



Position Title: Choral Teacher
Position Status: Long Term Sub - Part-time
FLSA Classification: Exempt
Reports To: Director of Arts and New Media and MS and US Division Heads

Position Purpose

Direct Middle School and Upper School choirs. Foster choral experiences that connect course content to ensemble learning. Provide a spirit of inquiry, innovation, and a passion for learning in all areas of music study. Lead a small advisory group.

Essential Functions

- Maintains a choral curriculum for skill, musicianship and content for Middle School and Upper School choirs.
- Conducts choral rehearsals and instructs members on their individual parts.
- Leads choral groups in regular and special performances for school program, community activities and festivals
- Demonstrates a commitment to cultural diversity throughout Choral literature.
- Connects the study of music to other disciplines when possible.
- Supports Departmental concerts and activities outside of the school day.
- Implements an Upper School advisory curriculum to 10-12 student advisory.
- Maintains student attendance records, grades, and written feedback on graded assignments.
- Maintains contact with students and parents with regular communication and regularly scheduled evaluations.
- Provides students with a variety of formats by which they can demonstrate skill mastery.
- Provides timely and regular feedback on students' progress toward skill mastery.
- Teaches rules of conduct and creates a warm and welcoming learning environment.
- Maintains order and enforce school policies in the classroom and throughout common areas of the campus.
- Counsels pupils when adjustment and academic problems arise.
- Discusses pupils' academic and behavioral attitudes and achievements with parents.
- Collaborates with the Arts department and with all departments and offices as required or requested.

Qualifications

- A minimum of two years of experience teaching choral music.
- Flexibility and creativity in crafting appropriate challenges for a range of abilities within each class.
- Personal vocal modeling skills, and solid vocal pedagogy for training young singers.
- Strong accompaniment skills on piano.
- Ability to use technologies in the classroom.
- Bachelor of Music Education preferred or Bachelor of Music with Conducting Concentration.
- Excellent verbal and written communication skills
- Ability to develop and implement curriculum, assessments, and utilize teaching methodologies/best practices.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to provide a supportive, caring, and positive environment for students.
- Ability to maintain classroom discipline.

Physical Requirements and Work Environment

- Work in an environment dealing with a wide variety of deadlines and a varied and diverse array of contacts.
- May work at a desk and computer for extended periods of time.
- Be able to occasionally lift up to 30 lbs.
- Work primarily in a traditional climate-controlled office environment.

Application Procedure

Interested candidates, please email a cover letter, resume, statement of educational philosophy, and contact information for three references to careers@sch.org.

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