

To Be Approved

Minutes of a Regular Meeting

Via Zoom # 825 4410 5203 and In Person

Putnam Redevelopment Agency

Date: Tuesday, November 16, 2021.

Time: 8:00 a.m.

Roll Call: Director Delpha Very, Chairman Paul Grenier, Land Use Agent Bruce Fitzback, Agency members Dawn Krasnecky and Ron Coderre, Delia Fey (Zoom), and Administrative Assistant Jackie Lefevre. Mayor Seney arrived 8:15 am
Absent: Agency member: Lee Konicki.

Chairman opened the meeting at 8:03 a.m.

The Director requested the addition of agenda item 4a Grant Submittal under New Business. Chairman asked for a vote. Member Coderre motioned to add agenda item 4a Grant Submittal- under New Business, seconded by Member Krasnecky, motion passed.

Approval of Regular Meeting Minutes October 12, 2021*: Member Krasnecky motioned to approve the October 12, 2021 meeting minutes as submitted, seconded by Member Coderre motion passed.

Reporting of Expenditures – October 2021: Expenditures were reviewed.

New Business:

- 4a) **Grant Submittal:** Director reported the intent to pursue a CT Communities Challenge Grant application. The grant would assist the Redevelopment Agency to complete a Phase II of the Providence Street Streetscape project. Phase I was completed a few years ago, each year following funding was budgeted in the Capital Improvement fund but was cut. The BSC Group, original firm chosen for the Providence Street Streetscape project, is updating the proformas. A discussion ensued concerning roundabouts. The original plan identified a roundabout at the intersection of Rte. 44 and Providence Street. Consensus agreed a roundabout would be make good sense in that particular area. Member Fey made a motion to support the grant submittal, seconded by Member Krasnecky, motion passed.

4b) Annual Schedule of PRA Meetings 2022*:

Member Coderre made a motion to approve the annual schedule of PRA Meeting for 2022 as presented, seconded by Member Krasnecky, motion passed.

Old Business:

Blight – The Mayor shared letters, concerning blighted areas, have gone out to property owners and in the case of multi-family properties, to tenants also. He shared there is a 20-day response period, after which if no response letters will continue to go out and fines will be administered. Member Coderre, based on the October 12, 2021 meeting minutes, requested follow up on: inviting the Town's Attorney to a future meeting as a follow up to blight discussion; Copy of Blight Report as it is presented to Board of Selectmen; and, majority wishes to walk the area discussed under beautification. The area is the stairway adjacent to Railroad bridge on Front and S. Main Streets. Director suggested waiting to see if the letter process works, prior to inviting the Town Attorney; Staff would obtain a copy of Blight report as reported to the Board of Selectmen and bring to a future meeting, and a walk will be set up for December 14, 2021 at 10:00 am. An email will confirm date and time.

Updates: a) **C.D.B.G. monthly report:** The November 3, 2021 report was reviewed.

b) **C.D.B.G. Housing Rehab Property Owner Meeting:** The Director reported Thursday, November 4 at 6:00pm a Putnam property owner meeting was held here at the Complex to present the CDBG Housing Rehab program and provide applications. Nine families attended and five have already returned their applications. She explained Program Income funding, which is derived from property owners repaying their loans, stemming from an original CDBG Housing Rehab grant and how the monies revolve back into the PI fund to be expended on another HR project. These funds are required to be expended down prior to expending the new C.D.B.G. Grant Award.

Public Participation: None

Adjournment*: Member Krasnecky motioned to adjourn the Redevelopment Agency meeting, seconded by Member Coderre. Motion passed Adjourned at 8:43 a.m.

Respectively submitted by Jackie Lefevre