



Payments can be made by bank transfer, ATM, cheque or online payment.

### **BY BANK TRANSFER**

Account name	Universal American School HK Limited
Account number	787-719020-883
Bank name	Hang Seng Bank Limited
Bank code	024
Bank address	83 Des Voeux Road Central, Hong Kong
SWIFT	HASEHKHH
CHIPS No	010522

1. Please ensure the child's full name is referenced on your remittance and submit a copy to ASHK Finance Office ([finance@ashk.edu.hk](mailto:finance@ashk.edu.hk)) and Admissions Office ([admissions@ashk.edu.hk](mailto:admissions@ashk.edu.hk)) to ensure your child's account is credited accordingly.

2. For remittance from USA, CHIPS No. 010522 in addition to account information and SWIFT code is required.

3. All bank charges incurred by both the remitting bank and the beneficiary bank are to be borne by the remitter; the full application fee amount must be received by ASHK.

### **BY ATM (HSBC or Hang Seng Bank ATM ONLY)**

1. Please submit a copy of the ATM deposit slip to ASHK Finance Office ([finance@ashk.edu.hk](mailto:finance@ashk.edu.hk)) stating your child's full name to ensure your child's account is credited accordingly.

### **BY CHEQUE**

Please issue a cheque payable to "Universal American School HK Limited". A single cheque may be issued for more than one child. Next, you may:

1. Mail the cheque to ASHK Finance Office, American School Hong Kong 6 Ma Chung Road, Tai Po, N.T.

OR

2. Deposit the cheque to ASHK Hang Seng Bank HKD a/c no.: 787-719020-883, a/c name "Universal American School HK Limited". Please request the bank cashier to input your child's full name when you deposit the cheque and submit a copy of the deposit slip to ASHK Finance Office ([finance@ashk.edu.hk](mailto:finance@ashk.edu.hk)) stating your child's full name to ensure your child's account is credited accordingly.

OR



3. Bring the cheque directly to American School Hong Kong, 6 Ma Chung Road, Tai Po, N.T.

An administration charge of HK\$150 will apply if your cheque is returned by the bank.

**BY ONLINE PAYMENT (Visa/Master/Alipay)**

1. The Admissions Team will contact you within two working days to provide the payment link and payment instructions. If you have any questions, please contact the ASHK Admissions Team ([admissions@ashk.edu.hk](mailto:admissions@ashk.edu.hk)).