

# HOLDERNESS

## Plumber

### The Position

Holderness School is seeking an experienced, full-time Plumber to join the Building and Grounds Department. The Buildings and Grounds Department (B&G) is a team focused department working to provide a safe, healthy and comfortable physical environment for Holderness School students and employees by ensuring the proper function of the campus infrastructure and building systems. The successful applicant will be a motivated problem solver, be able to communicate well, and work with a diverse group of people. Safety and a positive attitude are a must. Working on tasks outside of one's primary skill set is also a must (i.e., snow removal on campus is an all hands-on deck activity that the entire department participates in).

### Overview

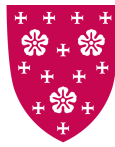
Located amid the lakes and mountains of central New Hampshire, Holderness School is a traditional co-ed independent secondary school, serving grades 9-12. Holderness strives to strike a balance in fostering the resources of the mind, body, and spirit: the mind through a challenging college preparatory curriculum; the body through outdoor activities and required interscholastic athletics; and the spirit through school and community service and affiliation with the Episcopal Church. Holderness remains by choice a small school where everybody plays an important role, and where students, faculty, and staff maintain close personal relationships.

### Primary Responsibilities

- Serve as one of the primary points of contact for B&G Department
- Perform a combination of repairs and new plumbing work including supply, waste, vent systems, valves, PRVs, etc.
- Troubleshoot and replace domestic hot water tanks (electric and indirect)
- Replace backflow preventers and mixing valves
- Service and replace sloan valves
- Troubleshoot, specify, order and replace pumps
- Maintain a current understanding of applicable plumbing codes
- Maintain an inventory of frequently used parts
- Work with and oversee work performed by contractors
- Respond to emergency calls (including after hours) as needed
- Perform other duties as assigned by the Assistant Facilities Director or Facilities Director
- Participate in the on-call rotation on weekends

### Qualifications

- Ability to communicate effectively verbally and by email
- Good time management skills and ability to prioritize tasks
- High school diploma or equivalent and minimum 2 years Trade School
- Valid Driver's License



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- Ability to lift 50 lbs.
- Ability to stand for prolonged periods of time
- Journeyman License required

### Highly Desirable

- Tier 1 & 2 Refrigeration Certification
- Water Works Operator Experience or Licensing
- DOT health card (or ability to obtain)
- DDC controls experience
- Trades License
- OSHA Training
- Master Plumbing License

### The Process

If interested in this position, please send a resume to Director of Facilities Tony LeMenager at [tlemenager@holderness.org](mailto:tlemenager@holderness.org)

Letters of recommendation are not required at first, but will be required after preliminary screening. No phone calls please. We prefer electronic attachments rather than paper. An onsite interview is required. Criminal background checks are performed on all new hires.

Holderness School is an equal opportunity employer, and will not discriminate, or tolerate discrimination, against any employee or applicant in any manner prohibited by law.

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### Universal Employee Objectives

*All employees should act in support of the mission and strategic goals of the school. The mission is: Holderness School fosters equally in each student the resources of the mind, body, and spirit in the creation of a caring community, inspiring all to work for the betterment of humankind and God's creation.*

*Leadership at Holderness is each person's journey to best serve and empower others. It is expected that all employees of Holderness model leadership in their conduct and the performance of their jobs through the exhibition of four characteristics:*

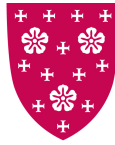
#### Initiative

**Be a proactive and continuous learner:** take opportunities to learn new skills and to extend one's education.

**Strive to Continuously Improve:** regularly looks for ways to improve practice.

**Anticipate Challenges:** be prepared to deal with difficulties and rise to challenges.

#### Empathy



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**Be a Role Model:** colleagues should look at you as a positive model and a resource.

**Actively Seek Feedback:** gather feedback from peers, supervisors, and those you serve in order to improve your performance.

**Collegial and Congenial:** be respectful, supportive, and caring of those around you.

### Dependability

**Consistent Achiever:** Effectively and efficiently manage all areas of responsibilities.

**Diligent:** Be on time and meet deadlines.

**Active Communicator:** take the initiative to communicate important information to the appropriate people in a timely and professional manner.

### Fairness

**Positive Force:** seeks and recognizes strengths in others and provides specific and positive feedback to others.

**Supportive and Preventative:** supportive of others, working both individually and collectively to construct and maintain a safe environment.

**Deal Directly:** Feedback and communication should be made directly, not through others.