



**Meeting of the Board of Directors
Wednesday, October 6, 2021 at 4:00pm
Meeting held via Zoom due to COVID-19**

The meeting was called to order at 4:02 p.m.

Board Members in Attendance: Joe Conwell, Steve Kempf, Albert, Oehrle, Steve Smith, Elaine Wells, Kerry Woodward, Wes Wyatt, Paul Yakulis

Board Members Excused: Isaac Ewell, Amy Guidi, Patrick South, Amir Tucker

Staff in Attendance: Ruth Gonzalez, Dr. William Hayes, Colleen Smith, Renard Golden, Tyler Jackson

Guests: Mike Whisman (Charter Choices), Cameron Voss (Charter Schools Office of the District of Philadelphia), and Oluwaseun Oke (Charter Schools Office of the District of Philadelphia)

I. Executive Session

An executive session was held to discuss a personnel matter and a service agreement for a student with special needs.

II. Call to Order: *Wes Wyatt*

Mr. Wyatt calls the meeting to order, and asks the board to give some thought to in-person board meetings.

There is a motion to approve the minutes from the September 1, 2021 board meeting, which is moved by Mr. Kempf and seconded by Mr. Yakulis. The motion passes unanimously.

III. CEO Report: *Dr. William Hayes*

Dr. Hayes begins by giving a presentation to the board detailing data updates and objectives Boys' Latin is driving towards. Dr. Hayes explains how this data inform the work Boys' Latin is doing to improve student performance. Boys' Latin is working towards developing systems that shows where students have progressed following a year of virtual learning and how Boys' Latin responds to learning loss at various levels. Dr. Hayes directs the board to the MTSS Proposal previous circulated, a multi-tiered system of supports which gives support to struggling students. Dr. Hayes announces that a more formalized process will be implemented this school year.

Boys' Latin seeks to understand the School District of Philadelphia's expectations of MTSS. Boys' Latin is looking at how the school is judged academically in PSSA proficiency, Keystones proficiencies, high school graduation rates, matriculation rates, and SAT scores. Boys' Latin seeks to align with its mission to prepare students for college and beyond using these key sources of information for overall progress.

Dr. Hayes will be coming back to the board to discuss progress on these various components throughout the year. Boys' Latin wants to identify some indicators that the school can improve on using a math assessment, which is a quarterly benchmark. During the last two weeks students in the middle school and high school have been taking this math assessment which is designed to align to PSSAs and Keystones. Dr. Hayes explains that the performance of these quarterly assessments will show if Boys' Latin is on track to meet its goals and to inform on how prepared students currently are for college.

Dr. Hayes states that the MTSS process is how Boys' Latin will support students. The intent to make sure that once data is collected, the school makes early decisions whether to increase or decrease supports for students. Boys' Latin has been doing this in previous years, but now the school is documenting the actual process. Boys' Latin expects 85 percent of students will be successful in the core school program, whereas 10 percent of students will be Tier 2, with 5 percent of students at Tier 3. Dr. Hayes explains that higher tiers are students needing additional levels of supports. Boys' Latin will be screening, monitoring, and providing tiered instruction while charting student growth over time. Boys' Latin students will take the winter assessment in February, and then the spring assessment in May and June. Grades 6-12 are receiving this assessment, where students can be compared across grades and compared to other students in School District as well as across the country.

Dr. Hayes explains that Boys' Latin is planning to look at students' grades and tier placement, along with disciplinary incidents and attendance. Every six weeks the MTSS Committee will convene to make decisions on increasing or decreasing supports. This comprehensive approach will take place across an 18 week process to be better inform how the school can help its students. Dr. Hayes will give an update at the next board meeting.

There is a discussion on the MTSS data review process.

Mr. Golden, the new music teacher at Boys' Latin's high school, introduces himself to the board. Upon starting, Mr. Golden noticed that Boys' Latin did not have an alma mater, which was his first gift to the school to enrich the lives of students. Mr. Golden explains that an alma mater is meant to be sung acapella at orientations and graduations. Boys' Latin's alma mater is sung in the key of F, a range all students will be able to hit. Mr. Golden then sings the new alma mater to the board.

There is a discussion on the process of writing the alma mater. Mr. Golden wanted to make brotherhood, scholarship, and integrity the central components of the song.

Mr. Golden concludes his presentation.

There is a motion to adopt Boys' Latin's new alma mater as presented to the board, which is moved by Mr. Yakulis and seconded by Mr. Kempf. The motion passes unanimously.

Ms. Smith then gives an overview of the Educational Services Agreement to the board, which includes the trusts and settlement agreement. Boys' Latin is recommending that the board approve this agreement with the conditions that the clerical error on page eight of the settlement agreement is corrected. A vote to adopt this resolution is initially taken, but a revote occurs later in the meeting after all board members are ready to vote.

There is a motion to adopt the school year 2022 Multi-Tiered System of Support Policy as presented to the board, which is moved by Mr. Wyatt and seconded by Ms. Woodward. The following board members vote in the affirmative: Ms. Wells, Mr. Wyatt, Mr. Oehrle, Ms. Woodward, Mr. Yakulis, Mr. Kempf, and Mr. Conwell. The motion passes unanimously.

Dr. Hayes concludes his presentation.

IV. Board Committee Reports

a. Parent Liaison Report: Elaine Wells

Ms. Wells begins by touching on the rebranding and rebuilding of Boys' Latin's extended family networks ("EFN"). Ms. Wells has been working with the principals of both the middle and high schools to re-engage interest for the EFN, which is Boy's Latin's partnership between families, communities, parents, and staff at the school to provide support to one another to better service students. Ms. Wells will be meeting with the middle school staff this evening to begin planning initiatives such as the Blazer For My Brother Program, where used school uniforms are cleaned and sold to families at discounted rates. Ms. Wells is also part a community organization called Philly Seal which supports families in schools through safety and health issues surrounding the pandemic. While schools are mandating that everyone wears masks, Ms. Wells with the help of Philly Seal wants to make sure all families can afford masks.

Ms. Wells concludes her presentation.

b. Finance: Kerry Woodward

Ms. Woodward begins by discussing the August Financial Report. Boys' Latin is still quite early in the fiscal year, and continues to be in a position of strength as it relates to the balance sheet and tracking for end-of-year financial projections. Ms. Wells notes the finance committee has convened twice since the last board meeting and has reviewed a draft revised budget produced by the school's leadership team. The most substantial change is a reconciliation of revenue assumption to be in line with the actual enrollment that came to Boys' Latin this August and September. The finance committee has taken into account the actual enrollment number, and approved a revised budget on September 29, 2021. The committee believes this budget in is line with Dr. Hayes'

initiatives and utilizes conservative revenue assumptions across enrollment and development.

There is a motion to adopt the 10/6/2021 Hires, Terminations, and Resignations as reviewed in executive session, which is moved by Mr. Wyatt and seconded by Mr. Kempf. The following board members vote in the affirmative: Ms. Woodward, Mr. Conwell, Ms. Wells, Mr. Wyatt, Mr. Yakulis, Mr. Kempf, and Mr. Oehrle. The motion passes unanimously.

There is a motion to adopt all 10/6/2021 Contracts as circulated with board materials, which is moved by Mr. Wyatt and seconded by Mr. Kempf. The following board members vote in the affirmative: Mr. Wyatt, Ms. Wells, Mr. Kempf, Mr. Yakulis, Mr. Conwell, Ms. Woodward, and Mr. Oehrle. The motion passes unanimously.

Ms. Woodward concludes her presentation.

c. Development: *Colleen Smith*

Ms. Smith begins by taking the board through the development report and summary. To date the school has raised \$265,000 in cash and commitments which tracks well towards Boys' Latin's fiscal year development goal. Ms. Smith announces that a fulltime development associate has been hired, Tyler Jackson, a BL alumnus who has spent his professional career to date working for the School District of Philadelphia. Mr. Jackson will be a tremendous asset to the school and to Boys' Latin's development efforts.

Mr. Jackson then introduces himself to the board, and states he is happy to be here serving the community that has served him. Mr. Jackson looks forward to working with the board. Ms. Smith adds that Mr. Jackson is working on submitting the EITC renewal application and preparing the annual appeal.

There is a motion to adopt the Educational Services Agreement as presented to the board during executive session, which is moved by Mr. Wyatt and seconded by Mr. Kempf. The following board members vote in the affirmative: Mr. Wyatt, Mr. Kempf, Ms. Wells, Mr. Yakulis, Mr. Oehrle, Ms. Woodward, and Mr. Conwell. The motion passes unanimously.

Ms. Smith concludes her presentation.

d. Facilities: *Joe Conwell*

Mr. Conwell begins by giving an update on Boys' Latin's middle school project: phase one, removing the church, was completed successfully on-time and on-budget. Currently the HVAC and ventilation system is being worked on in the Fine Arts Building, along with adding a staircase in the main building for improved safety and circulation. Mr. Conwell notes that there has not been a final decision made yet as to what to do with the church site; the default option is to fill it and make it an outdoor recreational space with grass or artificial turf. Another option would be to erect a building there, which is

currently being considered. Mr. Conwell adds that funds would need to be raised for such a project so Boys' Latin would go to a select group of targeted donors to get the financial support for this potential phase two building. By the end of the year the facilities committee will have more clarity on the feasibility of this idea.

Mr. Conwell concludes his presentation.

Mr. Wyatt thanks everyone for their time, and wishes everyone well.

The meeting adjourns at 4:56 p.m.

Respectfully submitted,

Patrick South, Secretary