



Winona Area Public Schools
Board Operations Committee Meeting
Meeting Minutes: November 23, 2021

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| Meeting Location: | District Office Conference Room #1 903 Gilmore Ave, Winona, MN 55987 |
| Meeting Start: | 4:46pm |
| Meeting End: | 5:58pm |
| Members Present: | Michael Hanratty Stephanie Smith Dr. Annette Freiheit Emily Solheid |
| Other Attendees: | Karla Winter Dawn Lueck |
| Members Absent: | Kacie Lovas |

I. Review Upcoming Policies

- A. **Policy 602 Organization of the School Calendar and School Day:** Ms. Winter presented this policy with inclusive language proposed changes. The committee discussed the upcoming construction projects and how it might affect the school calendar in those years as well as e-learning days. Mr. Hanratty and Ms. Smith recommended that the policy be added to the December 16, 2021 School Board agenda for first reading by the School Board.
- B. **Policy 604 Instructional Curriculum:** Ms. Winter presented this policy with no proposed changes. No further discussion. Mr. Hanratty and Ms. Smith recommended that the policy be added to the December 16, 2021 School Board agenda as an information item.
- C. **Policy 529 Staff Notification of Violent Behavior by Students:** Ms. Lueck presented this policy with changes recommended by MSBA clarifying the definition of “incidents of violence”. The committee discussed the broad definition modification and the procedure considerations regarding students on IEPs and notification process to limit bias. Mr. Hanratty and Ms. Smith recommended that the policy be added to the December 16, 2021 School Board agenda for first reading by the School Board.
- D. **Policy 413 Harassment and Violence:** Ms. Solheid presented this policy with changes recommended by MSBA that cleaned up the redundancies of the policy language. The committee discussed the definition section against the items listed under “Protected Class”. Mr. Hanratty and Ms. Smith recommended that the policy be tabled until legal counsel can review the definitions section.

- E. **Policy 424 License Status:** Ms. Smith presented this policy with no recommended changes. No further discussion. Mr. Hanratty and Ms. Smith recommended that the policy be added to the December 16, 2021 School Board agenda as an information item.

II. Follow Up from October 26, 2021 Board Operations Committee Meeting

- A. **Policy 408 Subpoena of a School District Employee:** Ms. Solheid presented the findings provided by legal counsel with regard to whether or not the district should require a subpoena to testify. Mr. Hanratty and Ms. Smith recommended that the policy, as amended by legal counsel, be added to the December 16, 2021 School Board agenda for first reading by the School Board.

III. Follow Up from November 18, 2021 School Board Meeting

- A. **Policy 613 Graduation Requirements:** The committee further discussed the policy considering the discussion held at the School Board table regarding this policy. Mr. Hanratty and Ms. Smith recommended that two versions of the policy be presented for action by the School Board on December 16, 2021, one with Health and Physical Education as an elective requirement and one without. It was also recommended that a motion to remove 613.1 be presented to the School Board for action on December 16, 2021.
- B. **Policy 722 Public Data Requests:** Ms. Solheid presented possible options to include language regarding public and private data into the policy for ease of understanding. Mr. Hanratty and Ms. Smith recommended that the policy, with the discussed changes, be added to the December 16, 2021 School Board agenda as an action item.

IV. Other

- A. **Policy 503 Student Attendance:** Ms. Lueck reiterated the change, explained at the School Board table, that is needed to the unexcused tardies section. The committee discussed the consequences of unexcused absences, specifically that the school is under no obligation to accept or evaluate work. Mr. Hanratty and Ms. Smith recommended that, with the changes discussed, the policy be added to the December 16, 2021 School Board agenda for first reading.