

CITY OF NEW BRITAIN

Annual Income and Expense Report

Commercial/Industrial

*****MUST BE FILED ON OR BEFORE JUNE 1, TO AVOID 10% ASSESSMENT PENALTY*****

Property Address:	Mailing Address:
Owner:	City/State/Zip:
1. Primary Property Use: Apartment____ Office ____ Retail____ Industrial____ Mixed Use____ Other_____	
2. Gross Building Area _____sq. ft. (include owner occupied space)	6. Number of Units _____
3. Net Leasable Area _____sq. ft.	7. Number of Parking Spaces _____
4. Owner Occupied Area _____sq. ft.	8. Actual Year Built _____
5. Common Area _____sq. ft.	9. Year Remodeled _____

INCOME -			EXPENSES -	
10. Apartment Rentals	(sched. A)	\$	21. Advertising	\$
11. Office Rentals	(sched. B)	\$	22. Cleaning and Maintenance	\$
12. Retail Rentals	(sched. B)	\$	23. Commissions/Leasing Fees	\$
13. Industrial Rentals	(sched. B)	\$	24. Insurance	\$
14. Mixed Use Rentals	(sched. B)	\$	25. Legal & Other Prof. Fees	\$
15. Other Rentals	(sched. B)	\$	26. Management Fees	\$
16. Parking Rentals		\$	27. Repairs	\$
17. Other Property Income		\$	28. Supplies	\$
18. Total Potential Income		\$	29. Utilities	\$
<i>Add lines 10 to 17</i>			30. Security	\$
19. Loss due to Vacancy/Credit		\$	31. Other (Specify)	\$
20. Effective Annual Income		\$	32. Other (Specify)	\$
<i>Subtract line 19 from line 18</i>			33. Total Expenses	\$
<p style="text-align: center;">Sale or Mortgage Verification</p> <p>Complete if sold, listed for sale, or mortgaged since 1-1-</p> <p>Purchase Price \$_____ Date of Purchase _____</p> <p>Approximate vacancy rate at date of sale _____%</p> <p>Was the sale between related parties? Yes____ No____</p> <p>First Mortgage \$_____ Int. Rate _____% _____years</p> <p>Other Financing \$_____ Int. Rate _____% _____years</p> <p>Asking Price \$_____ Date Listed _____</p>			<i>Add lines 21 to 32</i>	\$
			34. Capital Expenses	\$
			35. Mortgage Paid to Banks	\$
			36. Other Interest	\$
			37. Depreciation	\$
			38. Real Estate Taxes	\$

I do hereby declare under penalties of false statement that the foregoing information and that reflected on the attached schedule(s) is, according to the best of my knowledge, remembrance and belief, a complete and true statement of all income and expens

Signature _____ Date: _____

Printed Name/Title _____ Telephone: _____

The above identified property is: 100% Owner Occupied____ 100% Leased to a related person, corporation or business entity____

