



JERICHO SCHOOL DISTRICT

BUDGET 2013-14

WORKSHOP # 1

Codes: 1000, 2010, 2020, 2070, 7000, 8000

Budget Review Calendar



- **January 17** **Overview and Review of Codes:
1000, 2010, 2020, 2070, 7000, 8000**
- **January 24** **Review of Codes:
2250, 2610, 2810, 2815, 2820, 2825, 2850, 2855**
- **February 7** **Codes 2110, 2630, 5000, 9000**
- **March 7** **Full Budget Review of Revenues and Expenditures**
- **March 14** **Adoption of Budget by Board of Education**



TAX LEVY THRESHOLD Year 2

- **Does the tax cap law mean school tax levies can't increase by more than 2 percent?**

No, the law does not prohibit tax levy increases greater than 2 percent. Despite how it's been described by some politicians and the media, the legislation signed into law in June requires every district to calculate its own "tax levy limit." Two percent (or the rate of inflation, if less) is just one of eight factors in this calculation.

The law also establishes a higher threshold of voter approval for a budget to pass if a district's proposed tax levy increase (before exemptions outlined in the law) exceeds its individual "tax levy limit."



TAX LEVY THRESHOLD Year 2

$$\begin{aligned} & \text{Prior year tax levy (12-13)} \\ & \quad \times \\ & \quad \text{Tax base growth factor, if any} \\ & \quad + \\ & \text{Payments in lieu of taxes receivable during prior year (12-13)} \\ & \quad - \\ & \quad \text{Taxes levied to pay for local capital expenditures (12-13)} \\ & \quad = \\ & \quad \text{Adjusted Prior Year Tax Levy (12-13)} \\ & \quad \times \\ & \quad \text{Allowable levy growth factor (lesser of 2\% or CPI)} \\ & \quad - \\ & \text{Payments in lieu of taxes receivable in the coming year (13-14)} \\ & \quad + \\ & \quad \text{Available carryover, if any} \\ & \quad = \\ & \text{"Tax Levy Limit" (13-14).....continued on next slide} \end{aligned}$$



TAX LEVY THRESHOLD Year 2

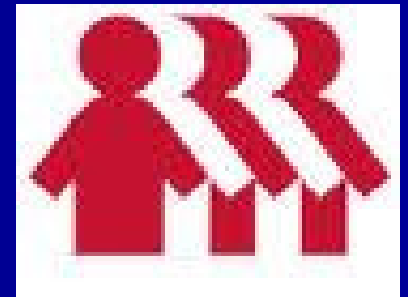
$$\begin{array}{c} \text{Tax Levy Limit (13-14)} \\ + \\ \text{Coming school year exemptions/exclusions (13-14)**} \\ = \\ \text{Maximum Allowable Tax Levy (13-14)} \\ \text{(requiring simple majority)} \end{array}$$

- ** Coming School Year exemptions/exclusions include estimated local capital expenditures for 13-14 PLUS increases to the NYS mandated employer retirement system contributions above two percentage points.

TAX LEVY THRESHOLD

Exclusion for a portion of the increased NYS mandated employer retirement system contributions above two percentage points.

For NYSERS the Employer Contribution Rate is increasing from 18.9% of payroll to 20.9% of payroll, therefore there is no exclusion for the over 10% increase in costs we will experience.



Example:

- Assuming a \$15M payroll, costs will go from \$2.8M ($\$15M \times 18.9\%$) to \$3.1M ($\$15M \times 20.9\%$).
- A \$300K or 10.7% increase in costs, none of which excludable.

TAX LEVY THRESHOLD

Exclusion for a portion of the increased NYS mandated employer retirement system contributions above two percentage points.



For NYSTRS the Employer Contribution Rate is increasing from 11.84% of payroll to an estimated range between 15.5%-16.5% of payroll (final ECR will not be released until later in the year), therefore anything above 13.84% would be considered an exclusion from the tax levy threshold.

Example:

- Assuming a \$50M payroll, costs will go from \$5.9M ($\$50M \times 11.84\%$) to as much as \$8.2M ($\$50M \times 16.5\%$).
- A \$2.3M or almost 40% increase in costs, of which only \$1.3M would be excludable.



TAX LEVY THRESHOLD Year 2

$$\begin{array}{c} \text{Tax Levy Limit (13-14)} \\ + \\ \text{Coming school year exemptions/exclusions (13-14)**} \\ = \\ \text{Maximum Allowable Tax Levy (13-14)***} \\ \text{(requiring simple majority)} \end{array}$$

- ** Coming School Year exemptions/exclusions include estimated local capital expenditures for 13-14 PLUS increases to the NYS mandated employer retirement system contributions above two percentage points.
- *** Jericho's Maximum Allowable Tax Levy requiring a simple majority will be approximately three percent.



What options do Districts have?

- Option 1: Propose a budget requiring a tax levy before exemptions at or below the Tax Levy Limit prescribed by law. Requires a simple majority (50% + 1 voter approval)
- Option 2: Propose a budget requiring a tax levy before exemptions above the Tax Levy Limit. Requires a “super majority” (60% voter approval). Requires a statement on ballot indicating the required tax levy before exemptions exceeds the Tax Levy Limit

What happens if the budget is not approved by the public?

- If the proposed budget is not approved by the required margin:

1. The district may resubmit the original budget or submit a revised budget to the voters on the third Tuesday in June.

OR

2. Adopt a contingency budget that levies a tax no greater than that of the prior year (0% increase in tax levy).



- If the resubmitted/revised budget proposal is not approved by the required margin:

1. The Board of Education must adopt a budget that levies a tax no greater than that of the prior year (0% increase tax levy) and the budget would be subject to contingent budget requirements.
2. Districts will not be allowed to increase the tax levy to the extent necessary to fund items of expenditure excluded from the tax cap.
3. No growth factor.
4. No capital, court order/judgments or pension exemptions.

Challenges



- NYS Mandated Employer Contribution Rates to the retirement systems and health insurance premiums increasing close to \$3M.
- Nassau County Guaranty on Tax Certioraris still in the courts. Potential impact to Jericho is \$3M-\$6M annually. Affects Nassau County Districts differently depending upon their commercial tax base.



Budget Strategies

- Remain committed to being a premier school district and continue to deliver a high quality 21st Century education
- Commitment to our district mission and goals
- Keep a multi-year perspective on the budget
- Review all programs at every level to determine their effectiveness, feasibility, and our commitment to their continuation
- Maintain our building reconditioning projects
- Continue our technology replacement plans
- Continue to pursue efficiencies in all areas of the District

Capital Reserve



- Provides long-range funding and guidance for future capital improvement requirements.
- Requires voter authorization via approval of a proposition to create and fund a capital reserve, including probable term (e.g. 10 years, 15 years, etc.) and ultimate/maximum \$ amount (e.g. \$10M, \$15M, etc.)
- Requires further voter authorization via approval of a proposition to expend from the voter approved capital reserve.
- Is a savings plan to properly fund future capital projects.



What is helping for 13-14?

Realizing existing fiscal challenges, Administrators AND Teachers agreed to freeze salary schedules.

CENTRAL OFFICE PERSONNEL SERVICES



SUPERINTENDENT

Secretary to Superintendent

ASST. SUP'T PERSONNEL

Clerical (2)

Switch Board Operator (1)

ASST. SUP'T BUSINESS

Treasurer (1.0)

Payroll Supervisor (1.0)

Principal AC (1.0)

Senior AC (2.0)

Account Clerks (2.0)

Clerk (1.5)

1/17/2013



Superintendent, Legal, Public Information

Superintendent's Office		2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
1240 100 00 0000	Personnel Services	447,577	458,254	458,638	469,293	469,293
1240 220 00 0000	Equipment	-	-	-	-	-
1240 465 00 0000	Repairs and Maintenance	-	-	299	2,500	2,000
1240 475 00 0046	Meetings/Conferences	12,425	13,572	14,051	14,000	14,500
1240 501 00 0000	Supplies and Materials	2,789	3,089	3,091	5,000	5,000
Total - Supt Office		462,791	474,915	476,079	490,793	490,793

Legal Services		2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
1420 400 00 0000	Legal Service	81,734	87,919	161,111	171,000	171,000
1420 400 00 0000	Legal Service- Other Attorneys	-	-			-
Subtotal - Legal Service		81,734	87,919	161,111	171,000	171,000

Public Information Service		2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
1480 160 00 0000	Personnel Services	100,020	102,520	103,885	70,000	71,330
1480 200 00 0000	Equipment	-	-	-	-	-
1480 406 00 0000	Contractual Expenses	23,258	23,841	21,660	26,000	28,000
1480 473 00 0000	Postage	11,710	12,226	12,583	15,000	15,000
1480 490 00 0000	BOCES					
Subtotal - Public Info. Service		134,988	138,587	138,128	111,000	114,330

1/17/2013

FINANCE



Finance-Business Admin		2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
1310 100 00 0000	Personnel Services	772,491	820,984	875,889	898,290	891,256
1310 200 00 0000	Equipment	-	-	-	-	-
1310 449 00 0000	Other Professional Technical Service	-	-	24,063	-	-
1310 465 00 0000	Repairs and Maintenance	1,452	1,400	1,430	5,000	5,000
1310 473 00 0000	Postage	46,512	33,840	36,840	48,000	48,000
1310 475 00 0000	Meetings/Conferences	3,562	2,769	2,717	2,900	2,900
1310 490 00 0000	BOCES Payroll & Finance	88,349	98,414	103,342	103,342	100,000
1310 501 00 0000	Supplies and Materials	20,495	19,199	20,908	25,000	25,000
	Subtotal - Fin. & Bus. Admin.	932,861	976,606	1,065,189	1,082,532	1,072,156
Auditing						
1320 160 00 0000	Non-Instructional Salaries					
1320 400 00 0000	Consulting Services	108,750	118,902	114,335	124,000	124,000
	Subtotal - Auditing	108,750	118,902	114,335	124,000	124,000

Auditing includes External Auditor, Internal Auditor, Actuary for GASB and Claims Auditor

Other Postage in 1430

BOCES: Payroll, Accounting, and Purchasing Systems



PERSONNEL STAFF

Personnel		2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
1430 100 00 0000	Personnel Services	422,348	434,452	439,434	471,376	471,376
1430 220 00 0000	Equipment	-	0	999	1,030	1,030
1430 449 00 0000	Other Professional Technical Service	3,927	4,511	5,947	6,500	6,500
1430 465 00 0000	Repairs and Maintenance	-	0	-	1,500	1,500
1430 469 00 0000	Legal Notices	-	0	-	4,000	4,000
1430 473 00 0000	Postage	1,000	0	-	1,000	1,000
1430 475 00 0000	Meetings/Conferences	30	402	173	1,500	1,500
1430 476 00 0000	Expenses	11,770	3,200	7,754	12,000	12,000
1430 490 00 0000	BOCES	64,529	64,288	55,841	72,100	70,000
1430 501 00 0000	Supplies and Materials	4,433	6,959	5,620	8,000	8,000
Subtotal - Personnel		508,037	513,812	515,768	579,006	576,906

Legal Notices: Advertising NY Times moved to BOCES

BOCES: Human Resources Systems, Teacher Certification, Fingerprinting

OPERATIONS & MAINTENANCE PERSONNEL SERVICES CUSTODIAL (current)



HIGH SCHOOL ■ Head custodian (1)
MIDDLE SCHOOL ■ night custodian (1)
maintenance (2)
cleaners (16)

ELEMENTARY ■ Head custodians (3)

Seaman cleaners (4)
Jackson cleaners (3.5)
Cantiague cleaners (4.5)

OPERATIONS & MAINTENANCE PERSONNEL SERVICES

Maintenance (current)

Superintendent of Buildings and Grounds

**Strong maintenance department
allows District to complete many
repairs internally.**

Clerical	(1.5)
Maintenance	(6.0)
Messengers	(1.5)
Grounds	(5.0)



OPERATIONS & MAINTENANCE



Operation & Maintenance		2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
1620 160 00 0000	Non-Instructional Salaries-Custodial	2,442,857	2,576,124	2,635,550	2,801,338	2,827,365
1620 453 00 0000	Contracted Services	119,790	114,811	118,247	136,578	140,000
1620 454 00 0000	Fuel Oil	-	12,983	-	89,250	89,250
1620 457 00 0000	Electric - Gas	1,190,392	1,146,770	1,036,541	1,645,550	1,645,550
1620 458 00 0000	Water	7,389	8,427	12,654	15,000	15,000
1620 459 00 0000	Telephone	135,420	126,001	122,423	145,000	115,000
1620 540 00 0000	Supplies & Materials	153,178	136,503	145,943	150,000	160,000
	Subtotal Operation & Maint.	4,049,026	4,121,619	4,071,358	4,982,716	4,992,164
Maintenance of Plant						
1621 160 00 0000	Non-Inst. Salaries Maintenance	1,345,197	1,455,079	1,207,523	1,532,570	1,483,221
1621 240 00 0000	New Equipment	89,900	83,175	113,620	60,000	60,000
1621 280 00 0000	Replacement Equipment	3,213	6,110	54,213	35,000	35,000
1621 465 00 0000	Repairs and Maintenance	143,204	193,509	160,889	200,000	225,000
1621 466 00 0000	General Maintenance	100,975	125,042	100,413	115,000	125,000
9950 900 00 0000	Improvement of Buildings--DW Capital	1,550,000	1,000,000	1,000,000	1,000,000	800,000
1621 467 00 0000	Repairs/Projects	236,515	482,267	447,854	250,000	450,000
1621 468 00 0000	Other Contractual Services	51,938	40,038	57,773	113,300	115,000
1621 543 00 0000	Grounds Supplies	33,833	31,194	38,876	42,000	42,000
1621 544 00 0000	Building Maintenance Supplies	117,952	66,981	65,413	120,000	130,000
1621 551 00 0000	Automotive Supplies	36,500	55,062	44,092	57,380	60,000
1621 552 00 0000	Maintenance Supplies	83,201	80,425	66,653	92,500	100,000
	Subtotal Maintenance of Plant	3,792,428	3,618,882	3,357,319	3,617,750	3,625,221
	Total Central Services	7,841,454	7,740,501	7,428,677	8,600,466	8,617,386



OPERATIONS & MAINTENANCE CONTRACTUAL SERVICES

1620.453

**Contractual Service
Service Contracts
Building security
contractor**

- **\$140,000**
Security, patrol service
Outside contractors
Elevator service

1621.465

**Contractual Services
Repairs and Maintenance**

- **\$225,000**
Oil burners, clock system
Fire alarm systems
Heating controls
Public address system
Gym folding doors
Gym equipment
Garbage, snow
Telephone System

1621.466-468

**General Maintenance
Contractual Services
Alterations/Improvements**

- **\$690,000**
General maintenance district wide
Repairs and projects

1/17/2013

OPERATIONS & MAINTENANCE

Materials and Supplies



- | | |
|-------------------------------|--|
| 1620.540 Materials & Supplies | ■ \$160,000
Custodial, pool supplies, uniforms |
| 1621.552 Materials & Supplies | ■ \$100,000
Supplies for general repairs |
| 1621.544 Building Maintenance | ■ \$130,000
Supplies for upkeep of buildings |
| 1621.543 Grounds Supplies | ■ \$42,000
Sand, salt, fertilizer, athletic fields, landscape |
| 1621.551 Automotive Supplies | ■ \$60,000
Vehicle Repairs and Gasoline |

OPERATIONS & MAINTENANCE EQUIPMENT

1621.240



**NEW
EQUIPMENT**

\$60,000

Replacing:

1 mower (22 years old)

1 van (15 years old)



1621.280

**REPLACEMENT
EQUIPMENT**

\$35,000

Replacement of district-wide
equipment as needed

1/17/2013

Jericho Union Free School District Capital Improvements

Year	Total Allocation	Building (s)	Project (s)
2013-14	\$800,000	Continue District-wide Lighting/ceiling upgrades	

1/17/2013



COMMUNITY SERVICE

Community Services			2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
7310	00 0000	Recreation Program	10,000	-	-	10,000	10,000
8060	00 0000	Civic Activities	33,527	41,895	53,559	44,000	44,000
8070	490 00 0000	Census	-	-	-	-	-
Total - Community Services			43,527	41,895	53,559	54,000	54,000



1/17/2013

Oyster Bay Recreational Program,
Cultural Arts Program, Community
Swim Program

Curriculum Development and Supervision

2010.100 Personnel Services (current)



Assistant Superintendent Curriculum

- Clerical Curriculum (2.0)
- Curriculum Associates (7)
 - English
 - Science/Technology
 - World Languages/Home & Careers
 - Math
 - Social Studies/Business/Libraries
 - Art/Music
 - Physical Education/Health/Athletics
- Clerical Curriculum Assoc. (2.0)



Curriculum and Instruction

Administration & Improvement Curriculum Devel. & Superv.			2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
2010	150 00 0000	Instructional Salaries	1,604,688	1,949,081	1,481,781	1,452,533	1,480,131
2010	160 00 5110	Non-Instructional Salaries	390,984	406,144	383,016	372,523	379,973
2010	220 00 0000	Equipment	-	-	-	-	-
2010	465 00 0000	Repairs and Maintenance	7,127	6,585	5,436	9,000	9,000
2010	475 00 0000	Contractual Expenses	40,233	34,198	38,445	64,000	64,000
2010	501 00 0000	Supplies and Materials	11,784	12,166	12,550	25,000	25,000
2010	490 00 0000	BOCES: Curriculum	76,966	71,809	74,906	82,000	85,000
Subtotal - Curriculum Development			2,131,782	2,479,983	1,996,134	2,005,056	2,043,105

Inservice Training-Instruction			2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
2070	446 00 0000	Consultants	10,011	15,550	8,740	30,000	30,000
2070	490 00 0000	BOCES Inservice	92,777	85,594	81,372	160,000	160,000
Subtotal-Inservice Training-Inst.			102,788	101,144	90,112	190,000	190,000

- 2010.150—Assistant Superintendent for Curriculum & Instruction, 7 Curriculum Associates
- 2010.501—Office Supplies and Subscriptions
- 2010.490—Data Warehousing for student information and analysis through BOCES
- 2070.446—In-service training, research and development
- 2070.490—Curriculum work through BOCES

Supervision

2020.1 Personnel Services (current)



1/17/2013

- HS Principal
- Asst. Principals (2)
- MS Principal
- Asst. Principals (1)
- Clerical (11)
 - Principals' Offices
 - AP Offices
 - Employee Attendance
- Elementary Principals (3)
- Clerical (6)



Supervision

Supervision - Regular School		2009-10 ST-3	2010-11 ST-3	2011-12 ST-3	2012-13 Budget	2013-14 Budget
2020 150 00 5120	Instructional Salaries	1,606,650	1,679,780	1,565,603	1,567,426	1,597,207
2020 160 00 5110	Non-Instructional Salaries	781,836	766,797	805,513	782,779	790,607
2020 200 10 0046	Equipment - High School	-	-	-	5,000	5,000
2020 200 20 0046	Equipment - Middle School	753	-	-	1,900	1,900
2020 200 30 0046	Equipment - Seaman	1,148	-	-	1,300	1,300
2020 200 40 0046	Equipment - Jackson	650	-	-	1,000	1,000
2020 200 50 0046	Equipment - Cantigue	1,147	-	2,248	2,000	1,700
2020 449 00 0046	Other Prof. and Technical Services	-	-	-	-	-
2020 460 10 0000	Data Processing-High School	-	8,000	-	25,000	10,000
2020 460 20 0000	Data Processing-Middle School	-	7,136	-	30,000	10,000
2020 465 00 0000	Contractual - Reg School	3,150	3,150	-	3,150	3,150
2020 465 10 0000	Contractual - High School	3,150	3,150	-	3,150	3,150
2020 465 20 0000	Contractual - Middle School	3,150	3,530	-	3,150	3,150
2020 465 30 0000	Contractual - Seaman	1,500	1,500	-	500	500
2020 465 40 0000	Contractual - Jackson	1,000	1,500	-	1,000	500
2020 465 50 0000	Contractual - Cantigue	1,000	1,000	-	1,000	1,000
2020 501 00 0000	Supplies and Materials-Reg School	6,361	379	-	25,000	25,000
2020 501 10 0000	Supplies and Materials-High School	2,208	3,914	3,621	7,500	5,000
2020 501 20 0000	Supplies and Materials-Middle School	3,221	2,499	1,523	10,565	10,565
2020 501 30 0000	Supplies and Materials-Seaman	1,074	909	670	1,000	1,000
2020 501 40 0000	Supplies and Materials-Jackson	-	-	1,159	1,454	2,500
2020 501 50 0000	Supplies and Materials-Cantigue	2,056	711	445	2,000	2,300
Subtotal-Supervision. Reg. Sch.		2,420,054	2,483,955	2,380,782	2,475,874	2,476,529

2020.460--Data Processing (K-12) expense is charged through BOCES

2020.501--Office Supplies, Subscriptions

Upcoming Meetings



- **January 24** **Review of Codes:**
2250, 2610, 2810, 2815, 2820, 2825,
2850, 2855
- **February 7** **Codes: 2110, 2630, 5000, 9000**
- **March 7** **Full Budget**
Review of Revenues and Expenditures
- **March 14** **Adoption of Budget by Board of Education**



JERICOH SCHOOL DISTRICT

- The information in this document will be presented at Budget Workshop # 1 on Thursday, January 17, 2013 at the Seaman Elementary School at 7:45. At that time Victor Manuel, Assistant Superintendent for Business Affairs will review this information with the Board of Education.
- You may print a copy of the presentation by clicking the print symbol or you may obtain a copy from the Business Office after January 15, 2013. Please call 203-3600 Extension 3214.