

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
November 1, 2021 - Special Session**

The Elizabeth City-Pasquotank Board of Education met virtually in special session on Monday, November 1, 2021, at 1:00 p.m. The following Board members were present and constituted a quorum:

Sharon Warden, Chair
George Archuleta
Rodney Walton
Dr. Shelia Williams

Virginia Houston
Pam Pureza

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Rachael Haines, Chief Finance Officer
Tammy W. Sawyer, Director of Community Schools/PIO/Exec. Asst to the Supt. & Board

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 1:05 p.m.

2.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting. Daniel Spence was not present.

3.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4.Approval of Agenda

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the agenda. Daniel Spence was not present.

5.Agenda

Financial, Business and Technology (FBT)

Dr. Amy Spencer, Chief Academic Officer, presented a proposed revision to the school calendar for 2021-2022. The proposed revision is to change November 12, 2021, to an optional teacher workday. November 12, falls on the Friday following the Veterans Day holiday. The optional teacher workday would give teachers the opportunity to work in their classrooms or take leave.

A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the recommendation from Dr. Spencer to revise our calendar to allow November 12th to be changed to an optional workday. Daniel Spence was not present.

6.Other

7.Adjournment

A motion was made by Rodney Walton, seconded by Pam Pureza, and unanimously carried, as confirmed by roll call, to adjourn the meeting. The meeting adjourned at 1:20 p.m.

Chair

Secretary