

**REGULAR MEETING OF THE COMMON COUNCIL**

**JULY 8, 2015**

**AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS**

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF MAY 27, 2015.

**PETITIONS**

1. PLEASE HAVE THE HEALTH AND BUILDING SERVICES DEPARTMENT INSPECT PROPERTIES AT 288 MONROE STREET, 292 MONROE STREET AND 110 VANCE STREET AND REPORT UPDATED STATUS ON REPAIRS. THERE HAVE BEEN NUMEROUS COMPLAINTS BY RESIDENTES OF UNSIGHTLY CONDITIONS OF THESE PROPERTIES WITH LITTLE IMPROVEMENTS OVER AN EXTENDED PERIOD OF TIME.  
M. TRUEWORTHY

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND  
LEGISLATIVE COMMITTEES**

**\*\*CONSENT AGENDA**

**REPORTS  
CITY CLERK**

- \*\*A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

**PURCHASING DEPARTMENT**

- \*\*B.) ITEM # PUBLIC BID 3830. PURPOSE: EAST RIVER ENERGY TO PROVIDE UNLEADED GASOLINE AT A FIXED PRICE OF \$2.1346 PER GALLON FROM JUNE 25, 2015 TO JUNE 24, 2016 FOR THE PUBLIC WORKS DEPARTMENT.**

- \*\*C.) ITEM # COOPERATIVE PURCHASING. PURPOSE: NEW MOBILE STAGE FROM WENGER CORPORATION FOR \$153,309 FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT.**

- \*\*D.) ITEM # COOPERATIVE PURCHASING. PURPOSE: PURCHASE OF INFLUENZA VIRUS VACCINES FROM FFF ENTERPRISES FOR \$14,445.**

- \*\*E.) ITEM # COOPERATIVE PURCHASING. PURPOSE: PURCHASE OF ELECTRICAL VEHICLE CHARGING STATIONS FOR \$14,271 FROM EVSA, LLC AND INSTALLATION FOR \$29,760 FROM NEWINGTON ELECTRIC COMPANY FOR THE PUBLIC WORKS DEPARTMENT.**

**REPORTS RETURNED FROM COMMITTEE**

**COMMITTEE ON ADMINISTRATION, FINANCE AND LAW**

- \*\*F.) 33157 CODE OF ORDINANCES SEC. 2-44.1. PURPOSE: RECOMMENDATION TO REQUIRE TWO DAYS BETWEEN THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING.**

**STANDING CLAIMS SUBCOMMITTEE**

- \*\*G.) ITEM # CLAIMS SUBCOMMITTEE. PURPOSE: SETTLEMENT OF CLAIMS.**

July 8, 2015

## **COMMITTEE ON PLANNING, ZONING AND HOUSING**

\*\*H.) 33138 CODE OF ORDINANCES SEC. 13-90. PURPOSE: RECOMMENDATION OF THE PLANNING, ZONING AND HOUSING COMMITTEE TO AMEND THE CODE OF ORDINANCES TO ALLOW FOR AN OFF-CAMPUS HOUSING PERMIT PROCESS.

### **RESOLUTIONS RETURNED FROM COMMITTEE**

- 1.) 33157 CODE OF ORDINANCES SEC. 2-44.1. PURPOSE: PROPOSED AMENDMENT TO REQUIRE TWO DAYS BETWEEN THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING. M. TRUEWORTHY
- 2.) 33138 CODE OF ORDINANCES SEC. 13-90. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES TO ALLOW FOR AN OFF-CAMPUS HOUSING PERMIT PROCESS. D. NAPLES, D. SALERNO, R. SMEDLEY

### **NEW RESOLUTIONS**

- 3.) ITEM # PUERTO RICAN SOCIETY OF NEW BRITAIN. PURPOSE: LICENSE TO BE ISSUED FOR THE PURPOSE OF CONDUCTING THE PUERTO RICAN FESTIVAL. A. PLATOSZ
- 4.) ITEM # ST. JOSAPHAT'S UKRAINIAN CATHOLIC CHURCH. PURPOSE: LICENSE TO BE ISSUED FOR THE PURPOSE OF CONDUCTING THE NEW BRITAIN UKRAINIAN FESTIVAL. A. PLATOSZ
- 5.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: INCREASE PROPERTY TAX EXEMPTION FOR QUALIFIED VETERANS AND QUALIFIED SURVIVING SPOUSES OF VETERANS FROM \$5,000 TO \$10,000. M. TRUEWORTHY

### **UNFINISHED BUSINESS**

- 32554 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 1186. TABLED 11/13/2013
- 32697 REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT. TABLED 04/23/2014
- 32767 RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET AMENDMENTS. TABLED 06/11/2014
- 32953 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS. TABLED 12/10/2014

July 8, 2015

**REGULAR MEETING OF THE COMMON COUNCIL**

**JULY 8, 2015**

**AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS**

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF MAY 27, 2015.

**PETITIONS**

1. PLEASE HAVE THE HEALTH AND BUILDING SERVICES DEPARTMENT INSPECT PROPERTIES AT 288 MONROE STREET, 292 MONROE STREET AND 110 VANCE STREET AND REPORT UPDATED STATUS ON REPAIRS. THERE HAVE BEEN NUMEROUS COMPLAINTS BY RESIDENTES OF UNSIGHTLY CONDITIONS OF THESE PROPERTIES WITH LITTLE IMPROVEMENTS OVER AN EXTENDED PERIOD OF TIME.  
M. TRUEWORTHY

**REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND  
LEGISLATIVE COMMITTEES**

**\*\*CONSENT AGENDA**

**REPORTS  
CITY CLERK**

**\*\*A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Caraballo, Nydia

Gawecki, Leszek

Mark H. Bernacki

City Clerk

**PURCHASING DEPARTMENT**

**\*\*B.) ITEM # PUBLIC BID 3830. PURPOSE: EAST RIVER ENERGY TO PROVIDE UNLEADED GASOLINE AT A FIXED PRICE OF \$2.1346 PER GALLON FROM JUNE 25, 2015 TO JUNE 24, 2016 FOR THE PUBLIC WORKS DEPARTMENT.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3830, Unleaded Gasoline for the Public Works Department. (Informational Report)

DATE: July 8, 2015

Public Bid No. 3830 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for Unleaded Gasoline for the Public Works Department. Funding is available for this purchase within the Public Works Department's Account Number 001315006-5624, General Fund, Gasoline/Oil/Grease.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to fourteen (14) Unleaded Gas Supplier Companies. The Purchasing Agent did not receive any letters from the Unleaded Gas

July 8, 2015

Supplier Companies on the mailing list who indicated they could not provide a response to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Public Works Administration and the Purchasing Agent. Therefore the Director of Public Works is recommending that the Bid for 87 Octane Unleaded Gasoline, at a fixed cost, be awarded to East River Energy of Guilford, CT. who submitted the lowest price per gallon. Because of the volatility of the energy market, per Resolution 31880, the Purchasing Agent was able to lock in the price and awarded the bid to East River Energy at a fixed price of \$2.1346 per gallon, that includes all taxes, for the 87 Octane Unleaded Gasoline from June 25, 2015 to June 24, 2016. This price is \$.8074 per gallon cheaper than what the City was paying for the 87 Octane Unleaded Gasoline the last time it was put out to bid.

Jack Pieper  
Purchasing Agent

\*\*C.) ITEM # COOPERATIVE PURCHASING. PURPOSE: NEW MOBILE STAGE FROM WENGER CORPORATION FOR \$153,309 FOR THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Cooperative Purchasing, New Mobile Stage, for the Parks, Recreation and Community Services Department

DATE: July 8, 2015

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the Parks, Recreation and Community Services Department for the following under the Federal Government's GSA Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Item</u>	<u>Quantity</u>	<u>Price</u>
Wenger Corporation Owatonna, MN.	Mobile Stage	1	\$153,309.00

The Parks, Recreation and Community Services Department requested the purchase of a new Mobile Stage utilizing the Federal Government's Contract Award GS-07F-9062G. The Parks, Recreation and Community Services Department's existing Mobile Stage is thirty (30) years old and has outlived its useful life. Some sections of the existing Mobile Stage are rusted and falling apart. Replacement parts to make the needed repairs are becoming difficult to find and some are no longer available. The existing Mobile Stage has become unsafe to use. The Mobile Stage is utilized by the Parks, Recreation and Community Services Department at all of the City's special events that they conduct. Funds for this purchase was approved by the Common Council at their June 27, 2013 meeting, Resolution 32387-1, Appropriation and Bond Authorization, Fiscal Year 2014, for the purchase of various Capital Equipment and is available in account number, 0041500114-57032, Capital Equipment, Public Works, Portable Stage.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$153,309.00 to the Wenger Corporation of Owatonna, MN for the purchase of a new Mobile Stage for the Parks, Recreation and Community Services Department, utilizing the Federal Government's Cooperative Purchasing Plan, Contract Award #GS-07F-9062G.

Jack Pieper  
Purchasing Agent

\*\*D.) ITEM # COOPERATIVE PURCHASING. PURPOSE: PURCHASE OF INFLUENZA VIRUS VACCINES FROM FFF ENTERPRISES FOR \$14,445.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

July 8, 2015

RE: Cooperative Purchasing, Influenza Virus Vaccines for the Health Department, Nursing Division

DATE: July 8, 2015

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), a purchase order was requested by the Health Department, Nursing Division, for the following under the State of Connecticut's Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
FFF Enterprises Temecula, CA.	Influenza Vaccines	900 Doses	\$16.05	\$14,445.00

The New Britain Health Department, Nursing Division, requested the purchase of 900 Doses of Influenza Virus Vaccine utilizing the State of Connecticut Contract Award, 15PSX0039. The Health Department's primary objective is to promote good health and prevent disease. The Health Department does this by providing influenza vaccinations to all individuals interested in receiving this service. FFF Enterprises requests that a purchase order be issued to them prior to August 01, 2015 for the upcoming flu season. This will enable FFF Enterprises to produce an adequate supply of influenza vaccinations and have them delivered to the Health Department prior to the commencement of the inoculation program, October through mid-November. Funding is available for this purchase within the Health's Department's Account Number, 001522002-5336, Nursing, Other Purchasing Services.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$14,445.00 to FFF Enterprises of Temecula, CA for the purchase of 900 Doses of Influenza Vaccines for the Health Department, Nursing Division, utilizing the State of Connecticut's Cooperative Purchasing Plan, Contract Award # 15PSX0039.

Jack Pieper  
Purchasing Agent

\*\*E.) ITEM # COOPERATIVE PURCHASING. PURPOSE: PURCHASE OF ELECTRICAL VEHICLE CHARGING STATIONS FOR \$14,271 FROM EVSA, LLC AND INSTALLATION FOR \$29,760 FROM NEWINGTON ELECTRIC COMPANY FOR THE PUBLIC WORKS DEPARTMENT.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Cooperative Purchasing, Electrical Vehicle Charging Stations, for the Public Works Department

DATE: July 8, 2015

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division 1, Section 2-538 (a), purchase orders were requested by the Public Works Department for the following under the State of Connecticut's Cooperative Purchasing Plan:

<u>Supplier</u>	<u>Item</u>	<u>QT</u>	<u>Each</u>	<u>Price</u>
EVSA, LLC	Single Vehicle Charging Station	4	\$2,307.00	\$9,228.00
Enfield CT.	Dual Vehicle Charging Station	1	\$5,043.00	\$5,043.00
Newington Electric Company Newington, CT.	Installation of the Vehicle Charging Stations			\$29,760.00
Total Price				\$44,031.00

The Public Works Department requested the Purchase and Installation of Electrical Vehicle Charging Stations utilizing the State of Connecticut's Contract awards, 13PSX0316 for the purchase of the Electrical Vehicle Charging Stations and 13PSX0235 for the Installation of the Electrical Vehicle Charging Stations. The Single Electrical Vehicle Charging Stations will be installed at the Szczesney and Blogoslaeski Parking Garages and the Dual Electrical Vehicle Charging Station at the surface parking lot near the Police Station. A grant of \$30,000.00 for the purchase and installation of the charging stations was received by the City from the State of Connecticut Department of Energy and Environmental Protection for Municipal and State Agency Electrical Charging Station reimbursement and a grant of \$15,000.00 from Eversource for the Bright Ideas Grant for the purchase and installation of the Charging Stations for a total of \$45,000.00 Funding for these purchases are

July 8, 2015

within the Public Works Department's account number 255315014-5454, DEEP/Eversource Charging Station Grant, Construction Contracts.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a purchase order for \$14,271.00 to the EVSA, LLC of Enfield, CT for the purchase of four (4) Single and One (1) Dual Vehicle Charging Stations utilizing the State of Connecticut's Cooperative Purchasing Plan 13PSX0316 and a purchase order to Newington Electric Company of Newington, CT for the installation of the Vehicle Charging Stations utilizing the State of Connecticut's Cooperative Purchasing Plan 13PSX0235 for the Public Works Department.

Jack Pieper  
Purchasing Agent

## **REPORTS RETURNED FROM COMMITTEE**

### **COMMITTEE ON ADMINISTRATION, FINANCE AND LAW**

\*\*F.) 33157 CODE OF ORDINANCES SEC. 2-44.1. PURPOSE: RECOMMENDATION TO REQUIRE TWO DAYS BETWEEN THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING.

REPORT OF: COMMITTEE ON ADMINISTRATION, FINANCE AND LAW

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33157  
RE:

The Committee on Administration, Finance and Law at a regular meeting and public hearing held on Wednesday evening, July 1, 2015, at 7:00 PM in the Council Chambers, to which was referred the matter of resolution #33157 – Amend Sec. 2-44.1 of the Code of Ordinances to set a required amount of time between the holding of a Bonding Subcommittee meeting and a Common Council special meeting, voted to accept as amended and recommend that the following amended resolution be referred back to the Common Council with a favorable recommendation.

Alderman David DeFronzo  
Chair

### **STANDING CLAIMS SUBCOMMITTEE**

\*\*G.) ITEM # CLAIMS SUBCOMMITTEE. PURPOSE: SETTLEMENT OF CLAIMS.

REPORT OF: STANDING CLAIMS SUBCOMMITTEE

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:  
RE: Standing Claims Subcommittee

The Standing Claims Subcommittee of the Committee on Administration, Finance and Law at a regular meeting held on Wednesday evening, July 1, 2015, at 6:00 PM in Room 201, City Hall, having held public hearings and made investigations of said claims, respectfully begs leave to recommend the following:

RESOLVED; that the sum of \$8,621.64 be paid to Vasilios Filintarakis of 127 Wynola Avenue, New Britain, in full settlement of his claim of property damages sustained as a result of a City sewer line obstruction on April 21, 2015.

RESOLVED; that the sum of \$2,226.86 be paid to Fayna Birnham of 55 Kenwood Drive, New Britain, in full settlement of her claim of property damages sustained as a result of driving over a rock in the Stanley Golf Course parking lot on May 29, 2015.

Alderman Carlo Carlozzi, Jr.  
Chair

July 8, 2015

## COMMITTEE ON PLANNING, ZONING AND HOUSING

\*\*H.) 33138 CODE OF ORDINANCES SEC. 13-90. PURPOSE: RECOMMENDATION OF THE PLANNING, ZONING AND HOUSING COMMITTEE TO AMEND THE CODE OF ORDINANCES TO ALLOW FOR AN OFF-CAMPUS HOUSING PERMIT PROCESS.

REPORT OF: THE COMMITTEE ON PLANNING, ZONING AND HOUSING

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33138  
RE:

The Committee on Planning, Zoning and Housing held a special meeting and public hearing on Tuesday, June 23, 2015, at 7:00 PM in the Council Chambers, to which was referred the matter of item #33138, proposed amendment to the Code of Ordinances to allow for an off-campus housing permit process, an annual permit fee and to limit the number of student renters allowed per dwelling/unit, voted to accept as amended and refer back to the Common Council as amended with a neutral recommendation.

Alderman Carlo Carozzi, Jr.  
Chair

## RESOLUTIONS RETURNED FROM COMMITTEE

1.) 33157 CODE OF ORDINANCES SEC. 2-44.1. PURPOSE: PROPOSED AMENDMENT TO REQUIRE TWO DAYS BETWEEN THE HOLDING OF A BONDING SUBCOMMITTEE MEETING AND A COMMON COUNCIL SPECIAL MEETING. M. TRUEWORTHY

Item #33157 RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE: To amend Section 2-44.1 of the Code or Ordinances to require ~~3~~ 2 days between the holding of a bonding subcommittee meeting and Common Council special meeting.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that the Chapter 2, Section 2-44.1 of the Code of Ordinances City of New Britain, be amended as follows: (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

Sec. 2-44.1 Standing bonding subcommittee.

(a) Establishment; composition; chairperson. There is hereby created a standing bonding subcommittee of the committee on administration, finance and law. Such standing bonding subcommittee shall consist of all members of the committee on administration, finance and law and the common council shall appoint these members. The committee shall also contain two (2) members of the board of finance and taxation who shall be appointed by the mayor with the consent of the common council. The chairperson of the standing bonding subcommittee shall be the same as the chairperson of the committee on administration, finance and law. The mayor or the chair of the committee on administration, finance and law shall have the authority to call meetings of the standing bonding subcommittee.

(b) Duties. The bonding committee shall examine all public works projects, capital improvement projects, school building projects, accrued liabilities and all other projects in the city for which bonding has been proposed and referred by the mayor. The committee shall report its recommendations concerning such projects to the common council and the mayor within sixty (60) days of the referral of those projects to the bonding committee.

July 8, 2015

(c) Bond authorization and adoption. The bonding committee shall present a report regarding its bond appropriation recommendation to the common council at a special meeting, to be held no sooner than ~~three (3)~~ two (2) days after the meeting of the bonding committee, called specifically to act upon such recommendation and bond resolution.

(d) Public notice. Publication of a notice in a newspaper circulated in the city as well as being posted on the City of New Britain website, shall be made at least forty-eight (48) hours prior to the special meeting of the common council, which notice shall contain the date, time and location and the proposed recommendation and bond resolution.

(e) Sale of notes and bonds. The mayor and treasurer shall have the authority to borrow in the name of the city, by obligations signed by the mayor and countersigned by the treasurer, such sums of as in their opinion may be needed to defray bond appropriations which have been authorized. Such borrowings in the form of bond anticipation notes, revenue or general obligation bonds may at the discretion of the mayor be sold through on a negotiated sale basis or through competitive bid, whichever is deemed to be in the best interest of the city.

Alderman Michael Treworthy

2.) 33138 CODE OF ORDINANCES SEC. 13-90. PURPOSE: PROPOSED AMENDMENT TO THE CODE OF ORDINANCES TO ALLOW FOR AN OFF-CAMPUS HOUSING PERMIT PROCESS. D. NAPLES, D. SALERNO, R. SMEDLEY

Item # 33138 RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE:

To revise Section 13-90 of the Code of Ordinances to provide for the Common Council of the City of New Britain to allow for an Off-Campus Housing Permit process, an annual permit fee and to limit the number of student renters allowed per dwelling/unit to ~~four~~ three, with sufficient bedrooms and off-street parking spaces.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that SECTION 13-90 of the Code of Ordinances, City of New Britain, be amended as follows: (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new].

Sec. 13-90. ~~Registration for rental dwelling/units; approval by colleges and universities for students' off-campus housing.~~ Off-Campus Housing: Permits for residential rental dwellings/units used for university/college students

(a) Applicability of article provisions. The provisions of this section shall apply to the rental of any off-campus dwelling or unit by ~~students~~ undergraduate or graduate students enrolled in a college or university located within the ~~City of New Britain~~ State of Connecticut. This ordinance is adopted to provide for the needs of students to obtain off-campus housing while at the same time maintaining the character of our residential neighborhoods and protecting the rights of permanent residents from the problems resulting from student housing including late-night noise, increased vehicular and pedestrian traffic, littering and illegal parking, which result in significant expenditures to the City of New Britain.

(b) Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

For the purpose of this section, Rental dwelling means any enclosed space for residential purposes which is wholly or partly used or intended to be used for student occupants who are paying rent therefor. A rental dwelling typically has its own street address.

For the purpose of this section, Rental unit means any room or group of rooms located within a rental dwelling and forming a single habitable unit for living and sleeping by student occupants who are paying rent therefor.

(c) ~~Registration.~~ Off-Campus Housing Permit

(1) Required. No ~~rental dwelling~~ rental dwelling/unit shall be let, or leased, or otherwise permitted to be occupied, in whole or in part, by students tenants for residential and/or dwelling purposes unless and until the



July 8, 2015

owner of record has applied for and received an Off-Campus Housing Permit from the City Health and Building Services Department. The Permit fee shall be one hundred dollars (\$100.00) per household rental dwelling/unit. The fee for renewal permits shall be seventy-five dollars (\$75.00) for properties with no penalties during the prior year. Owner-occupied off-campus rentals are exempt from this requirement, provided that landlords limit the number of student tenants to one (1) per dwelling unit and provide one legal off-street parking space for the student tenant. registered such property with the city department of licenses, permits and inspections. A copy of each registration will be forwarded to the applicable college or university where the students are enrolled. The registration fee shall be twenty dollars (\$20.00) per household rental dwelling unit.

(2) Form. The Off-Campus Housing Permit application rental registration form shall indicate the tax assessor's plat and lot number, address of the rental dwelling/unit, the number of rental dwelling/units therein, the name and permanent mailing address of the record owner of record, as well as the name and telephone number of, the term of occupancy by the students a 24-hour non-tenant contact person in Connecticut to resolve complaints, and the names and permanent legal addresses of each student. of the university or college where the students are enrolled.

(3) Inspection of Property. Applicants for Off-Campus Housing Permit shall allow inspection of the property by a representative of the City of New Britain prior to issuance of said permit, in accordance with City Ordinance Sec. 14-403. Inspections. Ch. XIII, Art. I, II and IV.

~~(3)~~(4) Filing date; term. On or before December 31/August 1 of each year, the record owner of the rental dwelling/unit shall file a the completed rental registration Off-Campus Housing Permit application form with the City Health and Building Services Department, department of permits, licenses and inspections, which registration Off-Campus Housing Permits shall be valid for a one-year period from January/September 1 of the current year to through August December 31 of the following year. For Off-Campus Housing Permit applications submitted after August 1 of any calendar year, the Permit If the property is registered during the calendar year, the registration shall be valid until December 31 of that same year. from the date of approval through the following August 31.

~~(d)~~(5) [Off-campus dwelling.] Off-Campus Housing Permit List. In the event that students of a local college or university lease, rent or otherwise occupy any off-campus dwelling or unit, the college or university as the case may be shall verify that the students are enrolled therein and the rental dwelling/unit shall be listed on its approved list of acceptable housing submitted by the City of New Britain. will be notified of the corresponding Off-Campus Housing Permit on a list compiled and maintained by the City of New Britain.

(6) The Off-Campus Housing Permit will automatically renew each year upon submission of renewal application, provided that property ownership has not changed and there has been no finding of non-compliance since issuance or prior renewal of the Permit. A renewal application form and fee of one hundred dollars (\$100.00) per permit must be submitted to the City Health and Building Services Department by August 1 of each year.

~~(e)~~(d) [Code requirements to be met.] All properties used for Off-Campus Housing such purpose must meet all City, State and Federal requirements concerning building, fire and health codes.

~~(f)~~(e) [Number of students per dwelling unit.] The mMaximum number of students per dwelling/unit is determined by the number of bedrooms and corresponding legal off-street parking spaces per unit, e.g., three (3) bedrooms = three (3) spaces. Off-street parking is limited to garages, carports, and driveways owned by the record owner of the property covered by the Off-Campus Housing Permit. Parking on lawns is prohibited. Parking in the front yard in the S-1, S-2, and S-3 Districts is prohibited except within an access driveway with a maximum width of twenty (20) feet, in accordance with City Zoning Ordinance Sec. 240-50-40. City Standard Specifications for Municipal Construction (rev. July 2014), published by the City Public Works Department, specifies requirements for driveways and off-street parking spaces. Extensions of driveway width beyond the maximum width of twenty (20) feet (paved or non-paved) are not permitted. In addition, no more than four (4) three (3) students may occupy a single dwelling unit, regardless of the number of bedrooms in the unit. More than four (4) renters in one dwelling/unit constitute a rooming house, as defined in City Ordinance Sec. 13-18. Rooming houses have extensive building code, health and inspection regulations, as specified in City Ordinance Sec. 13-191 thru 13-214, and are not applicable under this section. -an unrelated group not to exceed three (3) students may occupy a single dwelling unit but only if an unrelated group permit has been issued by the department of licenses, permits and inspections.

July 8, 2015

~~(g)(f)~~ Penalty for violation of section. Record owners who fail to apply for an Off-Campus Housing Permit or otherwise violate the provisions of this section shall be subject to a fine of not more than ~~four~~ one hundred dollars (\$400.00) per year per rental dwelling/unit. The City of New Britain shall issue a notice to any property owner who engages in the rental of residential property to college or university students without a valid Off-Campus Housing Permit. Such notice shall follow the procedures outlined in City Ordinance Sec. 14-404. Notice to unlicensed property owners; citation hearings, as amended by City Ordinance Sec. ~~2-944~~, ~~Reorganization Plan-1-15 – 1-17.~~

Alderman Don Naples  
Alderman Daniel Salerno  
Alderman Robert Smedley

## NEW RESOLUTIONS

3.) ITEM # PUERTO RICAN SOCIETY OF NEW BRITAIN. PURPOSE: LICENSE TO BE ISSUED FOR THE PURPOSE OF CONDUCTING THE PUERTO RICAN FESTIVAL. A. PLATOSZ

Item # RE: Puerto Rican Festival

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Puerto Rican Social and Cultural Festival of New Britain, said licenses as may be issued under Chapter 5, Section 5-16 through 5-22, of the Code of Ordinances, for Saturday, September 12, 2015, for the purpose of conducting an annual Puerto Rican Festival on High Street. The organization is also requesting that the Police Department allow the closure of High Street, between Broad Street and Lafayette Street.

Alderman Adam Platosz

4.) ITEM # ST. JOSAPHAT'S UKRAINIAN CATHOLIC CHURCH. PURPOSE: LICENSE TO BE ISSUED FOR THE PURPOSE OF CONDUCTING THE NEW BRITAIN UKRAINIAN FESTIVAL. A. PLATOSZ

Item # RE: New Britain Ukrainian Festival

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the St. Josaphat's Ukrainian Catholic Church said license as may be issued under Chapter 5, Section 5-16 through 5-22, of the Code of Ordinances for Saturday, September 19, 2015, for the purpose of conducting their ninth annual "New Britain Ukrainian Festival" at the Polanka-Falcon Field, Farmington Avenue, New Britain, Connecticut.

Alderman Adam Platosz

5.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: INCREASE PROPERTY TAX EXEMPTION FOR QUALIFIED VETERANS AND QUALIFIED SURVIVING SPOUSES OF VETERANS FROM \$5,000 TO \$10,000. M. TRUEWORTHY

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE: To amend Section 22-20 of the Code of Ordinances to increase the property tax exemption amount for qualified veterans and qualified surviving spouses of veterans from \$5,000 to \$10,000.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that Chapter 22, Article 1, Section 22-20 of the Code of Ordinances City of New Britain, be amended as follows: (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new]):

Sec. 22-20. Exemption for qualified veterans or qualified surviving spouses of veterans.

July 8, 2015

Pursuant to G.S. § 12-81f, the city assessor shall exempt property belonging to or held in trust for a qualified veteran or a qualified surviving spouse of a veteran to the amount of ~~five thousand dollars (\$5,000.00)~~ ten thousand dollars (\$10,000.00) provided that:

- (1) Any such veteran or surviving spouse submitting a claim for such exemption shall be required to file an application on a form prepared for such purpose by the city assessor, not later than the assessment date with respect to which such exemption is claimed, provided when an applicant has filed for such exemption and received approval for the first time, such applicant shall be required to file for such exemption biennially thereafter, subject to the provisions of subsection (2) of this section.
- (2) Any person who has submitted an application and has been approved in any year for this exemption shall, in the year immediately following approval, be presumed to be qualified for such exemption. During the year immediately following such approval the assessor shall notify, in writing, each person presumed to be qualified pursuant to this section. If any such person has qualifying income in excess of the maximum allowed under G.S. § 12-81l, such person shall notify the city assessor on or before the next filing date for such exemption and shall be denied such exemption for the assessment year immediately following and for any subsequent year until such person has reapplied and again qualified for such exemption. Any person who fails to notify the city assessor of such disqualification shall make payment to the municipality in the amount of the property tax loss related to the exemption improperly taken.
- (3) Any person making application shall include a copy of such veteran's or of such surviving spouse's federal income tax return. Any veteran who is married must supply a joint federal income tax return including the income of his/her spouse or both the veteran's and the spouse's federal income tax return if they file separately. In the event that a veteran, a veteran's spouse or a surviving spouse do not file a federal income tax return, they shall include such evidence of income as may be required by the city assessor. The income in all cases shall be for the tax year ending immediately prior to the assessment date with respect to which such additional exemption is claimed.
- (4) Any such person claiming this exemption shall have applied for and shall have been approved for the exemption provided in G.S. § 12-81g. Any person who has not applied for and been approved for the exemption provided in G.S. § 12-81g shall not be eligible for the exemption provided in this section.
- (5) Any veteran, any veteran's spouse or any surviving spouse of a veteran must be a registered voter in the City of New Britain on the assessment date for which an exemption is claimed under this section in order to be eligible to receive such exemption.
- (6) The city assessor shall approve the state additional veterans form (form M-59) to serve as the application prescribed for in this section.
- (7) This exemption shall be effective for the October 1, ~~2004~~ 2015, grand list for those bills due and payable on July 1, ~~2005~~ 2016. State additional veterans forms M-59 which were filed and enabled veterans to receive an exemption under G.S. § 12-81l for the October 1, ~~2004~~, 2015 grand list shall be used to determine eligibility for this local option exemption for the October 1, ~~2004~~ 2015, grand list.

Alderman Michael Trueworthy

## UNFINISHED BUSINESS

- |       |  |
|-------|--|
| 32554 | RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 1186. Tabled 11/13/2013   |
| 32697 | REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT. Tabled 04/23/2014 |
| 32767 | RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET AMENDMENTS. Tabled 06/11/2014  |
| 32953 | RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS. Tabled 12/10/2014               |