



Google Classroom

Setting Up Your Class



What is Classroom?

Google Classroom is designed to help teachers effectively manage document sharing and provide feedback to their students.

Google Classroom works side-by-side with Google Drive.

Classroom is NOT:

A learning management system (LMS)

A student information system (SIS)

A gradebook

Classroom is designed to fit alongside your existing solutions (i.e. Moodle, Edmodo, Hapara, PowerSchool, etc)



Accessing Classroom

Google Classroom can be accessed at classroom.google.com.

Currently Classroom is invitation-only, but is expected to be publically available in September of 2014.

Teacher Setup

Classroom is designed to be used by teachers without input from IT or Tech Support.

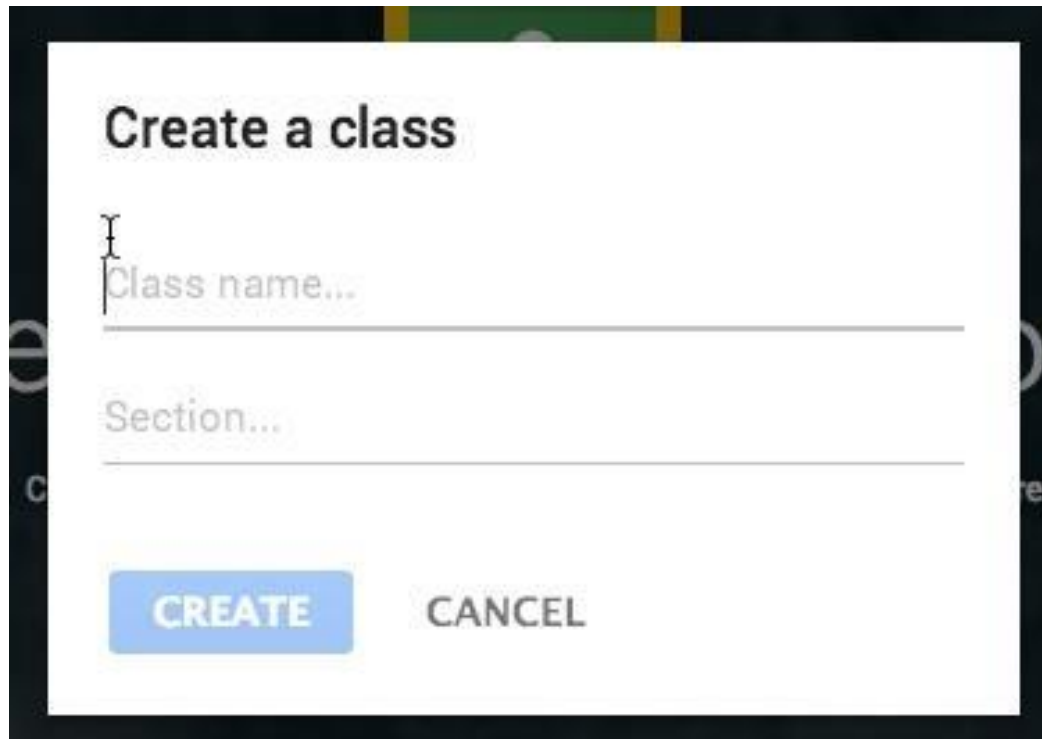
Setting up your classroom will take less than 5 minutes per class!

Teacher Setup



Teacher Setup

Enter class name and period (optional)



The image shows a dialog box titled "Create a class". It contains two text input fields. The first field is labeled "Class name..." and has a cursor at the beginning. The second field is labeled "Section...". At the bottom of the dialog, there are two buttons: a blue "CREATE" button and a "CANCEL" button.

Classroom “home”

The screenshot shows a web browser window with the address bar displaying <https://classroom.google.com/c/MTMxNTgx>. The browser's bookmark bar includes links for GCT, Settings, GET, Google Sites, JrS g+, quietube, and CopperHarbor. The Classroom page features a purple header with the word "Biology" and the number "1". Below the header are two tabs: "STREAM" and "STUDENTS".

UPCOMING ASSIGNMENTS
This class has no assignments due soon.

CLASS CODE
Students can join the class with this code:
`pefbj5`

Share with your class...

Announcement Assignment

Welcome to your class!
Do you want to take a tour to learn more?
[START TOUR](#)

[Send Feedback](#)

Change cover image

The screenshot shows a web browser window with the URL <https://classroom.google.com/c/MTMxNTgx>. The page features a cover image of colorful, pill-shaped candies in various colors (green, yellow, orange, red, blue). The word "Biology" is centered on the image. In the top right corner of the page, the email address "jrsowash@sowashventures.com" is visible. Below the cover image, there are two tabs: "STREAM" and "STUDENTS". On the left side, there is a sidebar with the heading "UPCOMING ASSIGNMENTS" and a list of assignments: "Lab Data Sheet" and "Lab Data Sheet". The "Due Tomorrow" label is present. In the center, there is a "Create an assignment..." button and a dropdown menu with "Announcement" and "Assignment" options. At the bottom, there is an "ASSIGNMENT Jun 23" card with a "DUE: JUN 24" label and a "Send Feedback" button.



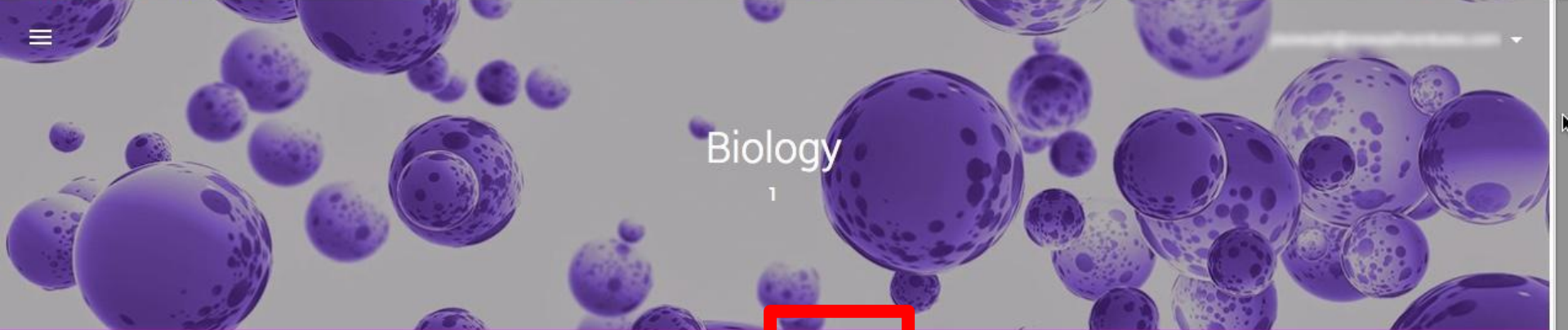
Enrolling Students

Two ways to enroll students:

- By email address
- via a unique classroom code

Note: Students and teacher must be in the same domain (same email address).

Classroom does not currently support multi-domain districts.



Biology

1

STREAM

STUDENTS

UPCOMING ASSIGNMENTS
This class has no assignments due soon.

Share with your class...

- Announcement
- Assignment

CLASS CODE
Students can join the class with this code:

pefbj5

Welcome to your class!
Do you want to take a tour to learn more?

START TOUR

Send Feedback

Teacher Tip:

If you plan on enrolling your students, you will need their email addresses.

The easiest way to add students via email is to create a contact group within Gmail. Give the group the same name as your class (i.e. “Biology 1”)

Select students to add



Contact Groups



My contacts

All contacts

Allendale EL

BAISD 14

Biology 1

Directory

Starred in Android



www.gutenberg.org



www.gutenberg.org



www.gutenberg.org



www.gutenberg.org

Add Students

Save as group...

Your Gmail contacts will be displayed within Classroom. Select a contact group or individual users to enroll them in your class.



Distribute the unique class code and students can self-enroll. Code can be disabled or reset if unauthorized individuals begin to join.















ADD

REMOVE

EMAIL

CLASS CODE **pefbj5** ▼

Students ▼

<input type="checkbox"/>		Edmund Pevensie	
<input type="checkbox"/>		Eustace Scrubb	
<input type="checkbox"/>		Jill Pole	
<input type="checkbox"/>		Lucy Pevensie	
<input type="checkbox"/>		Peter Pevensie	
<input type="checkbox"/>		Polly Plummer	
<input type="checkbox"/>		Susan Pevensie	

Enrolled Students will be listed in the class roster and can be removed if necessary.

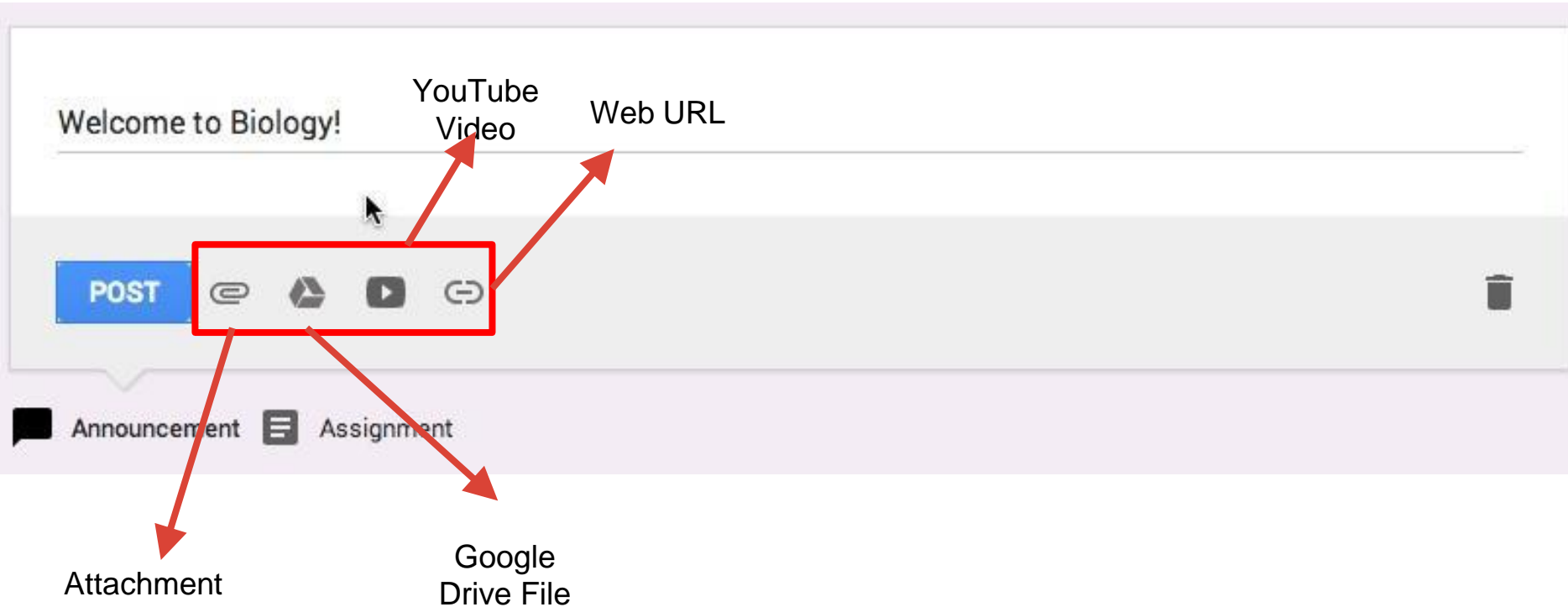
Class Announcements

Google Classroom provides a simple “announcement” feature which allows teachers to send messages to all enrolled students.

The messaging tool can include links, attachments and videos.

Students can reply to announcements.

Classroom Announcement Tool



Posted Announcement

ANNOUNCEMENT 9:01 PM

Welcome to Biology!



Polly Plummer 9:02 PM

I love science!



Add a comment...

Students can reply to announcements.

Delete

Teachers can delete student posts if moderation is needed.



Class Assignments

The primary purpose of classroom is to make distributing assignments to students easier.

Assignments can include a due date and time.

Assignments can include a link, video, or attachment.

Classroom Assignment Screen

Biology Lab 1 **Assignment Name**

Please use this spreadsheet to collect your lab data this week. **Assignment description**

Due Jun 24, 2014 11:59 PM **Due date / time**



M&M Data (Belvidere)
Google Sheets

Students can view file



ASSIGN



Attachment / Video / Link



Classroom Assignment Screen

Biology Lab 1

Please use this spreadsheet to collect your lab data this week.

Due Jun 24, 2014 11:59 PM X

This is where the
“magic” happens!



M&M Data (Belvidere)

Google Sheets

Students can view file ▾



ASSIGN



Student View / Edit Rights

Students can view file ▼

Students can view file ← “view only”

Students can edit file ← Whole class edits same file

Make a copy for each student ← Make copy for each student

Classroom creates a folder structure in the students Drive account.

The image shows a screenshot of the Google Drive interface. On the left, the 'Drive' header is visible. Below it, there are 'CREATE' and 'upload' buttons. Under 'My Drive', a 'Classroom' folder is expanded, showing sub-folders for 'Anatomy & Physiology', 'Biology', and 'English'. On the right, the 'Classroom' folder is selected, showing a breadcrumb 'My Drive > Classroom'. Below this, a table lists the contents of the Classroom folder:

<input type="checkbox"/>	<input type="checkbox"/>	TITLE
<input type="checkbox"/>	<input type="checkbox"/>	Anatomy & Physiology
<input type="checkbox"/>	<input type="checkbox"/>	Biology
<input type="checkbox"/>	<input type="checkbox"/>	English

Assignments - Teacher View

ASSIGNMENT 9:58 PM

DUE: JUN 24

Lab Data Sheet

Use this spreadsheet to collect your lab data on Tuesday.

0

TURNED IN

7

NOT TURNED IN

M&M Data (Belvidere)

Google Sheets



Add a comment...

Teachers can easily determine how many assignments have been turned in.



Assignments - student view

ADD ▾

CREATE ▾



NOT TURNED IN

TURN IN



M&M Data (Belvidere) - Polly Plummer

Google Sheets

Conversation with teacher



Add a comment...

Students can submit assignments with a single click!



Assignments - student view



Students can also submit assignments directly from Google Docs!

Class Assignments

Teachers do not have access to student work until submitted.

Students may choose to manually share files if desired.

Once submitted, teacher becomes the owner of the Doc and student can no longer edit.

Class Assignments

Students can submit/unsubmit as necessary.

Due dates/times do not (at this time) have an impact on document editing or submissions.

Grading Assignments



Open Drive folder with assignments.

Download CSV of grades.

Assignment: Journal Article

RETURN

EMAIL

FOLDER

DOWNLOAD

Minimal grade scale options.

Students

Status

Grades

Points 100

Edmund Pevensie
Send a note

TURNED IN

Eustace Scrubb
Great job eustace!

TURNED IN

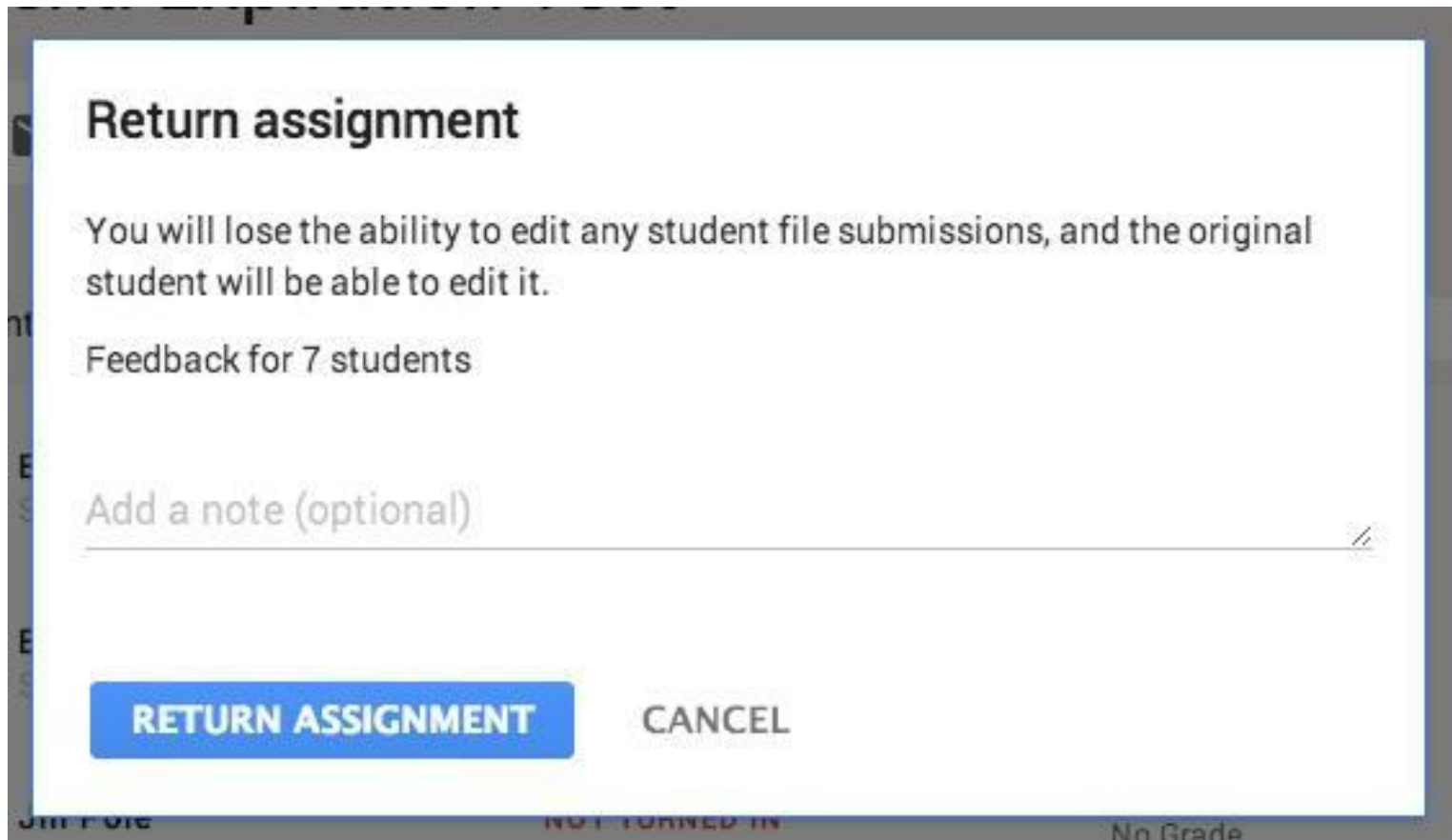
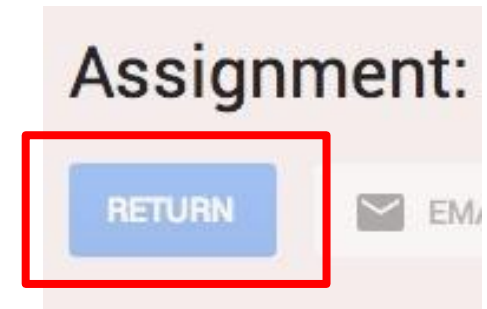
96/100
Not Returned

76/100
Not Returned

Enter a numerical grade

Add a personal note/comment

When finished grading and commenting on assignments, “return” them to students for review or revisions.



Grading Assignments

Teachers can provide feedback to students through Classroom.

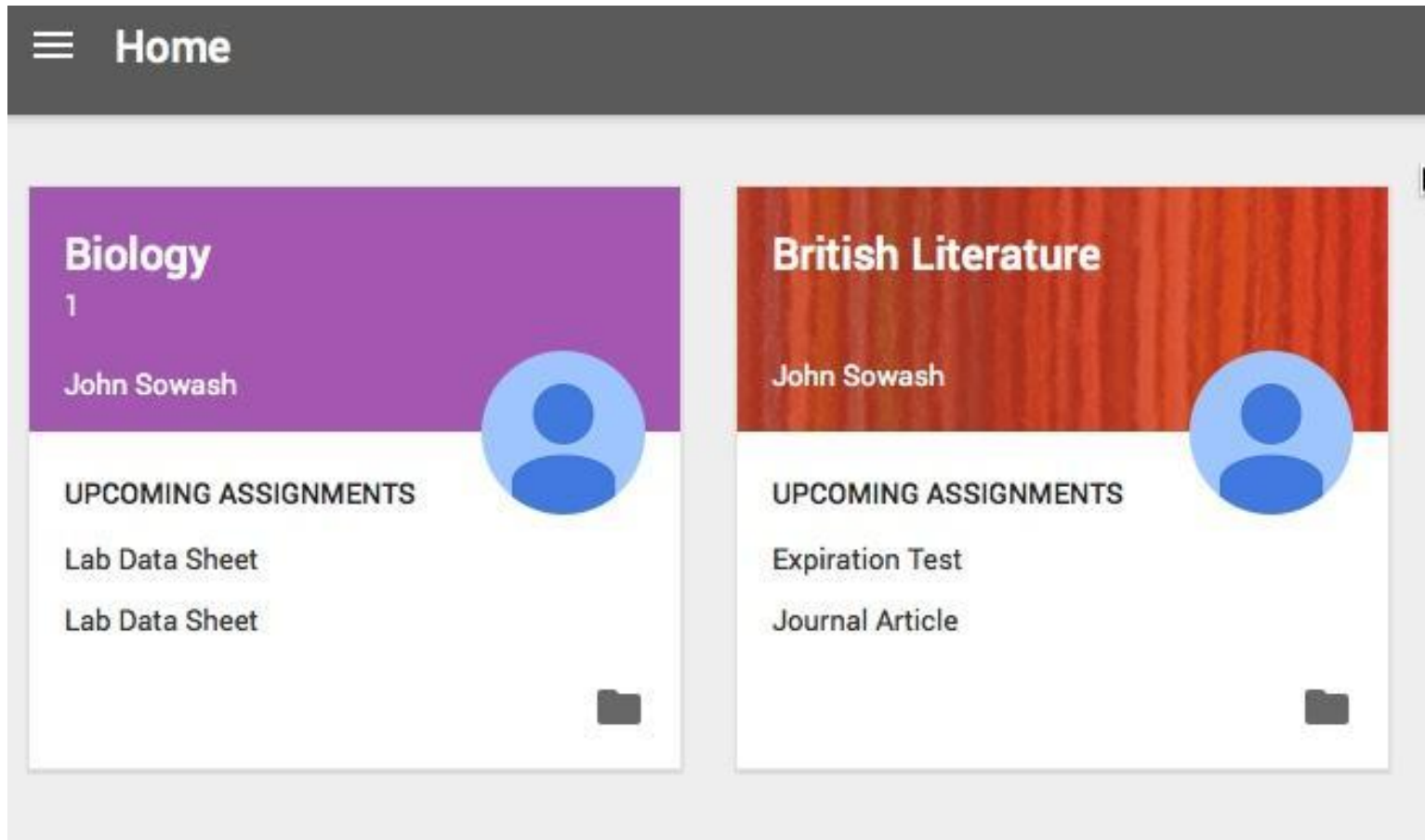
Students can ask questions and respond to teacher comments.

Teachers can also add comments within the Doc / Presentation / etc to leave feedback.

Student Features



Easily switch between classes




Student dashboard with multi-class view. Shows pending assignments.


SHOW ALL CLASSES ▾ NOT TURNED IN (4/5) TURNED IN (1/5)

Biology


Photo Caption Contest DUE: JUNE 17

 Photo Caption Contest (Belvidere)

Cell Map - Edit DUE: JUNE 17


 [Template] Parts of the Cell - Mind Map

Watch Pre-Lab Video DUE: JUNE 18

 Earthworm Dissection Lab

English

Gender in Medicine and Literature DUE: JUNE 19

 The Rest Cure: Gender in Medicine and Literature



Students receive email notifications for all announcements and assignments

The screenshot shows a Gmail interface for the account peter@sowashventures.com. The inbox contains 11 emails, with the first 10 visible. The emails are primarily from John Sowash (Classroom) regarding assignments and announcements in English and Biology. There are also three promotional emails from the Gmail Team.

Sender	Subject	Time
John Sowash (Classroom)	Assignment: Gender in Medicine and Literature - John Sowash added a new assignment to English. Assignment: Gi	12:31 am
John Sowash (Classroom)	Announcement: Hello class, welcome to English! - John Sowash added a new announcement to English. Annou	12:30 am
John Sowash (Classroom)	Assignment: Cell Map - Edit - John Sowash added a new assignment to Biology. Assignment: Cell Map - Edit Inst	12:06 am
John Sowash (Classroom)	Assignment: Photo Caption Contest - John Sowash added a new assignment to Biology. Assignment: Photo Cap	12:04 am
John Sowash (Classroom)	Announcement: During our lab this week we will be dissecting an earth worm. Make sure y... - John Sowas	11:48 pm
John Sowash (Classroom)	Assignment: Watch Pre-Lab Video - John Sowash added a new assignment to Biology. Assignment: Watch Pre-l	11:47 pm
John Sowash (Classroom)	Assignment: Cell Map - John Sowash added a new assignment to Biology. Assignment: Cell Map Instructions: Op	11:46 pm
jrsowash@sowashventure...	[Classroom Biology] - Pevensie, Peter (peter@sowashventures.com) - I've shared an item with you. This will be	11:35 pm
Gmail Team	Tips for using your new inbox - Hi Peter Welcome to your Gmail inbox Save everything With up to 30GB of space	11:17 pm
Gmail Team	The best of Gmail, wherever you are - Hi Peter Get the official Gmail app The best features of Gmail are only ava	11:17 pm
Gmail Team	How to use Gmail with Google Apps - Hi Peter Work smarter with Gmail and Google Apps Manage Calendar mei	11:17 pm



Sample system email message delivered to student

Assignment: Gender in Medicine and Literature

Inbox x



John Sowash (Classroom) <no-reply-classroom+66ee3614@google.com>

12:31 AM (11 minutes ago) ☆



to me ▾

John Sowash added a new assignment to English.

Assignment: Gender in Medicine and Literature

Instructions: Please read this article prior to class on Thursday.

Due date: Jun 19

View assignment: <https://classroom.google.com/c/MTA5Nzc5/a/MTExNDE1>

You are receiving this email because you are signed up for English. Click to unsubscribe from these emails:

<https://classroom.google.com/s>



Missing Features



Missing Features

No Google Calendar Integration

No Google Sites integration

Not ideal for large projects (sharing multiple docs and templates; mixed editing rights)

Minimal grading options / features

John R. Sowash

John Sowash is an experienced educator and former school administrator who challenges educators to lead their classrooms with creativity and inspiration. John inspires educators to use technology connect with and challenge students. Schools around the world have invited John to come and share with them.

John R. Sowash, M.Ed231-sowash-

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[EducatorGoogle Profile](#) (links to all of my social media feeds)

