

# REGULAR MEETING OF THE COMMON COUNCIL

NOVEMBER 12, 2015

## AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

ACCORDING TO SECTION 2-21 OF THE CODE OF ORDINANCES OF THE CITY OF NEW BRITAIN:

1. ELECTION OF PRESIDENT PRO TEMPORE (WHO SHALL BE SWORN-IN ACCORDINGLY)
2. ANNOUNCEMENT OF CAUCUS LEADERSHIP POSITIONS
3. APPOINTMENT OF CLERK OF COMMITTEES (WHO SHALL BE SWORN-IN ACCORDINGLY)
4. ADOPTION OF STANDING RULES OF THE COMMON COUNCIL
5. APPOINTMENT OF MEMBERSHIP COMMITTEE ASSIGNMENTS
6. APPOINTMENT OF COMMON COUNCIL LIAISON ASSIGNMENTS

## PETITIONS

## REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES

**\*\*CONSENT AGENDA**

### REPORTS

### CITY CLERK

\*\*A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.

### FINANCE DEPARTMENT

\*\*B.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID THRESHOLD ITEMS.

\*\*C.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$18,500 TO BL COMPANIES, INC. FOR THE HARTFORD ROAD SIDEWALK IMPROVEMENT PROJECT.

\*\*D.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$27,500 TO QUINSENBERRY ARCARI, ARCHITECTS, LLC FOR NEW BRITAIN STADIUM MISCELLANEOUS UPGRADES.

### TAX DEPARTMENT

\*\*E.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS.

### NEW RESOLUTIONS

1.) ITEM # APPOINTMENTS TO THE MATTABASSETT DISTRICT. J. GIANTONIO, C. CARLOZZI, JR.

2.) ITEM # APPOINTMENT OF MIRIAM GERACI TO THE BOARD OF EDUCATION TO FILL VACANCY CREATED BY THE RESIGNATION OF DANIEL DAVIS. J. GIANTONIO, C. CARLOZZI, JR.

3.) ITEM # DECD FINANCIAL ASSISTANCE GRANT. PURPOSE: FINANCIAL ASSISTANCE FOR THE HARTFORD ROAD (CT ROUTE 71) PEDESTRIAN IMPROVEMENTS PROJECT.  
J. GIANTONIO, C. CARLOZZI, JR.

4.) ITEM # LOCIP REALLOCATION. PURPOSE: \$18,057 IN 2012 LOCIP FUNDS REALLOCATED FOR REPAIRS TO THE EMERGENCY MANAGEMENT BUILDING.  
J. GIANTONIO, C. CARLOZZI, JR.

5.) ITEM # CONVEYANCE OF PROPERTY. PURPOSE: PINNACLE HEIGHTS EXTENSION, LLC TO CONVEY PROPERTY TO THE CITY OF NEW BRITAIN. J. GIANTONIO, C. CARLOZZI, JR.

November 12, 2015

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LEGISLATIVE COMMITTEES**

**\*\*CONSENT AGENDA**

**REPORTS**

**CITY CLERK**

**\*\*A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Blumenthal, Kimberly

Brown, Luz by Atty Ron Murphy

Gurtowski, Robert

Mark H. Bernacki  
City Clerk

**FINANCE DEPARTMENT**

**\*\*B.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID THRESHOLD ITEMS.**

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Purchasing report for bid threshold items

DATE: November 12, 2015

In accordance with the New Britain Code of Ordinances, Section 2-566, a monthly report of purchases between \$500 and \$7,500 shall be provided to the Common Council. The report shall include a detailed description of items or services purchased, name of vendor, owner of business and dollar amount spent on each individual purchase as well as the aggregate total of spend to date for the fiscal year.

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The Finance Department, Purchasing Division has provided an electronic list of monthly purchases. This document is available in the Council office for review by Council members.

Acceptance and adoption is respectfully requested.

Jack Pieper  
Purchasing Agent

\*\*C.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$18,500 TO BL COMPANIES, INC. FOR THE HARTFORD ROAD SIDEWALK IMPROVEMENT PROJECT.

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:  
RE: On-Call Engineering Services  
DATE: November 12, 2015

The following on-call engineering project has been requisitioned following the award by the Common Council for on-call engineering contracts, Bid #3806, approved at its Regular Meeting of January 14, 2015.

Project Name: Hartford Road Sidewalk Improvement Project  
Vendor: BL Companies, Inc.  
Amount: \$18,500.00  
Line Items: 255315014-5331 DECD Grant Fund, Professional Services  
Requested By: Public Works Department

Scope: BL Companies, Inc. will provide preliminary engineering, planning, design and environmental services for the construction of a sidewalk and multi-use trail to provide pedestrian access along Hartford Road near the new Costco facility. They will perform wetland delineation within the area to make sure the sidewalk and multi-use trail is in accordance with Connecticut General Statutes. BL Companies, Inc. will also investigate up to five (5) conceptual alternative alignments for the side walk and multi-use trail in the vicinity of the Bass Brook. They will then meet with the Public Works Department to discuss their site inspection results. The purpose of this work is to develop a concept plan and estimate so that a scope for final specifications and engineering prints for the sidewalk improvement project can be developed. The fee for this work is 100% reimbursable under a DECD financial assistance grant.

Resolved: That the Purchasing Agent be and is hereby authorized to issue a Purchase Order for \$18,500.00 to BL Companies, Inc. of Meriden, CT for the Hartford Road Sidewalk Improvement Project

Jack Pieper  
Purchasing Agent

\*\*D.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: \$27,500 TO QUINSENBERRY ARCARI, ARCHITECTS, LLC FOR NEW BRITAIN STADIUM MISCELLANEOUS UPGRADES.

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:  
RE: On-Call Engineering Services  
DATE: November 12, 2015

The following on-call engineering project has been requisitioned following the award by the Common Council for on-call engineering contracts, Bid #3806, approved at its Regular Meeting of January 14, 2015.

Project Name: Miscellaneous Upgrades at the New Britain Stadium  
Vendor: Quisenberry Arcari, Architects, LLC

November 12, 2015

Amount: \$27,500.00  
Line Items: 0083314601-5331 Professional Services  
Requested By: Parks, Recreation and Community Services Department

Scope: Quisenberry Arcari, Architects, LLC will conduct a walk through with the Parks, Recreation and Community Services Department to determine upgrades that are needed to the New Britain Stadium before the new baseball team starts to play there in the spring of 2016. They will then meet with the Parks, Recreation and Community Services Department to discuss their site inspection results and comprise a scope of work to determine which upgrades that are needed and the related costs. Quisenberry Arcari, Architects, LLC will then be able to create specifications and engineering prints so the needed upgrades to the stadium can be put out to bid. They will be in attendance at meetings to answer any questions there may be regarding the upgrades. Once the bids are submitted they will assist in reviewing the bids submitted to assure that the bidders complied to bid specifications. Once the project has been awarded, Quisenberry Arcari, Architects, LLC will provide construction administration. They will conduct site visits of the stadium to assure the upgrades are being conducted to specifications and meet with the contractor to answer any questions that they may have.

Resolved: That the Purchasing Agent be and is hereby authorized to issue a Purchase Order for \$ 27,500.00 to Quisenberry Arcari, Architects, LLC of Farmington, CT for the New Britain Stadium Miscellaneous Upgrades.

Jack Pieper  
Purchasing Agent

### **TAX DEPARTMENT**

\*\*E.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS.

REPORT OF: Tax Collector

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:  
RE: Tax Abatements, Corrections and Refunds

The Collector of Taxes has referred a list of tax abatements, corrections and refunds. Acceptance and adoption is respectfully recommended.

Cheryl S. Blogoslawski  
Tax Collector

### **NEW RESOLUTIONS**

1.) ITEM # APPOINTMENTS TO THE MATTABASSETT DISTRICT. J. GIANTONIO, C. CARLOZZI, JR.

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2.) ITEM # APPOINTMENT OF MIRIAM GERACI TO THE BOARD OF EDUCATION TO FILL VACANCY CREATED BY THE RESIGNATION OF DANIEL DAVIS. J. GIANTONIO, C. CARLOZZI, JR.

Item # RE: The Appointment of Miriam Geraci to the Board of Education to fill vacancy created by the resignation of Daniel Davis

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS; there is a vacancy on the Board of Education due to the resignation of Daniel Davis; and

WHEREAS; pursuant to the Charter of the City of New Britain, 3-2 (f) (2), the Common Council is vested with the authority to fill the vacancy of a member on the Board of Education; NOW, THEREFORE, BE IT

RESOLVED; that the following individual be appointed to fill the vacancy on the Board of Education.

NAME	ADDRESS	TERM
Miriam Geraci (R)	76 North Mountain Road, Unit G	11/12/15 – 11/14/17
	Alderman Jamie Giantonio Alderman Carlo Carozzi, Jr.	

3.) ITEM # DECD FINANCIAL ASSISTANCE GRANT. PURPOSE: FINANCIAL ASSISTANCE FOR THE HARTFORD ROAD (CT ROUTE 71) PEDESTRIAN IMPROVEMENTS PROJECT. J. GIANTONIO, C. CARLOZZI, JR.

Item # RE: DECD Financial Assistance Grant - Hartford Road (CT Route 71) Pedestrian Improvements Project

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, Pursuant to Connecticut General Statutes (C.G.S.) Sec. 4-66c, the Connecticut Department of Economic and Community Development (DECD) is authorized to extend financial assistance for economic development projects; and

WHEREAS, It is desirable and in the public interest that the City of New Britain make an application to the State for \$850,000 in order to undertake the Hartford Road (CT Route 71) Pedestrian Improvements Project and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN:

1. That it is cognizant of the conditions and prerequisites for the State financial assistance imposed by C.G.S. Sec. 4-66c; and
2. That the filing of an application for State financial assistance by the City of New Britain in an amount not to exceed \$850,000 is hereby approved and that Erin E. Stewart, Mayor of the City of New Britain, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the City of New Britain; and
3. That a budget appropriation be made as follows:

Increase Expenditures:		
255315014-5331	Professional Services	\$ 20,000
255315014-5454	Construction Contracts	\$ 825,000
255315014-5877	Connecticut DECD Administration	\$ 5,000
Increase Revenues:		
255315014-4222	Connecticut DECD	\$ 850,000

Alderman Jamie Giantonio  
Alderman Carlo Carozzi, Jr.

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4.) ITEM # LOCIP REALLOCATION. PURPOSE: \$18,057 IN 2012 LOCIP FUNDS REALLOCATED FOR REPAIRS TO THE EMERGENCY MANAGEMENT BUILDING. J. GIANTONIO, C. CARLOZZI, JR.

Item # RE: Fire Department LOCIP Reallocation

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Emergency Management building on East St. is over 100 years old but is very structurally sound; and

WHEREAS, this building provides vital support functions for Emergency Management and Fire Department functions for the City; and

WHEREAS, the building at 613 East Street also provides support for Public Works' personnel performing the City's snow plowing operations; and

WHEREAS, in order to protect the City's infrastructure, this building has had substantial investment via capital improvements in the past several years; and

WHEREAS, the Emergency Management building's original coal boiler which was converted to heating oil sometime last mid-century has stopped working; and

WHEREAS, the boiler is encased in asbestos and the chimney requires a new flue liner; and

WHEREAS, the New Britain Fire Department was allocated LOCIP monies in the 2012 funding year for two projects: Emergency Management building repairs and Stations 4, 5 & 7 parking lot repairs; and

WHEREAS, the LOCIP Emergency Management building repairs project requires a change in scope to cover the removal and installation of a new boiler and new flue liner for the chimney; and

WHEREAS, the LOCIP Fire Stations 4, 5 & 7 parking lot project be closed out and the funds transferred to cover the costs of the change in scope to the LOCIP Emergency Management building repairs; and

THEREFORE BE IT RESOLVED; that the remaining \$18,057 in 2012 LOCIP funds will be reallocated for this project and related items for repairs to the Emergency Management building.

Below is the \$6,947 budget transfer between the applicable 2012 LOCIP Fire Admin accounts:

LOCIP Fire Admin 2012	LOCIP Acct #	Original	Balance	Increase	Decrease	Revised
Emergency Management Building Building Repairs	2131200112-52075	\$35,000	\$11,110	\$6,947	(\$0)	\$18,057
Stations 4, 5, 7 Parking Lot / Concrete Repairs	2131200112-52076	\$21,573	\$6,947	\$0	(\$6,947)	\$0
Totals		\$ 56,573	\$ 18,057	\$6,947	(\$6,947)	\$ 18,057

Alderman Jamie Giantonio  
Alderman Carlo Carlozzi, Jr.

5.) ITEM # CONVEYANCE OF PROPERTY. PURPOSE: PINNACLE HEIGHTS EXTENSION, LLC TO CONVEY PROPERTY TO THE CITY OF NEW BRITAIN. J. GIANTONIO, C. CARLOZZI, JR.

Item # RE: Conveyance of property from Pinnacle Heights Extension, LLC to the City of New Britain

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, Corbin Pinnacle, LLC and Pinnacle Heights Extension, LLC are in the process of the renovation of a number of housing units for low and moderate income residents; and

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WHEREAS, Pinnacle Heights Extension, LLC has proposed to convey for no consideration a small strip of property to the City of New Britain to be added to property owned by the City of New Britain; and

WHEREAS, the City of New Britain has been using this strip of property as access to the Police Athletic League's complex adjacent to Pinnacle Heights Extension, now therefore be it.

RESOLVED, That Erin E. Stewart, Mayor be and is hereby authorized to execute on behalf of the City of New Britain all documents necessary in order to effectuate the transfer of this property by Pinnacle Heights Extension, LLC.

Alderman Jamie Giantonio  
Alderman Carlo Carozzi, Jr.

**UNFINISHED BUSINESS**