

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
September 1, 2021 - Special Session**

The Elizabeth City-Pasquotank Board of Education met in special session on Wednesday, September 1, 2021, at 5:30 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
George Archuleta
Virginia Houston
Pam Pureza

Daniel Spence
Rodney Walton
Dr. Shelia Williams

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Rachael Haines, Chief Finance Officer
Tammy W. Sawyer, Director of Community Schools/PIO/Exec. Asst to the Supt. & Board

Others in attendance:

John Leidy, School Board Attorney

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 5:30 p.m.

2.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting. All members were in attendance for the meeting.

3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4.Approval of Agenda

A motion was made by Sharon Warden, seconded by Dr. Shelia Williams, and unanimously carried, as confirmed by roll call, to approve the agenda.

5.Agenda

Closed Session

A motion was made by Dr. Shelia Williams, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, for the board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6).

Closed session began at 5:32 p.m. The following Board Members were present: Sharon Warden, Chair; Pam Pureza, Vice-Chair; George Archuleta; Virginia Houston; Daniel Spence; Rodney Walton; and Dr. Shelia Williams. The following staff members were present: Dr. Eddie Ingram, Interim Superintendent and Rhonda James-Davis, Chief Human Resources Officer. John Leidy, School

Board Attorney, also attended the closed session. The Board and staff discussed personnel matters during the closed session.

A motion to come out of closed session was made by Pam Pureza, seconded by Dr. Shelia Williams, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 7:13 p.m.

A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and unanimously carried, as confirmed by roll call vote, to accept the superintendent's recommendations and report regarding personnel.

6.Other

Dr. Ingram requested the board to meet on September 2, 2021, in an emergency meeting. This meeting purpose would be to discuss the current COVID situation and any actions we may need to consider moving forward. The board requested to meet at 5:00 p.m.

7.Adjournment

A motion was made by Virginia Houston, seconded by Pam Pureza, and unanimously carried, as confirmed by roll call, to adjourn the meeting. The meeting adjourned at 7:19 p.m.

Chair

Secretary