

JERICHO UNION FREE SCHOOL DISTRICT
2020-2021 Budget Prep Calendar
for
2021-2022 Budget

October – December	Principals/Directors/Central Office begin to develop preliminary budget with input from Board of Education
November 5 th (Thursday)	Board Work Session to discuss preliminary budget information and provide budget development direction to Administration – 6:00 PM
November 25 th (Wednesday)	Submission of Budget Request (From Buildings/Depts.)
Dec. 4 th – Dec. 18 th	Central Office Meetings with Principals and Directors regarding staffing and budget requests
January 4 th (Monday)	Invitations to Budget Review Meeting – <i>Website</i>
January 14 th (Thursday)	Regular Board of Education Meeting– <i>Middle School Library or Zoom</i> - 7:15 PM BUDGET WORKSHOP # 1 Codes: 1000, 2010, 2020, 2070, 7000. 8000 and Capital Improvement plan update
February 4 th (Thursday)	Regular Board of Education Meeting– <i>Jackson Elementary School or Zoom</i> - 7:30 PM BUDGET WORKSHOP # 2 Codes: 2250, 2610, 2810, 2815, 2820, 2825, 2850, 2855
March 1 st (Monday)	Tax Levy Limit to be submitted to NYS Comptroller’s Office
March 4 th (Thursday)	BUDGET WORKSHOP # 3 – <i>Middle School Library or Zoom</i> – 7:15 PM Codes: 2110, 2630, 5000 & 9000
March 18 th (Thursday)	Budget Review Meeting (Appropriations and Revenues) Full Budget - Middle School Library or Zoom – 7:15 PM
March 25 th (Thursday)	Regular Board Meeting - Adopt Budget Approval of Annual Meeting Notice – <i>MS Library or Zoom</i> – 7:15 PM
April 19 th (Monday)	Deadline for filing nominating petitions - 5:00 PM Last day for submission of a proposition by voters
April 20 th (Tuesday)	BOCES Budget Vote – Administration Conference Room - 8:30 AM
April 20 th (Tuesday)	Drawing by lot for candidates ballot position – 9:00 AM - District Clerk’s Office
April 22 nd (Thursday)	Regular Board Meeting – Middle School Library – 7:15 PM or Zoom
May 4 th to May 7 th	Mail Budget Newsletter to Community
May 11 th (Tuesday)	Public Hearing – Budget – High School Little Theater 7:30 PM or Zoom
May 12 th (Wednesday)	Six Day Budget Notice – Mail DEADLINE
May 13 th (Thursday)	Nursing Home Vote – <i>TENTATIVE</i>
May 18 th (Tuesday)	Annual Election and Vote – High School Gym (6:00AM – 9:00PM) Board of Education Meeting to accept results of Vote (9:15 PM)