

To Be Approved

Minutes of a Regular Meeting

Via Zoom # 825 4410 5203 and In-Person

Putnam Economic & Community Development Commission

Date: Tuesday, November 16, 2021.

Time: 8:30 a.m.

Roll Call: Director Delpha Very, Chairman Paul Grenier, Mayor Seney, Land Use Agent Bruce Fitzback, Commission members Dawn Krasnecky, Ron Coderre, and Administrative Assistant Jackie Lefevre. Absent: Lee Konicki and Doug Taylor

Chairman opened meeting at 8:43 a.m.

1.Approval of Regular Scheduled Meeting Minutes October 12, 2021*; Special Meeting Minutes

November 7, 2021*: Member Coderre motioned to approve the minutes of October 12, 2021, as submitted, seconded by Member Krasnecky, motion passed. Member Krasnecky motioned to approve the Special Meeting Minutes of November 9, 2021 as submitted, seconded by Chairman Grenier, motion passed.

2.Report of Expenditures – October 2021: Expenditures were reviewed.

3.New Business: **a) Annual Schedule of ECD Meetings – 2022***: Member Coderre motioned to approve the annual schedule of ECD meetings, as presented, seconded by Member Krasnecky, motion passed.

b) Expenditure for Beautification Projects/s from ECD Trust Fund* The Director explained an amount of \$ 2,050 has been received from Down to Earth Landscaping for the planting of dogwood tree, clean up of soil, reapplying compost, and mulching in the area of a mini park located at Union Station. A water break was repaired at the mini park, which caused the need for replacement and repair. Upon Discussion Member Coderre motioned to approve the expenditure from the ECD Trust Fund, seconded by Member Krasnecky, motion passed.

4.Old Business:

Review of Strategic Plan Priorities/S.W.O. T Analysis: Chairman Grenier shared what occurred on Tuesday, November 7th at a Special Meeting of the Economic Development. Members of Board of Selectmen and Planning Commission were invited to attend for their input. Going through the process of the S.W.O.T (Strength, Weaknesses, Opportunities, and Threats) analysis was productive. Time didn't allow to go through Threats. One of the items identified was Mill Redevelopment, which can fit under all four categories in the analysis exercise. The Director explained the importance of this exercise to identify and gain support from the Board of Selectman/Planning and Community with respect to the Economic Development Strategic Plan. The exercise will also assist with, when time comes to revisit, the Plan of Conservation and Development (P.O.C.D) which by State Statue is renewed every 10 years. The Director explained she wants to compare what the Community input was a few years back when the Community conversations meeting performed a S.W.O.T Analysis. The Director plans to incorporate ideas, as provided from the ECD members, when asked to submit their input in writing a few weeks prior. There will be a follow up meeting to continue this important exercise. A discussion

ensued about Downtown businesses. The Director brought up the email, she shared previously with the members, concerning an online webinar she attended. She suggested, after the holidays, to share the Power Point, that was presented on that webinar, on the screen, once the system is learned, with officials of the Putnam Business Association and possibly other interested Boards/Commissions.

5. Updates: None

Public Participation: None

Adjournment*: Member Krasnecky motioned to adjourn, seconded by Member Coderre, motion passed. Meeting adjourned at 9:45 a.m.

Respectively submitted by Jackie Lefevre