

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
WORK SESSION
PACKET**

November 22, 2021

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Wayne A. Kazmierczak
Superintendent of Schools

Date: November 17, 2021

A work session of the White Bear Lake Area School Board will be held on **Monday, November 22, 2021**, at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting will be open to the public. Per *Policy 808, Face Coverings*, masks are required for those who wish to attend the School Board meeting. A mask will be provided for anybody who needs one. To accommodate those who cannot wear a mask, the meeting will be available via Livestream and is viewable via Livestream in nearby District Center rooms.

WORK SESSION AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call

B. DISCUSSION ITEMS

- | | |
|---|---------|
| 1. Elementary Transition Process | 5:30 pm |
| 2. Attendance Boundary Public Input Process | 5:55 pm |
| 3. 2021-22 Revised & 2022-23 Preliminary Budget Timelines | 6:15 pm |
| 4. Update on Naming Process for New Elementary School | 6:35 pm |

D. ADJOURNMENT

Times listed for each discussion item are estimated start times.

B. DISCUSSION ITEMS

AGENDA ITEM: **Elementary Transition Process**

MEETING DATE: **November 22, 2021**

SUGGESTED DISPOSITION: **Discussion Items**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources and
General Counsel**
**Dr. Alison Gillespie, Assistant
Superintendent for Teaching and Learning**

BACKGROUND:

As we look to the start of the 2022-23 school year, we know that we will be opening our new elementary school, repurposing what is now Hugo Elementary as it transitions to an early childhood center, and changing the grade alignment of Oneka Elementary to serve students in grades Kindergarten through Fifth Grade, from their current alignment serving students in grades Second through Fifth. These changes are going to be exciting to all of our stakeholders, but also come with some trepidation for staff that know there will be changes of assignment and we will be seeking their input.

AGENDA ITEM: **Attendance Boundary Public Input Process**

MEETING DATE: **November 22, 2021**

SUGGESTED DISPOSITION: **Discussion Items**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for
Finance and Operations
Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

The District's Comprehensive Facilities Plan currently being implemented was funded by the successful 2019 bond referendum as well as long-term facilities maintenance revenue. The plan includes capacity additions to several elementary schools, a new elementary school in Hugo, and the conversion of the current White Bear Lake Area High School - South Campus to a middle school. These comprehensive changes necessitate the need for adjustments to attendance boundaries for all elementary and middle schools.

A steering committee made up of district staff has been meeting since May to develop a variety of proposals. The next step is to engage stakeholders to provide feedback and recommendations. An update on this project will be provided at tonight's work session.



White Bear Lake
Area Schools

isd624

Attendance Area Development Process Input Team and Public Packet for Meeting 01

December 2, 2021



Attendance Area Development Process

Input Team and Public Packet

Meeting One: December 2nd, 2021

6:00 – 8:00 PM

North Input Team Location:

South Input Team Location:

Public Input: [www](#).

Facilitated by TeamWorks International, Inc Senior Consultants

Objectives:

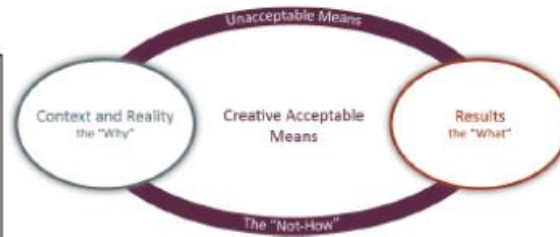
- **Orientation to the Attendance Area Process**
 - Guiding Change document approved by the School Board
 - Decision Making FrameWork and the key groups involved
 - Timeline of choice making and implementation
- **Overview of DRAFT Attendance Areas Design as developed by the Design Team**
- **Assessment of the DRAFT Attendance Areas Design for:**
 - Strengths
 - Concerns
 - Ideas for improvement and research

<u>Time</u>	<u>Agenda</u>
6:00 PM	Welcoming, Introductions, and Agenda Overview
6:10	Orientation to the Attendance Area Process
6:45	Overview of the DRAFT Attendance Areas Design
7:00	Input Team Discussion and development of <ul style="list-style-type: none">• Strengths• Concerns• Ideas for Improvement and research
7:55	Key Next Steps and Key Messages
8:00	Adjourn

White Bear Lake Area Schools

**Guiding Change Document for the
2021 Attendance Area Development**

December, 2020



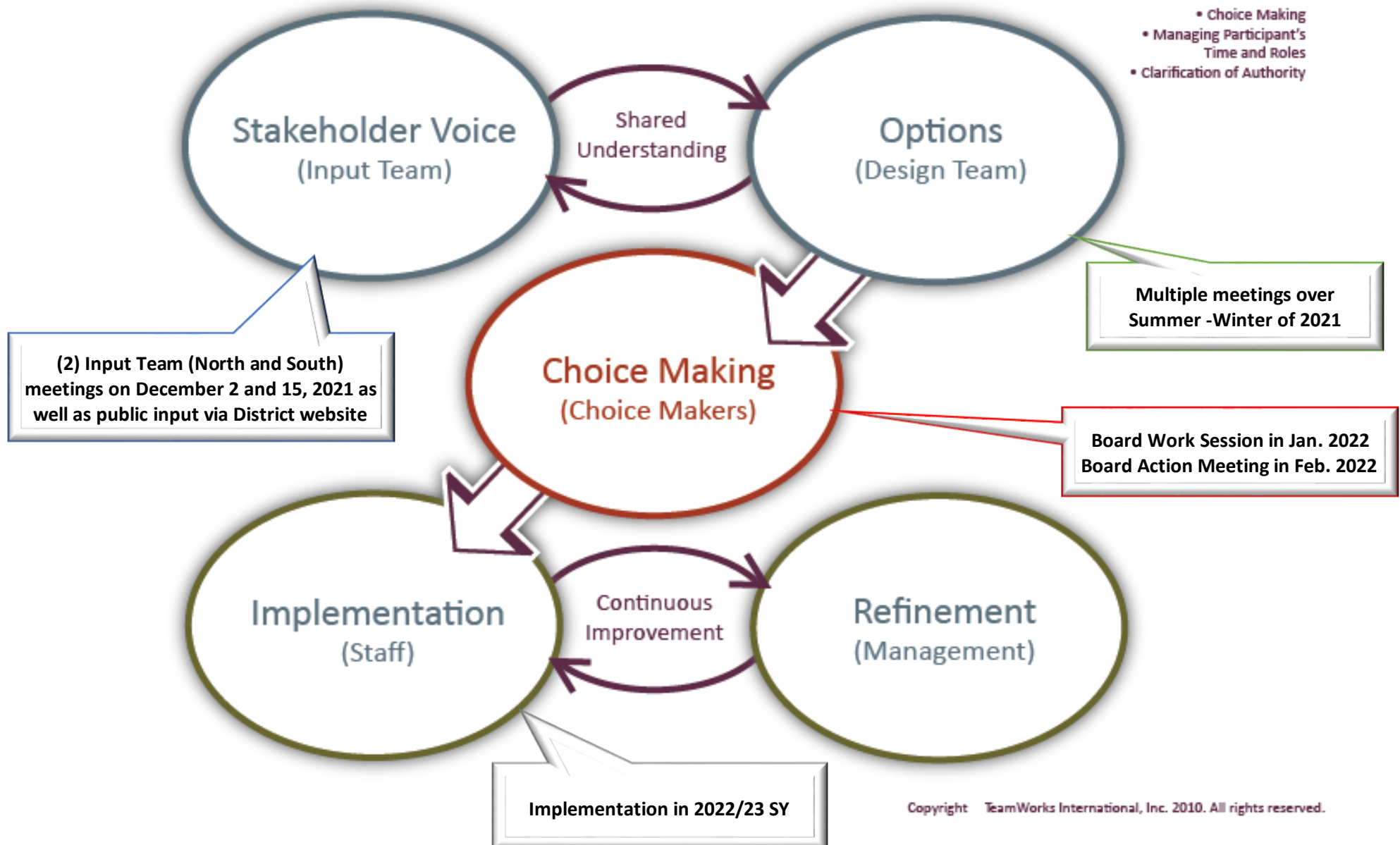
<p>The Why <i>Our Current Reality</i></p>	<p>The Not How <i>Our Unacceptable Means of achieving the Results</i></p>	<p>The What <i>Our Desired Results from Any Option</i></p>
<ul style="list-style-type: none"> • Ongoing and projected growth in WBLAS • New/expanded school facilities being developed • One ES in south portion is isolated for student populations (race / socio economic) • Central Middle School is over capacity and projected to grow in enrollment • Sunrise Park is relocating to South Campus and will have capacity for enrollment growth • Variable market share across the district and a desire to increase our market share • Lincoln and Willow ES attendance areas are not optimized for transportation and impact Birch ES • Matoska IB ES has district-wide attendance area, but near resident students are in other ES attendance areas • • 	<ol style="list-style-type: none"> 1. Knowingly violate law, policy, or agreement 2. To have special and self-interests drive attendance area design over district interests 3. Conjecture or personal impact statements to drive design and decisions 4. Refusal to use data and research in development of options 5. 6. 7. 	<ol style="list-style-type: none"> A. ES attendance areas that seek to maximize student walk zone options B. To best manage the facilities transitions during development C. To achieve 75% minimum market share - district D. To achieve a balance between open enrollment out and into the district within 5 years E. Matoska IB ES will have a district-wide and local attendance area F. ES designed to operate with a reasonable balance of projected enrollment, facilities utilization, student populations, and stability over 5 years G. Alignment with WBLAS Equity Commitment Statement H. Work within WBLAS planning, budget projections, and binding Agreements

Decision Making

Part of the FrameWorks Series

Used For:

- Choice Making
- Managing Participant's Time and Roles
- Clarification of Authority



Input Team and Public Feedback

Elementary Schools Attendance Area Design 3-1

Strengths	Concerns
<ul style="list-style-type: none">•••••••••••	<ul style="list-style-type: none">•••••••••••
<p>Ideas to Improve <i>Be as specific as possible</i></p>	
<ul style="list-style-type: none">•••••	

Input Team and Public Feedback

Middle Schools Attendance Area Design A

Strengths	Concerns
<ul style="list-style-type: none">•••••••	<ul style="list-style-type: none">•••••••
<p>Ideas to Improve <i>Be as specific as possible</i></p>	
<ul style="list-style-type: none">•••••	

Middle Schools Attendance Area Design B

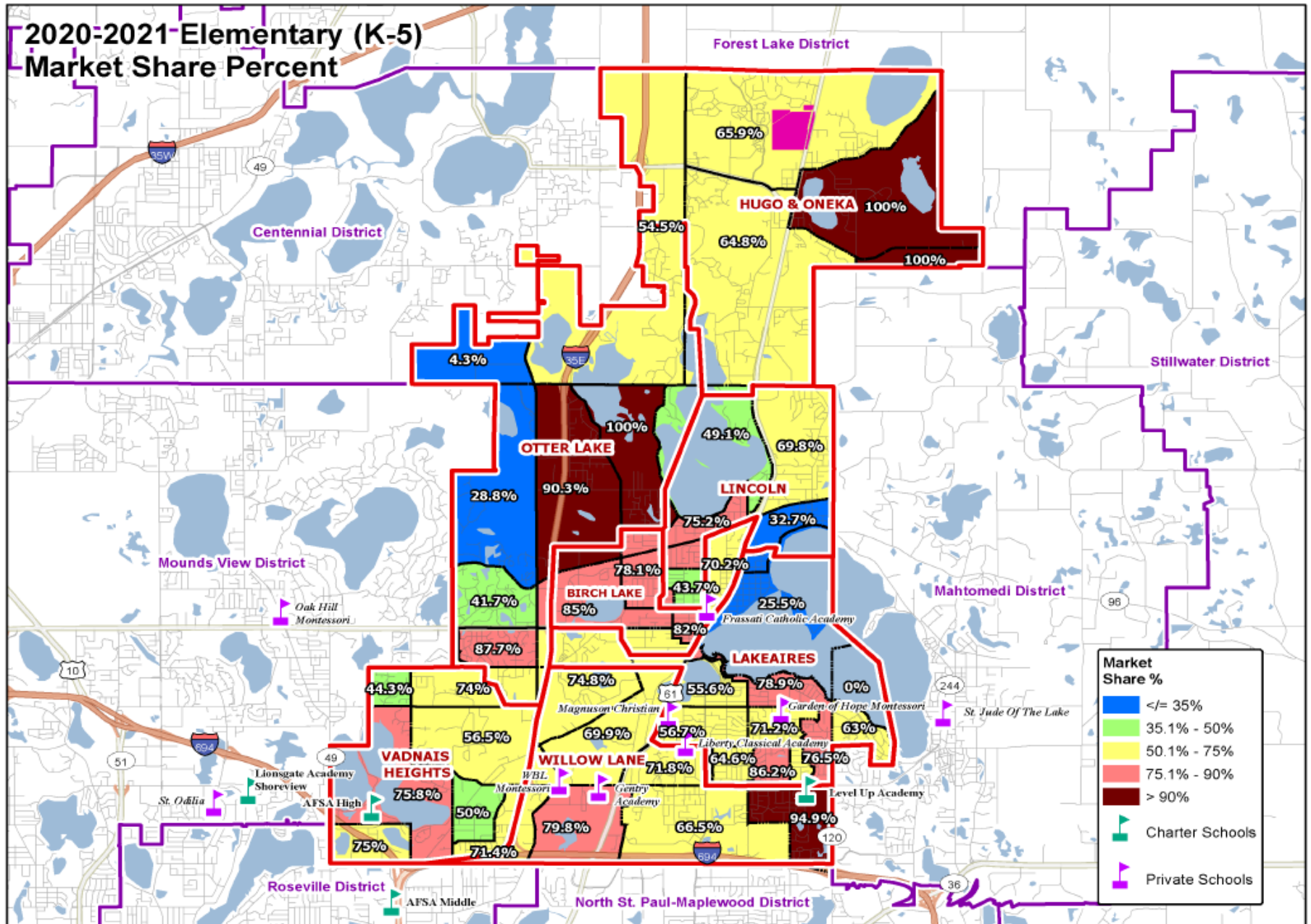
Strengths	Concerns
<ul style="list-style-type: none">••••••	<ul style="list-style-type: none">••••••
<p>Ideas to Improve <i>Be as specific as possible</i></p>	
<ul style="list-style-type: none">•••••	

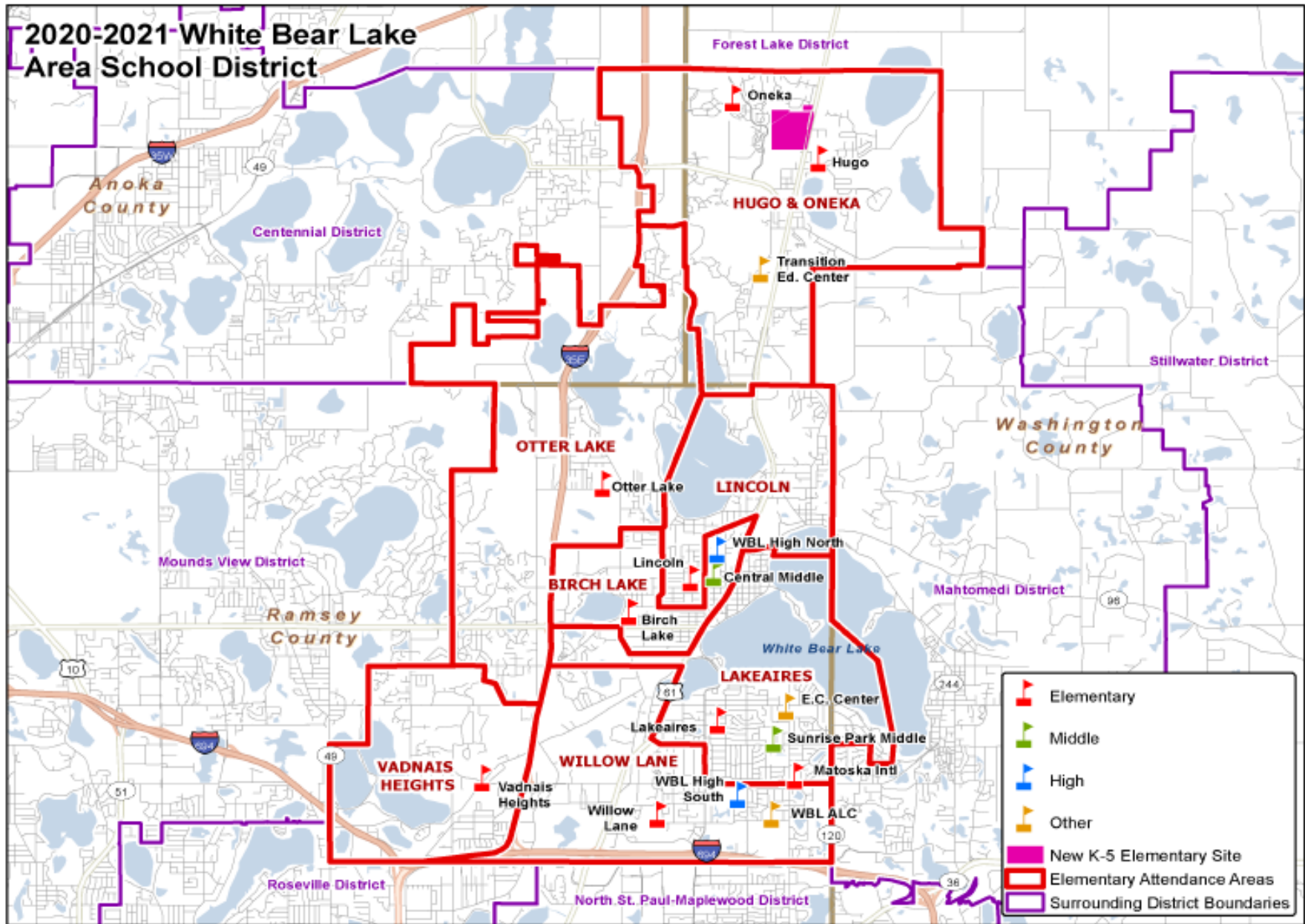
Modeling Approach

- Students were assigned to schools based on the attendance area in the DRAFT model in which they reside
- Out-of-district students were assigned to schools based on current enrollment patterns
- Estimated school-age children from new developments was based on current student yield data within each attendance area
- The district will enroll 75 % of all students within the district
- The district will enroll 50% of all additional students from new development adjacent/outside of the district
- Distribution of students across grade levels from developments is based on 10-year averages of historical district data
- Matoska International Magnet Schools is designed with both a defined attendance area as well as intra-district enrollment from across the district to a 95 % facility utilization level. Based upon this approach, approximately 53.4% of students, or just under 300 students would be enrolled from outside the attendance area, yet from within the district boundary.

An Example of Market Share Mapping (% of all K-5 school-age children within a census block currently enrolled in a WBL Elementary School)

Note: District Modeling is designed at an overall 75 % market share minimum





Map 1: 2021-2022 White Bear Lake Area Public School District

AGENDA ITEM: **2021-22 Revised & 2022-23 Preliminary Budget Timelines**

MEETING DATE: **November 22, 2021**

SUGGESTED DISPOSITION: **Discussion Items**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Andi Johnson, Director of Finance

BACKGROUND:

Tim Wald, Assistant Superintendent for Finance and Operations, and Andi Johnson, Director of Finance, will present an overview of the FY 2021-22 revised budget timelines and FY 2022-23 preliminary budget timelines.

FY2021-22 Revised & FY2022-23 Preliminary Budget Timelines

November 22, 2021
School Board Meeting

WHITE BEAR LAKE AREA SCHOOLS

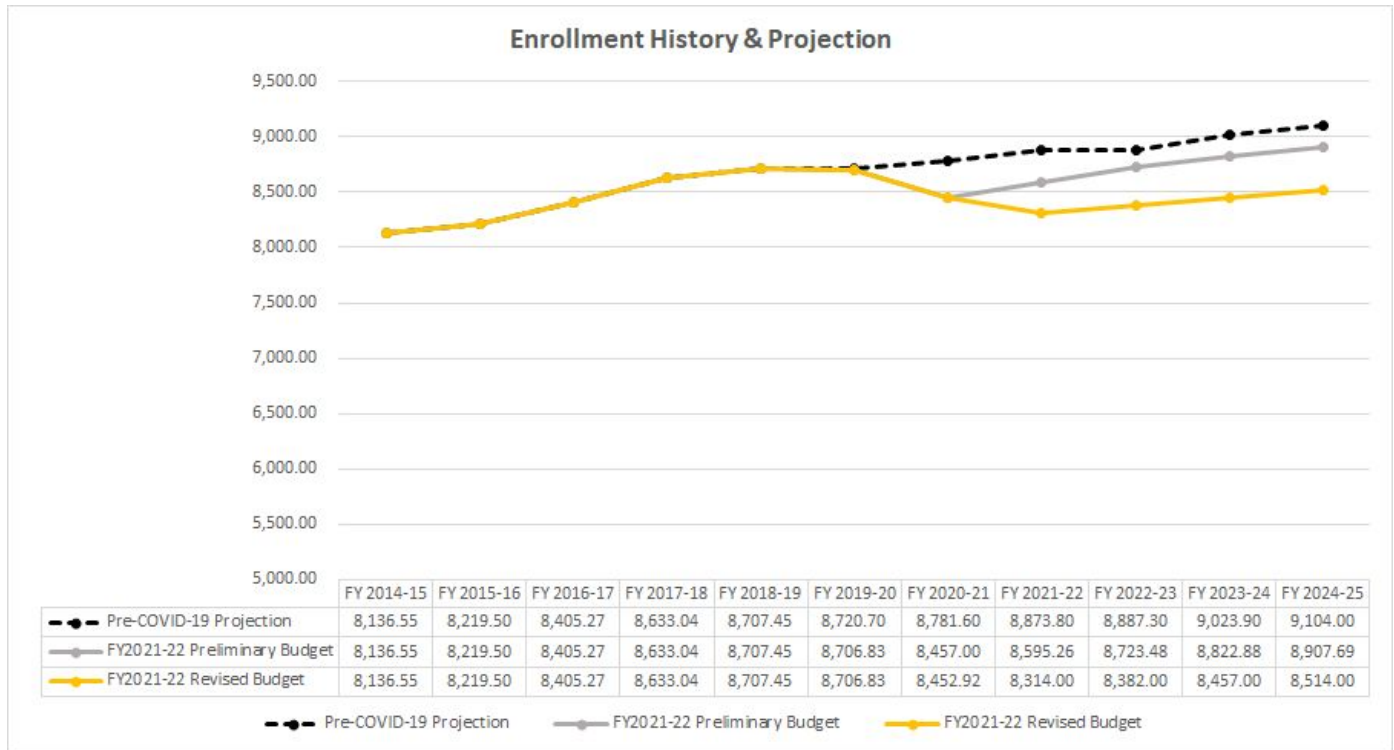


Budget Cycle





COVID-19 Impact on Enrollment



Communication Timeline

- December regular board meeting - approve FY2020-21 audit
- January work session - present FY2021-22 revised budget
- January/February - budget presentations to staff meetings
- January/February - prepare proposed budget adjustments
- February regular board meeting - approve FY2021-22 revised budget
- February work session - present proposed budget adjustments
- March regular board meeting - approve budget adjustments
- May work session - present FY2022-23 preliminary budget
- June regular board meeting - approve FY2022-23 preliminary budget

AGENDA ITEM: **Update on Naming Process for New Elementary School**

MEETING DATE: **November 22, 2021**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**
Dan Schmidt, Principal

BACKGROUND:

The new elementary school naming task force began meeting in September. The committee solicited input from the community for thirty days and received over 80 recommendations. The committee brought their consensus of the final 3 names before the district administrative team. From the final 3 names forwarded by the committee the district administrative team has selected their final recommendation. Dan Schmidt and Tim Wald will present on the process used to develop the recommendation and will ask for approval of the name for the new elementary school at the December 13, 2021 regular School Board meeting.