LOMPOC UNIFIED SCHOOL DISTRICT

GROUNDS MAINTENANCE WORKER II

PURPOSE STATEMENT:
Under the direction of the Director of Maintenance and Operations, provide grounds maintenance services at assigned sites; ensure attractive and safe grounds areas; protect against erosion; prepares grounds and assists with maintaining athletic fields; maintain grounds for assemblies, events and recreational activities.

DISTINGUISHING CHARACTERISTICS:
The Grounds Maintenance Worker II classification is the more experienced-level position in the series. Incumbents at an assigned high school site and work under general supervision, with at least two years of grounds keeping experience, and serve as back-up to Lead Grounds Maintenance Worker in case of their absence, and for the purposes of prioritizing projects, providing work direction, providing training and ensuring tasks are performed in a safe and timely manner. The Grounds Maintenance Worker I classification is the entry-level position in the series. Incumbents are required to have at least one year of grounds keeping experience and work under close supervision, using standardized procedures.

ESSENTIAL FUNCTIONS:
Prepare grounds and assist with maintaining athletic fields; mow, edge, trim, and water lawns, fields and other turf grounds to ensure safe and attractive grounds for students, staff and the public; prepare and fertilize soil; clean landscaped areas and related items such as raking leaves, removing trash, sweeping and walkways to preventing flooding and removing hazards; water various grounds areas by hand or by operating the irrigation system.

Serve as backup to Lead Grounds Maintenance Worker; serve as lead in the absence of the Lead Grounds Maintenance Worker; prioritize projects and provide training and work direction to ensure tasks are performed in a safe and timely manner.

Plant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; hoe and pull weeds and rake leaves; edge walkways; sweep litter from walks and driveways; apply fertilizers, pesticides and herbicides to promote healthy growth and control insects and weeds in accordance with established procedures and under direct supervision of licensed person.

Perform general grounds cleanup, including picking up paper, trash and debris on grounds areas, parking lots, playgrounds and other assigned areas; empty waste receptacles.

Operate a variety of power-driven equipment such as tractors, mowers, edgers, blowers, power pressure sprayers and other equipment used in grounds maintenance work; utilize standard gardening hand tools.

Maintain grounds maintenance equipment in safe operating condition; perform minor maintenance on equipment such as changing blades, greasing and changing oil.

Monitor inventory levels of grounds maintenance supplies and equipment; assist in ordering, receiving and maintaining inventory of supplies and equipment; maintain job related grounds keeping equipment such as routine repairs and minor adjustments; ensure the availability of equipment in a safe operating condition.

Apply pest control methods to eradicate weeds and other pests according to established procedures.

Maintain routine records related to assigned activities.

Request materials, supplies, equipment, and support personnel; complete assignments in a timely manner.

Respond to immediate safety and operational concerns such as facility damage, vandalism, alarms; take appropriate action or notify appropriate personnel for resolution.

Transport a variety of tools, equipment, supplies, etc. including dirt, trimmings, ground brick dust; ensure the availability of materials required at job site; drive a vehicle to conduct work.

OTHER FUNCTIONS:
Perform related duties as assigned.

Grounds Maintenance Worker II
Assist in the installation of playground equipment and maintain playground equipment.

**KNOWLEDGE, SKILLS AND ABILITIES:**

**KNOWLEDGE OF:**
- Basic grounds maintenance procedures including mowing, edging, raking and weeding.
- Methods, equipment and materials used in gardening and grounds keeping work.
- Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.
- Operation and maintenance of hand and power tools and equipment used in grounds keeping.
- Herbicides and other chemicals used in grounds maintenance.
- Methods and materials used in controlling weeds and other pests.
- Basic record-keeping techniques.
- Health and safety regulations.

**ABILITY TO:**
- Perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas.
- Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.
- Maintain athletic areas in a safe condition.
- Operate hand and power tools and other equipment used in grounds maintenance.
- Apply specialized chemicals to control and eradicate weeds and other pests.
- Understand and follow oral and written instructions.
- Maintain routine records.
- Observe health and safety regulations.
- Working under time constraints.
- Work cooperatively with others.

**EDUCATION AND EXPERIENCE:**
- Any combination equivalent to: graduation from high school and two years general grounds keeping experience in gardening or maintenance.

**LICENSE AND OTHER REQUIREMENTS:**
- Valid California Class C driver’s license.
- Criminal Justice Fingerprint/Background Clearance.
- TB Clearance.

**WORKING CONDITIONS:**

**ENVIRONMENT:**
- Outdoor work environment.
- Seasonal heat and cold or adverse weather conditions.
- Exposure to fumes, dust, odors, oil/grease, gases.

**PHYSICAL DEMANDS:**
- Dexterity of hands and fingers to operate grounds maintenance equipment.
- Walking or standing for extended periods of time.
- Seeing to perform gardening and grounds work.
- Lifting, carrying, pushing or pulling heavy objects as assigned by position.
- Sitting to operate tractors, mowers and other machines.
- Bending at the waist, kneeling or crouching.
- Reaching overhead, above the shoulders and horizontally.
- Heavy physical labor.
- Generally the job requires 10% sitting, 50% walking, and 40% standing.

**HAZARDS:**
- Working around and with machinery having moving parts.
- Exposure to chemicals and fumes.

**FLSA Status:** Non-Exempt

**Approval Date:** 2/25/2010

Personnel Commission First Reading: 6/18/18
Personnel Commission Approval: 8/16/18

**Salary Range:** Classified 34 (Approved 10/10/17)