

Driver Recertification Internal Process, Groups and Descriptions 2016-2017

All members will be categorized in one of 3 groups, A, B or C by the Safety Committee.

Company Captains: You only need to be concerned with company members who are not full time or do not work Per Diem. Full time and per diem personnel will be handled for you by the Fulltime Staff.

Group A: Members who drive routinely.

Process:

1. Members will be notified they are due for their 3 year driver recertification.
2. Members must complete and pass an online written examination (found on website under driver recertification: driver SOP exam) covering the various SOPs pertaining to safe apparatus operations which shall be completed **prior to a practical road course**. This exam may include but not be limited to - SOP# 2120 -Operator training and certification, SOP # 2130 – Apparatus Backing & Spotting, Plymovent Exhaust System, SOP # 2140 – Apparatus Accident Policy, SOP # 3010 – Emergency Apparatus Driving, SOP # 3015 – Emergency Response Codes, SOP #3020 Safe Vehicle Positioning.
3. Members at their next opportunity will drive the assigned apparatus to a call or the assigned road course (website driver recertification: apparatus driving routes).
4. Members shall complete the supplied driver recertification checklist form and sign it (found on website under driver recertification: SOP 2125 driver operator recertification).
5. Members must demonstrate familiarization with all other apparatus the member is certified to drive. This process will be an online written review of the operational controls of the various apparatus (found on website under driver recertification: Individual apparatus recertification)
6. The completed driver certification checklist form attached to SOP 2125 will be given to the Duty Officer and forwarded to the Deputy Chief of Operations. Once reviewed the members checklist will be forwarded to the Fire Chief for his review, approval and recertification.

Group B: Members who drive seldom.

Process:

1. Members will be notified they are due for their 3 year driver recertification.
2. Members must complete and pass an online written examination (found on website under driver recertification: driver SOP exam) covering the various SOPs pertaining to safe apparatus operations which shall be completed **prior to a practical road course**. This exam may include but not be limited to - SOP# 2120 -Operator training and certification, SOP # 2130 – Apparatus Backing & Spotting, Plymovent Exhaust System, SOP # 2140 – Apparatus Accident Policy, SOP # 3010 – Emergency Apparatus Driving, SOP # 3015 – Emergency Response Codes, SOP #3020 Safe Vehicle Positioning.

3. Members must notify their officer that the written online exam is complete and set up a time to pass a road course proficiency exam with an instructor/evaluator assigned by the Deputy Chief of Operations. The road test is based on the NFPA 1002 standard (website driver recertification: apparatus driving routes), driving in the highest class of vehicle the member is certified to drive.
 - a. Class I vehicles under 26,000 lbs. GVW with a single axel
 - b. Class II vehicles over 26,000 lbs. GVW with a single axel
 - c. Class III vehicles over 26,000 lbs. GVW with tandem axel.
4. Members shall complete the supplied driver recertification checklist form and sign it (found on website under driver recertification: SOP 2125 driver operator recertification).
5. Members must demonstrate familiarization with all other apparatus the member is certified to drive. This process will be an online written review of the operational controls of the various apparatus (found on website under driver recertification: Individual apparatus recertification) augmented with a practical operational review as necessary when determined by the instructor / certification officer.
6. The completed driver certification checklist form attached to SOP 2125 will be given to the Duty Officer and forwarded to the Deputy Chief of Operations. Once reviewed the members checklist will be forwarded to the Fire Chief for his review, approval and recertification.

Group C: Members with driving records of concern.

Process:

1. Members will be notified they are due for their 3 year driver recertification.
2. Members must complete and pass an online written examination (found on website under driver recertification: driver SOP exam) covering the various SOPs pertaining to safe apparatus operations which shall be completed **prior to a practical road course**. This exam may include but not be limited to - SOP# 2120 -Operator training and certification, SOP # 2130 – Apparatus Backing & Spotting, Plymovent Exhaust System, SOP # 2140 – Apparatus Accident Policy, SOP # 3010 – Emergency Apparatus Driving, SOP # 3015 – Emergency Response Codes, SOP #3020 Safe Vehicle Positioning.
3. Members must notify the Deputy Chief of Operations that the written online exam is complete. A Safety Officer will be assigned as an instructor/evaluator to perform a road course proficiency exam based on the NFPA 1002 standard (website driver recertification: apparatus driving routes), driving in the highest class of vehicle the member is certified to drive for the member.
 - d. Class I vehicles under 26,000 lbs. GVW with a single axel
 - e. Class II vehicles over 26,000 lbs. GVW with a single axel
 - f. Class III vehicles over 26,000 lbs. GVW with tandem axel.
4. Specific areas of concern may be reviewed or additional driving time may be used as needed to address any previously noted driving or operational concerns.
5. Members shall complete the supplied driver recertification checklist form and sign it along with their instructor/evaluator (found on website under driver recertification: SOP 2125 driver operator recertification).

6. Members must demonstrate familiarization with all other apparatus the member is certified to drive. This process will be an online written review of the operational controls of the various apparatus (found on website under driver recertification: Individual apparatus recertification) augmented with a practical operational review as necessary when determined by the instructor / certification officer.
7. The completed driver certification checklist form, written examination and written review of the controls of additional apparatus will be given to the Duty Officer and forwarded to the Deputy Chief of Operations. Once reviewed the members checklist will be forwarded to the Fire Chief for his review, approval and recertification.