



Winona Area Public Schools  
Board Operations Committee Meeting  
Meeting Minutes: October 26, 2021

<b>Meeting Location:</b>	District Office Conference Room #1 903 Gilmore Ave, Winona, MN 55987  And via Zoom
<b>Meeting Start:</b>	4:51pm
<b>Meeting End:</b>	6:08pm
<b>Members Present:</b>	Stephanie Smith Dr. Annette Freiheit Emily Solheid (via Zoom) Kacie Lovas
<b>Other Attendees:</b>	Dr. Sarah Knudsen Heather Fitzloff Dawn Lueck
<b>Members Absent:</b>	Michael Hanratty

**I. Review Upcoming Policies**

- A. **Policy 211 Criminal and Civil Action Against Schools District, School Board Member, Employee, or Student:** Dr. Freiheit presented this policy with no recommended changes. No further discussion. Ms. Smith recommended that the policy be added to the November 18, 2021 School Board agenda as an information item.
- B. **Policy 406 Public and Private Personnel Data:** Ms. Solheid presented this policy with organization and clarifying language changes. No further discussion. Ms. Smith recommended that the policy be added to the November 18, 2021 School Board agenda for first reading by the School Board.
- C. **Policy 423 Employee - Student Relationships:** Ms. Solheid presented this policy with no changes to the language in the policy but a modification to the Minnesota Rule numbering in the legal references. The committee discussed Article I, Section G of the policy and the definition of excessive. Ms. Smith recommended that the policy be added to the November 18, 2021 School Board agenda as an information item.
- D. **Policy 530 Immunization Records :** Dr. Knudsen presented this policy with changes recommended by MSBA that clarified language associated with medical documentation as well as additional language associated with homeless and foster care students. No further discussion. Ms. Smith recommended that the policy be added to the November 18, 2021 School Board agenda for first reading by the School Board.

- E. **Policy 613 Winona Senior High School Graduation Standards:** Dr. Freiheit and Ms. Fitzloff presented this policy recommending that with the proposed changes the School Board eliminate policy 613.1 (Winona Area Learning Center Graduation Requirements) and merge the policies to one individual policy for students 9-12. Changes presented represent credit changes in alignment to state standards. The committee discussed Winona's requirement to have 1.5 credits in health and physical education for graduation as well as how financial literacy can be addressed in curriculum. Ms. Smith recommended that the policy be added to the November 18, 2021 School Board agenda for first reading by the School Board.
- F. **Policy 722 Public Data Requests:** Ms. Solheid presented this policy for adoption. Ms. Solheid explained that the district operated under the Minnesota Data Practices Office model policy but it was not adopted as a school board policy. No further discussion. Ms. Smith recommended that the policy be added to the November 18, 2021 School Board agenda for first reading by the School Board.

**II. Follow Up from September 28, 2021 Board Operations Committee Meeting**

- A. **Policy 503 Student Attendance:** Ms. Solheid and Ms. Lueck presented the recommended changes regarding the consequences for unexcused absences/tardies based on discussion held at the September Board Operations Committee meeting. The committee discussed the district's specific procedures associated COVID-19 related absences. Ms. Smith recommended that the policy be added to the November 18, 2021 School Board agenda for first reading by the School Board.

**III. Follow Up from October 19, 2021 School Board Meeting**

- A. **Policy 206 Public Participation in School Board Meetings/Complaints Absence Persons at School Board Meetings and Data Privacy Considerations:** The committee discussed the proposed recommended language change to Article II, Section A as presented by Director Schild at the October 19, 2021 School Board Meeting. Ms. Smith recommended that the policy, with discussed changes, be added to the November 18, 2021 School Board agenda for action by the School Board.
- B. **Policy 207 Public Hearings:** Dr. Freiheit recommended that the language in Policy 206 reflect that of the same language in Policy 207 as they are representative of similar subject matter. Ms. Smith recommended that the policy, with discussed changes, be added to the November 18, 2021 School Board agenda for action by the School Board.
- C. **Policy 213 School Board Committees:** The committee discussed potential changes to the language in Article III, Section C as discussed by the School Board during the October 19, 2021 School Board meeting. Ms. Smith recommended that the policy, with discussed changes, be added to the November 18, 2021 School Board agenda for action by the School Board.
- D. **Policy 408 Subpoena of a School District Employee:** The committee discussed the proposal to modify policy language to limit employee participation in providing testimony to those circumstances where a subpoena has been issued. Ms. Smith recommended that the policy be tabled until a legal opinion can be reviewed.