

REGULAR MEETING OF THE COMMON COUNCIL

MAY 27, 2015

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES FROM THE SPECIAL MEETING OF APRIL 16, 2015.

PETITIONS

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND
LEGISLATIVE COMMITTEES**

****CONSENT AGENDA**

REPORTS

CITY CLERK

**A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.

OFFICE OF CORPORATION COUNSEL

**B.) ITEM # RAYNOR ROBINSON, PPA ELIZABETH ROBINSON V. THE CITY OF NEW BRITAIN

PURCHASING DEPARTMENT

**C.) ITEM # SOLE SOURCE PROVIDER. PURPOSE: \$8,023 TO NAVEL GLOBAL, INC. FOR POLICY AND PROCEDURE MANAGEMENT SOFTWARE LICENSE AND TECHNICAL SUPPORT PACKAGE FOR THE NEW BRITAIN POLICE DEPARTMENT.

**D.) ITEM # PUBLIC BID NO. 3835. PURPOSE: CONTRACT WITH H.D. SEGUR INSURANCE TO PROVIDE INSURANCE AND RISK MANAGEMENT CONSULTING AND AGENCY SERVICES FOR THE FINANCE DEPARTMENT.

**E.) ITEM # PUBLIC BID NO. 3837. PURPOSE: CONTRACT WITH CALAMARI RECYCLING COMPANY FOR THE SALE OF SCRAP METAL FOR A FIXED PRICE OF \$140.00 PER TON FROM MAY 30, 2015 TO MAY 29, 2016 WITH A ONE YEAR ADDITIONAL OPTION.

**F.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID THRESHOLD ITEMS.

TAX DEPARTMENT

**G.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS

**REPORTS RETURNED FROM COMMITTEE
HUD GRANTS COMMITTEE**

**H.) 33116 RECOMMENDATION FOR RESOLUTION 33116. PURPOSE: 2015-2019 CONSOLIDATED PLAN FOR HUD PROGRAMS AND 2015 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS.

RESOLUTIONS RETURNED FROM COMMITTEE

- 1.) 33116 2015-2019 CONSOLIDATED PLAN FOR HUD PROGRAMS AND 2015 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS. J. GIANTONIO, E. SANCHEZ

NEW RESOLUTIONS

- 2.) ITEM # BUDGET APPROPRIATION – POLICE DEPARTMENT. PURPOSE: \$8,800 FEDERAL DOLLARS FOR CLICK IT OR TICKET PROGRAM. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY
- 3.) ITEM # BUDGET APPROPRIATION – POLICE DEPARTMENT. PURPOSE: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR \$35,738. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY
- 4.) ITEM # EMERGENCY MANAGEMENT AND HOMELAND SECURITY. PURPOSE: APPROVAL OF ALLOCATION FUNDING FOR GRANT FUNDS. S. BIELINSKI, J. GIANTONIO
- 5.) ITEM # BUDGET APPROPRIATION. PURPOSE: INSTALLATION OF THREE ELECTRIC VEHICLE CHARGING STATIONS. C. CARLOZZI, JR., E. MAGNUSZEWSKI, E. SANCHEZ, D. NAPLES
- 6.) ITEM # NEW BRITAIN SENIOR CENTER. PURPOSE: COMMUNITY BASED DENTAL CLEANINGS AND ORAL CANCER SCREENINGS TO LOW INCOME SENIORS. A. PLATOSZ
- 7.) ITEM # NEW BRITAIN DOWNTOWN DISTRICT. PURPOSE: ADDITIONAL LEVY OF 4.2 MILLS FOR THE MUNICIPAL FISCAL YEAR BEGINNING JULY 1, 2015. W. PABON
- 8.) ITEM # CODE OF ORDINANCES SEC. 3-8 AND 3-11. PURPOSE: PROPOSED AMENDMENT REGARDING SIGNS ON PUBLIC PROPERTY. D. NAPLES
- 9.) ITEM # CODE OF ORDINANCES SEC. 13-90. PURPOSE: PROPOSED AMENDMENT TO ALLOW FOR AN OFF-CAMPUS HOUSING PERMIT PROCESS, AN ANNUAL PERMIT FEE AND TO INCREASE THE MAXIMUM NUMBER OF STUDENTS ALLOWED PER UNIT. D. NAPLES, D. SALERNO, R. SMEDLEY

UNFINISHED BUSINESS

- 32554 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 1186. TABLED 11/13/2013
- 32697 REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT. TABLED 04/23/2014
- 32767 RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET AMENDMENTS. TABLED 06/11/2014
- 32953 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS. TABLED 12/10/2014

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REGULAR MEETING OF THE COMMON COUNCIL

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****CONSENT AGENDA**

**REPORTS
CITY CLERK**

****A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

James, Stacey-Ann

Lopez, Anthony by Atty. Eamonn S. Wisneski

Ortiz, Lillian by Atty. Gary Strickland

Saksa, Mary

Mark H. Bernacki City Clerk

OFFICE OF CORPORATION COUNSEL

****B.) ITEM # RAYNOR ROBINSON, PPA ELIZABETH ROBINSON V. THE CITY OF NEW BRITAIN**

REPORT OF: Office of Corporation Counsel

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: RAYNOR ROBINSON, PPA ELIZABETH ROBINSON V. CITY OF NEW BRITAIN

RESOLVED, By the Common Council of the City of New Britain that the sum of SIXTY FIVE THOUSAND DOLLARS (\$65,000) be paid to Raynor Robinson, ppa Elizabeth Robinson and James F. Sullivan, Esq., his attorney, in full settlement of his suit against the City of New Britain, now pending in Superior Court, Judicial District of New Britain, at New Britain, for bodily injuries the minor plaintiff sustained on July 20, 2010 when he was participating as a camper at Camp TotalRec at A. W. Stanley Park. He alleges to have fallen off the slide because of a dangerous and hazardous condition and because he was allowed to climb the slide with wet clothes on. Lack of proper supervision is also claimed. As a result of the incident, plaintiff alleges that he has suffered a wrist fracture, a supracondylar humerus and a supracondylar humerus fracture. As a further result of the injury, plaintiff has had six surgeries and has in medical specials \$137,114.53. There is a partial lien.

This recommendation is made upon the advice of City Attorney Irena J. Urbaniak, after settlement negotiations between Honorable Judge Shaunessey, City Attorney Irena J. Urbaniak and James F. Sullivan, Esq., with the approval and consent of Gennaro Bizzarro, Esq.

This suit is to be withdrawn by the plaintiff without costs to the City of New Britain and settlement is to be made without admission of any liability.

Irena J. Urbaniak
City Attorney

May 27, 2015

PURCHASING DEPARTMENT

****C.) ITEM # SOLE SOURCE PROVIDER. PURPOSE: \$8,023 TO NAVEL GLOBAL, INC. FOR POLICY AND PROCEDURE MANAGEMENT SOFTWARE LICENSE AND TECHNICAL SUPPORT PACKAGE FOR THE NEW BRITAIN POLICE DEPARTMENT.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Renewal of Policy and Procedure Management Software License and Technical Support Package for the New Britain Police Department

DATE: May 27, 2015

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the New Britain Police Department for a one (1) year renewal of their Policy and Procedure Management Software License and Technical Support Package.

<u>Supplier</u>	<u>Services</u>	<u>Total Price</u>
NAVEX Global Inc. Lake Oswego, OR	Renewal of Policy and Procedure Management Software License and Technical Support Package	\$8,023.00

The New Britain Police Department has requested a one (1) year renewal of their Policy and Procedure Management Software License and Technical Support Package. The Common Council approved the acquisition of this Policy and Procedure Management Software License and Technical Support Package through a State OPM Grant on April 24, 2013 per Resolution 32268. The actual purchase was completed on June 27, 2013, providing two (2) years of Technical Support. NAVEX Global, Inc. is the sole proprietor and provider of this Policy and Procedure Management Software License and Technical Support. The Purchasing Agent has verified that NAVEX Global Inc. is the sole proprietor and provider of this Policy and Procedure Management Software License. Therefore bid solicitation for the purchase of the renewal of the Policy and Procedure Management Software License and Technical Support Package would not be beneficial to the City. Funding for this one (1) year license renewal and technical support package is available in the Police Department's account number 289211128-5740, Asset Forfeiture Federal, Equipment.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$8,023.00 to NAVEX GLOBAL, Inc. of Lake Oswego, OR, for the one (1) year renewal of the Policy and Procedure Management Software license and Technical Support Package for the New Britain Police Department.

Jack Pieper
Purchasing Agent

****D.) ITEM # PUBLIC BID NO. 3835. PURPOSE: CONTRACT WITH H.D. SEGUR INSURANCE TO PROVIDE INSURANCE AND RISK MANAGEMENT CONSULTING AND AGENCY SERVICES FOR THE FINANCE DEPARTMENT.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3835, Insurance and Risk Management Consulting and Agency Services for the Finance Department

DATE: May 27, 2015

Public Bid No. 3835 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Insurance and Risk Management Consulting and Agency Services for the Finance Department. Funding is available for the Insurance and Risk Management Consulting and Agency Services in the Finance Department's, Insurance Liability and Risk Management Account Number 001625001-5331, General Fund, Professional Services.

May 27, 2015

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to seventeen (17) Insurance and Risk Management Agencies and Consulting Companies. The Purchasing Agent did not receive any letters from the Insurance and Risk Management Agencies and Consulting Companies on the mailing list who indicated that they could not respond to the bid request. The responses were received as per the attached.

The bids were reviewed for conformance with specifications by Purchasing Agent and Finance Director. H.D. Segur Insurance has been providing these services to the City since 1994. They also provide this service to other Connecticut Municipalities. H.D. Segur Insurance submitted an annual bid pricing that was lower than their current annual fees of \$35,000.04 that they are charging the City now. Therefore, the Finance Director is recommending that the bid be awarded to H.D. Segur Insurance of Cheshire, CT who was the lowest bidder and met all of the bid specifications for these services.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into a contract with H.D. Segur Insurance of Cheshire, CT to provide Insurance and Risk Management Consulting and Agency services for an annual price of \$30,000.00 for the period effective from July 1, 2015 to June 30, 2016, \$32,500.00 for a period effective from July 1, 2016 to June 30, 2017 and \$35,000.00 for a period effective from July 1, 2017 to June 30, 2018 with the option for an extension of two, one (1) year additions if approved and agreed upon by the Finance Director per the terms and specifications of Public Bid No. 3835.

Jack Pieper Purchasing Agent

****E.) ITEM # PUBLIC BID NO. 3837. PURPOSE: CONTRACT WITH CALAMARI RECYCLING COMPANY FOR THE SALE OF SCRAP METAL FOR A FIXED PRICE OF \$140.00 PER TON FROM MAY 30, 2015 TO MAY 29, 2016 WITH A ONE YEAR ADDITIONAL OPTION.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3837, Sale of Scrap Metal for the Public Works Department, from the New Britain Residential Recycling Center

DATE: May 27, 2015

Public Bid No. 3783 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Sale of Scrap Metal from the New Britain Residential Recycling Center for the Public Works Department. Funds received from the sale of this scrap metal will be placed in the Public Works' account number, 001315004-4447, General Fund Revenue, Metal Recycle.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twenty (20) Scrap Metal Recycling Companies. The Purchasing Agent did not receive any letters from Scrap Metal Recycling Companies who were on the mailing list indicating they could not provide a response to the bid request. Responses were received as attached.

The bids were reviewed for conformance with specifications by the Public Works Administration and Purchasing Agent. Three (3) Scrap Metal Recycling Companies, Chase Waste Materials Corporation of New Haven, CT, Continental Scrap Metal LLC of Wolcott, CT and Calamari Recycling Company, Inc. of Essex, CT submitted the same price per ton for Option 2, providing a container at the City's Recycling Center and picking up the container when full. The Public Works Department has been utilizing this option in the past. Calamari Recycling Company, Inc. was awarded the bid and purchased scrap metal from the Public Works Department prior to 2009. They were a dependable and reliable company. Therefore, the Public Works Director has recommended awarding the bid to Calamari Recycling Company, Inc. of Essex, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into a contract with Calamari Recycling Company of Essex, CT for the sale of Scrap Metal to be picked up at the City's Residential Recycling Center, Option 2, for a fixed price of \$140.00 per ton effective from May 30, 2015 to May 29, 2016 with an option to extend the contract for one (1) additional year if pricing is approved and agreed upon by the Public Works Administration per the terms and specifications of Public Bid No. 3837.

Jack Pieper Purchasing Agent

May 27, 2015

****F.) ITEM # MONTHLY PURCHASING REPORT. PURPOSE: PURCHASING REPORT FOR BID THRESHOLD ITEMS.**

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Purchasing report for bid threshold items

DATE: May 27, 2015

In accordance with the New Britain Code of Ordinances, Section 2-566, a monthly report of purchases between \$500 and \$7,500 shall be provided to the Common Council. The report shall include a detailed description of items or services purchased, name of vendor, owner of business and dollar amount spent on each individual purchase as well as the aggregate total of spend to date for the fiscal year.

The Finance Department, Purchasing Division has provided an electronic list of purchases for the Month of May 2015. This document is available in the Council office for review by Council members.

Acceptance and adoption is respectfully requested.

Jack Pieper
Purchasing Agent

TAX DEPARTMENT

****G.) ITEM # TAX ABATEMENTS, CORRECTIONS AND REFUNDS**

REPORT OF: Tax Collector

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Tax Abatements, Corrections and Refunds

The Collector of Taxes has referred a list of tax abatements, corrections and refunds. Acceptance and adoption is respectfully recommended.

Cheryl S. Blogoslawski
Tax Collector

**REPORTS RETURNED FROM COMMITTEE
HUD GRANTS COMMITTEE**

****H.) 33116 RECOMMENDATION FOR RESOLUTION 33116. PURPOSE: 2015-2019 CONSOLIDATED PLAN FOR HUD PROGRAMS AND 2015 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS.**

REPORT OF: HUD GRANTS COMMITTEE

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33116

RE:

The HUD Grants Committee of the Common Council at a regular meeting held on Wednesday evening, May 13, 2015, at 8:00 PM in the Council Chambers, to which was referred the matter of resolution #33116 – 2015-2019 Consolidated Plan for HUD Programs and 2015 Annual Consolidated Plan for HUD Programs, voted to accept as amended and recommend that the following resolution be referred back to the Common Council with a neutral recommendation.

Alderman Suzanne Bielinski
President Pro Tempore

May 27, 2015

RESOLUTIONS RETURNED FROM COMMITTEE

1.) 33116 2015-2019 CONSOLIDATED PLAN FOR HUD PROGRAMS AND 2015 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS. J. GIANTONIO, E. SANCHEZ

Item #33116 RE: CONSOLIDATED PLAN FOR HUD PROGRAMS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, as required by the U. S. Department of Housing and Urban Development (HUD), the Consolidated Plan is a planning and application document that must be prepared by cities every five years and contain a needs assessment and strategic plan to pursue the HUD goals of developing viable communities, providing decent housing and suitable living environments, and to expand economic opportunities principally for low-and moderate-income persons; and

WHEREAS, in order to receive Fiscal Year 2015 funds from HUD under the Community Development Block Grant and HOME Program, the City of New Britain is required to prepare an Annual Plan that is consistent with the 2015-2019 Consolidated Plan for HUD Programs; and

WHEREAS, a Public Hearing of the Common Council HUD Grants Committee was held on April 23, 2015, in order to obtain the views of citizens on housing and community development needs and priorities and to provide citizens an opportunity to comment on the Proposed 2015-2019 Consolidated Plan and 2015 Annual Plan; and

WHEREAS, the Common Council HUD Grants Committee has reviewed requests for funding consideration under the Community Development Block Grant and HOME Program; and

WHEREAS, also during Fiscal Year 2015, the City anticipates receiving CDBG-generated income of \$35,000 through the Neighborhood Preservation Program and \$66,000 through the Business Assistance Program, and HOME program income of \$5,976 through the HOME Rehabilitation Program and \$132,000 through the Homeownership Program which will be used to support new projects under these programs; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of New Britain Grants Committee hereby adopts the 2015-2019 Consolidated Plan for HUD Programs and the 2015 Annual Consolidated Plan for HUD Programs; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to submit to the U. S. Department of Housing & Urban Development the 2015-2019 Consolidated Plan for HUD Programs and the 2015 Annual Consolidated Plan for HUD Programs, including certifications and descriptions as required by HUD, said submission to serve as the City's application for CDBG and HOME Program funds and to execute any agreements, revisions, rescissions or amendments thereto, as necessary for the City's receipt of CDBG and HOME funds.

Alderman Jamie Giantonio
Alderman Emmanuel Sanchez

NEW RESOLUTIONS

2.) ITEM # BUDGET APPROPRIATION – POLICE DEPARTMENT. PURPOSE: \$8,800 FEDERAL DOLLARS FOR CLICK IT OR TICKET PROGRAM. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY

Item # RE: Budget Appropriation – Police Dept.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Connecticut Department of Transportation's Division of Highway Safety has made available Federal highway safety funds for overtime to the Click It or Ticket program to support seat belt law enforcement efforts during the annual Memorial Day Holiday Weekend, and

WHEREAS, law enforcement agencies from coast-to-coast join forces to increase the national seat belt usage rate, supported by national and local paid advertising and media campaigns aimed at raising awareness about the campaign, and THEREFORE BE IT

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RESOLVED, that Mayor Erin Stewart is authorized to execute all grant documents with the State of Connecticut DOT on behalf of the City of New Britain for the Click It or Ticket program in the sum of \$8,800 to provide Federal dollars for overtime to target those that choose to drive without seat belt restraints, thus making City streets safer.

Ald. Suzanne Bielinski - Police Liaison
Ald. Wilfredo Pabon - Police Liaison

Ald. Carlo Carozzi, Jr. - Police Liaison
Ald. Emmanuel Sanchez - Police Liaison
Ald. Robert Smedley - Police Liaison

3.) ITEM # BUDGET APPROPRIATION – POLICE DEPARTMENT. PURPOSE: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR \$35,738. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY

Item # RE: Budget Appropriation – Police Dept.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Bureau of Justice Assistance (BJA), has funding available under the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program, and,

WHEREAS, these funds are to be used to investigate gang, gun and drug related crimes, direct additional officers to active crime locations in the community and support police public service outreach programs, and,

WHEREAS, there is no requirement for a cash match, and,

WHEREAS, these funds, in the amount of \$35,738, will be used as set forth in the budget listed below, THEREFORE, BE IT

RESOLVED, that Mayor Erin Stewart be granted permission to apply for a Justice Assistance Grant in the sum of \$35,738, as follows:

Revenue:		
269211155-4223	Federal Revenue	\$ 35,738
Expenditures:		
269211155-5122	OT- Gun Violence/Hot Spots	\$ 17,738
269211155-5122	OT- Community Outreach	\$ 7,000
269211155-5814	Police Explorers	\$ 6,000
269211155-5813	Police Athletic League	\$ 5,000
	Total Expenditures	\$ 35,738

Ald. Suzanne Bielinski - Police Liaison
Ald. Wilfredo Pabon - Police Liaison

Ald. Carlo Carozzi, Jr. - Police Liaison
Ald. Emmanuel Sanchez - Police Liaison
Ald. Robert Smedley - Police Liaison

4.) ITEM # EMERGENCY MANAGEMENT AND HOMELAND SECURITY. PURPOSE: APPROVAL OF ALLOCATION FUNDING FOR GRANT FUNDS. S. BIELINSKI, J. GIANTONIO

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Connecticut Department of Emergency Management and Homeland Security (DEMHS) is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for the State Homeland Security Grant Program (SHSGP), including the following programs: Metropolitan Medical Response System (MMRS) and Citizen Corps Program (CCP); and

WHEREAS, the Emergency Management and Homeland Security Coordinating Council has approved the allocation formula for grant funds available under such programs as the SHSGP, MMRS and CCP; and

WHEREAS, DEMHS is retaining pass-through funds from SHSGP Grant on behalf of local units of government, for the following six regional set-aside projects designed to benefit the state's municipalities:

- a. Expanded Regional Collaboration;
- b. Connecticut Intelligence/Fusion Center/Critical Infrastructure;
- c. CBRNE Detection/IED Attack Deterrence;

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- d. Medical Preparation and Response;
- e. NIMS/ICS Training and Exercise
- f. Metropolitan Medical Response System; and
- g. Citizens Corps Program

WHEREAS, DEMHS – in coordination and cooperation with the municipalities located within DEMHS Region 3, including New Britain – has created, and established bylaws for the Region 3 Regional Emergency Planning Team (REPT), a multi-disciplinary, multi-jurisdictional regional group to facilitate planning and resource coordination within DEMHS Region 3; and

WHEREAS, the City of New Britain also agrees to allow CRCOG to provide financial and programmatic oversight of the regional allocation not included in the six regional set-aside projects; and

WHEREAS, such funds will be applied to specific projects developed and approved by the Region 3 REPT and DEMHS. New Britain also agrees to allow CRCOG to provide financial and programmatic oversight of the allocations targeted for municipalities in DEMHS Region 3; and

WHEREAS, the Region 3 REPT has been established to foster regional collaboration and mutual aid through, among other things, collaborative plan development, resource sharing and coordination; and

WHEREAS, CRCOG has agreed to operate as the fiscal agent for the federal SHSGP grants awarded to DEMHS Region 3; and

RESOLVED; that the City of New Britain Common Council may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and BE IT FURTHER

RESOLVED; that Erin E. Stewart, Mayor of the City of New Britain, is authorized and directed to execute and deliver any and all documents on behalf of the City of New Britain Common Council and to do and perform all acts and things which she/he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such agreements.

Alderman Suzanne Bielinski
Alderman Jamie Giantonio

**5.) ITEM # BUDGET APPROPRIATION. PURPOSE: INSTALLATION OF THREE ELECTRIC VEHICLE CHARGING STATIONS.
C. CARLOZZI, JR., E. MAGNUSZEWSKI, E. SANCHEZ, D. NAPLES**

Item # RE: Budget Appropriation for Electric Vehicle Charging Station Projects

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the City of New Britain has been selected to receive funds from the State of Connecticut Department of Energy and Environmental Protection (DEEP) for the Municipal & State Agency Electric Vehicle (EV) Charging Station Reimbursement Program which will reimburse up to \$10,000 each for three EV charging station projects;

WHEREAS, the City of New Britain has also been selected to receive funds from Eversource (formerly Northeast Utilities) for the Bright Ideas Grant (BIG), which will reimburse the City up to \$15,000 for the installation of EV charging stations;

WHEREAS, three EV charging station sites have been identified and approved for funding by DEEP:

Site 1 – Szesny Parking Garage

Site 2 – Blogoslawski Parking Garage

Site 3 – Surface parking lot on Main Street (behind the new Police Station)

WHEREAS, installation of the EV charging stations will utilize the allotted DEEP and Eversource Funding;

THEREFORE, BE IT RESOLVED, that a budget appropriation be made as follows:

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Increase Expenditures:		
255315014-5454	Construction Contracts	\$45,000
Increase Revenues:		
255315014-4222	State of Connecticut – Deep	\$30,000
255315014-4232	Grants & Contributions – Eversource	\$15,000

Alderman Carlo Carlozzi, Jr.
Alderwoman Eva Magnuszewski
Alderman Emmanuel Sanchez
Alderman Don Naples

6.) ITEM # NEW BRITAIN SENIOR CENTER. PURPOSE: COMMUNITY BASED DENTAL CLEANINGS AND ORAL CANCER SCREENINGS TO LOW INCOME SENIORS. A. PLATOSZ

Item # RE: Health and Building Services Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Program Objective: To provide community based dental cleanings and oral cancer screenings to low income seniors in New Britain, whom otherwise may not receive these services. Dental cleanings and oral cancer screenings will be held periodically at the New Britain Senior Center. Dental Hygienists from Community Health Center will be providing the service.

Local Program Operation Department: Health, under the supervision of the Director.

WHEREAS; research has shown that periodontal disease is associated with chronic disease and access to regular dental care is often difficult for older adults. Seniors living on fixed incomes often have no dental insurance and the cost of preventative care makes it out of reach for many of our low income seniors. The Mayor is committed to providing education and prevention activities for City seniors.

WHEREAS; the Community Health Center is highly qualified to provide said services and will provide such services at the cost of \$30 per cleaning,

WHEREAS; funding for this service is available within the General Fund account #001522004-5811 General Fund Contributions to Outside Agencies,

THEREFORE, BE IT RESOLVED, that the Mayor is authorized to sign any necessary and appropriate agreements with Community Health Center Inc. to make these services available for said program.

Alderman Adam Platosz

7.) ITEM # NEW BRITAIN DOWNTOWN DISTRICT. PURPOSE: ADDITIONAL LEVY OF 4.2 MILLS FOR THE MUNICIPAL FISCAL YEAR BEGINNING JULY 1, 2015. W. PABON

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS; the New Britain Downtown District was created in 1983 by majority vote of the property owners within the district in accordance with a resolution of the Common Council of the City of New Britain, and as amended by a resolution; and

WHEREAS; by requirement of Chapter of the Connecticut General Statutes and of Section VI, paragraph 1 (a) of the Ordinances establishing the district, the district budget as approved by a general meeting of property owners in the district is to be submitted to the City Treasurer, and a levy upon taxable interests in real property in the district is to be recommended to the Common Council; and

WHEREAS; at a general meeting of district property owners held on May 19, 2015 the attached budget was approved for submission to the City Treasurer; and

WHEREAS; the property owners approved a levy upon taxable interests of 4.2 mills for the municipal fiscal year beginning July 1, 2015, NOW, THEREFORE, BE IT

May 27, 2015

**9.) ITEM # CODE OF ORDINANCES SEC. 13-90. PURPOSE: PROPOSED AMENDMENT TO ALLOW FOR AN OFF-CAMPUS HOUSING PERMIT PROCESS, AN ANNUAL PERMIT FEE AND TO INCREASE THE MAXIMUM NUMBER OF STUDENTS ALLOWED PER UNIT.
D. NAPLES, D. SALERNO, R. SMEDLEY**

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE:

To revise Section 13-90 of the Code of Ordinances to provide for the Common Council of the City of New Britain to allow for an Off-Campus Housing Permit process, an annual permit fee and to increase the maximum number of student renters allowed per unit.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that SECTION 13-90 of the Code of Ordinances, City of New Britain, be amended as follows: (inserted text appears in underline; deleted text appears in ~~strikethrough~~; new sections begin with the word [new].

~~Sec. 13-90. Registration for rental dwelling/units; approval by colleges and universities for students' off-campus housing.~~
Off-Campus Housing: Permits for residential rental dwellings/units used for university/college students

(a) Applicability of article provisions. The provisions of this section shall apply to the rental of any off-campus dwelling or unit by ~~students~~ undergraduate or graduate students enrolled in a college or university located within the City of New Britain.

(b) Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:
Rental dwelling means any enclosed space for residential purposes which is wholly or partly used or intended to be used for student occupants who are paying rent therefor. A rental dwelling typically has its own street address.

Rental unit means any room or group of rooms located within a rental dwelling and forming a single habitable unit for living and sleeping by student occupants who are paying rent therefor.

(c) ~~Registration.~~ Off-Campus Housing Permit

(1) Required. No ~~rental/dwelling~~ rental dwelling/unit shall be let, or leased, or otherwise permitted to be occupied, in whole or in part, by students for residential and/or dwelling purposes unless and until the owner of record has applied for and received an Off-Campus Housing Permit from the City Health and Building Services Department. The Permit fee shall be one hundred dollars (\$100.00) per household rental dwelling/unit. Owner-occupied off-campus rentals are exempt from this requirement, provided that they limit the number of student tenants to one (1) per dwelling unit and provide one legal off-street parking space for each student tenant. registered such property with the city department of licenses, permits and inspections. A copy of each registration will be forwarded to the applicable college or university where the students are enrolled. The registration fee shall be twenty dollars (\$20.00) per household rental dwelling unit.

(2) Form. The Off-Campus Housing Permit application ~~rental registration form~~ shall indicate the tax assessor's ~~plat and lot number~~, address of the rental dwelling/unit, the number of rental dwelling/units therein, the name and permanent mailing address of the ~~record~~ owner of record, as well as the name and telephone number of, ~~the term of occupancy by the students~~ a 24-hour contact person in Connecticut to resolve complaints, and the names and permanent legal addresses of each student. of the university or college where the students are enrolled.

(3) Inspection of Property. Applicants for Off-Campus Housing Permit shall allow inspection of the property by a representative of the City of New Britain prior to issuance of said permit, in accordance with City Ordinance Sec. 14-403. Inspections.

~~(3)~~(4) Filing date; term. On or before ~~December 31~~August 1 of each year, the record owner of the rental dwelling/unit shall file a ~~the~~ completed ~~rental registration~~ Off-Campus Housing Permit application form with the City Health and Building Services Department. ~~department of permits, licenses and inspections, which registration~~ Off-Campus Housing Permits shall be valid for a one-year period from ~~January~~September 1 of the

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current year to through August December 31 of the following year. For Off-Campus Housing Permit applications submitted after August 1 of any calendar year, the Permit If the property is registered during the calendar year, the registration shall be valid until December 31 of that same year. from the date of approval through the following August 31.

(d)(5) [Off-campus dwelling.] Off-Campus Housing Permit List. In the event that students of a local college or university lease, rent or otherwise occupy any off-campus dwelling or unit, the college or university as the case may be shall verify that the students are enrolled therein and the rental dwelling/unit shall be listed on its approved list of acceptable housing submitted by the City of New Britain. will be notified of the corresponding Off-Campus Housing Permit on a list compiled and maintained by the City of New Britain.

(6) The Off-Campus Housing Permit will automatically renew each year upon submission of renewal application, provided that property ownership has not changed and there has been no finding of non-compliance since issuance or prior renewal of the Permit. A renewal application form and fee of one hundred dollars (\$100.00) per permit must be submitted to the City Health and Building Services Department by August 1 of each year.

(e)(d) [Code requirements to be met.] All properties used for Off-Campus Housing such purpose must meet all Ceity, Sstate and Ffederal requirements concerning building, fire and health codes.

(f)(e) [Number of students per dwelling unit.] The mMaximum number of students per dwelling/unit is determined by the number of bedrooms and corresponding legal off-street parking spaces per unit, e.g., three (3) bedrooms = three (3) spaces. Off-street parking is limited to garages, carports, and driveways owned by the record owner of the property covered by the Off-Campus Housing Permit. Parking on lawns is prohibited. Parking in the front yard in the S-1, S-2, and S-3 Districts is prohibited except within an access driveway with a maximum width of twenty (20) feet, in accordance with City Zoning Ordinance Sec. 240-50-40. City Standard Specifications for Municipal Construction (rev. July 2014), published by the City Public Works Department, specifies requirements for driveways and off-street parking spaces. Extensions of driveway width beyond the maximum width of twenty (20) feet (paved or non-paved) are not permitted. In addition, no more than four (4) students may occupy a single dwelling unit, regardless of the number of bedrooms in the unit. More than four (4) renters in one dwelling/unit constitute a rooming house, as defined in City Ordinance Sec. 13-18. Rooming houses have extensive building code, health and inspection regulations, as specified in City Ordinance Sec. 13-191 thru 13-214, and are not applicable under this section. an unrelated group not to exceed three (3) students may occupy a single dwelling unit but only if an unrelated group permit has been issued by the department of licenses, permits and inspections.

(g)(f) Penalty for violation of section. Record owners who fail to apply for an Off-Campus Housing Permit or otherwise violate the provisions of this section shall be subject to a fine of not more than four one hundred dollars (\$400.00)- per year per rental dwelling/unit. The City of New Britain shall issue a notice to any property owner who engages in the rental of residential property to college or university students without a valid Off-Campus Housing Permit. Such notice shall follow the procedures outlined in City Ordinance Sec. 14-404. Notice to unlicensed property owners; citation hearings, as amended by City Ordinance Sec. 2-911. Reorganization Plan.

Alderman Don Naples
Alderman Daniel Salerno
Alderman Robert Smedley

UNFINISHED BUSINESS

- 32554 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 1186. TABLED 11/13/2013
- 32697 REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT. TABLED 04/23/2014
- 32767 RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET AMENDMENTS. TABLED 06/11/2014
- 32953 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS. TABLED 12/10/2014