

<b>Job Title:</b>	Supervisor, Care and Safety Associate
<b>Grade Level/Terms of Employment:</b>	Grade 116 - 12 month employee
<b>FLSA Status:</b>	Non-exempt
<b>Work Location:</b>	Various Elementary, Middle and High Schools
<b>Immediate Supervisor:</b>	Director of Safety and Security

**General Description:**

The Security Supervisor provides management to RPS Care and Safety Associates, alongside the Director of Safety and Security and school based leadership teams to cultivate and maintain a safe and loving school culture.

**Essential Duties and Responsibilities:**

- Supervises and evaluates a team of Care and Safety Associates (CSA) to ensure safe and loving school environments
- Models and implements trauma informed and restorative strategies such as conflict resolution, mediation, and de-escalation techniques
- Provides ongoing professional development to CSAs, including training programs prior to the opening of school
- Works proactively to build authentic relationships with CSAs, students, families, school based staff and other stakeholders that are centered around safety and support
- Identifies and corrects safety concerns
- Reviews and approves incident reports
- Serves as a member on schools' threat assessment team
- Serves as a liaison during critical incidents between school officials, fire safety officials, and law enforcement
- Completes state mandated safety audits and reports
- Oversees scheduling requirements for CSAs under their supervision
- Performs other related duties as assigned

**Qualifications:**

- High school diploma or its equivalent required; Associate's degree in social work, police science, criminology/criminal justice or related field preferred
- Virginia School Resource Officer/School Security Officer Certification preferred
- At least one year of supervisory experience
- At least three years of recent, successful experience in juvenile justice, law enforcement, or social services, preferably with juveniles, or related experience
- Ability to effectively communicate with co-workers, department and school staff, vendors, and the general public both verbally and in writing
- Ability to work cooperatively and collaboratively with internal and external stakeholders including school based staff, families, and students
- Ability to effectively plan, organize, and coordinate work, both independently and as a team leader
- Successful completion of a background investigation and criminal record check
- Completion of the Virginia School Resource Officer/School Security Officer Certification within 60 days of hire
- Possess a valid Virginia driver's license and a satisfactory driving record

- Bilingual/fluency in Spanish preferred