District English Language Learner Advisory Committee (DELAC)  
Agenda  
Thursday, December 2, 2021  
6:00pm - 8:00pm  
Zoom Link: [https://sbunified.zoom.us/j/96539292583](https://sbunified.zoom.us/j/96539292583)  
Webinar ID: 965 3929 2583

1. **Zoom Orientation**, Alejandra Gutiérrez, Family Engagement Lead (5 min)  
   a. Interpretation Announcement, Interpreter  
   b. How to participate in this Zoom meeting  
      i. making a motion (raising your hand virtually)  
      ii. making comments or asking questions

2. **Welcome**, Ms. Marina Zárate and Ms. Margarita Mendoza, DELAC Co-Presidents (3 min)

3. **Call to Order and Review Norms and Expectations for DELAC Meetings**, Manuela Fierros, DELAC Parliamentarian (2 min)

4. **ELAC Reports and/or Back to School Nights**, Ms. Marina Zárate and Ms. Margarita Mendoza, DELAC Co-Presidents (15 min)

5. **Old business**, Víctor Carmona, DELAC secretary  
   a. Approve minutes of the July 15 DELAC Meeting (5 min)

   a. Orientation on programs and services for Emergent Multilinguals (EL) and newly reclassified students (RFEP)/(5.1.a, 5.1.c), Tricia Poelstra, Emergent Multilingual Instructional Support Specialist & Ana R. Silva, Secondary Emergent Multilingual Instructional Support Specialist  
   b. Presentation on a plan to ensure compliance with all requirements related to teachers or paraeducators (5.1.d) Anna Pilhoefer, META Instructional Support Specialist  
   c. School Plan: Review structure and timeline for review and development of a plan (5.1.a), Heidi Harvey, Director of School Performance and Student Outcomes  
   d. Update on Family Engagement Liaisons, Alejandra Gutiérrez, Family Engagement Lead  
   e. Mental Health and Wellness Resources Presentation, Jennifer Balaishis, Coordinator of School Climate and Safety  
   f. Support for ELAC Committees, Alejandra Gutiérrez, Family Engagement Lead  
   g. COVID information on schools and staff, Ana Escobedo and Shawn Carey, Assistant Superintendent of Elementary and Secondary Schools
7. **Public Comments**, Alejandra Gutiérrez, Family Engagement Lead (2 min p/p)
   Members of the public may address the committee on any matter on the agenda, or on other subjects within the jurisdiction of the committee. Individuals will normally be limited to a maximum of two minutes each. (7 min)

8. **Announcements**, Ana Escobedo and Shawn Carey, Assistant Superintendents of Elementary and Secondary Schools (2 min)
   a. Secondary Showcase/Open House
   b. DELAC Officer Training on Thursday, January 13th, 6:00-8:00 pm
   c. Next Meeting: January 27, 2022

9. **Adjournment** (1 min)
District English Language Learner Advisory Committee (DELAC)

Title III Compliance

5.0 A Local Education Agency (LEA) with more than 50 English learner students (ELs) must have a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents of English learner students and not employed by the district. (EC § 52176[a].)

5.1 The DELAC shall advise the school district governing board on the following tasks:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Task Description</th>
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<tbody>
<tr>
<td>12/02/21</td>
<td>(a) Development of a district master plan that includes guidelines for consistent implementation of educational programs and services for English learner students and takes into consideration the Single Plan for Student Achievement (5 CCR § 11308[c][1]).</td>
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<td>1/27/22</td>
<td>(b) Conducting a district-wide needs assessment on a school-by-school basis (5 CCR § 11308[c][2]).</td>
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<td>12/02/21</td>
<td>(c) Establishment of a district program, goals, and objectives for English learner programs and services (5 CCR §11308[c][3]).</td>
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<td>12/02/21</td>
<td>(d) Development of a plan to ensure compliance with any applicable requirement for teachers and instructional aides (5 CCR §11308[c][4]).</td>
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<td>10/14/21</td>
<td>(e) Review and comment on the Local Educational Agency’s (LEA) reclassification procedures (5 CCR § 11308[c][6]).</td>
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<td>10/14/21</td>
<td>(f) Review and comment on the written notifications that must be sent to parents and guardians (5 CCR § 11308[c][7]).</td>
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<td>3/17/22</td>
<td>(g) Review and comment on the development of the Local Control and Accountability Plan. (LCAP)(EC § 52063.)</td>
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<td>10/4/21-10/8/21; 10/21/21</td>
<td>5.2 Each LEA shall provide training materials and training; planned in full consultation with the committee members in order to assist members in carrying out their legal advisory responsibilities (5CCR §11308[d]).</td>
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<td>6/9/21</td>
<td>5.3 The consolidated application must also include the certification of appropriate district advisory committees indicating that the application was developed with the review and guidance of those committees (EC§ 64001[a].)</td>
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