

REGULAR MEETING OF THE COMMON COUNCIL

APRIL 8, 2015

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF FEBRUARY 25, 2015 AND REGULAR MEETING OF MARCH 11, 2015.

PETITIONS

REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES

****CONSENT AGENDA**

**REPORTS
CITY CLERK**

**A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.

CIVIL SERVICE COMMISSION

**B.) ITEM # RECOMMENDATION FOR REVISIONS TO THE MERIT RULES. PURPOSE: TO ESTABLISH NEW PROCESS FOR THE HIRING OF ALREADY-CERTIFIED FIREFIGHTERS.

FINANCE DEPARTMENT

**C.) ITEM # LINE ITEM TRANSFERS WITHIN A DEPARTMENT'S BUDGET FOR PERIOD MARCH 18, 2015 THROUGH APRIL 1, 2015. PURPOSE: TRANSFERRED MONIES FROM ONE LINE ITEM TO ANOTHER WITHIN THEIR DEPARTMENTAL BUDGET.

PURCHASING DEPARTMENT

**D.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: ADDITIONAL ENGINEERING WORK FOR THE ELAM STREET WATER TANK REPLACEMENT PROJECT BY TATE & HOWARD FOR \$24,000.

**E.) ITEM # EMERGENCY PURCHASE ORDER. PURPOSE: REPLACEMENT OF A TRANSFER CASE ON A VACUUM TRUCK FOR THE PUBLIC WORKS DEPT. BY BARH SALES FOR \$30,000.

**F.) ITEM # PUBLIC BID NO. 3818. PURPOSE: PURCHASE OF A NEW 2015 FORD TRANSIT 250 CARGO VAN FOR THE PUBLIC WORKS, UTILITIES DIVISION, FROM TASCA FORD FOR \$24,125.

BOARD OF POLICE COMMISSIONERS

**G.) 33013 RESPONSE TO PETITION 33013. PURPOSE: REQUEST FOR THE BOARD OF POLICE COMMISSIONERS TO DESIGNATE THE AREA AROUND HRA, 180 CLINTON STREET, AS A "SCHOOL ZONE".

**H.) 33014 RESPONSE TO PETITION 33014. PURPOSE: REVIEW OF ON-STREET PARKING SITUATION ON ONEIDA STREET FOR THE POSSIBILITY OF RESTRICTING PARKING TO ONE SIDE OF THE ROAD.

NEW RESOLUTIONS

1.) ITEM # GENERAL FUND BUDGET TRANSFER. PURPOSE: TRANSFER OF \$10,000 FROM THE CITY'S CONTINGENCY ACCOUNT TO FUND THE FY15 MEMORIAL DAY PARADE. S. BLACK, D. DEFRONZO, J. GIANTONIO, E. MAGNUSZEWSKI, D. SALERNO

April 8, 2015

- 2.) ITEM # APRIL 2015 AS AUTISM AWARENESS MONTH. PURPOSE: TO PROMOTE AWARENESS AND EDUCATE THE PUBLIC ABOUT AUTISM AND ISSUES WITHIN THE AUSTISM COMMUNITY. M. TRUEWORTHY
- 3.) ITEM # MONTH OF APRIL AS FAIR HOUSING MONTH. PURPOSE: PROCLAIMING AND PROMOTING THE RIGHT TO LIVE FREE OF DISCRIMINATORY HOUSING PRACTICES. T. COLLINS, E. SANCHEZ
- 4.) ITEM # LITTLE POLAND FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DEFRONZO, D. NAPLES, R. SMEDLEY
- 5.) ITEM # SACRED HEART CHURCH "ODPUST" FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DEFRONZO, D. NAPLES, R. SMEDLEY
- 6.) ITEM # PULASKI CLUB BAZAAR/CARNIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A BAZAAR/CARNIVAL. D. DEFRONZO, D. NAPLES, R. SMEDLEY
- 7.) ITEM # POLISH COUNCIL OF GREATER NEW BRITAIN "DOZYNKI" FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DEFRONZO
- 8.) ITEM # OPM GRANT – BUDGET ADOPTION. PURPOSE: GRANT FUNDING FOR COMMUNITY POLICING OUTREACH EVENTS AND PROACTIVE INVESTIGATIONS AND OPERATIONS FOCUSING ON GUN VIOLENCE, GANG VIOLENCE, DRUG CRIME, DOMESTIC VIOLENCE AND SEXUAL ASSULT. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY
- 9.) ITEM # BUDGET APPROPRIATION – POLICE DEPT. PURPOSE: FEDERAL HIGHWAY SAFETY FUNDING FOR OVERTIME TO SUPORT "DISTRACTED DRIVING HIGH VISIBILITY ENFORCEMENT" FROM APRIL 2015 TO SEPTEMBER 2015. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY
- 10.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: AMEND FEE REQUIREMENT EXCEPTIONS FOR COPYING AND SCANNING OF PUBLIC RECORDS AND TO INCLUDE A DEFINITION OF INDIGENT. D. NAPLES
- 11.) ITEM # REVISIONS TO THE MERIT RULES. PURPOSE: TO ESTABLISH NEW PROCESS FOR THE HIRING OF ALREADY-CERTIFIED FIREFIGHTERS. S. BIELINSKI
- 12.) ITEM # SUBSTANCE ABUSE ACTION COUNCIL FUNDING. PURPOSE: FUNDING FOR THE PREVENTION OF ALCOHOL, TOBACCO AND BULLYING ACTIVITIES. E. SANCHEZ

UNFINISHED BUSINESS

- 32554 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 1186.
TABLED 11/13/2013
- 32697 REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT.
TABLED 04/23/2014
- 32767 RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET AMENDMENTS.
TABLED 06/11/2014
- 32953 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS
TABLED 12/10/2014

April 8, 2015

REGULAR MEETING OF THE COMMON COUNCIL

APRIL 8, 2015

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES FROM THE REGULAR MEETING OF FEBRUARY 25, 2015 AND REGULAR MEETING OF MARCH 11, 2015.

PETITIONS

REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES

****CONSENT AGENDA**

**REPORTS
CITY CLERK**

****A.) ITEM # CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE. PURPOSE: RECEIPT OF CLAIMS.**

REPORT OF: City Clerk

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE

CLAIMANTS NAME

Almodovar, Marisol by Atty. Anthony E. Feit

Brown, Jaimee by Atty. Jamaal T. Johnson

Coughlin, John M.

Evica, Alycia

Facciolo, Michael

Jackson, Phillip by Jonathan Perkins Law Firm

Shaffer, Barbara by her atty. David J. Skolnick

Mark H. Bernacki
City Clerk

CIVIL SERVICE COMMISSION

****B.) ITEM # RECOMMENDATION FOR REVISIONS TO THE MERIT RULES. PURPOSE: TO ESTABLISH NEW PROCESS FOR THE HIRING OF ALREADY-CERTIFIED FIREFIGHTERS.**

REPORT OF: The Civil Service Commission

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Revision to the Merit Rules

During recent contract negotiations between the City and Fire Union (Local 992), the parties agreed to develop a program for the hiring of already-certified firefighters from outside agencies. Said program would be similar to the Police Department's program for hiring already-certified police officers. In order to develop such a program, the Rules of the Civil Service Commission (a.k.a. the "Merit Rules") have to be amended –which requires the Civil Service Commission to hold a Public Hearing and then vote to forward a recommendation to the Common Council for consideration.

Rule V (B) of the current Merit Rules entitled "Open Competitive Employment Lists" states:

B. Open Competitive Employment Lists.

April 8, 2015

1. The Civil Service Commission shall establish and maintain such open competitive employment lists for the various classes of positions as it deems necessary or desirable to meet the needs of the City. On each such open competitive list the eligibles shall be ranked in order of their rating earned in tests give for the purpose of establishing such lists.
2. Any individual who has a current certification from the Connecticut Police Officer Standards and Training Council ("POST") or an individual from another state who is deemed to meet POST training requirements, shall upon application for the position of Police Officer, be automatically eligible for appointment whether or not there is an active employment list at the time.

After holding both a Public Hearing and a Special Meeting on March 30, 2015, the Civil Service Commission is unanimously recommending the amendment of Rule V (B) of the Merit Rules to read as follows (new language is underlined and in bold print):

3. Any individual who is a recent graduate of the recruit firefighter program at the Connecticut Fire Academy (CFA) or possesses similar credentials from another state which meet the National Fire Protection Association (NFPA) Professional Qualification System Standards, which is deemed by the Connecticut Fire Academy to be equivalent, shall upon application for the position of Firefighter, be automatically eligible for appointment whether or not there is an active employment list at the time. The candidate shall have passed the Candidate Physical Agility Test (CPAT) within two years prior to appointment as a New Britain firefighter.

This new program would supplement, not supplant, the current open competitive exam process for the hiring of entry-level firefighters.

Karen R. Levine
Personnel Director

FINANCE DEPARTMENT

**C.) ITEM # LINE ITEM TRANSFERS WITHIN A DEPARTMENT'S BUDGET FOR PERIOD MARCH 18, 2015 THROUGH APRIL 1, 2015. PURPOSE: TRANSFERRED MONIES FROM ONE LINE ITEM TO ANOTHER WITHIN THEIR DEPARTMENTAL BUDGET.

REPORT OF: Finance Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Line Item Transfers within a department's budget for the period March 18, 2015 through April 1, 2015 (This report for information purposes only)

In accordance with the city of New Britain ordinance of Article VII – Finance, Section 2-494(3), the following departments have transferred monies from one line item to another within their departmental budget (total department budget has not changed). Each transfer will be continuously numbered from month to month throughout the fiscal year. This report represents the transfers executed by the mayor in accordance with the aforementioned ordinance for the period ending April 1, 2015

8.	Department:	Voters - Democrat		
	From:	001104001-5331		(Professional Services)
	To:	001104001-5124	\$30,000.00	(Part Time Salaries)
		001104001-5436	\$ 5,000.00	(Equip. Maint. & Repairs)
		001104001-5610	\$ 1,000.00	(Postage, Copies & Scans)
		001104001-5611	\$ 500.00	(Office Supplies)
	Amount:	\$36,500.00		
	Brief Description:	Adjust line items for poll workers, professional services, equipment maintenance and repairs, postage, copies and scans and office supplies		

Rebecca Salerni
Deputy Finance Director

April 8, 2015

PURCHASING DEPARTMENT

****D.) ITEM # ON-CALL ENGINEERING SERVICES. PURPOSE: ADDITIONAL ENGINEERING WORK FOR THE ELAM STREET WATER TANK REPLACEMENT PROJECT BY TATE & HOWARD FOR \$24,000.**

REPORT OF: Finance Dept., Purchasing Div.

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:
RE: On-Call Engineering Services
DATE: April 8, 2015

The following on-call engineering project has been requisitioned following the award by the Common Council for on-call engineering contracts, Bid #3806, approved at its Regular Meeting of January 14, 2015. This project was presented and approved by the Water Commission at their April 7, 2015 meeting.

Project Name: Elam Street Water Tank Replacement Project
Vendor: Tata & Howard, Inc.
Amount: \$24,000.00
Line Items: 9303501100-5331 Water Capital Improvements, Professional Services
Requested By: Public Works Department, Utilities Division

Scope: Tata & Howard will provide fifty-five (55) hours of construction administrative services during the sixty (60) additional days it will take to complete the additional work needed for the installation of the new Elam Street Water Tank. They will consult daily with the Utilities Division's staff to make sure the new Water Tank and additional work is being installed to specifications. They will also provide one hundred and twelve (112) additional hours of construction administration services to attend on-site progress meetings every two (2) weeks with the contractor to answer any questions they may have regarding the project. Tata & Howard will continue to attend meetings with the Utilities Division and the Connecticut Department of Public Health to inform them of the status of the Water Tank replacement project and to answer any new questions they may have regarding the project.

RESOLVED: That the Purchasing Agent be and is hereby authorized to issue a Purchase Order for \$24,000.00 to Tata & Howard for the additional engineering work needed to the completion of the Elam Street water Tank Replacement Project.

Jack Pieper
Purchasing Agent

****E.) ITEM # EMERGENCY PURCHASE ORDER. PURPOSE: REPLACEMENT OF A TRANSFER CASE ON A VACUUM TRUCK FOR THE PUBLIC WORKS DEPT. BY BARH SALES FOR \$30,000.**

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:
RE: Emergency Purchase Order (Informational Report Only)
DATE: April 8, 2015

In accordance with City Code of Ordinances, Chapter 2, Article VIII, Division V, Section 2-606a, an emergency purchase order was authorized by the Mayor and issued to the vendor listed below on April 1, 2015

<u>Supplier</u>	<u>Item</u>	<u>Unit Price</u>
Bahr Sales Inc. Wallingford, CT.	Replacement of a Transfer Case on a Vacuum Truck	\$30,000.00

The Purchasing Agent reports that no formal bid solicitation and advertisement as outlined in the Purchasing Ordinances were made for this item. In accordance with Section 2-606b of the City Code of Ordinances, the Purchasing Agent reports:

April 8, 2015

An emergency purchase order was requested by the Public Works Department, to replace the Transfer Case on one of their Vacuum Trucks. The Transfer case is used to operate the Vacuum System on the Truck. The Vacuum System became inoperative when the gears in the Transfer Case failed. The gears could not be replaced and there was also internal damage to the Transfer Case. The Vacuum Truck is used to clean stoppages in sewer pipes and for cleaning street catch basins. The Public Works Department has an additional Vacuum Truck but it is also inoperative and they are waiting for parts to arrive to make repairs to it. The Vacuum trucks are a vital part of the day to day operations of the Public Works Department. Due to the urgency of getting this Vacuum Truck operational again it was found that Bahr Sales, Inc. had the replacement Transfer Case in stock and could install it immediately. Funding for these repairs came from the Public Works Department's account number 208315101-5660, Sewer Fund, Vehicle Damage and Equipment Supplies.

Jack Pieper
Purchasing Agent

**F.) ITEM # PUBLIC BID NO. 3818. PURPOSE: PURCHASE OF A NEW 2015 FORD TRANSIT 250 CARGO VAN FOR THE PUBLIC WORKS, UTILITIES DIVISION, FROM TASCA FORD FOR \$24,125.

REPORT OF: Finance Dept., Purchasing Division

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #:

RE: Public Bid No. 3818, a new 2015 Ford Transit 250 Cargo Van for the New Britain Public Works Department, Utilities Division

DATE: April 08, 2015

Public Bid No. 3818 was solicited and received in accordance with the Purchasing Ordinances of the City of New Britain for the purchase of a new 2015 Ford Transit 250 Cargo Van for the Public Works Department, Utilities Division. The new Cargo Van will replace an existing Public Works Department, Utilities Division Cargo Van that has been utilized since 2007 and has been driven 121,733 miles. The funding for this purchase is within the Public Works Department, Utilities Division's account number, 9303501000-5436, Capital Equipment Expense, Maintenance and Repairs.

Invitations to bid were solicited and the bid was duly advertised in the New Britain Herald Newspaper, the City and State of Connecticut's Department of Administration Services websites and mailed to twelve (12) Ford Dealerships. The Purchasing Agent did not receive any letters from the Ford Dealers on the mailing list who indicated that they could not respond to the bid request. Responses were received as per attached.

The bids were reviewed for conformance to specifications by the Utilities Division's Administration and the Purchasing Agent. The Deputy Director of the Public Works Department is recommending that the existing van be traded-in to reduce the overall cost for the new Cargo Van. Therefore the Deputy Director of the Public Works Department is recommending that the bid for the new 2015 Ford Transit 250 Cargo Van be awarded to Tasca Ford of Berlin, CT who submitted the lowest bid and met all of the bid specifications. The bid results were presented to the Water Commission at their April 07, 2015 meeting. At this meeting they approved the Deputy Director of the Public Works Department's recommendation for the purchase of the new 2015 Ford Transit 250 Cargo Van with the trade-in of the existing Cargo Van from Tasca Ford of Berlin, CT.

RESOLVED: That the Purchasing Agent is hereby authorized to issue a Purchase Order to Tasca Ford of Berlin, CT for the purchase of the new 2015 Ford Transit 250 Cargo Van for \$24,125.00 which includes the trade-in price offered for the 2007 Cargo Van for the New Britain Public Works Department, Utilities Division, per the terms and specifications of Public Bid No. 3818.

Jack Pieper
Purchasing Agent

April 8, 2015

BOARD OF POLICE COMMISSIONERS

****G.) 33013** RESPONSE TO PETITION 33013. PURPOSE: REQUEST FOR THE BOARD OF POLICE COMMISSIONERS TO DESIGNATE THE AREA AROUND HRA, 180 CLINTON STREET, AS A "SCHOOL ZONE".

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33013

RE: Common Council Petition #33013 RE: Request that the Board of Police Commissioners designate the area around HRA, 180 Clinton Street, as a "School Zone" pursuant to Connecticut General Statutes Sec. 14-212B(B)(2).

Date: March 24, 2015

This request was submitted with the belief that a "School Zone" designation would alter their flow of traffic, which it would not. Two (2) City schools have bus stops on Fern Street and parents dropping off or picking up students at these bus stops impede traffic for arriving students at HRA. Joan Pena, from HRA, will contact the New Britain Board of Education and request that the bus stops be moved. The Traffic Safety Bureau supervisor recommends that this request be denied.

The Board voted to deny this request to designate the area around HRA, 180 Clinton Street, as a "School Zone" pursuant to Connecticut General Statutes Sec. 14-212B(B)(2).

Jack W. Ferguson II
Clerk of the Board

****H.) 33014** RESPONSE TO PETITION 33014. PURPOSE: REVIEW OF ON-STREET PARKING SITUATION ON ONEIDA STREET FOR THE POSSIBILITY OF RESTRICTING PARKING TO ONE SIDE OF THE ROAD.

REPORT OF: THE BOARD OF POLICE COMMISSIONERS

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to report the following:

ITEM #: 33014

RE: Common Council Petition #33014 RE: Please review the on-street parking situation on Oneida Street for the possibility of restricting parking to one side of the road.

Date: March 24, 2015

The Traffic Safety Bureau supervisor traveled the area and found Oneida Street to be narrow and when vehicles are parked on both sides of the street, travel is severely restricted. It is recommended to post "NO PARKING" signs on the west side of Oneida Street from Commonwealth Avenue to Eddie Glover Boulevard.

The Board voted to approve this request to post "NO PARKING" signs on the west side of Oneida Street from Commonwealth Avenue to Eddie Glover Boulevard.

Jack W. Ferguson II
Clerk of the Board

NEW RESOLUTIONS

1.) ITEM # GENERAL FUND BUDGET TRANSFER. PURPOSE: TRANSFER OF \$10,000 FROM THE CITY'S CONTINGENCY ACCOUNT TO FUND THE FY15 MEMORIAL DAY PARADE. S. BLACK, D. DEFRONZO, J. GIANTONIO, E. MAGNUSZEWSKI, D. SALERNO

Item # RE: Memorial Day Parade 2015

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Overview: Every year the City of New Britain has a Memorial Day Parade and money is budgeted in the Parks, Recreation and Community Services Department to fund this festivity. In the FY 15, due to the current

April 8, 2015

economic situation of the City, this line item was not funded. This resolution is to fund the FY 15 Memorial Day Parade for the City of New Britain.

Whereas, the Parks, Recreation and Community Services Department at the City of New Britain is responsible for making all the arrangements for the Memorial Day Parade. The Department is requesting \$10,000 in order to pay for the Memorial Day Parade bands and entertainment, and

Whereas, there are monies available for this purpose under the City's Contingency account, Therefore, Be it Resolved, that the FY 2014-2015 General Fund Budget be transferred for this purpose as follows:

Decrease Expenditure:		
001625101-5871	Admin & Contingency - Contingency	\$ 10,000
Increase Expenditure:		
001420001-5440	Recreation Programs – Rentals/Supplies	\$ 7,000
001420001-5550	Recreation Programs – Advertising	\$ 1,000
001420001-5659	Recreation Programs – Operating Materials & Supplies	\$ 2,000
	Total	\$ 10,000

Alderman Shirley Black
Alderman David DeFronzo
Alderman Jamie Giantonio
Alderman Eva Magnuszewski
Alderman Daniel Salerno

2.) ITEM # APRIL 2015 AS AUTISM AWARENESS MONTH. PURPOSE: TO PROMOTE AWARENESS AND EDUCATE THE PUBLIC ABOUT AUTISM AND ISSUES WITHIN THE AUSTISM COMMUNITY. M. TRUEWORTHY

Item # RE: April 2015 as Autism Awareness Month

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS; Autism spectrum disorder (ASD) and autism are both general terms for a group of complex disorders of brain development. These disorders are characterized, in varying degrees, by difficulties in social interaction, verbal and nonverbal communication and repetitive behaviors. They include autistic disorder, Rett syndrome, childhood disintegrative disorder, pervasive developmental disorder - not otherwise specified (PDD-NOS) and Asperger syndrome; and

WHEREAS; the following facts about autism:

Autism now affects 1 in 68 children: 1 in every 54 boys and 1 in every 189 girls

More children will be diagnosed with autism than with AIDs, diabetes and cancer combined

Autism is the fastest-growing serious developmental disability in the U.S.

It is estimated that there are over 1.5 million people in the United States with autism

Autism receives less than 5% of government research funding of many less prevalent childhood diseases

There is no medical detection or cure for autism; and

WHEREAS; the Eighth Annual World Autism Awareness Day is April 2, 2015. Every year, autism organizations around the world celebrate the day with unique fundraising and awareness-raising events; and

WHEREAS; the Autism Society has been celebrating National Autism Awareness Month since the 1970s. The United States recognizes April as a special opportunity for everyone to educate the public about autism and issues within the autism community; and

WHEREAS; the Parks, Recreation and Community Services Division- Disabilities Programs also acknowledge the importance of autism awareness; NOW, THEREFORE, BE IT

RESOLVED; by the Common Council and Mayor of the City of New Britain, to recognize that April is designated as "Autism Awareness Month".

Alderman Michael Trueworthy

April 8, 2015

3.) ITEM # MONTH OF APRIL AS FAIR HOUSING MONTH. PURPOSE: PROCLAIMING AND PROMOTING THE RIGHT TO LIVE FREE OF DISCRIMINATORY HOUSING PRACTICES. T. COLLINS, E. SANCHEZ

Item # RE: Supporting National Fair Housing Month

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: Purpose: Recognizing, promoting and supporting the month of April as National Fair Housing Month in the City of New Britain

WHEREAS; April 11, 2015 marks the 47th Anniversary of the passage of the Civil rights Act of 1968, which was meant as a follow up to the Civil rights Act of 1964. The 1968 act expanded on previous acts and prohibited discrimination concerning the sale, rental and financing of housing based on race, religion, national origin, sex, (and as amended) disability and familial status. Title VIII of the Act is also known as the Fair Housing Act of 1968; and

WHEREAS; each year the U.S. Department of Housing and Urban Development (HUD) and communities and organizations across the country recognize Fair Housing Month by hosting an array of activities that enhance the community's awareness of their fair housing rights and highlight the national commitment to end housing discrimination; and

WHEREAS; an open and inclusive community committed to equal housing opportunity creates a diversity of people and cultures which greatly enhances every work and educational environment; and

WHEREAS; the City of New Britain is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

WHEREAS; the Mayor as well as the Common Council of the City of New Britain, the City of New Britain Parks, Recreation and Community Services and Commission on Human Rights and Opportunities and Fair Rent Commission are committed to upholding the Fair Housing Law, Title VIII of the Civil Rights Act of 1968 by continuing to address discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every New Britain resident of their right to fair housing.

NOW THEREFORE, BE IT RESOLVED; the City of New Britain endorses a Fair Housing Policy, Sec. 2-198 of the City's Ordinance, to ensure that no person shall discriminate with respect to housing in the City in violation of any federal, state, or local law.

Alderman Tonilynn Collins
Alderman Emmanuel Sanchez

4.) ITEM # LITTLE POLAND FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DEFONZO, D. NAPLES, R. SMEDLEY

Item # RE: Little Poland Festival

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Polish Foundation of New Britain, said licenses as may be issued under Chapter 5, Section 5-19 through 5-22, of the Code of Ordinances, for Sunday, April 26, 2015, between the hours of 11:00 AM to 6:00 PM for the purpose of conducting the annual "Little Poland Festival" on Broad Street. The organization is also requesting that the Police Department allow the closure of Broad Street from Gold Street to High Street and the closure of Grover Street from Orange Street to Lyman Street. Horace Street access to Broad Street would also be closed.

Alderman David DeFronzo
Alderman Don Naples
Alderman Robert Smedley

April 8, 2015

- 5.) ITEM # SACRED HEART CHURCH "ODPUST" FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DEFRONZO, D. NAPLES, R. SMEDLEY

Item # RE: Sacred Heart Church "Odpust" Festival

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Sacred Heart Church said licenses as may be issued under Chapter 5, Section 5-15 through 5-22, of the Code of Ordinances for Friday, June 26, 2015, and Saturday, June 27, 2015, for the purpose of conducting their annual parish festival "Odpust" on the Sacred Heart Church grounds, Broad Street and Gold Street, New Britain, Connecticut.

Alderman David DeFronzo
Alderman Don Naples
Alderman Robert Smedley

- 6.) ITEM # PULASKI CLUB BAZAAR/CARNIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A BAZAAR/CARNIVAL. D. DEFRONZO, D. NAPLES, R. SMEDLEY

Item # RE: Pulaski Club Bazaar/Carnival

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Pulaski Club, Inc., said licenses as may be issued under Chapter 5, Section 5-15 through 5-22, of the Code of Ordinances for Thursday, April 23, 2015, Friday, April 24, 2015, Saturday, April 25, 2015, from 5:00 PM to 10:00 PM, and Sunday, April 26, 2015, from 12:00 PM until 6:00 PM, for the purpose of conducting a bazaar/carnival in the Pulaski Club parking lot at 89 Grove Street, New Britain, Connecticut. The organization is also requesting that the police department allow the closure of Grove Street between Broad Street and Orange Street to vehicular traffic during the times of the bazaar/carnival.

Alderman David DeFronzo
Alderman Don Naples
Alderman Robert Smedley

- 7.) ITEM # POLISH COUNCIL OF GREATER NEW BRITAIN "DOZYNKI" FESTIVAL. PURPOSE: LICENSE TO BE ISSUED FOR PURPOSE OF CONDUCTING A FESTIVAL. D. DEFRONZO

Item # RE: Dozynki Festival

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

RESOLVED; by the Common Council of the City of New Britain that the Mayor be and is hereby authorized to issue to the Polish Council of Greater New Britain, said licenses as may be issued under Chapter 5, Section 5-15 through 5-22, of the Code of Ordinances for Saturday, August 22, 2015, and Sunday, August 23, 2015, for the purpose of conducting the Annual "Dozynki" Festival at the Polish Falcon "Polanka" Field on Farmington Avenue, New Britain, Connecticut.

Alderman David DeFronzo

- 8.) ITEM # OPM GRANT – BUDGET ADOPTION. PURPOSE: GRANT FUNDING FOR COMMUNITY POLICING OUTREACH EVENTS AND PROACTIVE INVESTIGATIONS AND OPERATIONS

April 8, 2015

FOCUSING ON GUN VIOLENCE, GANG VIOLENCE, DRUG CRIME, DOMESTIC VIOLENCE AND SEXUAL ASSULT. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY

Item # RE: Budget Adoption – Police Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the State Office of Policy and Management (OPM) has awarded the New Britain Police Department a \$34,000 grant to fund Community Policing Outreach Events and to support police personnel conducting proactive targeted investigations and operations in particular neighborhoods focusing on gun violence, gang violence, drug crime, domestic violence and sexual assaults, and

WHEREAS, the purpose of this resolution is to formally allocate these funds in a budget amendment for the period April 15, 2015 to December 31, 2015, and THEREFORE BE IT

RESOLVED, that Mayor Erin Stewart is authorized to execute all grant documents with the State Office of Policy and Management on behalf of the City of New Britain, and FURTHERMORE

RESOLVED, that a budget amendment to formally appropriate \$34,000, and authorization to use police overtime to staff neighborhood outreach events and hire officers to conduct proactive targeted investigations and operations in particular neighborhoods as follows:

Revenue:		
269211154-4222	Revenue – State of CT	\$34,000
Expenditures:		
269211154-5122	OT- Neighborhood Events/Targeted Operations	\$34,000

- Ald. Suzanne Bielinski - Police Liaison
- Ald. Carlo Carozzi, Jr. - Police Liaison
- Ald. Wilfredo Pabon - Police Liaison
- Ald. Emmanuel Sanchez - Police Liaison
- Ald. Robert Smedley - Police Liaison

9.) ITEM # BUDGET APPROPRIATION – POLICE DEPT. PURPOSE: FEDERAL HIGHWAY SAFETY FUNDING FOR OVERTIME TO SUPORT "DISTRACTED DRIVING HIGH VISIBILITY ENFORCEMENT" FROM APRIL 2015 TO SEPTEMBER 2015. S. BIELINSKI, C. CARLOZZI, JR., W. PABON, E. SANCHEZ, R. SMEDLEY

Item # RE: Budget Appropriation – Police Department

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Connecticut Department of Transportation’s Division of Highway Safety has made available Federal highway safety funds for overtime to support "Distracted Driving High Visibility Enforcement" efforts from April 2015 to the end of September 2015, and

WHEREAS, in accordance with Federal requirements, all initial allowable expenses will be provided for by the City and reimbursable on a 75% basis, and

RESOLVED, that the Police Department has authority to accept a grant in the sum of \$53,300.

RESOLVED, that Mayor Erin Stewart is authorized to execute all grant documents with the State of Connecticut DOT on behalf of the City of New Britain for the Distracted Driving High Visibility Enforcement Program grant in the sum of \$53,300 to provide Federal dollars for overtime to target those that choose to engage in distractive practices while driving, thus making City streets safer, and,

RESOLVED, that the sum of \$53,300 be appropriated within the special revenue account structure as follows:

April 8, 2015

Revenue:		
288211153-4223	Federal Revenue	\$ 53,300
Expenditures:		
288211153-5122	OT-Distracted Driving High Visibility Enforcement	\$ 53,300

Ald. Suzanne Bielinski - Police Liaison
Ald. Carlo Carozzi, Jr. - Police Liaison
Ald. Wilfredo Pabon - Police Liaison
Ald. Emmanuel Sanchez - Police Liaison
Ald. Robert Smedley - Police Liaison

10.) ITEM # PROPOSED AMENDMENT TO THE CODE OF ORDINANCES. PURPOSE: AMEND FEE REQUIREMENT EXCEPTIONS FOR COPYING AND SCANNING OF PUBLIC RECORDS AND TO INCLUDE A DEFINITION OF INDIGENT. D. NAPLES

Item # RE:

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: INTENT AND PURPOSE:

To revise Section 2-10 of the Code of Ordinances to provide for the Common Council of the City of New Britain to change the fee requirement exceptions for copying and scanning of public records and to include a definition of indigent.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW BRITAIN that SECTION 2-10 of the Code of Ordinances, City of New Britain, be amended as follows: (inserted text appears in underline; deleted text appears in ~~strike through~~; new sections begin with the word [new].
Sec. 2-10. Freedom of information.

(a) Definitions. As used in this section, the following words and phrases shall have the following meanings, except where such terms are used in a context which clearly indicates the contrary:

(1) Public agency or agency means:

- (A) Any department, board, commission, or official of the City of New Britain, including any committee of, or created by, any such department, board, commission, or official;
- (B) The common council or any of its committees; or
- (C) Any person to the extent such person is deemed to be the functional equivalent of a public agency pursuant to law.

(2) Meeting means any hearing or other proceeding of a public agency, any convening or assembly of a quorum of a multimember public agency, and any communication by or to a quorum of a multimember public agency, whether in person or by means of electronic equipment, to discuss or act upon a matter over which the public agency has supervision, control, jurisdiction or advisory power. "Meeting" does not include: Any meeting of a personnel search committee for executive level employment candidates; any chance meeting, or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business; strategy or negotiations with respect to collective bargaining; a caucus of members of a single political party notwithstanding that such members also constitute a quorum of a public agency; an administrative or staff meeting of a single-member public agency; and communication limited to notice of meetings of any public agency or the agendas thereof. A quorum of the members of a public agency who are present at any event which has been noticed and conducted as a meeting of another public agency under the provisions of the Freedom of Information Act shall not be deemed to be holding a meeting of the public agency of which they are members as a result of their presence at such event.

(3) Caucus means:

- (A) A convening or assembly of the enrolled members of a single political party who are members of a public agency within the state or a political subdivision, or
- (B) The members of a multimember public agency, which members constitute a majority of the membership of the agency, or the other members of the agency who constitute a minority of the membership of the agency, who register their intention to be considered a majority caucus or minority caucus, as the case may be, for the purposes of the Freedom of Information Act, provided:
 - (i) The registration is made with the office of the town and city clerk;

April 8, 2015

- (ii) No member is registered in more than one (1) caucus at any one (1) time;
 - (iii) No such member's registration is rescinded during the member's remaining term of office;
 - and
 - (iv) A member may remain a registered member of the majority caucus or minority caucus regardless of whether the member changes his or her party affiliation.
- (4) Person means natural person, partnership, corporation, limited liability company, association or society.
 - (5) Public records or files means any recorded data or information relating to the conduct of the public's business prepared, owned, used, received or retained by a public agency, or to which a public agency is entitled to receive a copy by law or contract, whether such data or information be handwritten, typed, tape-recorded, printed, photostated, photographed or recorded by any other method.
 - (6) Executive sessions means a meeting of a public agency at which the public is excluded for one (1) or more of the following purposes:
 - (A) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting;
 - (B) Strategy and negotiations with respect to pending claims or pending litigation to which the public agency or a member thereof, because of the member's conduct as a member of such agency, is a party until such litigation or claim has been finally adjudicated or otherwise settled;
 - (C) Matters concerning security strategy or the deployment of security personnel, or devices affecting public security;
 - (D) Discussion of the selection of a site or the lease, sale or purchase of real estate by the city when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned; and
 - (E) Discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (d)(2) herein.
 - (7) Personnel search committee means a body appointed by a public agency, whose sole purpose is to recommend to the appointing agency a candidate or candidates for an executive-level employment position. Members of a "personnel search committee" shall not be considered in determining whether there is a quorum of the appointing or any other public agency.
 - (8) Pending claim means a written notice to an agency which sets forth a demand for legal relief or which asserts a legal right stating the intention to institute an action in an appropriate forum if such relief or right is not granted.
 - (9) Pending litigation means:
 - (A) A written notice to an agency which sets forth a demand for legal relief or which asserts a legal right stating the intention to institute an action before a court if such relief or right is not granted by the agency;
 - (B) The service of a complaint against an agency returnable to a court which seeks to enforce or implement legal relief or a legal right; or
 - (C) The agency's consideration of action to enforce or implement legal relief or a legal right.
 - (10) Governmental function means the administration or management of a program of a public agency, which program has been authorized by law to be administered or managed by a person, where:
 - (A) The person receives funding from the public agency for administering or managing the program;
 - (B) The public agency is involved in or regulates to a significant extent such person's administration or management of the program, whether or not such involvement or regulation is direct, pervasive, continuous or day-to-day; and
 - (C) The person participates in the formulation of governmental policies or decisions in connection with the administration or management of the program and such policies or decisions bind the public agency. "Governmental function" shall not include the mere provision of goods or services to a public agency without the delegated responsibility to administer or manage a program of a public agency.
- (b) General.
- (1) It is hereby declared that it is the policy of the City of New Britain:
 - (A) To fully comply with the requirements of the State of Connecticut Freedom of Information Act as set forth in sections 1-200 through 1-242 of the Connecticut General Statutes, and
 - (B) That the public and each member of the public shall have the right to access to public records, documents, meetings and public notice of meetings in accordance with this section and the State of

April 8, 2015

Connecticut Freedom of Information Act as set forth in sections 1-200 through 1-242 of the Connecticut General Statutes.

- (2) Every public agency of the City of New Britain, including every department, board, commission, or official of the City of New Britain and the common council and all of its committees shall faithfully comply with this section and the State of Connecticut Freedom of Information Act as set forth in sections 1-200 through 1-242 of the Connecticut General Statutes.
 - (3) To the extent that any provision of this article conflicts with sections 1-200 through 1-242 of the Connecticut General Statutes, the Connecticut General Statutes shall prevail. However, to the extent that any provision of this article provides greater access but does not conflict with the Connecticut General Statutes, this section shall prevail.
- (c) Access to meetings.
- (1) The meetings of all public agencies, except executive sessions as defined herein, shall be open to the public. The votes of each member of any public agency upon any issue before such public agency shall be reduced to writing and made available for public inspection within forty-eight (48) hours and shall also be recorded in the minutes of the session at which taken, which minutes shall be available for public inspection within seven (7) days of the session to which they refer.
 - (2) The chairperson or secretary of any such public agency shall file, not later than January 31 of each year, with the town and city clerk the schedule of regular meetings of such public agency for the ensuing year, and no such meeting of any such public agency shall be held sooner than thirty (30) days after such schedule has been filed.
 - (3) The agenda of the regular meetings of every public agency shall be available to the public and shall be filed, not less than forty-eight (48) hours before the meetings to which they refer, in such agency's regular office or place of business, if there is such an office or place of business, and in the office of the town and city clerk. Upon the affirmative vote of two-thirds (2/3) of the members of a public agency present and voting, any subsequent business not included in such filed agendas may be considered and acted upon at such meetings.
 - (4) Notice of each special meeting of every public agency shall be given not less than twenty-four (24) hours' prior to the time of such meeting by filing a notice of the time and place thereof in the office of the town and city clerk. The clerk shall cause any notice received under this section to be posted in such clerk's office. Such notice shall be given not less than twenty-four (24) hours' prior to the time of the special meeting; provided in the case of emergency, any special meeting may be held without complying with the foregoing requirement for the filing of notice but a copy of the minutes of every such emergency special meeting adequately setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the town clerk not later than seventy-two (72) hours following the holding of said meeting. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such special meetings.
 - (5) No member of the public shall be required, as a condition to attendance at a meeting of any such body, to register the member's name, or furnish other information, or complete a questionnaire or otherwise fulfill any condition precedent to the member's attendance. However, any member of the public wishing to speak during public participation shall provide his/her name and address.
 - (6) A public agency may hold an executive session, as defined in (a)(3) of this section, only upon an affirmative vote of two-thirds (2/3) of the members of such body present and voting, taken at a public meeting and stating the reasons for such executive session, as defined in (a)(3) of this section.
 - (7) In determining the time within which or by when a notice, agenda, record of votes or minutes of a special meeting or an emergency special meeting are required to be filed under this section, Saturdays, Sundays, legal holidays and any day on which the office of the agency or the town and city clerk, as the case may be, is closed, shall be excluded.
- (d) Access to public records--Exempt records.
- (1) Except as otherwise provided by any federal law or state statute, all records maintained or kept on file by any public agency, whether or not such records are required by any law or by any rule or regulation, shall be public records and every person shall have the right to:
 - (A) Inspect such records promptly during regular office or business hours;
 - (B) Copy such records; or
 - (C) Receive a copy of such records.Any agency rule or regulation, or part thereof, that conflicts with the provisions of this subsection or diminishes or curtails in any way the rights granted by this subsection shall be void. Each such agency shall keep and maintain all public records in its custody at its regular office or place of business in an accessible place and, if there is no such office or place of business, the public records pertaining to

April 8, 2015

such agency shall be kept in the office of the town and city clerk. Any certified record hereunder attested as a true copy by the clerk, chief or deputy of such agency or by such other person designated or empowered by law to so act, shall be competent evidence in any court of this state of the facts contained therein. Each such agency shall make, keep and maintain a record of the proceedings of its meetings.

- (2) Nothing in this section shall be construed to require disclosure of:
- (A) Preliminary drafts or notes provided the public agency has determined that the public interest in withholding such documents clearly outweighs the public interest in disclosure;
 - (B) Personnel or medical files and similar files the disclosure of which would constitute an invasion of personal privacy;
 - (C) Records of law enforcement agencies not otherwise available to the public which records were compiled in connection with the detection or investigation of crime, if the disclosure of said records would not be in the public interest because it would result in the disclosure of:
 - 1. The identity of informants not otherwise known or the identity of witnesses not otherwise known whose safety would be endangered or who would be subject to threat or intimidation if their identity was made known;
 - 2. Signed statements of witnesses;
 - 3. Information to be used in a prospective law enforcement action if prejudicial to such action;
 - 4. Investigatory techniques not otherwise known to the general public;
 - 5. Arrest records of a juvenile, which shall also include any investigatory files, concerning the arrest of such juvenile, compiled for law enforcement purposes;
 - 6. The name and address of the victim of a sexual assault under sections 53a-70, 53a-70a, 53a-71, 53a-72a, 53a-72b or 53a-73a of the Connecticut General Statutes, or injury or risk of injury, or impairing of morals under section 53-21 of the Connecticut General Statutes, or of an attempt thereof, or (G) uncorroborated allegations subject to destruction pursuant to section 1-216 of the Connecticut General Statutes;
 - (D) Records pertaining to strategy and negotiations with respect to pending claims or pending litigation to which the public agency is a party until such litigation or claim has been finally adjudicated or otherwise settled;
 - (E)
 - 1. Trade secrets, which for purposes of the Freedom of Information Act, are defined as information, including formulas, patterns, compilations, programs, devices, methods, techniques, processes, drawings, cost data, customer lists, film or television scripts or detailed production budgets that (i) derive independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from their disclosure or use, and (ii) are the subject of efforts that are reasonable under the circumstances to maintain secrecy; and
 - 2. Commercial or financial information given in confidence, not required by statute;
 - (F) Test questions, scoring keys and other examination data used to administer a licensing examination, examination for employment or academic examinations;
 - (G) The contents of real estate appraisals, engineering or feasibility estimates and evaluations made for or by an agency relative to the acquisition of property or to prospective public supply and construction contracts, until such time as all of the property has been acquired or all proceedings or transactions have been terminated or abandoned, provided the law of eminent domain shall not be affected by this provision;
 - (H) Statements of personal worth or personal financial data required by a licensing agency and filed by an applicant with such licensing agency to establish the applicant's personal qualification for the license, certificate or permit applied for;
 - (I) Records, reports and statements of strategy or negotiations with respect to collective bargaining;
 - (J) Records, tax returns, reports and statements exempted by federal law or state statutes or communications privileged by the attorney-client relationship;
 - (K) Names or addresses of students enrolled in any public school or college without the consent of each student whose name or address is to be disclosed who is eighteen (18) years of age or older and a parent or guardian of each such student who is younger than eighteen (18) years of age, provided this subdivision shall not be construed as prohibiting the disclosure of the names or addresses of students enrolled in any public school in a regional school district to the board of selectmen or town board of finance, as the case may be, of the town wherein the student resides for the purpose of verifying tuition payments made to such school;
 - (L) Any information obtained by the use of illegal means;

April 8, 2015

- (M) Records of an investigation or the name of an employee providing information under the provisions of section 4-61dd of the Connecticut General Statutes;
 - (N) Adoption records and information provided for in sections 45a-746, 45a-750 and 45a-751 of the Connecticut General Statutes;
 - (O) Any page of a primary petition, nominating petition, referendum petition or petition for a town meeting submitted under any provision of the general statutes or of any special act, municipal charter or ordinance, until the required processing and certification of such page has been completed by the official or officials charged with such duty after which time disclosure of such page shall be required;
 - (P) Records of complaints, including information compiled in the investigation thereof, brought to a municipal health authority pursuant to chapter 368e of the Connecticut General Statutes or a district department of health pursuant to chapter 368f of the Connecticut General Statutes, until such time as the investigation is concluded or thirty (30) days from the date of receipt of the complaint, whichever occurs first;
 - (Q) Educational records which are not subject to disclosure under the Family Educational Rights and Privacy Act, 20 USC 1232g;
 - (R) Records of standards, procedures, processes, software and codes, not otherwise available to the public, the disclosure of which would compromise the security or integrity of an information technology system;
 - (S) The residential, work or school address of any participant in the address confidentiality program established pursuant to sections 54-240 to 54-240o of the Connecticut General Statutes, inclusive;
 - (T) The name or address of any minor enrolled in any parks and recreation program administered or sponsored by any public agency;
 - (U) Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file.
- (3) Notwithstanding the provisions of subdivisions (A) and (P) of subsection (2) of this section, disclosure shall be required of:
- (A) Interagency or intra-agency memoranda or letters, advisory opinions, recommendations or any report comprising part of the process by which governmental decisions and policies are formulated, except disclosure shall not be required of a preliminary draft of a memorandum, prepared by a member of the staff of a public agency, which is subject to revision prior to submission to or discussion among the members of such agency;
 - (B) All records of investigation conducted with respect to any tenement house, lodging house or boarding house as defined in section 19a-355 of the Connecticut General Statutes, or any nursing home, residential care home or rest home, as defined in section 19a-490 of the Connecticut General Statutes, by any municipal building department or housing code inspection department, any local or district health department, or any other department charged with the enforcement of ordinances or laws regulating the erection, construction, alteration, maintenance, sanitation, ventilation or occupancy of such buildings; and
 - (C) The names of firms obtaining bid documents from any state agency.
- (e) Copying and scanning of public records--Fees.
- (1) Any person applying in writing shall receive, promptly upon request, a plain or certified copy of any public record. The public agency providing any such public record may charge a fee in accordance with section 1-212 of the Connecticut General Statutes, provided that the following exceptions shall apply:
- ~~(A) Except as otherwise provided by federal or state law, any member of the public shall not be required to pay a fee for copies of any public records or files up to twenty dollars (\$20.00) at a rate of fifty cents (.50) per page. Said member of the public shall be required to pay any fee over twenty dollars (\$20.00). For the purposes of this subdivision "request" shall be the copies of public records or files requested in a single day.~~
- ~~Notwithstanding this section, if a particular type of public record is requested and copies provided by a city department to the public at a volume which exceeds a total of four hundred (400) pages within any thirty-day calendar period, then, that particular type of public record shall be deemed exempt and the city department shall then charge the rate of fifty cents (.50) per page for the production of any more copies of said type of public record at any time thereafter. In the event the above~~

April 8, 2015

~~exemption procedure is implemented, the department head shall file a report at the next regular council meeting identifying the type of public record and a statement as to the volume of pages provided which invoked the exemption.~~

~~(B)~~(A) No person shall be charged a fee for receiving a single copy of the agenda of meeting of any public agency.

(B) For the purpose of evaluating a person's claim for waiver of fees on the basis of being an indigent individual pursuant to Sec. 1-212(d)(1) of the Connecticut General Statutes, the City of New Britain adopts Black's Law Dictionary, 5th Edition that "indigent" means: In a general sense, one who is needy, and poor, or one who has not sufficient property to furnish him or her a living nor anyone able to support him or her to whom he or she is entitled to look for support. Term commonly refers to one's financial ability, and ordinarily indicates one who is destitute of means of comfortable subsistence so as to be in want.

Alderman Don Naples

11.) ITEM # REVISIONS TO THE MERIT RULES. PURPOSE: TO ESTABLISH NEW PROCESS FOR THE HIRING OF ALREADY-CERTIFIED FIREFIGHTERS. S. BIELINSKI

Item # RE: Revisions to the Merit Rules

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, The Civil Service Commission of the City of New Britain has adopted Merit Rules; and

WHEREAS, Rule I of the Merit Rules states that the Civil Service Commission may, after a Public Hearing, submit proposed amendments of the Merit Rules to the Common Council for approval, and

WHEREAS, the Civil Service Commission seeks to establish a new process for the hiring of already-certified Firefighters, and

WHEREAS, Rule V (B) of the current Merit Rules entitled "Open Competitive Employment Lists" states:

Open Competitive Employment Lists.

The Civil Service Commission shall establish and maintain such open competitive employment lists for the various classes of positions as it deems necessary or desirable to meet the needs of the City. On each such open competitive list the eligibles shall be ranked in order of their rating earned in tests given for the purpose of establishing such lists.

Any individual who has a current certification from the Connecticut Police Officer Standards and Training Council ("POST") or an individual from another state who is deemed to meet POST training requirements, shall upon application for the position of Police Officer, be automatically eligible for appointment whether or not there is an active employment list at the time.

WHEREAS, the Civil Service Commission has unanimously recommended the amendment of Rule V (B) of the Merit Rules to read as follows (new language is underlined and in bold print):

Any individual who is a recent graduate of the recruit firefighter program at the Connecticut Fire Academy (CFA) or possesses similar credentials from another state which meet the National Fire Protection Association (NFPA) Professional Qualification System Standards, which is deemed by the Connecticut Fire Academy to be equivalent, shall upon application for the position of Firefighter, be automatically eligible for appointment whether or not there is an active employment list at the time. The candidate shall have passed the Candidate Physical Agility Test (CPAT) within two years prior to appointment as a New Britain firefighter.

WHEREAS, the Civil Service Commission held a Public Hearing on this change on March 30, 2015, is now forwarding the proposed amendment to the Merit Rules to the Common Council for approval.

BE IT RESOLVED that the Common Council of the City of New Britain approve the proposed amendment to Rule V (B) of the Merit Rules as recommended by the Civil Service Commission.

Alderdwoman Suzanne Bielinski
Civil Service Commission Liaison

12.) ITEM # SUBSTANCE ABUSE ACTION COUNCIL FUNDING. PURPOSE: FUNDING FOR THE PREVENTION OF ALCOHOL, TOBACCO AND BULLYING ACTIVITIES. E. SANCHEZ

April 8, 2015

Item # RE: Receipt of Local Prevention Council Funding from Substance Abuse Action Council

To Her Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

Resolution Summary: PURPOSE: This resolution allows for receipt of Local Prevention Council funding of \$5,675 from the Substance Abuse Action Council for contract year ending July 30th, 2015. Funds to be used for the prevention of alcohol, tobacco and bullying activities, including; "Take Back the Streets"; Abilities Walk; and Veterans Stadium Signage. There is no match obligation on the part of the city for these entitlement funds.

WHEREAS, the City of New Britain is committed to prevention of Alcohol, Tobacco, Bullying and other negative (abusive) behaviors by its residents, and particularly its children, AND

WHEREAS, there is a Local Prevention Council appointed under jurisdiction of the Commission on Youth Services, AND

WHEREAS, prevention funding from the Substance Abuse Action Council has been made available for Local Prevention councils and the Community Services Administrator applied and was successful at attaining funding in order to serve our youth and families by offering anti-drug, anti-violence, and anti-bullying events, AND

WHEREAS, such funding has been awarded to New Britain Youth & Family Services, the Local Prevention Council for New Britain, AND

WHEREAS, Recreation and Community Services Department will be providing several inflatables for the "Take Back the Streets" event on Saturday May 2nd, 2015 at Walnut Hill Park; purchasing T-Shirts, water, cake and give away prizes for the ADA "Walk and Roll" event Wednesday July 22nd, 2015; placing large 4 X 10 anti-drug, anti-smoking, anti-alcohol, and anti-bullying signage at Veterans Stadium, NOW

THEREFORE, BE IT RESOLVED, that Mayor Erin E. Stewart receive full authority to execute all contracts in receipt of Local Prevention Council funding in the amount of \$5,675, AND

BE IT FURTHER RESOLVED, that such funding, upon receipt; be placed in appropriate revenue and expenditure accounts as detailed below, under administrative purview of New Britain Youth & Family Services.

Revenue Account::		
296536103-4476	Local Revenue/Contributions	\$5,675
Expenditures accounts::		
296536103-5659	Operating Materials/Supplies	\$2800
296536103-5336	Other Purchase Services	\$2875
	TOTAL	\$5,675

Alderman Emmanuel Sanchez

UNFINISHED BUSINESS

- 32554 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 1186.
TABLED 11/13/2013
- 32697 REPORT OF PURCHASING DEPT. RE: ON CALL ENGINEERING SERVICES – LANDFILL AND RECYCLING CENTER COMPLIANCE MONITORING – PUBLIC WORKS DEPT.
TABLED 04/23/2014
- 32767 RESOLUTION RE: FISCAL YEAR 2015 COMMUNITY SERVICES BUDGET AMENDMENTS.
TABLED 06/11/2014
- 32953 RESOLUTION RE: APPROVAL OF AGREEMENT BETWEEN THE CITY OF NEW BRITAIN AND LOCAL 871 – NEW BRITAIN FEDERATION OF TEACHERS
TABLED 12/10/2014