILDING ROOF REPAIRS.

DEPARTMENT OF PUBLIC WORKS

- **O.) 33457 RESPONSE TO PETITION 33457. PURPOSE: POT HOLE REPAIRS AT THE INTERSECTION OF HALSEY AND KULPER ROAD.

TAX DEPARTMENT

- **P.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS.

NEW RESOLUTIONS

- 1.) ITEM # BUDGET TRANSFER – POLICE DEPARTMENT. PURPOSE: TRANSFER OF \$355,000 WITHIN THE POLICE DEPARTMENT BUDGET TO PROVIDE FOR SALARY, OVERTIME AND REPAIR FUNDS.
C. CARLOZZI, JR., W. PABON, E. SANCHEZ, J. SANDERS, JR., R. SMEDLEY

UNFINISHED BUSINESS

April 27, 2016

REGULAR MEETING OF THE COMMON COUNCIL

APRIL 27, 2016

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF MARCH 9, 2016 AND
SPECIAL MEETING OF MARCH 22, 2016.

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1. TO AMEND THE OFFICIAL ZONING MAP TO CHANGE THE ZONING OF CERTAIN ARCH STREET AREA PROPERTIES FROM A-3 (HIGH RISE APARTMENTS), T (TWO-FAMILY), AND B-1 (NEIGHBORHOOD BUSINESS) TO B-3 (SECONDARY BUSINESS), ENCOMPASSING PROPERTIES ON ARCH STREET, FROM THE INTERSECTION OF HART STREET SOUTH TO THE INTERSECTION OF KENSINGTON AVENUE AND SHUTTLE MEADOW AVENUE AND INCLUDING PROPERTIES ALONG WHITING STREET FROM ARCH STREET EASTWARD AND SURROUNDING INTERSECTION WITH GLEN STREET. W. PABON, K. ROSADO

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND
LEGISLATIVE COMMITTEES**

****CONSENT AGENDA**

**REPORTS
CITY CLERK**

****A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Kaczmarek, Jason

Krzesinski, Angelika

Viruet, Isabelino by Atty. Richard L. Zayas

Mark H. Bernacki
City Clerk

FINANCE DEPARTMENT

****B.) ITEM # LINE ITEM TRANSFERS WITHIN A DEPARTMENT'S BUDGET FOR PERIOD
FEBRUARY 17, 2016 THROUGH APRIL 18, 2016. PURPOSE: TRANSFERRED MONIES
FROM ONE LINE ITEM TO ANOTHER WITHIN THEIR DEPARTMENTAL BUDGET.**

REPORT OF: Finance Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Line Item Transfers within a department's budget for the period February 17, 2016 through
April 18, 2016 (This report for information purposes only)

In accordance with the city of New Britain ordinance of Article VII – Finance, Section 2-494(3), the following departments have transferred monies from one line item to another within their departmental budget (total department budget has not changed). Each transfer will be continuously numbered from month to month

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throughout the fiscal year. This report represents the transfers executed by the mayor in accordance with the aforementioned ordinance for the period ending April 18, 2016

4. Department: City Plan
From: 001106001-5540 (Advertising)
To: 001106001-5810 (Dues/Fees/Memberships)
Amount: \$14.00
Brief Description: Additional funds needed for American Institute of Certified Planners membership dues

5. Department: Assessor
From: 001107001-5122 (Overtime)
To: 001107001-5810 ((Dues/Fees/Memberships)
Amount: \$950.00
Brief Description: Funds needed for Annual Assessor's school attendance June 6-10, 2016 at UCONN

6. Department: Senior Center
From: 001523002-5621 (Heat and Gas)
To: 001523002-5440 \$1,469.00 (Rentals/Supplies Equip)
To: 001523002-5435 \$1,095.00 (Building, Gr. Main't and repairs)
Amount: \$2,564.00
Brief Description: Funds needed for copier rental expenses and emergency gutter system repairs

Rebecca Salerni
Deputy Finance Director

**C.) ITEM # SALES REPORT. PURPOSE: ON-LINE AUCTION SERVICES PROVIDED BY GOV-DEALS FOR THE SALE OF SURPLUS AND UNREPAIRABLE CITY VEHICLES.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Sale of Surplus and Unrepairable City Vehicles (Informational Report Only)

DATE: April, 27, 2016

Per Resolution 33363-2, dated February 10, 2016, the Purchasing Agent reports that he and the City's Public Works Fleet Manager conducted an on-line auction for some of the City's Surplus and Unrepairable Vehicles. The on-line auction services were provided by Gov-Deals at no charge to the City. Gov-Deals provide on-line auction services for vehicles and equipment only to government agencies. They provide this service to over 5,900 municipalities and state governments in 48 states. They have over 315,000 registered buyers who receive e-mails from them regarding the items that they have on their website for auction.

By utilizing the on-line auction services for surplus vehicles and equipment that is valued under \$12,000.00 the City is able to save money on legal notices, postage, envelopes, and paper for sales notices that was sent out to 216 companies and individuals to conduct the sales of surplus vehicles and equipment in the past years. It also enables the City to sell the surplus vehicles sooner and get more individuals to bid on them. The money received for the sale of the Surplus Vehicles was deposited into the City's General Fund Account, 001624005-4481, General and Administrative, Sale of Property.

The highest bid for the auctioned surplus vehicles for the month of April 2016 is attached. It indicates the vehicle, buyer, number of bids received and the dollar amount received for each surplus vehicle sold.

The total dollar amount that the City received for the on-line auction sale of the surplus vehicles was \$18,183.00.

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Jack Pieper
Purchasing Agent

**D.) ITEM # COOPERATIVE PURCHASING. PURPOSE: \$18,743.70 TO JUREK BROTHERS, INC. FOR SHOTGUN AND PISTOL AMMUNITION FOR THE NEW BRITAIN POLICE DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Cooperative Purchasing, Shotgun and Pistol Ammunition for the Police Department

DATE: April 27, 2016

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a standing purchase order was requested by the Police Department for the following under the State of Connecticut's Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Need Supplies</u>	<u>Total Price</u>
Jurek Brothers Inc., Greenfield, MA	Shotgun and Pistol Ammunition	\$18,743.70

The New Britain Police Department requested a purchase order for Shotgun and Pistol Ammunition utilizing the State of Connecticut's Contract Award #07PSX0219. This ammunition is used for training, State recertifications, and to be carried on duty. Funds are available within the Police Department's account number 001211015-5614, Ammunitions and Explosives.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$18,743.70 to Jurek Brothers, Inc. of Greenfield, MA for the purchase of Shotgun and Pistol Ammunition for the New Britain Police Department utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award #07PSX0219.

Jack Pieper
Purchasing Agent

**E.) ITEM # PUBLIC BID 3858. PURPOSE: PURCHASES OF CHEMICALS, FERTILIZERS, GRASSES AND PESTICIDES FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT AND STANLEY GOLF COURSE.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3858, Chemicals, Fertilizers, Grasses and Pesticides

DATE: April 27, 2016

Public Bid No. 3858 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for required purchases of Chemicals, Fertilizers, Grasses and Pesticides for the Parks, Recreation and Community Services Department and the Stanley Golf Course. Funding is available for these purchases within the Parks, Recreation and Community Services Department's Account Number 001419003-5659, Horticulture, Operating Materials and Supplies and the Stanley Golf Course's account number 201420101-5616, Golf Course, Fertilizers and Chemicals.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to thirty-one (31) Chemical, Fertilizer, Grass and Pesticide Companies. The Purchasing Agent did not receive any letters from the Chemical, Fertilizer, Grass and Pesticide Companies on the mailing list indicating they could not provide a response to the bid request. The responses were received as per the attached.

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The bids were reviewed for conformance with specifications by Parks, Recreation and Community Services Department's and the Stanley Golf Course's Administration as well as the Purchasing Agent. Considerations in determining the awards were:

In some instances two awards were made. Patents on the formulations of many previously purchased products have run out, and generic forms have emerged. In those cases a brand name and a generic product have been chosen. Generics, which do not have a proven track record, will be tested during the season.

Ties were awarded in accordance with City of New Britain Code of Ordinance section 2-573.

In some cases it appears that the low bidder was not selected; however, not all bidders submitted responses on the correct unit size. Conversions were made by Golf Course Administration for comparison.

In some cases Bidders supplied the same prices because they are agency priced by the manufacturer so all distributors must sell at the same price for specific Pesticides. This will enable the Parks and Recreation Division and the Stanley Golf Course to obtain the needed items if one of the distributors cannot supply them in a timely manner.

Two (2) Bidders, Valley Green, Inc. of Holyoke, MA., and Pennington Seed, Inc. of Madison GA., no longer has sales representatives to handle orders or address product issues or concerns.

Therefore, the Director of the Parks, Recreation and Community Services Department is recommending that the bid be awarded to following companies, Hart Seed of Wethersfield, CT., Tom Irwin, Inc. of Burlington, MA., D&S of Durham, CT., Harrell LLC of Stafford Springs, CT., Winding Brook Turf Farm of Wethersfield, CT., Saturated Solutions of Northford, CT., SiteOne Landscaping Supplies of Cleveland, OH., EH Turf Supply of Exeter, RI., Plant Food Company of Cranbury, NJ., Metro Turf of Brookfield, CT., Atlantic Golf and Turf of Turner Falls, MA., and Cardinals, Inc. of Unionville, CT.,

RESOLVED: That the Purchasing Agent is hereby authorized to issue purchase orders to Hart Seed of Wethersfield, CT., Tom Irwin, Inc. of Burlington, MA., D&S of Durham, CT., Harrell LLC of Stafford Springs, CT., Winding Brook Turf Farm of Wethersfield, CT., Saturated Solutions of Northford, CT., SiteOne Landscaping Supplies of Cleveland, OH., EH Turf Supply of Exeter, RI., Plant Food Company of Cranbury, NJ., Metro Turf of Brookfield, CT., Atlantic Golf and Turf of Turner Falls, MA., and Cardinals, Inc. of Unionville, CT., on an as-needed basis, from May 2, 2016 to April 30, 2017 as per the selected prices highlighted on the attachment as well as the specifications, terms and conditions of Public Bid No. 3858.

Jack Pieper
Purchasing Agent

**F.) ITEM # PUBLIC BID 3859. PURPOSE: PURCHASES OF POOL CHEMICALS FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3859 Pool Chemicals

DATE: April 27, 2016

Public Bid No. 3859 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for required purchases of Pool Chemicals for the Parks, Recreation and Community Services Department. Funding is available for the purchase of the Pool Chemicals in the Parks, Recreation and Community Services Department's account number 001419004-5659, General Fund, Park Maintenance Operating Materials and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to Eighteen (18) Pool Chemical Companies. The Purchasing Agent did not receive any letters from the Pool Chemical Companies on the mailing list who indicated that they could not respond to the bid request. The Bid responses were received as per the attached.

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The bids were reviewed for conformance to specifications by Parks, Recreation and Community Services Department's Administration and the Purchasing Agent. Therefore, the Director of the Parks, Recreation and Community Services Department is recommending that the bid be awarded to the following companies who submitted the lowest responsible bid and meet all of the bid specifications for the Pool Chemicals, H. Krevit & Company of New Haven, CT for the Sodium Hypochlorite in bulk delivery and Sodium Bicarbonate in 50lb bags and to Scarritt Spas & Pools of Bristol, CT for Calcium Chloride in 50lb bags and Calcium Hypochlorite in 50lb drums.

RESOLVED: That the Purchasing Agent is hereby authorized to issue standing purchase orders to H. Krevit & Company of New Haven, CT for the bulk delivery of Sodium Hypochlorite at \$2.35 per gallon and Sodium Bicarbonate at \$18.40 per 50lb bag and Scarritt Spas & Pools of Bristol, CT for Calcium Chloride at \$16.49 per 50lb bag and Calcium Hypochlorite at \$126.82 per 50lb drum for the purchase of Pool Chemicals on an as-needed basis from June 10, 2016 to September 30, 2016 for the Parks, Recreation and Community Services Department per the terms and specifications of Public Bid No 3859.

Jack Pieper
Purchasing Agent

**G.) ITEM # PUBLIC BID 3863. PURPOSE: PURCHASE OF DUCTILE IRON PIPES FROM HD SUPPLY WATERWORKS FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3863, Ductile Iron Pipes for the Public Works Department, Utilities Division

DATE: April 27, 2016

Public Bid No. 3863 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Ductile Iron Pipes of various sizes for the Public Works Department, Utilities Division. Funding is available for this purchase within the Public Works Department, Utilities Division's Account Number, 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to fourteen (14) Pipe Companies. The Purchasing Agent did not receive any letters from the Pipe Companies on the mailing list who indicated that they could not respond to the bid request. The Bid responses were received as per the attached.

The bids were reviewed for conformance to specifications by the Public Works Department, Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks which is a New Britain based company has submitted a bid that met all the bid specifications and was the lowest bidder for all of the Ductile Iron Pipe. HD Supply Waterworks has been supplying Iron Pipe to the Public Works Department, Utilities Division. They were awarded the bid for the Iron Pipe last year. Therefore the Deputy Director of the Public Works Department, Utilities Division, is recommending that the bid be awarded to HD Supply Waterworks of New Britain, CT. The bid results were presented to the Water Commission at their April 12, 2016 meeting. At this meeting they approved the Deputy Director of the Public Works Department, Utilities Division, recommendation for the purchase of the Ductile Iron Pipes from HD Supply Waterworks of New Britain, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing purchase order to HD Supply Waterworks of New Britain, CT for the purchase of Ductile Iron Pipes as per the attached prices, terms and specifications of Public Bid No 3863.

Jack Pieper
Purchasing Agent

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****H.) ITEM # PUBLIC BID 3864. PURPOSE: PURCHASE OF MANHOLE RISER RING ITEMS, MANHOLE COVERS AND FRAMES, AND CATCH BASIN ITEMS FOR THE PUBLIC WORKS DEPARTMENT.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3864 Highway Castings the New Britain Public Works Department, Utilities Division.

DATE: April 27, 2016

Public Bid No. 3864 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the purchase of Highway Castings for the New Britain Public Works Department, Utilities Division. The funding for this purchase is in the Public Works Department Utilities Division's account number, 208315101-5659 Sewer Fund, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twelve (12) Highway Casting Companies. The Purchasing Agent did not receive any letters from the Highway Casting Companies on the mailing list who indicated that they could not respond to the bid request. Bid responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Department, Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks, who is a New Britain, based company, who was awarded the bid last year, has again submitted a bid that met the bid specifications but was not within 10% of the lowest bids submitted for the Manhole Covers, Riser Rings and Frames. Therefore, the Deputy Director of the Public Works Department, Utilities Division is recommending the bid be awarded to Everett J. Prescott, Inc. of Vernon, Ct for the Manhole Riser Ring items, Neenah Foundry of Heenah, WI for the Manhole Covers and Frames and to United Concrete of Yalesville, CT for the Catch Basin Items who were the lowest bidders and met all of the bid specifications for the Highway Castings items.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing Purchase Order to Everett J. Prescott Inc. of Vernon, CT for the Manhole Riser Ring items, Neenah Foundry of Heenah, WI for the Manhole Covers and Frames and to United Concrete of Yalesville, CT for the Catch Basin Items for the New Britain Public Works Department, Utilities Division per the attached pricing, terms and specifications of Public Bid No. 3864.

Jack Pieper
Purchasing Agent

****I.) ITEM # PUBLIC BID 3865. PURPOSE: PURCHASE RESILIENT WEDGES AND BUTTERFLY WATER VALVES FOR THE PUBLIC WORKS DEPARTMENT.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3865 Resilient Wedges and Butterfly Water Valves for the Public Works Department, Utilities Division

DATE: April 27, 2016

Public Bid No. 3865 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Resilient Wedges and Butterfly Water Valves for the Public Works Department, Utilities Division. Funding is available for this purchase within the Public Works Department, Utilities Division's account number, 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

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Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to nine (9) Resilient Wedge and Butterfly Water Valve Companies. The Purchasing Agent did not receive any letters from the Resilient Wedge and Butterfly Water Valve Companies on the mailing list who indicated they could not provide a response to the bid request. The Bid responses were received as per the attached.

The bids were reviewed for conformance to specifications by the Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks, which is a New Britain, based company was awarded the bid last year and has been supplying the Resilient Wedges and Butterfly Water Valves to the Public Works Department, Utilities Division. The bid that they submitted this year, they were the lowest bidder only for the 8" and 12" Resilient Wedges. They were not the lowest bidder for the 4" and 6" Resilient Wedges but were within 10% of the lowest bid submitted by a company located within the State of Connecticut. Per City Ordinance Section 2-578 item 10, HD Supply Waterworks agreed to lower their bid to match the price submitted by the lowest bidder for the 4" and 6" Resilient Wedges. Ferguson Waterworks of Newington, CT was the lowest bidder for 14", 16", 20", 24", and 36" Butterfly Water Valves. Therefore the Deputy Director of the Public Works Department is recommending that the bid be awarded to HD Supply Waterworks of New Britain, CT who met all of the bid specifications for the 4", 6", 8" and 12" Resilient Wedges and to Ferguson Waterworks of Newington, CT who met all of the bid specifications for 14", 16", 20", 24", and 36" Butterfly Water Valves. The bid results were presented to the Water Commission at their April 12, 2016 meeting. At this meeting they approved the Deputy Director of the Public Works Department, Utilities Division recommendation for the purchase of the Resilient Wedges from HD Supply Waterworks of New Britain, CT and the Butterfly Water Valves from Ferguson Waterworks of Newington, CT.

RESOLVED: That the Purchasing Agent is authorized to issue a standing purchase order to HD Supply Waterworks of New Britain, CT for the purchase of the Resilient Wedges and to Ferguson Waterworks of Newington, CT for the purchase of the Butterfly Water Valves per the attached prices, specifications and terms of Public Bid No. 3865.

Jack Pieper
Purchasing Agent

**J.) ITEM # PUBLIC BID 3866. PURPOSE: PURCHASE OF WATER METERS FROM TI-SALES FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3866, Water Meters for the Public Works Department, Utilities Division.

DATE: April 27, 2016

Public Bid No. 3866 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for various size Water Meters for the Public Works Department, Utilities Division. Funding is available for this purchase within the Public Works Department, Utilities Division's account number 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to eight (8) Water Meter Companies. The Purchasing Agent did not receive any letters from the Water Meter Companies on the mailing list who indicated that they could not provide a response to the bid request. Only one (1) Bid response was received as per attached again this year.

The bid was reviewed for conformance to specifications by the Public Works Department, Utilities Division's Administration and the Purchasing Agent. Ti-Sales, Inc. of Sudbury, MA has been supplying Water Meters to the Public Works Department, Utilities Division. They were awarded the bid for the Water Meters last year. The Water Meters that they have been supplying the Public Works Department, Utilities Division, has met all of the bid specifications. Therefore the Deputy Director of the Public Works Department, Utilities Division, is recommending that the bid be awarded again to Ti-Sales, Inc. of Sudbury, MA. who met all of the bid

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specifications for the Water Meters. The bid results have also been presented to the Water Commission at their April 12, 2016 meeting. At this meeting they approved the Deputy Director of the Public Works Department, Utilities Division, recommendation for the purchase of the Water Meters from Ti-Sales, Inc. of Sudbury, MA.

RESOLVED: That the Purchasing Agent is authorized to issue a standing purchase order to Ti-Sales, Inc. of Sudbury, MA for the purchase of various size Water Meters on and as need basis per the attached pricing, terms and specifications of Public Bid No. 3866.

Jack Pieper
Purchasing Agent

**K.) ITEM # PUBLIC BID 3868. PURPOSE: PURCHASE OF FIRE HYDRANTS FOR \$1,945 PER UNIT FROM HD SUPPLY WATERWORKS FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3868, Fire Hydrants for the Public Works Department/Utilities Division

DATE: April 27, 2016

Public Bid No. 3868 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Fire Hydrants for the Public Works Department, Utilities Division. Funding is available for this purchase within the Public Works Department, Utilities Division's account number, 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to seventeen (17) Fire Hydrant Companies. The Purchasing Agent did not receive any letters from the Fire Hydrant Companies on the mailing list who indicated they could not provide a response to the bid request. Bid responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Department, Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks which is a New Britain based company has submitted a bid that met all bid specifications and was within 10% of the lowest bid submitted by a company located within the State of Connecticut. Per City Ordinance Section 2-578 item 10, HD Supply Waterworks agreed to lower their bid to match the price submitted by the lowest bidder. HD Supply Waterworks has been supplying Fire Hydrants to the Public Works Department, Utilities Division. They were awarded the bid for Fire Hydrants last year. Therefore the Deputy Director, Public Works Department, Utilities Division, is recommending that the bid be awarded again to HD Supply Waterworks of New Britain, CT who met all of the bid specifications for the Fire Hydrants. The bid results were presented to the Water Commission at their April 12, 2016 meeting. At this meeting they approved the Deputy Director, of the Public Works Department, Utilities Division recommendation for the purchase of the Fire Hydrants from HD Supply Waterworks of New Britain, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing purchase order to HD Supply Waterworks of New Britain, CT at the unit price of \$1,945.00 per Fire Hydrant per the terms and specifications of Public Bid No. 3868.

Jack Pieper
Purchasing Agent

**L.) ITEM # PUBLIC BID 3870. PURPOSE: 2016 SUMMER BUS TRANSPORTATION WITH DATTCO, INC. FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

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ITEM #:

RE: Public Bid No. 3870, Summer Bus Transportation for the Parks, Recreation and Community Services Department.

DATE: April 27, 2016

Public Bid No. 3870 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the 2016 Summer Bus Transportation for the Parks, Recreation and Community Services Department. Funding will be available for this purchase in the Park, Recreation and Community Services Department's Account Numbers 001420001-5440, Recreational Programs, Rental Supplies and Equipment

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to seven (7) Bus Transportation Companies. The Purchasing Agent did not receive any letters from the Bus Transportation Companies on the mailing list who indicated that they could not provide a response to the bid request. Bid responses were received as per attached.

The bids were reviewed for conformance to specifications by the Parks, Recreation and Community Services Department's Administration and the Purchasing Agent. Dattco, Inc., a New Britain based company, was within 10% of the lowest bidder's price who was not a New Britain based company for the daily rate per bus. Per City Ordinance Section 2-578 item 10, Dattco, Inc. agreed to lower their bid to match the prices submitted by the lowest bidder. Dattco, Inc. was awarded the bid last year and provided the Summer Bus Transportation to the Parks, Recreation and Community Services Department. They are a reputable Bus Company and also provide bus services during the school year to the New Britain Board of Education. Therefore the Director of the Parks, Recreation and Community Services Department is recommending that the bid be awarded again to Dattco, Inc. of New Britain CT to provide Summer Bus Transportation to the Parks, Recreation and Community Services Department.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into a contract and issue a Purchase Order to Dattco, Inc. of New Britain, CT for the 2016 Summer Bus Transportation for the Parks, Recreation and Community Services Department at a daily rate of \$184.00 per bus and at a rate of \$50.00 per hour for any additional buses needed, per the terms and specifications of Public Bid No. 3870.

Jack Pieper
Purchasing Agent

**M.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$41,000 TO KAESTEL BOOS ASSOCIATES, INC. FOR ENGINEERING SERVICES AT VETERANS STADIUM FOR ADA RENOVATIONS.

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: On-Call Engineering Services

DATE: April 27, 2016

The following on-call engineering project has been requisitioned following the award by the Common Council for on-call engineering contracts, Bid #3806, approved at its Regular Meeting of January 14, 2015.

Project Name: Veterans Stadium ADA Renovations
Vendor: Kaestel Boos Associates, Inc.
Amount: \$41,000.00
Line Items: 0083237501-5331 City Wide Park ADA Improvements, Professional Services
Requested By: Parks, Recreation and Community Services Department

Scope: Kaestel Boos Associates, Inc. will provide engineering services for the of ADA renovations at Veterans Stadium. They will prepare architectural, plumbing, structural and site plans for handicapped accessibility for the public rest rooms, team rooms, grandstands, and concession areas of the stadium. They will

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conduct an on-site visit of the stadium. This will help Kaestel Boos Associates, Inc. develop specifications and engineering prints for the ADA Renovations so it can be put out to bid. Kaestel Boos Associates, Inc. will conduct a pre-bid meeting at the stadium and answer any questions from the bidders during the bidding process. Once the bids are received, Kaestel Boos Associates, Inc. review the bids submitted to ensure compliance with the bid specifications. Once the project has been awarded, they will conduct meetings with contractor awarded the bid in addition to on-site visits of the Stadium to assure the ADA renovations are being made correctly and to specifications.

Resolved: That the Purchasing Agent be and is hereby authorized to issue a Purchase Order for \$41,000.00 to Kaestel Boos Associates, Inc. of New Britain, CT for engineering services at Veterans Stadium for ADA Renovations.

Jack Pieper
Purchasing Agent

**N.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$15,000 TO DESMAN ASSOCIATES FOR THE 55 HARVARD STREET MAINTENANCE BUILDING ROOF REPAIRS.

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:
RE: On-Call Engineering Services
DATE: April 27, 2016

The following on-call engineering project has been requisitioned following the award by the Common Council for on-call engineering contracts, Bid #3806, approved at its Regular Meeting of January 14, 2015

Project Name: 55 Harvard Street Maintenance Building Roof Repairs
Vendor: Desman Associates
Amount: \$15,000.00
Line Items: 0083237301-5454 Citywide Facilities, Construction Contracts
Requested By: Public Works Department, Facilities Division.

Scope: Desman Associates will conduct an on-site inspection of the roof at the 55 Harvard Street Maintenance Building. This will enable them to determine the roof's conditions and why there are water leaks starting to happen. Desman Associates will prepare schematic plans depicting proposed repairs, renovations and costs. They will then meet with the Facilities Division to discuss their site inspection results. Desman Associates will then be able to develop specifications and engineering prints for this project so it can be out to bid. They will attend any meetings that may be held and answer questions from the bidders during the bidding process. Once the bids are received, Desman Associates will review the bids submitted to ensure compliance with the bid specifications. Once the project has been awarded Desman Associates will conduct meetings with the contractor awarded the bid in addition to on-site visits to assure that the repairs are being conducted to specifications.

RESOLVED: That the Purchasing Agent be and is hereby authorized to issue a Purchase Order for \$15,000.00 to Desman Associates of Rocky Hill, CT for the 55 Harvard Street Maintenance Building Roof Repairs.

Jack Pieper
Purchasing Agent

April 27, 2016

DEPARTMENT OF PUBLIC WORKS

**O.) 33457 RESPONSE TO PETITION 33457. PURPOSE: POTHOLE REPAIRS AT THE INTERSECTION OF HALSEY AND KULPER ROAD.

REPORT OF : Department of Public Works

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:33457

RE: Potholes at Intersection of Halsey and Kulper Roads

Potholes were repaired by Public Works on Tuesday, April 19, 2016.

Mark E. Moriarty, Director Public Works

TAX DEPARTMENT

**P.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS.

REPORT OF: Tax Collector

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Tax Abatements, Corrections and Refunds

The Collector of Taxes has referred a list of tax abatements, corrections and refunds. Acceptance and adoption is respectfully recommended.

Cheryl S. Blogoslowski
Tax Collector

NEW RESOLUTIONS

1.) ITEM # BUDGET TRANSFER – POLICE DEPARTMENT. PURPOSE: TRANSFER OF \$355,000 WITHIN THE POLICE DEPARTMENT BUDGET TO PROVIDE FOR SALARY, OVERTIME AND REPAIR FUNDS.
C. CARLOZZI, JR., W. PABON, E. SANCHEZ, J. SANDERS, JR., R. SMEDLEY

Item # RE: Budget Transfer – Police Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the New Britain Police Department is charged to protect and preserve life, safeguard property, enforce laws, and provide public safety services in a lawful, professional and humane manner, with respect for the dignity of all citizens, and

WHEREAS, a budget transfer within the Police budget is requested to cover current shortages in several salary, overtime and repair accounts, and

WHEREAS, there are sufficient budgeted funds available for transfer within the Police Department's annual budget, no additional City funds required, THEREFORE BE IT

RESOLVED, by the Common Council of the City of New Britain, that a budget transfer of \$355,500 be made within the Police Department budget to provide for salary, overtime and repair funds as outlined below:

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Transfer from the following accounts:		
001211003-5121	Police Chief – Full Time Salaries	\$80,000
001211005-5121	Patrol – Full Time Salaries	\$100,500
001211013-5121	Evidence – Full Time Salaries	\$65,000
001211017-5121	Records – Full Time Salaries	\$40,000
001211022-5811	Grants & Contributions	\$40,000
001211025-5122	Crime Lab – OT	\$30,000
	Total	\$355,500

Transfer to the following accounts:		
001211002-5121	Administration – Full Time Salaries	\$25,000
001211002-5436	Administration – Equip Maintenance & Repair	\$20,000
001211003-5810	Police Chief – Dues/Fees/Memberships	\$1,000
001211009-5121	Investigations – Full Time Salaries	\$100,000
001211009-5331	Investigations – Professional Services	\$1,000
001211009-5335	Investigations – Investigations Expense	\$3,000
001211009-5659	Investigations – Operating Material & Supplies	\$8,000
001211010-5121	Youth Bureau – Full Time Salaries	\$70,000
001211010-5122	Youth Bureau – Overtime	\$5,000
001211012-5121	Community Service – Full Time Salaries	\$80,000
001211014-5659	Training – Operating Material & Supplies	\$4,000
001211020-5436	Police Fleet – Equip Maintenance & Repair	\$27,000
001211021-5122	Downtown – Overtime	\$6,000
001211023-5122	School Resource Officer – Overtime	\$2,000
001211024-5122	Police Academy – Overtime	\$3,500
	Total	\$355,500

Ald. Carlo Carozzi, Jr. - Police Liaison
Ald. Wilfredo Pabon - Police Liaison
Ald. Emmanuel Sanchez - Police Liaison
Ald. Jim Sanders, Jr. – Police Liaison
Ald. Robert Smedley - Police Liaison

UNFINISHED BUSINESS