



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

Call to Order - Steven Bartz, Aaron Casper, Debjyoti "DD"Dwivedy, Kim Ross, Adam Seidel, Charles "CJ" Strehl,

2. Pledge of Allegiance

3. Oath of Office - New School Board Member Steve Bartz

I swear/affirm that I will support the Constitution of the United States and of this State, and that I will discharge faithfully the duties of the office of School Board Member of Independent School District No. 272 to the best of my judgment and ability.

4. Agenda Review and Approval (Action)

Approval of the agenda for the Monday, November 22, 2021 School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ **Seconded** _____

5. Approval of Previous Minutes (Action)

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meeting on October 25, 2021, Special Business Meeting on November 8, 2021, and Workshop Notes on November 8, 2021.

Motion _____ **Seconded** _____

- A. October 25, 2021 Regular Business Meeting 5
- B. November 8, 2021 Special Meeting 8
- C. November 8, 2021 Workshop Notes 9

6. Public Comment: 6:05 PM

7. Announcements 6:10 PM (Information)

8. Spotlight on Success 6:15 PM (Information)

Eden Prairie High School (EPHS) - Focusing on Each: New Student Clubs

9. Board Education & Required Reporting 6:25 PM (Information)

A. Fiscal Year (FY) 2020-21 Audited Financial Presentation Information

- 1) FY 2020-21 Executive Summary - Annual Financial Audit i i
- 2) Audited Financial Presentation
- 3) Annual Comprehensive Financial Report (See Appendix "A")
- 4) Management Report (See Appendix "A")
- 5) Special Purpose Audit Reports (See Appendix "A")

10. Board Work 6:45 PM (Action)

- A. Required Board Action
- B. Policy Monitoring (Action)

1) Executive Limitations - EL 2.9 Communication and Support to the School Board - *The Superintendent shall not* cause or allow the School Board to be uninformed or unsupported in its work. **(Action)**

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

a. EL 2.9.1 *The Superintendent shall not*: Neglect to submit monitoring reports required by the School Board in a timely, accurate, and understandable fashion.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

b. EL 2.9.2 *The Superintendent shall not*: Be untimely in reporting any actual or anticipated noncompliance with any policy of the School Board.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

c. EL 2.9.3 *The Superintendent shall not*: Neglect to submit unbiased information required by the School Board or let the School Board be unaware of relevant trends.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

d. EL 2.9.4 *The Superintendent shall not*: Let the School Board be unaware of any significant incidental information it requires, including district press releases, anticipated media coverage, threatened or pending lawsuits, and material internal and external changes.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

e. EL 2.9.5 *The Superintendent shall not*: Fail to advise the School Board if, in the Superintendent's opinion, the School Board is not in compliance with its own policies on Governance Process and Board-Management Delegation, particularly in the case of School Board behavior that is detrimental to the working relationship between the School Board and the Superintendent.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

f. EL 2.9.6 *The Superintendent shall not*: Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and incidental

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

g. EL 2.9.7 *The Superintendent shall not*: Provide a mechanism for official School Board, officer, or committee communications that is ineffective.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

h. EL 2.9.8 *The Superintendent shall not*: Communicate with individual School Board members in addressing official School Board business except when responding to officers or committees duly charged by the School Board.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

i. EL 2.9.9 *The Superintendent shall not*: Neglect to supply for the School Board's consent agenda, along with applicable supporting information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be School Board-approved.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

j. EL 2.9.10 *The Superintendent shall not*: Allow the School Board to be unaware of potential consequences to the district posed by pending legislation or regulation.

OI Motion _____ **Seconded** _____
Evidence Motion _____ **Seconded** _____

k. EL 2.9.11 *The Superintendent shall not:* Send letters or surveys under the School Board's name or on behalf of the School Board without School Board approval.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

C. Record of Board Self-Evaluation **(Action)**

1) 2020-21 Record of Board Policy Monitoring - Governance Policies **(Action)**
Motion _____ **Seconded** _____

2) 2020-21 Record of Board Policy Monitoring - Ends and Executive Limitations **(Action)**
Motion _____ **Seconded** _____

3) 2021-22 Record of Board Policy Monitoring - Ends (1.1 - 1.6) - *No Updates*

11. Superintendent Consent Agenda 7:00 PM (Action)

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ **Seconded** _____

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

B. Minnesota State High School League (MSHSL Grant Application)

C. Building Services Contract

12. Superintendent's Incidental Information Report 7:05 PM (Information)

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. Community & Engagement Tools

1) Let's Talk

2) Thought Exchange

B. COVID Update

13. Board Action on Committee Reports & Minutes 7:30 PM (Action)

A. Board Development Committee

B. Community Linkage Committee

1) CLC Meeting Minutes from 10/27/21 Meeting **(Action)**
Motion _____ **Seconded** _____

2) CLC Meeting Minutes from 11/15/21 Meeting **(Action)**
Motion _____ **Seconded** _____

3) Article for Inspiring News **(Action)**
Motion _____ **Seconded** _____

4) Measuring What Matters **(Action)**
a. Third Grade Reading Metrics **(Action)**
Motion _____ **Seconded** _____

b. Graduation Rate Metrics **(Action)**
Motion _____ **Seconded** _____

C. Negotiations Committee

D. Policy Committee

14. **Other Board Updates (AMSD, ECSU, ISD 287, MSHSL) 7:55 PM (Information)**

A. AMSD (Association of Metropolitan School) - *Aaron Casper, Kim Ross*

B. ISD 287 (Intermediate School District 287) - *Adam Seidel*

C. ECSU (Metropolitan Educational Cooperative Service Unit) - *Kim Ross*

D. MSHSL (Minnesota State High School League) - *Debjyoti Dwivedy*

15. **Board Work Plan 8:00 PM (Action)**

A. Work Plan Changes Document (Action)

Motion _____ Seconded _____

B. 2020-21 Board Annual Work Plan

16. **Adjournment (Action)**

Motion _____ Seconded _____ to adjourn at _____ PM.

17. **Appendix "A" - Fiscal Year 2019-20 Audited Financial Presentation Information**

A. Annual Comprehensive Financial Report

B. Management Report

C. Special Purpose Audit Reports

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE OCTOBER 25, 2021
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on October 25, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **Convene: 6:00 PM**

Present: Karla Bratrud, Aaron Casper, Kim Ross, Adam Seidel, Charles "CJ" Strehl

Not Present: Debjyoti "DD" Dwivedy

Present: Superintendent Josh Swanson

2. **Pledge of Allegiance**

3. **Agenda Review and Approval – Motion** by A. Casper, **Seconded** by K. Bratrud to approve the agenda for the Monday, October 25, 2021, meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 5-0

4. **Approval of Previous Minutes – Motion** by K. Ross, **Secocded** by A. Seidel to approve the UNOFFICIAL Minutes of the School Board Regular Business Meetings for September 27, 2021 and the Workshop Notes for the October 11, 2021 Meeting – Passed 5-0

5. **Public Comment** - (2): M. Halbe – Eden Prairie School Calendar; D. Halbe – Eden Prairie School Calendar

6. **Announcements – “Eagle Excellence” by Superintendent Swanson**

- Ashwin Konduru, a 6th grade student at CMS, won first place for inline skating in the under 12 age group category at the Northshore Inline Marathon. He placed 8th in the overall age group which included 200 skaters. Way to go, Ashwin!
- 29 EPHS students earned top-tier language proficiency awards in 2020 and 2021. The languages mastered included Portuguese, Somali, Spanish, Hindi, Tamil and Korean. Earning a bilingual seal gives the student college credits, which helps them complete college faster.
- Congrats to the 27 National Merit Commended Students, who represent the top 5% of all junior students taking the PSAT.
- Adam Scott, 1st grade student at Oak Point, will be seen on a new Apple TV show called "Hello, Jack! The Kindness Show." Congratulations to Adam as he explores his passion of acting.
- Congratulations to EPHS students Harini Senthilkumar and Abi Rajasekaran who won the #GirloftheFuture award for their work on environmental science, STEM-driven projects that have been awarded at local, state and national science fairs. Girls of the Future elevates young girls in STEM and recognizes only a handful of participants across the country. Eden Prairie Schools is proud to represent two of the 12 girls chosen for this award!
- To celebrate National Principals Month, Eden Prairie Schools started a campaign in which each principal was interviewed on their journey to education and their passion to serve students. There was an incredible response from the community, especially parents of students, who appreciated and applauded our outstanding educators.
- To celebrate National School Bus Safety Week, October 18-22, Eden Prairie Schools recognized the efforts of our bus drivers, mechanics, crossing guards and all Transportation staff. Families can feel safe knowing our Transportation team is committed to providing a comfortable, clean and safe environment for our students.

7. **Spotlight on Success** – Forest Hills: Re-imagining Parent Information Night

8. **Board Work**

A. Decision Preparation

B. Required Board Action

C. Policy Monitoring

1) Ends 1.1, 1.2, 1.3 Evidence (FY 2020-21)

a. Ends Policy 1.1 – **Evidence Motion** by A. Casper, **Seconded** by A. Seidel to accept the

Superintendent’s assertion that the District did demonstrate expected progress – Passed 5-0

- (1) Ends Policy 1.1.1 – **Evidence Motion** by A. Seidel, **Seconded** by K. Ross to accept the Superintendent’s assertion that the District did not demonstrate expected progress – Passed 5-0
- (2) Ends Policy 1.1.2 – **Evidence Motion** by A. Casper, **Seconded** by K. Bratrud to accept the Superintendent’s assertion that the District did not demonstrate expected progress – Passed 5-0
- (3) Ends Policy 1.1.3 – **Evidence Motion** by A. Casper, **Seconded** by K. Ross to accept the Superintendent’s assertion that the District did demonstrate expected progress – Passed 5-0
- 2) Ends Policy 1.2 – **Evidence Motion** by K. Ross, **Seconded** by A. Seidel to accept the Superintendent’s assertion that the District did demonstrate expected progress – Passed 5-0
- 3) Ends Policy 1.3 – **Evidence Motion** by A. Seidel, **Seconded** by A. Casper to accept the Superintendent’s assertion that the District did demonstrate expected progress – Passed 5-0
- Motion** by A. Seidel, **Seconded** by A. Casper to recess at 8:19 PM; Meeting resumed at 8:26 PM
- 4) Executive Limitations (EL's)
 - a. EL 2.4 - Treatment of Staff
 - OI Motion** by K. Ross, **Seconded** by K. Bratrud, that by exception, the overall Global Constraint for this OI and its child policies is reasonable as presented – Passed 5-0
 - Evidence Motion** by A. Seidel, **Seconded** by A. Casper, that by exception, the Evidence for the overall Global Constraint and its child policies supports the OI as presented – Passed 5-0
 - b. EL 2.8 - Compensation and Benefits
 - OI Motion** by K. Ross, **Seconded** by A. Seidel, that by exception, the overall Global Constraint for this OI and all its child policies is reasonable as presented – Passed 5-0
 - Evidence Motion** by A. Seidel, **Seconded** by A. Casper, that by exception, the Evidence for the overall Global Constraint and its child policies supports the OI as presented – Passed 5-0
- 5) Governance Process
 - a. **Motion** by K. Ross, **Seconded** by A. Seidel that by exception, the Board is compliant for GP 4.0, GP 4.1, GP 4.2, GP 4.3 and GP 4.9 – Passed 5-0
- D. Record of Board Self-Evaluation
 - 1) 2020-21 Record of Board Policy Monitoring - Governance Policies
 - Motion** by A. Casper, **Seconded** by A. Seidel to accept report as presented – Passed 5-0
 - 2) 2020-21 Record of Board Policy Monitoring - Ends & Executive Limitations
 - Motion** by A. Seidel, **Seconded** by A. Casper to accept report as presented – Passed 5-0
 - 3) 2021-22 Record of Board Policy Monitoring - Ends 1.1 - 1.6 (*No Updates*)
9. **Superintendent Consent Agenda – Motion** by A. Casper, **Seconded** by A. Seidel to approve the Consent Agenda as presented – Passed 5-0
 - A. Monthly Reports
 - 1) Resolution of Acceptance of Donations
 - 2) Human Resources Report
 - 3) Business Services Reports
 - a. Board Business
 - b. Financial Report - Monthly Revenue/Expenditure Report
 - B. Contract Agreement with Food Service
 - C. Seek Bid - ASC Program Area Updates
 - D. E-Learning Plan Update
10. **Board Education & Required Reporting** – Nothing to report
11. **Superintendent's Incidental Information Report**
 - A. Enrollment Report as of October 1, 2021
 - B. World's Best Workforce Report & Achievement & Integration Plan - 2020-2021 Summary of Progress
 - C. COVID Update

12. Board Action on Committee Reports & Minutes

- A. Board Development Committee – A. Seidel provided update to Board
- B. Community Linkage Committee
 - 1) Committee Minutes from the 10/4/21 Meeting – **Motion** by C. Strehl, **Seconded** by A. Seidel to accept as presented – Passed 5-0
- C. Negotiations Committee
- D. Policy Committee

13. Other Board Updates (AMSD, ECSU, ISD 287, MSHSL)

- A. AMSD (Association of Metropolitan Schools) – K. Ross provided update to Board
- B. ISD 287 (Intermediate School District 287) – A. Seidel provided update to Board
- C. ECSU (Metropolitan Educational Cooperative Service Unit) – No updates
- D. MSHSL (Minnesota State High School League) - Debjyoti Dwivedy – N/A

14. Board Work Plan – Motion by A. Casper, **Seconded** by K. Bratrud to approve as presented – Passed 5-0

- A. Work Plan “Change” Document

Eden Prairie School Board
2021–22 WORK PLAN CHANGES
“Proposed” Changes for the
October 25, 2021

Date of Meeting/Workshop	Changes Requested
Monday, November 8, 2021 – <i>Special Meeting</i>	- <i>Add – Vote on the School Board Candidate Appointment</i>
Monday, November 8, 2021 – <i>Workshop</i>	- <i>Measurement that Matters – DRAFT</i> - <i>Staff Appreciation Message - DRAFT</i>
Monday, November 15, 2021 – <i>Workshop</i>	-
Monday, November 22, 2021	
Monday, December 13, 2021	- <i>Add – Seating of new School Board Appointment</i>
Placeholder – General Board Work	
<ul style="list-style-type: none"> • Assessment 101: Reading, Understanding, and Using Large Data Sets • Technology Use & Screen Time • Distance Learning-Hybrid Impact • Positive Behavior Intervention & Support (PBIS) 	
Placeholder – Policy Review	

- B. 2021-22 Board Annual Work Plan

15. Adjournment – Motion by A. Casper, **Seconded** by A. Seidel to adjourn meeting at 9:54 PM – Passed 5-0

Adam Seidel – Board Chair

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE NOVEMBER 8, 2021
SCHOOL BOARD MEETING**

A Special Meeting of the Independent School District 272, Eden Prairie Schools, was held on November 8, 2021 in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. CONVENE - 6:00 PM

Present: Karla Bratrud, Aaron Casper, Kim Ross, Adam Seidel, Charles "CJ" Strehl

Not Present: Debjyoti "DD" Dwivedy

Present: Superintendent Josh Swanson

- 2. Agenda Review and Approval – Motion** by A. Caspar, **Seconded** by K. Ross to approve the agenda for the Monday, November 8, 2021 Special Meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed 5-0

3. Board Work

A. Required Board Action

- 1) Resolution Approving Canvassing of Elections – **Motion** by A. Caspar, **Seconded** by K. Ross, the Eden Prairie School Board of Independent School District No. 272 approves and adopts the *RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTIONS* as presented – Yes: 5 (AC, AS, KB, KR, CS); No – 0; Passed 5-0
- 2) Resolution Authorizing Issuance of Certificates of Election – **Motion** by A. Caspar, **Seconded** by A. Seidel, the Eden Prairie School Board of Independent School District No. 272 approves and adopts the *RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK TO PERFORM OTHER ELECTION RELATED DUTIES* as presented – Yes: 5 (AC, AS, KB, KR, CS); No – 0; Passed 5-0
- 3) Vote on School Board Candidate Appointment – **Motion** by K. Ross, **Seconded** by A. Caspar to appoint Francesca Pagan-Umar to fill the vacant seat resulting from the resignation of Beth Fletcher until the winner of a special election to be held on November 8, 2022 is seated – Passed 5-0

- 4. Announcement/Acknowledgement** – Departing of Appointed Board Member, Karla Bratrud

- 5. Adjournment – Motion** by A. Caspar, **Seconded** by A. Seidel to adjourn meeting at 6:07 PM – Passed 5-0

Adam Seidel – Board Chair

School Board Workshop Notes – Monday, November 8, 2021

1. The Board welcomed its two new members, Steve Bartz and Francesca Pagan-Umar.
2. Operating Levy Conversation - Executive Director of Business Services Jason Mutzenberger reviewed the recent history and future options for operating levies. The board discussed the information they would like to see to inform their decision making regarding future levies.
3. Review of Board Treasurer’s Annual Report – Board Treasurer Aaron Casper presented the school board budget.
4. Staff Appreciation Message – The board discussed the recent challenges faced by school district staff and ways to let them know that we recognize and appreciate their extraordinary efforts.
5. Community Linkage Committee – The board discussed topics for the board article in the next Inspiring News mailing from the district. The CLC presented drafts of two “Measuring What Matters” communications from the board and discussed how they will be disseminated to the community.
6. Work Plan and Scheduling – The board discussed dates for future “Tools of Cultural Proficiency” training and reviewed its annual work plan and the work plan changes document.

Adam Seidel – Board Chair

