



# TOWN OF VERNON

55 WEST MAIN STREET, VERNON, CT 06066

Tel: (860) 870-3633

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OFFICE OF THE  
BUILDING DEPARTMENT

## POOL CHECKLIST

- If well or septic is on the property- Health Department approval must be obtained in writing.

### **ATTENTION!!!**

*No applications will be accepted by the Building Department until this step is completed*

- Completed Building Permit Application (Online)
- Completed Electrical Permit Application (Online)
- Completed Zoning Permit Application (Online) with:
  - Plot plan showing where the pool will be located with dimensions and distances to property lines (*NOTE: In-Ground Pools may require a location survey by a licensed surveyor or engineer*)
- Completed Swimming Pool Agreement form (Online)
- Completed Swimming Pool Alarm Agreement form (Online)
- Specifications on the following:
  - Pool to be installed
  - Purchased water motion pool alarm
  - Ladder to be installed (*Above-Ground Pool Only*)
- The following inspections are REQUIRED:
  - TRENCH & BONDING-Electrical trench depth verification and bonding of pool and metal appurtenances including metal reinforcing for gunite pools.
  - FINAL ELECTRICAL-Location of equipment and GFCI protection. Convenience outlet provided.
  - FINAL-Swimming pool access protection must be provided before pool can be used.

Please call the Building Department's main number at (860) 870-3633 at least **48 hours** in advance to schedule all inspections