

WITHDRAWAL FROM SCHOOL & EXIT INTERVIEW

Under Indiana law, any student who is at least sixteen (16) years of age but is not yet eighteen (18) years of age, may withdraw from school prior to graduation after an exit interview with the student's parent or guardian and the student's principal is conducted with the appropriate school employee. Consent of the withdrawal by all three parties is required. A student may not withdraw from school unless the withdrawal is due to 1) financial hardship and the student must be employed in order to support the family; 2) the student's illness; or 3) an order of a court with jurisdiction over the student.

The Board of School Trustees for the Loogootee Community School Corporation designates the Principal or his/her designee to conduct the exit interview of a student enrolled at the specified school who wishes to withdraw from school:

Legal Reference: I.C. 20-33-2-9

NOTICE OF STUDENT EXIT INTERVIEW HEARING

(This form is to be used to provide, as required by law, notice to the student or his/her parent or guardian of the student's exit interview hearing. This notice should be received by certified mail or personal delivery to the student or parent at least 5 days prior to the date of the exit interview.)

NAME OF STUDENT: _____

ADDRESS: _____

GRADE/SCHOOL YEAR: _____

BIRTHDAY
OF STUDENT: _____

NAME OF STUDENT'S
PARENT OR GUARDIAN: _____

ADDRESS OF
PARENT OR GUARDIAN: _____

This notice is to inform you of the date of the exit interview required by law in order for the student to legally withdraw from school. If the student fails to attend the exit interview or does not return to school, the student's name will be reported to the Bureau of Motor Vehicles and to the Bureau of Child Labor. The student will be ineligible for a driver's permit or license or his/her driver's permit or license will be revoked until the student's eighteenth birthday. The student will also be ineligible for an employment certificate or his/her employment certificate will be revoked.

The exit interview will take place in the Principal Conference Room/Office on:

DATE OF EXIT INTERVIEW: _____

(Date)

(Signature of Principal)

WRITTEN CONSENT OF STUDENT WITHDRAWAL

NAME OF STUDENT: _____

ADDRESS: _____

GRADE/SCHOOL YEAR: _____

BIRTH DATE OF STUDENT: _____

DATE OF EXIT INTERVIEW: _____

NAME OF STUDENT'S PARENT OR GUARDIAN: _____

ADDRESS OF PARENT OR GUARDIAN: _____

I, _____, request and acknowledge that I wish to withdraw from
name of student
_____ on _____ and have completed
name of school *day, month, and year*
all the required steps to withdraw from school. I understand that withdrawing from school is likely to reduce my future earnings and increases my likelihood of being unemployed in the future.

(Date) (Signature of Student)

(Date) (Signature of Witness)

I _____, consent to the withdrawal of _____
name of parent or guardian of student *name of student*
from school on _____. I understand that withdrawing from school
day, month and year
is likely to reduce _____ future earnings and increases *his/her*
name of student
likelihood of being unemployed in the future.

(Date)

(Signature of Parent/Guardian)

(Date)

(Signature of Witness)

I, _____, consent to the withdrawal of _____
name of School Principal *name of student*

from school on _____. I have determined that he/she is at least
day, month and year

sixteen (16) years of age and the reasons for the student's withdraw comply with state law.

(Date)

(Signature of Principal)

Right to Appeal: If the principal did not consent to the student's withdraw from school, the student's parent has the right to appeal the denial to the school board of the school corporation the student last attended. If the parent wants to appeal the denial, the parent should contact the Superintendent within ___ days of the exit interview.