

REGULAR MEETING OF THE COMMON COUNCIL

MAY 13, 2015

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF APRIL 8, 2015.

PETITIONS

1. PLEASE INVESTIGATE NOISE COMPLAINT PERTAINING TO THE USE OF TRACTOR TRAILER ENGINE BRAKES IN THE AREA OF HARTFORD SQUARE TO BLACK ROCK AVENUE UP TO CORBIN AVENUE. RESIDENTS HAVE COMPLAINED THAT DUE TO A TRACTOR TRAILER PARKING AREA, TRACTOR TRAILERS USE THEIR ENGINE BRAKES ALL HOURS OF THE DAY AND NIGHT CAUSING DISTURBANCES. PLEASE INVESTIGATE THE POSSIBILITY OF POSTING SIGNAGE RESTRICTING USE OF ENGINE BRAKES IN THIS AREA. PLAINVILLE CURRENTLY HAS SIGNAGE RESTRICTING USE OF ENGINE BRAKES; HOWEVER, THE RESTRICTION IS LIMITED TO THE PLAINVILLE AREA AND THE ISSUE PERSISTS WHEN ENTERING INTO NEW BRITAIN. S. BIELINSKI

REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES

****CONSENT AGENDA**

**REPORTS
CITY CLERK**

- **A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

CITY PLAN COMMISSION

- **B.) ITEM # CHESLEY PARK IMPROVEMENTS. PURPOSE: RECOMMENDATION FOR PROPOSED DRAINAGE IMPROVEMENT AND TURF REPLACEMENT PROJECT AT CHESLEY PARK.**

PURCHASING DEPARTMENT

- **C.) ITEM # PUBLIC BID NO. 3760. PURPOSE: \$1,912,065 CONTRACT WITH J. IAOALUCCIO, INC. FOR THE ALLEN STREET RECONSTRUCTION PROJECT.**

- **D.) ITEM # PUBLIC BID NO. 3813. PURPOSE: CONTRACT WITH QUALITY DATA SERVICES, INC. FOR PRINTING OF ALL TYPES OF TAX BILLS FOR CITY TAX COLLECTOR AT A UNIT PRICE OF \$0.210 PER TAX BILL.**

- **E.) ITEM # PUBLIC BID NO. 3820. PURPOSE: EXTERIOR REPAIRS AND PAINTING AT 55 HARVARD STREET BY FRANK CAPASSO AND SONS, INC. FOR \$62,620 FOR THE PUBLIC WORKS DEPARTMENT.**

- **F.) ITEM # PUBLIC BID NO. 3821. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS FOR THE PURCHASE OF FIRE HYDRANTS AT \$1,945.35 PER UNIT FOR THE PUBLIC WORKS DEPARTMENT.**

- **G.) ITEM # PUBLIC BID NO. 3822. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS FOR THE PURCHASE OF DUCTILE IRON PIPES FOR THE PUBLIC WORKS DEPARTMENT.**

- **H.) ITEM # PUBLIC BID NO. 3823. PURPOSE: STANDING PURCHASE ORDER TO TI-SALES, INC. FOR VARIOUS SIZE WATER METERS FOR THE PUBLIC WORKS DEPARTMENT.**

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- **I.) ITEM # PUBLIC BID NO. 3824. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS AND UNITED CONCRETE PRODUCTS FOR HIGHWAY CASTINGS FOR THE PUBLIC WORKS DEPARTMENT.
- **J.) ITEM # PUBLIC BID NO. 3826. PURPOSE: WATER FILTRATION PLANT CHEMICALS AND GASES FOR THE PUBLIC WORKS DEPARTMENT.
- **K.) ITEM # PUBLIC BID NO. 3827. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS FOR RESILIENT WEDGES AND BUTTERFLY WATER VALVES FOR THE PUBLIC WORKS DEPARTMENT.
- **L.) ITEM # PUBLIC BID NO. 3828. PURPOSE: STANDING PURCHASE ORDER TO UWS, INC. FOR THE TESTING AND CALIBRATION OF LARGE WATER METERS AT A PRICE OF \$150.00 PER METER FOR THE PUBLIC WORKS DEPARTMENT.
- **M.) ITEM # PUBLIC BID NO. 3839. PURPOSE: FRAME AND BODY REPAIRS TO PUBLIC WORKS DEPARTMENT DUMP TRUCK BY DATTCO FOR \$11,420.
- **N.) ITEM # PUBLIC BID NO. S168. PURPOSE: SALE OF SURPLUS BULLDOZER TO SCHILTZ CORP. FOR \$45,000 AND SURPLUS COMPACTOR TO JVIII CONSTRUCTION FOR \$5,678.90.
- **O.) ITEM # SOLE SOURCE PURCHASING. PURPOSE: NEW HANDICAPPED ACCESSIBLE EXERCISE EQUIPMENT FROM ACCESS TR FOR \$12,000 FOR THE RECREATION AND COMMUNITY SERVICES DEPARTMENT.

DEPARTMENT OF HEALTH AND BUILDING SERVICES

- **P.) ITEM # RESPONSE TO PETITION 33069. PURPOSE: INQUIRY INTO POTENTIAL TERMINATION OF THE CHILD CARE CLINIC SERVICES AT THE HOSPITAL OF CENTRAL CONNECTICUT.

REPORTS RETURNED FROM COMMITTEE

COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

- **Q.) 33052 RECOMMENDATION FOR RESOLUTION 33052. PURPOSE: REVISION TO THE MERIT RULES.
- **R.) 33067 RECOMMENDATION FOR RESOLUTION 33067. PURPOSE: AMEND CODE OF ORDINANCES TO CHANGE FEE EXCEPTIONS FOR COPYING AND SCANNING OF PUBLIC RECORDS AND TO INCLUDE A DEFINITION OF INDEGENT.

STANDING CLAIMS SUBCOMMITTEE

- **S.) ITEM # CLAIMS SUBCOMMITTEE. PURPOSE: SETTLEMENT OF CLAIMS.

RESOLUTIONS RETURNED FROM COMMITTEE

- 1.) ITEM # RECOMMENDATION FOR RESOLUTION 33052. PURPOSE: REVISION TO THE MERIT RULES. S. BIELINSKI
- 2.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: AMEND FEE REQUIREMENT EXCEPTIONS FOR COPYING AND SCANNING OF PUBLIC RECORDS AND TO INCLUDE A DEFINITION OF INDIGENT. D. NAPLES, D. DEFRONZO

NEW RESOLUTIONS

- 3.) ITEM # SOLE SOURCE AUTHORIZATION. PURPOSE: CONTRACT WITH KT INTERNATIONAL, INC. NOT TO EXCEED \$22,000 FOR TECHNICAL ASSISTANCE FOR THE CONVERSION

May 13, 2015

AND ARCHIVING OF THE POLICE RECORD SYSTEM AND THE PUBLIC SAFETY
COMPUTER ASSISTED DISPATCH SYSTEM. S. BEILINSKI

- 4.) ITEM # SOLE SOURCE PROCUREMENT. PURPOSE: CONTRACT WITH THE CAPITOL REGION COUNCIL OF GOVERNMENTS FOR ANNUAL MAINTENANCE OF THE HEARTBEAT SYSTEM NOT TO EXCEED \$25,500. S. BIELINSKI
- 5.) ITEM # BUDGET AMENDMENT. PURPOSE: INCREASE STREETScape IMPROVEMENT APPROPRIATION FOR DOWNTOWN STREETScape PHASE III PROJECT. C. CARLOZZI, JR., E. MAGNUSZEWSKI, D. NAPLES, E. SANCHEZ
- 6.) ITEM # BUDGET AMENDMENT. PURPOSE: INCREASE STREET INFRASTRUCTURE APPROPRIATION FOR ALLEN STREET RECONSTRUCTION PHASE 1 PROJECT. C. CARLOZZI, JR., E. MAGNUSZEWSKI, D. NAPLES, E. SANCHEZ
- 7.) ITEM # BUDGET AMENDMENT – FIRE DEPT. PURPOSE: CT FAIR PLAN FIRE PREVENTION GRANT FOR PURCHASE OF DIGITAL CAMERA FOR THE FIRE MARSHAL’S OFFICE. S. BIELINSKI, J. GIANTONIO
- 8.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ETHICS OF THE CITY OF NEW BRITAIN. J. GIANTONIO, D. SALERNO
- 9.) ITEM # 2015 NEIGHBORHOOD ASSISTANCE ACT PROGRAM. PURPOSE: SUBMIT APPROVED PROPOSAL TO THE STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES. C. CARLOZZI, JR., J. GIANTONIO, E. SANCHEZ
- 10.) ITEM # 2015-2019 CONSOLIDATED PLAN FOR HUD PROGRAMS AND 2015 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS. J. GIANTONIO, E. SANCHEZ

UNFINISHED BUSINESS

- 32554 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 1186.
TABLED 11/13/2013
- 32697 REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT.
TABLED 04/23/2014
- 32767 RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET AMENDMENTS.
TABLED 06/11/2014
- 32953 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS
TABLED 12/10/2014

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REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES

****CONSENT AGENDA**

REPORTS CITY CLERK

****A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Falcon, Ana by Atty. Paul M. Iannaccone

Fox, Sheila

Gongora, Milta

Johnson, Tiarah by Atty. David K. Jaffe

Loitz, Matthew

Marcinczyk, Elzbieta

Mobley, Lawrence by Atty. Patrick J. Kennedy

Piccione, Salvatore by Atty. James V. Sabatini

Walicki, Richard H.

Mark H. Bernacki

City Clerk

CITY PLAN COMMISSION

****B.) ITEM # CHESLEY PARK IMPROVEMENTS. PURPOSE: RECOMMENDATION FOR PROPOSED DRAINAGE IMPROVEMENT AND TURF REPLACEMENT PROJECT AT CHESLEY PARK.**

REPORT OF: CITY PLAN COMMISSION

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

Item # Chesley Park Drainage Improvements

The City Plan Commission, at its regular meeting held on May 4, 2015, voted 4 to 0 to APPROVE the following report:

May 13, 2015

BACKGROUND: This City Plan Commission report is for a proposed drainage improvement and turf replacement project at Chesley Park. This report is prepared in order to meet requirements of Section 19-22 of the City Ordinances which mandate that proposals for the acceptance, sale, improvement or abandonment of any City street or property be referred to the City Plan Commission for an advisory report to Council. This report also fulfills similar statutory requirements under Section 8-25 of the Connecticut General Statutes.

FINDINGS: The project entails installation of underdrains underneath the multi-use playing field located on the western part of Chesley Park nearest the parking lot and the installation of a synthetic turf surface, similar to the improvements made at Willow Brook Park last year. This project will address long-standing problems related to poor drainage and heavy recreational usage. The plans depict approximately 1.5 acre of play area being improved with the new drainage and turf and configured to accommodate the soccer/football field along with an integrated baseball/softball diamond near the John Downey Drive side of the park. Historically, the poor drainage and field conditions have hampered maintenance and interfered with scheduling various athletic league games and practice use.

RECOMMENDATION: The City Plan Commission supports this project to improve the safety of the fields, improve the ease of maintenance, and allow increased recreational use of this facility. This project is consistent with planning policies that encourage making optimal use of existing recreational assets.

Louis G. Amodio, Chairman
City Plan Commission

PURCHASING DEPARTMENT

**C.) ITEM # PUBLIC BID NO. 3760. PURPOSE: \$1,912,065 CONTRACT WITH J. IAOALUCCIO, INC. FOR THE ALLEN STREET RECONSTRUCTION PROJECT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3760, Allen Street Reconstruction Phase I Project for the Public Works Department.

DATE: May 13, 2015

Public Bid No. 3760 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Allen Street Reconstruction Project for the Public Works Department. The Public Works Department has received a \$1,600,000 Grant from the State of Connecticut to pay for some of the costs of this project. Funding is available for this purchase within the Public Work Department's Street Infrastructure Bond, Construction Contracts Account Number 0082950307-5454.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald and the Hartford Courant Newspapers, City and State of Connecticut's Department of Administration Services websites and mailed to forty (40) Construction Companies. The Purchasing Agent did not receive any letters from the Construction Companies on the mailing list who indicated they could not provide a response to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Department Administration, the City's On-call Engineering Company associated with this project and the Purchasing Agent. The owner of GEG Construction, Inc. who submitted the lowest bid for this project has indicated in a letter to the Public Works Department that there was a clerical mistake in their bid that they submitted and that they were withdrawing their bid. Therefore the Director of Public Works is recommending that the bid be awarded to J. Iaoaluccio, Inc. of Brookfield, CT who was the next lowest bidder who submitted a correct bid and met all of the bid specifications for the Allen Street Reconstruction Project.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$1,912,065.00 and enter into a contract with J. Iaoaluccio, Inc. of Brookfield, CT for the Allen Street Reconstruction Project for the Public Works Department per the terms and specifications of Public Bid No. 3760.

Jack Pieper
Purchasing Agent

May 13, 2015

**D.) ITEM # PUBLIC BID NO. 3813. PURPOSE: CONTRACT WITH QUALITY DATA SERVICES, INC. FOR PRINTING OF ALL TYPES OF TAX BILLS FOR CITY TAX COLLECTOR AT A UNIT PRICE OF \$0.210 PER TAX BILL.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3813, Printing of All Types of Tax Bills for the Tax Collector.

DATE: May 13, 2015

Public Bid No. 3813 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Printing of all types of Tax Bills for the City Tax Collector. Funding is available for this purchase from the Tax Collection Department's Account Number, 001107002-5336, Revenue Collections, Other Purchase Services.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to forty-seven (47) Printing Companies. The Purchasing Agent did not receive any letters from the Printing Companies on the mailing list who indicated they could not provide a response to the bid request. Responses were received as per the attached.

The bids were reviewed for conformance to specifications by the City Tax Collector and the Purchasing Agent. The three (3) lowest bidders, Data Integrators, The Data Center, LLC and QestMark Information Management are out of state, making them less apt to be concerned with CT Statutes that pertain to Revenue Collection and can influence data captured on Tax Bills. Quality Data Services, Inc. (QDS) out of Waterbury is a CT based vendor with over thirty (30) plus years' experience serving our State. QDS is also the provider of the City's new Tax Software, the data source that fuels the billing process. This relationship will nearly eliminate usual technological challenges that accompany data provider & bill printer interaction. QDS understands the importance of CT Legislation and Statutes and the impact they have on the billing (and printing) of tax information. They understand the OCR scanline requirements of Webster Bank, the City's lockbox processor. QDS has a proprietary technology that will lower the overall printing and postage cost for the City. Referred to as "Club Bill" it captures taxpayers' multiple motor vehicle tax bills into one (1) invoice. Estimates printing as much as 30% less individual bills as a result. Therefore, the City Tax Collector recommend that the bid be awarded to Quality Data Services, Inc. of Waterbury, CT. who was the overall lowest qualified bidder and met all of the bid specifications for this service.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into a contract and issue a purchase order to Quality Data Services, Inc. of Waterbury, CT for the Printing of all Types of Tax Bills for the City Tax Collector for a period commencing on June 1, 2015 and terminating on December 31, 2016 with an extension of two (2) one (1) year extensions if mutually agreed upon by the City and Quality Data Services, Inc. of Waterbury, CT, at a unit price of \$0.210 for each Tax Bill, per the terms and specifications of Public Bid No. 3813.

Jack Pieper
Purchasing Agent

**E.) ITEM # PUBLIC BID NO. 3820. PURPOSE: EXTERIOR REPAIRS AND PAINTING AT 55 HARVARD STREET BY FRANK CAPASSO AND SONS, INC. FOR \$62,620 FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3820 Exterior Repairs and Painting of the Public Works Department's Garage at 55 Harvard Street.

DATE: May 13, 2015

May 13, 2015

Public Bid No. 3820 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Exterior Repairs and Painting of the Public Works Department's Garage at 55 Harvard Street. Funding is available for this purchase within the Public Works Department's account number, 0083237301-5454, Capital Projects, Citywide Facilities, Construction Contracts.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to thirty-four (34) Building and Painting Contractors. The Purchasing Agent did not receive any letters from the Building and Painting Contractors on the mailing list indicating that they could not provide a response to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Director of the Fleet and Facilities Department and the Purchasing Agent. The owner of Scholar Painting LLC who submitted the lowest bid has indicated to the Director of the Fleet and Facilities that a mathematical error happened while they were putting the bid together. The price submitted was incorrect and that he was withdrawing the bid that was submitted by his company. Frank Capasso and Sons, Inc. the next lowest bidder who submitted a correct bid and met all of the bid specifications has indicated that they will lower their bid price from \$68,460.00 to \$62,620.00 to potentially get closer to the amount budgeted for this project. Frank Capasso and Sons, Inc. has had a long working relationship with the City and would like to continue working for the City. They are a reputable contractor that has been awarded other City Bids in the past and all their work they conducted has met bid specifications. Therefore the Director of the Fleet and Facilities is recommending that the bid be awarded to Frank Capasso and Sons, Inc. of Northford, CT who submitted the next lowest responsible bid and met all of the bid specifications for the Exterior Repairs and Painting of the Public Works Department's Garage at 55 Harvard Street.

RESOLVED: That the Purchasing Agent be and is hereby authorized to issue a purchase order for \$62,620.00 and enter into a contract for the Exterior Repairs and Painting of the Public Works Department's Garage at 55 Harvard Street with Frank Capasso and Sons, Inc. of Northford, CT per the terms and specifications of Public Bid No. 3820.

Jack Pieper
Purchasing Agent

**F.) ITEM # PUBLIC BID NO. 3821. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS FOR THE PURCHASE OF FIRE HYDRANTS AT \$1,945.35 PER UNIT FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3821 Fire Hydrants for the Public Works Department/Utilities Division

DATE: May 13, 2015

Public Bid No. 3821 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Fire Hydrants for the Public Works Department, Utilities Division. Funding is available for this purchase within the Public Works Department, Utilities Division's account number, 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to eighteen (18) Fire Hydrant Companies. The Purchasing Agent did not receive any letters from the Fire Hydrant Companies on the mailing list who indicated they could not provide a response to the bid request. Responses were received as per attached.

The bid was reviewed for conformance to specifications by the Public Works Department, Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks which is a New Britain based company has submitted a bid that met all bid specifications and was within 10% of the lowest bid submitted by a company located within the state. Per City Ordinance Section 2-578 item 10, HD Supply Waterworks agreed to lower their bid to match the price submitted by the lowest bidder. HD Supply Waterworks has been supplying Fire Hydrants to the Public Works Department, Utilities Division. They were awarded the bid for Fire Hydrants last year.

May 13, 2015

Therefore the Deputy Public Works Director is recommending that the bid be awarded again to HD Supply Waterworks of New Britain, CT who met all of the bid specifications for the Fire Hydrants. The bid results were presented to the Water Commission at their May 12, 2015 meeting. At this meeting they approved the Deputy Public Works Director's recommendations for the purchase of the Fire Hydrants from HD Supply Waterworks of New Britain, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing purchase order to HD Supply Waterworks of New Britain, CT at the unit price of \$1,945.35 per Fire Hydrant per the terms and specifications of Public Bid No. 3821.

Jack Pieper
Purchasing Agent

**G.) ITEM # PUBLIC BID NO. 3822. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS FOR THE PURCHASE OF DUCTILE IRON PIPES FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3822 Ductile Iron Pipes for the Public Works Department, Utilities Division

DATE: May 13, 2015

Public Bid No. 3822 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Ductile Iron Pipes of various sizes for the Public Works Department/Utilities Division. Funding is available for this purchase within the Public Works Department/Utilities Division's Account Number, 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to nineteen (19) Pipe Companies. The Purchasing Agent did not receive any letters from the Pipe Companies on the mailing list who indicated that they could not respond to the bid request. The responses were received as per the attached.

The bids were reviewed for conformance to specifications by the Public Works

Department/Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks which is a New Britain based company has submitted a bid that met all the bid specifications and was the lowest bidder for all of the Ductile Iron Pipe. HD Supply Waterworks has been supplying Iron Pipe to the Public Works Department, Utilities Division. They were awarded the bid for the Iron Pipe last year. Therefore the Deputy Director of the Public Works Department is recommending that the bid be awarded to HD Supply Waterworks of New Britain, CT. The bid results were presented to the Water Commission at their May 12, 2015 meeting. At this meeting they approved the Deputy Director of the Public Works Department recommendation for the purchase of the Ductile Iron Pipes from HD Supply Waterworks of New Britain, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing purchase order to HD Supply Waterworks of New Britain, CT for the purchase of Ductile Iron Pipes as per the attached prices, specifications and terms of Public Bid No 3822.

Jack Pieper
Purchasing Agent

**H.) ITEM # PUBLIC BID NO. 3823. PURPOSE: STANDING PURCHASE ORDER TO TI-SALES, INC. FOR VARIOUS SIZE WATER METERS FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3823, Water Meters for the Public Works Department, Utilities Division.

DATE: May 13, 2015

May 13, 2015

Public Bid No. 3823 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for various size Water Meters for the Public Works Department, Utilities Division. Funding is available for this purchase within the Public Works Department, Utilities Division's account number 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to eleven (11) Water Meter Companies. The Purchasing Agent did not receive any letters from the Water Meter Companies on the mailing list who indicated that they could not provide a response to the bid request. Only one (1) Bid response was received as per attached again this year.

The Bid was reviewed for conformance to specifications by the Public Works Department, Utilities Division's, Administration and the Purchasing Agent. Ti-Sales, Inc. of Sudbury, MA has been supplying Water Meters to the Public Works Department, Utilities Division. They were awarded the bid for the Water Meters last year. The Water Meters that they have been supplying the Public Works Department, Utilities Division, has met all of the bid specifications. Therefore the Deputy Director of the Public Works Department is recommending that the bid be awarded again to Ti-Sales, Inc. of Sudbury, MA. who met all of the bid specifications for the Water Meters. The bid results have also been presented to the Water Commission at their May 12, 2015 meeting. At this meeting they approved the Deputy Director of the Public Works Department's recommendation and the purchase of the Water Meters from Ti-Sales, Inc. of Sudbury, MA.

RESOLVED: That the Purchasing Agent is authorized to issue a standing purchase order to Ti-Sales, Inc. of Sudbury, MA for the purchase of various size Water Meters on and as need basis per the attached pricing, terms and specifications of Public Bid No. 3823.

Jack Pieper
Purchasing Agent

**I.) ITEM # PUBLIC BID NO. 3824. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS AND UNITED CONCRETE PRODUCTS FOR HIGHWAY CASTINGS FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3824 Highway Castings the New Britain Public Works Department, Utilities Division.

DATE: May 13, 2015

Public Bid No. 3824 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the purchase of Highway Castings for the New Britain Public Works Department, Utilities Division. The funding for this purchase is in the Public Works Department Utilities Division's account number, 208315101-5659 Sewer Fund, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to fourteen (14) Highway Casting Companies. The Purchasing Agent did not receive any letters from the Highway Casting Companies on the mailing list who indicated that they could not respond to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Department Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks, who is a New Britain based company, has submitted a bid that met the bid specifications and was within 10% of the lowest bid for the Manhole Riser Rings, 1inch, 1 ½ inch and 2 inch in item 1. Per City Ordinance Section 2-578, item 10, HD Supply Waterworks agreed to lower their bid to match the price submitted by the lowest bidder for Manhole Riser Rings, 1inch, 1 ½ inch and 2 inch in item 1. HD Supply Waterworks was awarded the bid last year for item 1 and United Concrete for item 2. Therefore, the Deputy Director of the Public Works Department is recommending the bid be awarded again to HD Supply Waterworks of New Britain, CT for item 1 and again to United Concrete of Yalesville, CT for item 2 who was the lowest bidder and met all of the bid specifications for that item.

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RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing Purchase Order to HD Supply Waterworks of New Britain, CT for the purchase of item 1 and to United Concrete Products of Yalesville, CT for the purchase of item 2 for the New Britain Public Works Department, Utilities Division per the attached pricing, terms and specifications of Public Bid No. 3824.

Jack Pieper
Purchasing Agent

**J.) ITEM # PUBLIC BID NO. 3826. PURPOSE: WATER FILTRATION PLANT CHEMICALS AND GASES FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3826 Chemicals and Gases for the Public Works Department, Utilities Division.

DATE: May 13, 2015

Public Bid No. 3826 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Chemicals and Gases for the Public Works Department, Utilities Division that will be utilized at the Water Filtration Plant. Funds are available for this purchase within the Public Works Department, Utilities Division's account number 9303500103-5616, Water Treatment Expenses, Chemicals.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to forty-five (45) Chemical and Gas Companies. The Purchasing Agent did not receive any letters from the Chemical and Gas Companies on the mailing list indicating they could not provide a response to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Department, Utilities Division's Administration and the Purchasing Agent. Therefore the Deputy Director of the Public Works Department, Utilities Division, is recommending the bid be awarded to the following chemical companies, H. Krevit & Company of New Haven, CT, Air Gas East, Inc. of Hartford, CT, Holland Company, Inc. of Adams MA., Monson Companies, Inc. of South Portland, ME. Univar USA, Inc. of Providence, RI, Chemrite, Inc. of Buford, GA, and Shannon Chemical of Malvern, PA, who submitted the lowest bid price for the Chemicals and Gas which is highlighted on the attachment. The bid results have also been presented to the Water Commission at their May 12, 2015 meeting. At this meeting they approved the Deputy Director of the Public Works Department, Utilities Division's, recommendation to purchase the Chemicals and Gases from the indicated companies.

RESOLVED: That the Purchasing Agent be and is hereby authorized to issue standing purchase orders to H. Krevit & Company of New Haven, CT, Air Gas East, Inc. of Hartford, CT, Holland Company, Inc. of Adams MA., Monson Companies, Inc. of South Portland, ME. Univar USA, Inc. of Providence, RI, Chemrite, Inc. of Buford, GA, and Shannon Chemical of Malvern, PA whose prices are highlighted on the attachment to provide for the Utilities Division's annual Chemical and Gas requirements, per the terms and specifications of Public Bid No. 3826.

Jack Pieper
Purchasing Agent

**K.) ITEM # PUBLIC BID NO. 3827. PURPOSE: STANDING PURCHASE ORDER TO HD SUPPLY WATERWORKS FOR RESILIENT WEDGES AND BUTTERFLY WATER VALVES FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3827 Resilient Wedges and Butterfly Water Valves for the Public Works Department, Utilities Division

DATE: May 13, 2015

May 13, 2015

Public Bid No. 3827 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Resilient Wedges and Butterfly Water Valves for the Public Works Department/Utilities Division. Funding is available for this purchase within the Public Works Department/Utilities Division's account number, 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to fifteen (15) Resilient Wedge and Butterfly Water Valve Companies. The Purchasing Agent did not receive any letters from the Resilient Wedge and Butterfly Water Valve Companies on the mailing list who indicated they could not provide a response to the bid request. The responses were received as per the attached.

The bid was reviewed for conformance to specifications by the Utilities Division's Administration and the Purchasing Agent. HD Supply Waterworks, which is a New Britain, based company was awarded the bid last year and has been supplying the Resilient Wedges and Butterfly Water Valves to the Public Works Department, Utilities Division. The bid that they submitted this year, they were the lowest bidder only for the 8" and 12" Resilient Wedges and for the 14", 16", 20", and 24" Butterfly Water Valves. They were not the lowest bidder for the 4" and 6" Resilient Wedges and the 36" Butterfly Valve but were within 10% of the lowest bid submitted by a company located within the state of Connecticut. Per City Ordinance Section 2-578 item 10, HD Supply Waterworks agreed to lower their bid to match the price submitted by the lowest bidder for the 4" and 6" Resilient Wedges and the 36" Butterfly Water Valve. Therefore the Deputy Director of the Public Works Department is recommending that the bid be awarded to HD Supply Waterworks of New Britain, CT who met all of the bid specifications for the Resilient Wedges and Butterfly Water Valves. The bid results were presented to the Water Commission at their May 12, 2015 meeting. At this meeting they approved the Deputy Director of the Public Works Department's recommendations for the purchase of the Resilient Wedges and Butterfly Water Valves from HD Supply Waterworks of New Britain, CT.

RESOLVED: That the Purchasing Agent is authorized to issue a standing purchase order to HD Supply Waterworks of New Britain, CT for the purchase of Resilient Wedges and Butterfly Water Valves per the attached prices, specifications and terms of Public Bid No. 3827.

Jack Pieper
Purchasing Agent

**L.) ITEM # PUBLIC BID NO. 3828. PURPOSE: STANDING PURCHASE ORDER TO UWS, INC. FOR THE TESTING AND CALIBRATION OF LARGE WATER METERS AT A PRICE OF \$150.00 PER METER FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3828, Testing and Calibration of Large Water Meters for the Public Works Department, Utilities Division.

DATE: May 13, 2015

Public Bid No. 3828 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Testing and Calibration of Large Water Meters for the Public Works Department, Utilities Division. Funding is available for this purchase within the Public Works Department, Utilities Division's account number 9303500204-5659, Water Maintenance Expense, Operating Material and Supplies.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to fourteen (14) Water Meter Testing and Calibration Companies. The Purchasing Agent did not receive any letters from the Water Meter Testing and Calibration Companies on the mailing list who indicated that they could not provide a response to the bid request. Responses were received as per attached.

The bid was reviewed for conformance to specifications by the Public Works Department, Utilities Division's, Administration and the Purchasing Agent. The lowest bidder, UWS, Inc. of Trion, GA Tested and Calibrated Large Water Meters for the Utilities Division were they were awarded the bid for this service in 2007 and 2008. Therefore the Deputy Director of the Public Works Department is recommending that the bid be awarded for the

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Testing and Calibration of Large Water Meters to UWS, Inc. of Trion GA. The bid result was presented to the Water Commission at their May 12, 2015 meeting. At this meeting they approved the Deputy Director of the Public Works Department's recommendation to award the bid for the Testing and Calibration of the Large Water Meters to UWS, Inc. of Trion GA.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a standing purchase order to UWS, Inc. of Trion, GA for the Testing and Calibration of Large Water Meters at a price of \$150.00 per meter for the Public Works Department, Utilities Division, per the terms and specifications of Public Bid No. 3828.

Jack Pieper
Purchasing Agent

**M.) ITEM # PUBLIC BID NO. 3839. PURPOSE: FRAME AND BODY REPAIRS TO PUBLIC WORKS DEPARTMENT DUMP TRUCK BY DATTCO FOR \$11,420.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3839 Frame and Body Repairs to a Dump Truck for the Public Works Department

DATE: May 13, 2015

Public Bid No. 3839 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Frame and Body Repairs to a Dump Truck for the Public Works Department. The Dump Truck got damaged while plowing snow on City Streets during a winter storm in March of this year. The funding for this repair is within the General Liability and Risk Management's account number, 704625102-5246, Property Damages, Public Works.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to six (6) Heavy Duty Truck Body Repair Companies. The Purchasing Agent did not receive any letters from the Heavy Duty Truck Body Repair Companies on the mailing list who indicated that they could not respond to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the City's Fleet Administrator and the Purchasing Agent. Therefore the Director of the Fleet and Facilities Department is recommending that the bid for the Frame and Body Repairs to the Dump Truck be awarded to DATTCO of New Britain, CT who submitted the lowest bid and met all of the bid specifications.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a Purchase Order to DATTCO of New Britain, CT for the Frame and Body Repairs to the Dump Truck for \$11,420.00 for the New Britain Public Works Department per the terms and specifications of Public Bid No. 3839.

Jack Pieper
Purchasing Agent

**N.) ITEM # PUBLIC BID NO. S168. PURPOSE: SALE OF SURPLUS BULLDOZER TO SCHILTZ CORP. FOR \$45,000 AND SURPLUS COMPACTOR TO JVIII CONSTRUCTION FOR \$5,678.90.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. S168 Sale of Surplus Bulldozer and Compactor

DATE: May 13, 2015

Public Bid No. S168 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the Sale of a Surplus Bulldozer and Compactor that were utilized at the City's landfill location. The Bulldozer and Compactor were deemed surplus or un-repairable by the Public Works Department.

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Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to fifteen (15) Construction and or Equipment Companies. The responses were received as shown on the attachment.

The bids were reviewed by the City's Fleet Manager and Purchasing Agent. The results were given to the Public Works Department Administration for their review. Therefore the Director of the Public Works Department is recommending the sale of Surplus Bulldozer and Compactor be sold to the highest bidder, Schultz Corporation for the Bulldozer and JVIII Construction for the Compactor as shown on the attachment. The total dollar amount that the City will receive for the Sale of the Surplus Bulldozer and Compactor will be \$50,678.90.

RESOLVED: That the Purchasing Agent is hereby authorized to sell the Surplus Bulldozer to Schiltz Corporations of Terryville, CT for \$45,000.00 and the Surplus Compactor to JVIII Construction of Rocky Hill, CT for \$5,678.90, who were the highest bidders for Public Bid No. S168.

Jack Pieper
Purchasing Agent

**O.) ITEM # SOLE SOURCE PURCHASING. PURPOSE: NEW HANDICAPPED ACCESSIBLE EXERCISE EQUIPMENT FROM ACCESS TR FOR \$12,000 FOR THE RECREATION AND COMMUNITY SERVICES DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Handicapped Accessible Exercise Equipment for the Recreation and Community Services Department

DATE: May 13, 2015

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-541 (a), a purchase order was requested by the Recreation and Community Services Department for the purchase of a new Handicapped Accessible Exercise Equipment for City Hall.

<u>Supplier</u>	<u>Services</u>	<u>Total Price</u>
Access TR Newbury Park, CA	Equalizer 1005VB Handicapped Accessible Exercise Equipment	\$12,000.00

The Recreation and Community Services Department requested the purchase of a new Handicapped Accessible Exercise Equipment for City Hall's Life Be In It Freedom Room for Persons with Disabilities. For over twenty-five (25) years the basement of City Hall has served as a site for City employees and residents with physical impairment to exercise using special designed adaptive exercise equipment. The present Handicapped Accessible Exercise Equipment is over twenty (20) years old and has outlived its useful life. Access TR is the only provider of the new Equalizer 1005VB Handicapped Accessible Exercise Equipment in North America. There is no other exercise equipment company in the country that sells the Equalizer 1005VB Handicapped Accessible Exercise Equipment. The Purchasing Agent has verified that Access TR is the sole source provider of this Handicapped Accessible Exercise Equipment and has no dealers. Therefore bid solicitation for the purchase of the Handicapped Accessible Exercise Equipment would not be beneficial to the City. The Recreation and Community Services Department has been awarded a 2015 Connecticut Neighborhood Assistance Act Grant and a donation from ConnectiCare to pay for this Handicapped Accessible Exercise Equipment. Funding is available for this purchase in the Parks, Recreation and Community Services Department's account number 283420111-5440, Recreation Donations, Rentals, Supply Equipment.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$12,000.00 to Access TR of Newbury Park, CA. for the purchase of a new Equalizer 1005VB Handicapped Accessible Exercise Equipment for the New Britain Recreation and Community Services Department.

Jack Pieper
Purchasing Agent

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DEPARTMENT OF HEALTH AND BUILDING SERVICES

****P.) ITEM # RESPONSE TO PETITION 33069. PURPOSE: INQUIRY INTO POTENTIAL TERMINATION OF THE CHILD CARE CLINIC SERVICES AT THE HOSPITAL OF CENTRAL CONNECTICUT.**

REPORT OF: The New Britain Health and Building Services Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Report regarding Pediatric Clinic Services at The Hospital of Central Connecticut

At the request of Alderman David DeFronzo, administrators from The Hospital of Central Connecticut were contacted to inquire about the future of Pediatric services provided at the hospital.

Nancy Kroeber, Vice President of Operations was interviewed and provided the following information:

1. The hospital is currently involved in the process of evaluating their service lines. They are looking at how pediatric services are delivered and have not arrived at any decisions thus far. They have a timeline to make some determinations by the end of May.
2. While the pediatric inpatient unit remains open, there has not been a pediatric medical admission to the unit since September, 2014. The average daily census prior to September was 2 (two) patients. Since then, there have only been a few pediatric surgical admissions (appendectomies). Ms. Kroeber stated that this was due to parents and pediatricians opting for patients to be cared for at CCMC (Connecticut Children's Medical Center), which is regarded as a pediatric specialty hospital.
3. The Pediatric Outpatient Clinic is operational with one full-time pediatrician. At the Clinic, a full-time provider is expected to handle 3,000 visits per year. The present volume of patients seen in the clinic generates approximately 1,500 visits per year, which is equivalent to a half-time provider.
4. The hospital has had conversations with several community providers and organizations, including Community Health Center. They are studying all options and evaluating how to continue to best provide needed care to the pediatric population in our community.

The hospital has assured us that they are fully committed to transparent communication and will reach out to the New Britain Health and Building Services Department once they have concluded the evaluation process.

Sergio Lupo, MPH, RS
Director of Health and Building Services

REPORTS RETURNED FROM COMMITTEE

COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

****Q.) 33052 RECOMMENDATION FOR RESOLUTION 33052. PURPOSE: REVISION TO THE MERIT RULES.**

REPORT OF: COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33052

RE:

The Committee on Administration, Finance and Law at a regular meeting and public hearing held on Wednesday evening, May 6, 2015, at 7:00 PM in the Council Chambers, to which was referred the matter of resolution #33052-1 – revision to the Merit Rules, voted to accept as amended and recommend that the following amended resolution be referred back to the Common Council with a favorable recommendation.

Alderman David DeFronzo
Chair

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**R.) 33067 RECOMMENDATION FOR RESOLUTION 33067. PURPOSE: AMEND CODE OF ORDINANCES TO CHANGE FEE EXCEPTIONS FOR COPYING AND SCANNING OF PUBLIC RECORDS AND TO INCLUDE A DEFINITION OF INDEGENT.

REPORT OF: COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33067
RE:

The Committee on Administration, Finance and Law at a regular meeting and public hearing held on Wednesday evening, May 6, 2015, at 7:00 PM in the Council Chambers, to which was referred the matter of resolution #33067 – amend Code of Ordinances to change the fee exceptions for copying and scanning of public records and to include a definition of indigent, voted to accept and recommend that the following resolution be referred back to the Common Council with a favorable recommendation.

Alderman David DeFronzo
Chair

STANDING CLAIMS SUBCOMMITTEE

**S.) ITEM # CLAIMS SUBCOMMITTEE. PURPOSE: SETTLEMENT OF CLAIMS.

REPORT OF: STANDING CLAIMS SUBCOMMITTEE

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:
RE: Standing Claims Subcommittee

The Committee on Administration, Finance and Law and the Standing Claims Subcommittee of the Committee on Administration, Finance and Law at a regular meeting held on Wednesday evening, May 6, 2015, at 6:00 PM in Room 201, City Hall, having held public hearings and made investigations of said claims, respectfully begs leave to recommend the following:

RESOLVED; that the sum of \$309.96 be paid to Stephen L. Magnan of 35 Pearl Street, New Britain, in full settlement of his claim of property damages sustained as a result of a pothole on February 11, 2015.

RESOLVED; that the sum of \$5,360.15 be paid to Sherwayne Gordon of 23 Olive Street, New Britain, in full settlement of his claim of property damages sustained as a result of a City sewer line obstruction on March 25, 2015.

Alderman Carlo Carozzi, Jr.
Chair

RESOLUTIONS RETURNED FROM COMMITTEE

1.) ITEM # RECOMMENDATION FOR RESOLUTION 33052. PURPOSE: REVISION TO THE MERIT RULES. S. BIELINSKI

Item # 33052-1 RE: Revisions to the Merit Rules

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, The Civil Service Commission of the City of New Britain has adopted Merit Rules; and

WHEREAS, Rule I of the Merit Rules states that the Civil Service Commission may, after a Public Hearing, submit proposed amendments of the Merit Rules to the Common Council for approval, and

WHEREAS, the Civil Service Commission seeks to establish a new process for the hiring of already-certified Firefighters, and

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WHEREAS, Rule V (B) of the current Merit Rules entitled "Open Competitive Employment Lists" states:

Open Competitive Employment Lists.

The Civil Service Commission shall establish and maintain such open competitive employment lists for the various classes of positions as it deems necessary or desirable to meet the needs of the City. On each such open competitive list the eligibles shall be ranked in order of their rating earned in tests given for the purpose of establishing such lists.

Any individual who has a current certification from the Connecticut Police Officer Standards and Training Council ("POST") or an individual from another state who is deemed to meet POST training requirements, shall upon application for the position of Police Officer, be automatically eligible for appointment whether or not there is an active employment list at the time.

WHEREAS, the Civil Service Commission has unanimously recommended the amendment of Rule V (B) of the Merit Rules to read as follows (new language is underlined and in bold print):

Any individual who is a recent graduate of the recruit firefighter program at the Connecticut Fire Academy (CFA) or possesses similar credentials from another state which meet the National Fire Protection Association (NFPA) Professional Qualification System Standards, which is deemed by the Connecticut Fire Academy Fire Chief to be equivalent, shall upon application for the position of Firefighter, be automatically eligible for appointment whether or not there is an active employment list at the time. The candidate shall have passed the Candidate Physical Agility Test (CPAT) within two years prior to appointment as a New Britain firefighter.

WHEREAS, the Civil Service Commission held a Public Hearing on this change on March 30, 2015, is now forwarding the proposed amendment to the Merit Rules to the Common Council for approval.

BE IT RESOLVED that the Common Council of the City of New Britain approve the proposed amendment to Rule V (B) of the Merit Rules as recommended by the Civil Service Commission.

Aldерwoman Suzanne Bielinski
Civil Service Commission Liaison

2.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: AMEND FEE REQUIREMENT EXCEPTIONS FOR COPYING AND SCANNING OF PUBLIC RECORDS AND TO INCLUDE A DEFINITION OF INDIGENT. D. NAPLES, D. DEFRONZO

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE:

To revise Section 2-10 of the Code of Ordinances to provide for the Common Council of the City of New Britain to change the fee requirement exceptions for copying and scanning of public records and to include a definition of indigent.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that SECTION 2-10 of the Code of Ordinances, City of New Britain, be amended as follows: (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new].

Sec. 2-10. Freedom of information.

(a) Definitions. As used in this section, the following words and phrases shall have the following meanings, except where such terms are used in a context which clearly indicates the contrary:

(1) Public agency or agency means:

(A) Any department, board, commission, or official of the City of New Britain, including any committee of, or created by, any such department, board, commission, or official;

(B) The common council or any of its committees; or

(C) Any person to the extent such person is deemed to be the functional equivalent of a public agency pursuant to law.

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(2) Meeting means any hearing or other proceeding of a public agency, any convening or assembly of a quorum of a multimember public agency, and any communication by or to a quorum of a multimember public agency, whether in person or by means of electronic equipment, to discuss or act upon a matter over which the public agency has supervision, control, jurisdiction or advisory power. "Meeting" does not include: Any meeting of a personnel search committee for executive level employment candidates; any chance meeting, or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business; strategy or negotiations with respect to collective bargaining; a caucus of members of a single political party notwithstanding that such members also constitute a quorum of a public agency; an administrative or staff meeting of a single-member public agency; and communication limited to notice of meetings of any public agency or the agendas thereof. A quorum of the members of a public agency who are present at any event which has been noticed and conducted as a meeting of another public agency under the provisions of the Freedom of Information Act shall not be deemed to be holding a meeting of the public agency of which they are members as a result of their presence at such event.

(3) Caucus means:

(A) A convening or assembly of the enrolled members of a single political party who are members of a public agency within the state or a political subdivision, or

(B) The members of a multimember public agency, which members constitute a majority of the membership of the agency, or the other members of the agency who constitute a minority of the membership of the agency, who register their intention to be considered a majority caucus or minority caucus, as the case may be, for the purposes of the Freedom of Information Act, provided:

(i) The registration is made with the office of the town and city clerk;

(ii) No member is registered in more than one (1) caucus at any one (1) time;

(iii) No such member's registration is rescinded during the member's remaining term of office; and

(iv) A member may remain a registered member of the majority caucus or minority caucus regardless of whether the member changes his or her party affiliation.

(4) Person means natural person, partnership, corporation, limited liability company, association or society.

(5) Public records or files means any recorded data or information relating to the conduct of the public's business prepared, owned, used, received or retained by a public agency, or to which a public agency is entitled to receive a copy by law or contract, whether such data or information be handwritten, typed, tape-recorded, printed, photostated, photographed or recorded by any other method.

(6) Executive sessions means a meeting of a public agency at which the public is excluded for one (1) or more of the following purposes:

(A) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting;

(B) Strategy and negotiations with respect to pending claims or pending litigation to which the public agency or a member thereof, because of the member's conduct as a member of such agency, is a party until such litigation or claim has been finally adjudicated or otherwise settled;

(C) Matters concerning security strategy or the deployment of security personnel, or devices affecting public security;

(D) Discussion of the selection of a site or the lease, sale or purchase of real estate by the city when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned; and

(E) Discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (d)(2) herein.

(7) Personnel search committee means a body appointed by a public agency, whose sole purpose is to recommend to the appointing agency a candidate or candidates for an executive-level employment position. Members of a "personnel search committee" shall not be considered in determining whether there is a quorum of the appointing or any other public agency.

(8) Pending claim means a written notice to an agency which sets forth a demand for legal relief or which asserts a legal right stating the intention to institute an action in an appropriate forum if such relief or right is not granted.

(9) Pending litigation means:

(A) A written notice to an agency which sets forth a demand for legal relief or which asserts a legal right stating the intention to institute an action before a court if such relief or right is not granted by the agency;

(B) The service of a complaint against an agency returnable to a court which seeks to enforce or implement legal relief or a legal right; or

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- (C) The agency's consideration of action to enforce or implement legal relief or a legal right.
- (10) Governmental function means the administration or management of a program of a public agency, which program has been authorized by law to be administered or managed by a person, where:
- (A) The person receives funding from the public agency for administering or managing the program;
- (B) The public agency is involved in or regulates to a significant extent such person's administration or management of the program, whether or not such involvement or regulation is direct, pervasive, continuous or day-to-day; and
- (C) The person participates in the formulation of governmental policies or decisions in connection with the administration or management of the program and such policies or decisions bind the public agency.
- "Governmental function" shall not include the mere provision of goods or services to a public agency without the delegated responsibility to administer or manage a program of a public agency.
- (b) General.
- (1) It is hereby declared that it is the policy of the City of New Britain:
- (A) To fully comply with the requirements of the State of Connecticut Freedom of Information Act as set forth in sections 1-200 through 1-242 of the Connecticut General Statutes, and
- (B) That the public and each member of the public shall have the right to access to public records, documents, meetings and public notice of meetings in accordance with this section and the State of Connecticut Freedom of Information Act as set forth in sections 1-200 through 1-242 of the Connecticut General Statutes.
- (2) Every public agency of the City of New Britain, including every department, board, commission, or official of the City of New Britain and the common council and all of its committees shall faithfully comply with this section and the State of Connecticut Freedom of Information Act as set forth in sections 1-200 through 1-242 of the Connecticut General Statutes.
- (3) To the extent that any provision of this article conflicts with sections 1-200 through 1-242 of the Connecticut General Statutes, the Connecticut General Statutes shall prevail. However, to the extent that any provision of this article provides greater access but does not conflict with the Connecticut General Statutes, this section shall prevail.
- (c) Access to meetings.
- (1) The meetings of all public agencies, except executive sessions as defined herein, shall be open to the public. The votes of each member of any public agency upon any issue before such public agency shall be reduced to writing and made available for public inspection within forty-eight (48) hours and shall also be recorded in the minutes of the session at which taken, which minutes shall be available for public inspection within seven (7) days of the session to which they refer.
- (2) The chairperson or secretary of any such public agency shall file, not later than January 31 of each year, with the town and city clerk the schedule of regular meetings of such public agency for the ensuing year, and no such meeting of any such public agency shall be held sooner than thirty (30) days after such schedule has been filed.
- (3) The agenda of the regular meetings of every public agency shall be available to the public and shall be filed, not less than forty-eight (48) hours before the meetings to which they refer, in such agency's regular office or place of business, if there is such an office or place of business, and in the office of the town and city clerk. Upon the affirmative vote of two-thirds (2/3) of the members of a public agency present and voting, any subsequent business not included in such filed agendas may be considered and acted upon at such meetings.
- (4) Notice of each special meeting of every public agency shall be given not less than twenty-four (24) hours' prior to the time of such meeting by filing a notice of the time and place thereof in the office of the town and city clerk. The clerk shall cause any notice received under this section to be posted in such clerk's office. Such notice shall be given not less than twenty-four (24) hours' prior to the time of the special meeting; provided in the case of emergency, any special meeting may be held without complying with the foregoing requirement for the filing of notice but a copy of the minutes of every such emergency special meeting adequately setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the town clerk not later than seventy-two (72) hours following the holding of said meeting. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such special meetings.
- (5) No member of the public shall be required, as a condition to attendance at a meeting of any such body, to register the member's name, or furnish other information, or complete a questionnaire or otherwise fulfill any condition precedent to the member's attendance. However, any member of the public wishing to speak during public participation shall provide his/her name and address.
- (6) A public agency may hold an executive session, as defined in (a)(3) of this section, only upon an affirmative vote of two-thirds (2/3) of the members of such body present and voting, taken at a public meeting and stating the reasons for such executive session, as defined in (a)(3) of this section.

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(7) In determining the time within which or by when a notice, agenda, record of votes or minutes of a special meeting or an emergency special meeting are required to be filed under this section, Saturdays, Sundays, legal holidays and any day on which the office of the agency or the town and city clerk, as the case may be, is closed, shall be excluded.

(d) Access to public records--Exempt records.

(1) Except as otherwise provided by any federal law or state statute, all records maintained or kept on file by any public agency, whether or not such records are required by any law or by any rule or regulation, shall be public records and every person shall have the right to:

(A) Inspect such records promptly during regular office or business hours;

(B) Copy such records; or

(C) Receive a copy of such records.

Any agency rule or regulation, or part thereof, that conflicts with the provisions of this subsection or diminishes or curtails in any way the rights granted by this subsection shall be void. Each such agency shall keep and maintain all public records in its custody at its regular office or place of business in an accessible place and, if there is no such office or place of business, the public records pertaining to such agency shall be kept in the office of the town and city clerk. Any certified record hereunder attested as a true copy by the clerk, chief or deputy of such agency or by such other person designated or empowered by law to so act, shall be competent evidence in any court of this state of the facts contained therein. Each such agency shall make, keep and maintain a record of the proceedings of its meetings.

(2) Nothing in this section shall be construed to require disclosure of:

(A) Preliminary drafts or notes provided the public agency has determined that the public interest in withholding such documents clearly outweighs the public interest in disclosure;

(B) Personnel or medical files and similar files the disclosure of which would constitute an invasion of personal privacy;

(C) Records of law enforcement agencies not otherwise available to the public which records were compiled in connection with the detection or investigation of crime, if the disclosure of said records would not be in the public interest because it would result in the disclosure of:

1. The identity of informants not otherwise known or the identity of witnesses not otherwise known whose safety would be endangered or who would be subject to threat or intimidation if their identity was made known;

2. Signed statements of witnesses;

3. Information to be used in a prospective law enforcement action if prejudicial to such action;

4. Investigatory techniques not otherwise known to the general public;

5. Arrest records of a juvenile, which shall also include any investigatory files, concerning the arrest of such juvenile, compiled for law enforcement purposes;

6. The name and address of the victim of a sexual assault under sections 53a-70, 53a-70a, 53a-71, 53a-72a, 53a-72b or 53a-73a of the Connecticut General Statutes, or injury or risk of injury, or impairing of morals under section 53-21 of the Connecticut General Statutes, or of an attempt thereof, or (G) uncorroborated allegations subject to destruction pursuant to section 1-216 of the Connecticut General Statutes;

(D) Records pertaining to strategy and negotiations with respect to pending claims or pending litigation to which the public agency is a party until such litigation or claim has been finally adjudicated or otherwise settled;

(E) 1. Trade secrets, which for purposes of the Freedom of Information Act, are defined as information, including formulas, patterns, compilations, programs, devices, methods, techniques, processes, drawings, cost data, customer lists, film or television scripts or detailed production budgets that (i) derive independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from their disclosure or use, and (ii) are the subject of efforts that are reasonable under the circumstances to maintain secrecy; and

2. Commercial or financial information given in confidence, not required by statute;

(F) Test questions, scoring keys and other examination data used to administer a licensing examination, examination for employment or academic examinations;

(G) The contents of real estate appraisals, engineering or feasibility estimates and evaluations made for or by an agency relative to the acquisition of property or to prospective public supply and construction contracts, until such time as all of the property has been acquired or all proceedings or transactions have been terminated or abandoned, provided the law of eminent domain shall not be affected by this provision;

(H) Statements of personal worth or personal financial data required by a licensing agency and filed by an applicant with such licensing agency to establish the applicant's personal qualification for the license, certificate or permit applied for;

(I) Records, reports and statements of strategy or negotiations with respect to collective bargaining;

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- (J) Records, tax returns, reports and statements exempted by federal law or state statutes or communications privileged by the attorney-client relationship;
 - (K) Names or addresses of students enrolled in any public school or college without the consent of each student whose name or address is to be disclosed who is eighteen (18) years of age or older and a parent or guardian of each such student who is younger than eighteen (18) years of age, provided this subdivision shall not be construed as prohibiting the disclosure of the names or addresses of students enrolled in any public school in a regional school district to the board of selectmen or town board of finance, as the case may be, of the town wherein the student resides for the purpose of verifying tuition payments made to such school;
 - (L) Any information obtained by the use of illegal means;
 - (M) Records of an investigation or the name of an employee providing information under the provisions of section 4-61dd of the Connecticut General Statutes;
 - (N) Adoption records and information provided for in sections 45a-746, 45a-750 and 45a-751 of the Connecticut General Statutes;
 - (O) Any page of a primary petition, nominating petition, referendum petition or petition for a town meeting submitted under any provision of the general statutes or of any special act, municipal charter or ordinance, until the required processing and certification of such page has been completed by the official or officials charged with such duty after which time disclosure of such page shall be required;
 - (P) Records of complaints, including information compiled in the investigation thereof, brought to a municipal health authority pursuant to chapter 368e of the Connecticut General Statutes or a district department of health pursuant to chapter 368f of the Connecticut General Statutes, until such time as the investigation is concluded or thirty (30) days from the date of receipt of the complaint, whichever occurs first;
 - (Q) Educational records which are not subject to disclosure under the Family Educational Rights and Privacy Act, 20 USC 1232g;
 - (R) Records of standards, procedures, processes, software and codes, not otherwise available to the public, the disclosure of which would compromise the security or integrity of an information technology system;
 - (S) The residential, work or school address of any participant in the address confidentiality program established pursuant to sections 54-240 to 54-240o of the Connecticut General Statutes, inclusive;
 - (T) The name or address of any minor enrolled in any parks and recreation program administered or sponsored by any public agency;
 - (U) Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file.
- (3) Notwithstanding the provisions of subdivisions (A) and (P) of subsection (2) of this section, disclosure shall be required of:
- (A) Interagency or intra-agency memoranda or letters, advisory opinions, recommendations or any report comprising part of the process by which governmental decisions and policies are formulated, except disclosure shall not be required of a preliminary draft of a memorandum, prepared by a member of the staff of a public agency, which is subject to revision prior to submission to or discussion among the members of such agency;
 - (B) All records of investigation conducted with respect to any tenement house, lodging house or boarding house as defined in section 19a-355 of the Connecticut General Statutes, or any nursing home, residential care home or rest home, as defined in section 19a-490 of the Connecticut General Statutes, by any municipal building department or housing code inspection department, any local or district health department, or any other department charged with the enforcement of ordinances or laws regulating the erection, construction, alteration, maintenance, sanitation, ventilation or occupancy of such buildings; and
 - (C) The names of firms obtaining bid documents from any state agency.
- (e) Copying and scanning of public records--Fees.
- (1) Any person applying in writing shall receive, promptly upon request, a plain or certified copy of any public record. The public agency providing any such public record may charge a fee in accordance with section 1-212 of the Connecticut General Statutes, provided that the following exceptions shall apply:
- ~~(A) Except as otherwise provided by federal or state law, any member of the public shall not be required to pay a fee for copies of any public records or files up to twenty dollars (\$20.00) at a rate of fifty cents (.50) per page. Said member of the public shall be required to pay any fee over twenty dollars (\$20.00). For the purposes of this subdivision "request" shall be the copies of public records or files requested in a single day. Notwithstanding this section, if a particular type of public record is requested and copies provided by a city department to the public at a volume which exceeds a total of four hundred (400) pages within any thirty-day calendar period, then, that particular type of public record shall be deemed exempt and the city department shall~~

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~~then charge the rate of fifty cents (.50) per page for the production of any more copies of said type of public record at any time thereafter. In the event the above exemption procedure is implemented, the department head shall file a report at the next regular council meeting identifying the type of public record and a statement as to the volume of pages provided which invoked the exemption.~~

~~(B)(A)~~ No person shall be charged a fee for receiving a single copy of the agenda of meeting of any public agency.

(B) For the purpose of evaluating a person's claim for waiver of fees on the basis of being an indigent individual pursuant to Sec. 1-212(d)(1) of the Connecticut General Statutes, the City of New Britain adopts Black's Law Dictionary, 5th Edition that "indigent" means: In a general sense, one who is needy, and poor, or one who has not sufficient property to furnish him or her a living nor anyone able to support him or her to whom he or she is entitled to look for support. Term commonly refers to one's financial ability, and ordinarily indicates one who is destitute of means of comfortable subsistence so as to be in want.

Alderman Don Naples
Alderman David DeFronzo

NEW RESOLUTIONS

3.) ITEM # SOLE SOURCE AUTHORIZATION. PURPOSE: CONTRACT WITH KT INTERNATIONAL, INC. NOT TO EXCEED \$22,000 FOR TECHNICAL ASSISTANCE FOR THE CONVERSION AND ARCHIVING OF THE POLICE RECORD SYSTEM AND THE PUBLIC SAFETY COMPUTER ASSISTED DISPATCH SYSTEM. S. BEILINSKI

Item # RE: Vendor change related to a sole source authorization for special data base conversion for computer assisted dispatch system and police records management applications for the Public Safety Telecommunications Center.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Whereas, two years ago, the Common Council authorized a sole source procurement for the conversion of the QED consolidated police records management system and computer assisted dispatch system; and

Whereas, the sole source vendor, Tactical Technologies of Newport, Rhode Island, has been unable to meet its commitments with regard to the records conversion; and

Whereas, the PSTC implemented a new computer assisted dispatch system, HEARTBEAT, on May 19, 2013;

Whereas, the PSTC will implement a new records management system (CT:CHIEF) in conjunction with the Capitol Region Council of Governments and the State of Connecticut Criminal Justice Information Systems in less than ninety days; and

Whereas, the software developer of both the HEARTBEAT and CT:CHIEF records management systems, KT International of East Hartford, CT now has experience in the conversion, deletion, and archiving of these QED records based on prior work for the City of Bridgeport; and

Whereas, these adjustments are necessary to assure compliance with records retention schedules mandated under regulations promulgated by the Public Records Administrator; and

Whereas, the complete funding for this work was provided by a service sharing grant from the State of Connecticut administered by the Capitol region Council of Governments; and

Whereas, the City does not have the technical resources to provide these services; Now, Therefore, Be It

Resolved, that the Purchasing Agent is hereby authorized to enter into a contract with KT International, Inc. to provide technical assistance to enable the conversion and archiving of the police records system and the public safety computer assisted dispatch system at a cost not to exceed \$22,000; and be it further

Resolved, that the funding for this procurement be charged to Account 291-213101-5352.

Alderdwoman Suzanne Bielinski

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4.) ITEM # SOLE SOURCE PROCUREMENT. PURPOSE: CONTRACT WITH THE CAPITOL REGION COUNCIL OF GOVERNMENTS FOR ANNUAL MAINTENANCE OF THE HEARTBEAT SYSTEM NOT TO EXCEED \$25,500. S. BIELINSKI

Item # RE: Authorization for the Purchasing Agent for a sole source procurement annual maintenance and support for the HEARTBEAT computer assisted dispatch public safety information systems.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Whereas, the PSTC implemented a new computer assisted dispatch system, HEARTBEAT, on May 19, 2013; and

Whereas, the system software developer, KT International, Inc., entered in to a master contract agreement with the Capitol Region Council of Governments for maintenance of the application and development of other applications; and

Whereas, the original agreement required annual maintenance fees in the amount of \$44,500 for each of the three originating cities (New Britain, Hartford, and Bridgeport); and

Whereas, additional communities (Newington, Enfield, South Windsor, Wethersfield, Plainville, East Hartford) have signed on to use this same software with maintenance costs proportional to the number of public safety services served and the number of users; and

Whereas, the PSTC Director, in conjunction with the CRCOG, successfully requested vendor concessions on the cost of maintenance to the three originating cities; and

Whereas, the annual maintenance price has been revised to \$25,500. This amount covers the complete and current fiscal year; and Now, Therefore, Be It

Resolved, that the Purchasing Agent is hereby authorized to enter into an agreement with the Capitol Region Council of Governments for annual maintenance of the HEARTBEAT system for a period of three years consistent with the master contract agreement with KT International, Inc. at an annual cost not to exceed \$25,500.

Alderswoman Suzanne Bielinski

5.) ITEM # BUDGET AMENDMENT. PURPOSE: INCREASE STREETScape IMPROVEMENT APPROPRIATION FOR DOWNTOWN STREETScape PHASE III PROJECT. C. CARLOZZI, JR., E. MAGNUSZEWSKI, D. NAPLES, E. SANCHEZ

Item # RE: Increase Streetscape Improvement Appropriation for Downtown Streetscape Phase III Project

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Where As, the City of New Britain has been selected to receive Federal Grant Funds under the Transportation Community and System Preservation Program and the Surface Transportation Urban Program up to a maximum amount of reimbursement totaling \$3,122,800 for the Downtown Streetscape Phase III Project, Bid No. 3762, State Project 88-183, as approved in a Report to Council on February 25, 2015;

Where As, the project is located on municipally owned roads and partially on a state owned road, construction inspection will be performed in-house and the construction phase will utilize the allotted Federal Funding, supplemented with funds from the existing authorization within the Streetscape Improvement bond;

Therefore, Be It Resolved, that a budget amendment and appropriation within the Streetscape Improvement Capital Project Fund be made as follows:

Increase Expenditures:		
0083238401-5454	Construction Contracts	\$3,122,800
Increase Revenues:		
0083238400-4223	Federal Grants	\$3,122,800

Alderman Carlo Carozzi, Jr.
Alderswoman Eva Magnuszewski
Alderman Don Naples
Alderman Emmanuel Sanchez

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6.) ITEM # BUDGET AMENDMENT. PURPOSE: INCREASE STREET INFRASTRUCTURE APPROPRIATION FOR ALLEN STREET RECONSTRUCTION PHASE 1 PROJECT. C. CARLOZZI, JR., E. MAGNUSZEWSKI, D. NAPLES, E. SANCHEZ

Item # RE: Increase Street Infrastructure Appropriation for Allen Street Reconstruction Phase I Project

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Whereas, the City of New Britain has been selected to receive State Funds under the Local Transportation Capital Improvement Program (LOTICIP) which has a 100 percent State Participation ratio up to the established participation cap of \$1,600,000 for construction costs of the Reconstruction of Allen Street Phase I Project, Bid 3760; and

Whereas, the project is located on a municipally owned road, construction inspection will be performed in-house and the construction phase will utilize the allotted State Funding, supplemented with funds from the existing authorization within the Street Infrastructure bond; and

Therefore, Be It Resolved, that a budget amendment and appropriation within the Street Infrastructure Capital Project Fund be made as follows:

Increase Expenditures:		
0082950307-5454	Construction Contracts	\$1,600,000
Increase Revenues:		
0082950300-4222	State of Connecticut	\$1,600,000

Alderman Carlo Carozzi, Jr.
Alderman Eva Magnuszewski
Alderman Don Naples
Alderman Emmanuel Sanchez

7.) ITEM # BUDGET AMENDMENT – FIRE DEPT. PURPOSE: CT FAIR PLAN FIRE PREVENTION GRANT FOR PURCHASE OF DIGITAL CAMERA FOR THE FIRE MARSHAL’S OFFICE. S. BIELINSKI, J. GIANTONIO

Item # RE: Fire Department Budget Amendment

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Whereas, the New Britain Fire Department has applied for a fire prevention grant from the CT Fair Plan; and

Whereas, the New Britain Fire Department has requested funding to purchase a digital camera for the Fire Marshal’s Office; and

Whereas, the New Britain Fire Department has been awarded a total of \$500 for this purpose and is on a reimbursement basis; and

Now, Therefore, Be it Resolved, that a budget amendment within the Fire Department Grants Special Revenue Fund be made as follows:

Revenue:		
226212111-4232	Grants & Contributions	\$500
Expenditures:		
226212111-5740	Other Misc. Equipment	\$500

Alderman Suzanne Bielinski
Alderman Jamie Giantonio

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8.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ETHICS OF THE CITY OF NEW BRITAIN.
J. GIANTONIO, D. SALERNO

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE:

To revise certain sections of the Code of Ordinances pertaining to the Code of Ethics, including mandatory distribution of the Code to all City officers and employees.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the following Sections of ARTICLE VI DIVISION I of Chapter 2 entitled "Code of Ethics" of the Code of Ordinances City of New Britain be amended as follows: (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

Sec. 2-446. Title and purpose.

This section shall be known and referred to as the "Code of Ethics of the City of New Britain."

~~The purpose of this Code of Ethics is to establish and maintain high standards of honesty, integrity, and impartiality for the mayor and for all elected and appointed officials in the City of New Britain.~~ The proper operation of the City government requires that public officers, officials and employees be independent, impartial and responsible to the people, that governmental decisions and policies be made in the proper channels of the governmental structure, that public office and employment not be used for personal gain and that the public has confidence in the integrity of its government. Public office is public trust. The trust of the public is essential for government to function effectively. Public policy developed by government officials and employees affects every citizen of the City of New Britain and must be based on honesty and fair decisions. The purpose of this code is to set forth standards of ethical conduct; to assist public officials and employees in establishing guidelines for their conduct; and to develop and maintain a tradition of responsible and effective public service.

Sec. 2-447. Definitions.

The following terms when used in this article, shall have the following meanings, unless the context otherwise requires.

Candidate for public office means any individual who has filed a declaration of candidacy or a petition to appear on the ballot for election as a public official of the city or who has raised or expended money in furtherance of such candidacy, or who has been nominated for appointment to serve as a public official of the city.

City agency means and includes the common council, the board of education and all other agencies, boards, committees, commissions, departments and offices of the city.

Business with which he is associated means any business in which the official or employee or member of his immediate family is a director, officer, owner, limited or general partner, or holder of stock constituting five (5) per cent or more of the total outstanding stock of any class. "Officer" refers only to the president, executive or senior vice-president, secretary or treasurer of such business.

Gift means a payment, subscription, advance, forbearance, rendering of services, deposit of money, or anything of value unless consideration of equal or greater value is received. "Gift" shall not include a political contribution otherwise reported as required by law; services provided without compensation by persons volunteering their time; a commercially reasonable loan made on terms not more favorable than loans made in the ordinary course of business; a gift received from an individual's spouse or the parent, brother or sister of such spouse or such individual, or the child or spouse of such child; or food or beverage or both, consumed on a single occasion, the cost of which is less than twenty-five dollars (\$25.00) per person.

Immediate family means:

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~~means any spouse, dependent children, parent (birth or adoptive), or dependent relatives who reside in the individual's household.~~

- (1) The individual's spouse or partner; or
- (2) The individual's parent, brother, sister, nephew or niece or the parent, brother, sister, nephew or niece of the individual's spouse or partner; or
- (3) The individual's child, or that child's spouse, partner or dependent relative who resides in the individual's household.

Individual means a natural person.

Official or employee means any official, employee, agent, consultant or member, elected or appointed to, or retained by any city agency, whether paid or unpaid, whether permanent, temporary or provisional.

Person means a business, individual, corporation, union association, firm, partnership, committee, club or other organization or group of persons.

Private Interest

Includes an interest arising from a blood or marriage relationship or close business association.

Political contribution has the same meaning as in general statutes section 9-333b.

Sec. 2-448. Purpose of the Code of Ethics.

(a) Every officer, official and employee shall avoid the participation in a private interest or relationship, which conflicts with his/her public duty and shall avoid any conduct, impropriety or the appearance of impropriety or actions in any matter in which his/her participation would tend to undermine public confidence.

(b) Only an action by an officer, official or employee in violation of the provisions set forth in section 2-449 shall constitute a violation of the Code of Ethics.

[NEW] Sec. 2-454. Education and training; distribution of Code of Ethics.

The Town Clerk shall cause a copy of this Code of Ethics, and of any Amendments or revisions thereto, to be distributed to every City officer, official and employee within thirty (30) days of employment and for elected officials by November 30th after each election. Each City officer, official and employee shall be furnished an up-to-date copy of this Code of Ethics before entering upon the duties of his or her office or employment. A signed copy of the Agreement to comply with the New Britain Code of Ethics shall be filed with the Town Clerk within thirty (30) days after receipt of the Code of Ethics.

Every two years, the Board of Ethics will provide training and/or written updates on this code to City officers, officials and employees. Training shall include updates of new state laws on ethics and any amendments to this code. A signed copy of the Agreement to Comply with the New Britain Code of Ethics shall be filed with the Town Clerk within thirty (30) days after receipt of the Code of Ethics.

Alderman Jamie Giantonio
Alderman Daniel Salerno

9.) ITEM # 2015 NEIGHBORHOOD ASSISTANCE ACT PROGRAM. PURPOSE: SUBMIT APPROVED PROPOSAL TO THE STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES. C. CARLOZZI, JR., J. GIANTONIO, E. SANCHEZ

Item # RE: 2015 NEIGHBORHOOD ASSISTANCE ACT PROGRAM

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, under authorization of Chapter 228a of the Connecticut Statutes, the Neighborhood Assistance Act provides tax credits for business firms that contribute financially to community programs that have received both municipal and State of Connecticut Department of Revenue Services approval; and

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WHEREAS, any municipality wanting to obtain benefits under the provisions of this Act must hold a Public Hearing and submit to the State of Connecticut Department of Revenue Services a list of community programs, approved by the local legislative body, which are eligible for investment by business firms; and

WHEREAS, a Public Hearing of the Common Council of the City of New Britain was held on April 23, 2015, on the subject of the Neighborhood Assistance Act Program; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of New Britain hereby approves the Neighborhood Assistance Act Program 2015 Program List; and

BE IT FURTHER RESOLVED, that the Common Council authorizes the Mayor to submit the approved program proposals to the State of Connecticut Department of Revenue Services and to administer the Neighborhood Assistance Act Program in accordance with the statutory requirements.

Alderman Carlo Carozzi, Jr.
Alderman Jamie Giantonio
Alderman Emmanuel Sanchez

10.) ITEM # 2015-2019 CONSOLIDATED PLAN FOR HUD PROGRAMS AND 2015 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS. J. GIANTONIO, E. SANCHEZ

Item # RE: CONSOLIDATED PLAN FOR HUD PROGRAMS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, as required by the U. S. Department of Housing and Urban Development (HUD), the Consolidated Plan is a planning and application document that must be prepared by cities every five years and contain a needs assessment and strategic plan to pursue the HUD goals of developing viable communities, providing decent housing and suitable living environments, and to expand economic opportunities principally for low-and moderate-income persons; and

WHEREAS, in order to receive Fiscal Year 2015 funds from HUD under the Community Development Block Grant and HOME Program, the City of New Britain is required to prepare an Annual Plan that is consistent with the 2015-2019 Consolidated Plan for HUD Programs; and

WHEREAS, a Public Hearing of the Common Council HUD Grants Committee was held on April 23, 2015, in order to obtain the views of citizens on housing and community development needs and priorities and to provide citizens an opportunity to comment on the Proposed 2015-2019 Consolidated Plan and 2015 Annual Plan; and

WHEREAS, the Common Council HUD Grants Committee has reviewed requests for funding consideration under the Community Development Block Grant and HOME Program; and

WHEREAS, also during Fiscal Year 2015, the City anticipates receiving CDBG-generated income of \$35,000 through the Neighborhood Preservation Program and \$66,000 through the Business Assistance Program, and HOME program income of \$5,976 through the HOME Rehabilitation Program and \$132,000 through the Homeownership Program which will be used to support new projects under these programs; and

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of New Britain Grants Committee hereby adopts the 2015-2019 Consolidated Plan for HUD Programs and the 2015 Annual Consolidated Plan for HUD Programs; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to submit to the U. S. Department of Housing & Urban Development the 2015-2019 Consolidated Plan for HUD Programs and the 2015 Annual Consolidated Plan for HUD Programs, including certifications and descriptions as required by HUD, said submission to serve as the City's application for CDBG and HOME Program funds and to execute any agreements, revisions, rescissions or amendments thereto, as necessary for the City's receipt of CDBG and HOME funds.

Alderman Jamie Giantonio
Alderman Emmanuel Sanchez

May 13, 2015

UNFINISHED BUSINESS

- 32554 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF
NEW BRITAIN AND LOCAL 1186.
TABLED 11/13/2013
- 32697 REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL
AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT.
TABLED 04/23/2014
- 32767 RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET
AMENDMENTS.
TABLED 06/11/2014
- 32953 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW
BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS
TABLED 12/10/2014