

Masks will be required for all individuals at Canandaigua City School District Board of Education Meetings unless a medical note is provided stating a mask or face covering cannot medically be tolerated.

Masks will be available at door.

It is anticipated that the Board will entertain a motion to enter into executive session at 6:00 p.m. to discuss the employment history of six particular persons and the collective negotiations with the Custodial/ Maintenance Association.

The regular portion of the meeting will begin at 6:30 p.m.

- I. Meeting Called to Order
- II. Pledge of Allegiance to the Flag
- III. President's Comments
- IV. Superintendent's Report
- V. Board Student Representative- Nate Teerlinck
- VI. Minutes (BOARD ACTION)
- VII. Warrant Review- (Mrs. Miller and Mrs. Pedzich)
- VIII. Educational Presentation- Primary/ Elementary School Highlight:
- IX. Consensus Agenda

(BOARD ACTION)

#### **Business**

- 1. Spring Semester- 2022- Student Teacher Placements
- 2. Spring Semester- 2022- Field Experience (120-140 hours)
- 3. Athletic Field Trip- Initial and Final Approval
- 4. Winter Sports Volunteers
- 5. New Club
- 6. Change Order
- 7. Recommendations of the Committee on Preschool Special Education
- 8. Recommendations of the Committee on Special Education

#### Personnel

#### End of Consensus Agenda

- X. Public Comments
- XI. Board Committee Reports
  - · Policy Committee- Mrs. Beth Thomas
- XII. District Committee Reports
  - Council for Instructional Excellence (CIE)- Mr. Milton Johnson/ Dr. Jen Schneider
  - COVID19 Safety Committee- Dr. Jen Schneider
- XIII. Closing Remarks

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The regular portion of the meeting will begin at 6:30 p.m.

- I. Meeting Called to Order
- II. Pledge of Allegiance to the Flag
- III. President's Comments
  - Remarks
  - Correspondence
- IV. Superintendent's Report
  - Remarks
  - Correspondence
  - Updates to Agenda (e.g., supplemental agenda items, revisions, etc.)
- V. Board Student Representative- Nate Teerlinck
- VI. Minutes (BOARD ACTION)
  - November 8, 2021- Regular Board Meeting

#### VII. Warrant Review- (Mrs. Miller and Mrs. Pedzich)

A-33 General 14335-14411 (Check Print)

A-34 General 9006703-9006769 (ACH), Void Ck #9006664

A-35 General 14327-14334, 14412-14413 (In House)

A-39 General 14427-14523 (Check Print) Void Ck#14169

A-40 General 9006770-9006829 (ACH)

A-41 General14414-14426 (In House)

C-8 Cafeteria 2421-2432

C-9 Cafeteria 2433-2439

F-12 Federal 699-702 (Check Print)

F-13 Federal 9000239-9000247 (ACH), Void Ck #9000231

F-14 Federal 698 (In House)

F-15 Federal 9000248-9000251 (ACH)

F-16 Federal 703-704 (Check Print)

H-11 Capital 9000097-9000098 (ACH)

H-12 Capital 413-417 (Check Print)

H-13 Capital 9000099-9000102 (ACH)

H-14 Capital 418 (Check Print)

#### VIII. Educational Presentation- Primary/ Elementary School Highlight:

#### Collaborative Teaming

Primary Principal Emily Bonadonna, Elementary Principal Brian Amesbury, and Director of Intervention Jean Mackenzie will share out on the topic of collaborative teaming at the Primary-Elementary School. The presentation will include an overview of the concept and the anticipated outcomes for students and staff.

#### IX. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

#### **Business**

#### 1. Spring Semester- 2022- Student Teacher Placements

Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals recommend:

- Hannah Ceravolo, SUNY Fredonia with Ms. Lauren O'Reilly- 1/24/22-3/18/22
- Dana Hernandes, SUNY Geneseo with Ms. Kacky Adams- 1/27/22-3/18/22
- Grace Mast, SUNY Geneseo with Ms. Signa Trowbridge- 3/24/22-5/13/22
- Jennifer Gill, SUNY Geneseo with Ms. Maureen Kanaley-Messina- 1/27/22-3/18/22
- Megan Sweet, Grand Canyon University with Ms. Holly Thomas- 1/2022-3/2022
- Kyle Morsheimer, SUNY Brockport with Mr. Eric Ward- 1/18/22-3/9/22
- Brandon Acevedo, SUNY Brockport with Ms. Daina Marsh- 1/18/22-3/9/22
- Patricia Brooks, SUNY Fredonia with Ms. Heather Carson- 3/21/22-5/20/22
- Maxwell Eckerson, SUNY Geneseo with Ms. Amanda Harris- 1/27/22-3/18/22

Mr. John Arthur, Principal Middle School recommends:

- Brandon Acevedo, SUNY Brockport with Mr. David Nieman- 3/14/22-5/11/22
- Morgan Fuller, Keuka College with Ms. Angelica Clark- 1/31/22-3/18/22
- Grace Lawrence, SUNY Geneseo with Ms. Krista Rodzinka- 1/27/22-3/18/22

Mrs. Marissa Logue, Principal High School recommends:

- Kyle Morsheimer. SUNY Brockport with Mr. Jeff Welch- 3/14/22-5/11/22
- Connor Groene, Nazareth with Ms. Diana Chase- 3/17/22-5/4/22
- Douglas(Rob) Barnum, Hobart William Smith with Mr. Matt Walters- 1/27/22-5/15/22
- Margaret Elisofon, Nazareth with Mr. Sean Perry- 3/17/22-5/4/22

#### 2. Spring Semester- 2022- Field Experience (120-140 hours)

Mr. Brian Amesbury, Elementary Principal recommends:

• Morgan Fifield, Keuka College with Ms. Julie Lawrence- 1/3/22-1/28/22

#### 3. Athletic Field Trip-Initial and Final Approval

Mr. Jim Simmons, Athletic Director, is requesting initial and final approval of the below athletic trip:

• Ice Hockey, Bethlehem, NY, November 26-27, 2021

#### 4. Winter Sports Volunteers

Mr. Jim Simmons is requesting approval of the below winter season volunteers:

- Varsity Boys Basketball- Don Boylan and Mike Emerson
- · Varsity Girls Basketball- Abbey Notter and Matt Falk
- Bowling- William Erb
- Ice Hockey- Brian Groff and Austin Wharry
- · Indoor Track- Ryan Horst and Kasey Smith
- Diving- John Taylor

#### 5. New Club

Mr. John Arthur, Middle School Principal, is requesting approval for a new club called **Cookies for a Closer Community**. The advisors will be Ms. Krista Rodzinka and Ms. Kristy Aldrich will have their stipend paid through Federal Funds.

#### 6. Change Order

Change order for additional work in classrooms 802 through 807. The scope of the work includes additional casework, millwork, shelving, flooring, lighting, and paint. Not to exceed \$130,000

#### 7. Recommendations of the Committee on Preschool Special Education

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

#### 8. Recommendations of the Committee on Special Education

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

#### Personnel

#### 1. Non-Instructional Personnel

#### A. Removals

| <u>Name</u>      | <u>Position</u>  | <u>Reason</u> | <u>Effective</u> |
|------------------|------------------|---------------|------------------|
| Gabriella Simons | Custodial Worker | Resignation   | 11/8/2021        |
| Eugene McFarland | School Monitor   | Resignation   | 11/28/2021       |

#### B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

| <u>Name</u>    | <u>Position</u>              | <u>Effective</u> | <u>Rate</u> |
|----------------|------------------------------|------------------|-------------|
| Richard Mullen | Substitute School Bus Driver | 11/9/2021        | \$19.00/hr. |
| Donald Morrill | School Bus Driver            | 11/15/2021       | \$23.70/hr. |
| Brenda Goodman | School Bus Monitor           | 11/22/2021       | \$12.98/hr. |

#### 2. Instructional Personnel

#### A. Resignation

- 1) Kassandra Strack, Speech and Language Therapist, has resigned from the District effective December 10, 2021.
- 2) Lawrence Lent, Special Education Teacher at the Elementary School has resigned from the District effective January 7, 2022.

#### B. Appointments

#### 1) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

| <u>Name</u>            | <u>Position</u>           | <u>Building</u> | <b>Effective</b>      |
|------------------------|---------------------------|-----------------|-----------------------|
| Jessica Damiano        | Special Education Teacher | Elementary      | 11/2/21 – 12/14/21    |
| Taylor Ingalls Fogarty | INTV Teacher              | Elementary      | 11/12/21 – 12/24/21   |
| Erica Murdaugh         | English Teacher           | Middle School   | 11/8/2021 – 2/11/2021 |

#### 2) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Rhonda Fossum
Dondi Ratliff
Eunice Han
Lindsay VanDeusen-Henehan
Audrey Brown
Brady Giles
Sarah Bambach

#### 3) Tenure Appointment

The following staff member is being recommended for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

Name Tenure Area Effective
Karen Tricomi Elementary 12/1/2021

#### 4) 2021-2022 School Year Winter Coaches

The following individuals are recommended to Winter Coaching positions:

<u>Coach</u>

Joel Rosko Modified B Wresting Mitchell Segbers JV Boys Swimming

#### 5) 2021-2022 Mentors

The following staff members have been recommended to be Mentors for the 2021-2022 school year at the contractual rate:

| <u>Mentor</u>    | <u>Mentee</u>      | <u>Building</u> |
|------------------|--------------------|-----------------|
| Catherine Kelley | Amanda Furno       | ES              |
| Karen Tricomi    | Deanna Bagley      | ES              |
| Laure Blazey     | Alex Hennessey     | HS              |
| Kim Kane         | Patricia Symans    | ES              |
| Sarah Vassello   | Teresa Casper      | ES              |
| Haley Bickel     | Marre Violante     | PS              |
| Jessica Brotsch  | Graham Klimasewski | HS              |
| Amy Rothermel    | Julia Kim          | PS              |

#### End of Consensus Agenda

#### X. Public Comments

To allow for public participation and when time permits, a period not to exceed fifteen (15) minutes shall be set aside during each Board meeting for public participation. Individual comments will be limited to no more than three (3) minutes.

Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 by noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register



in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.

To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.

#### XI. Board Committee Reports

Policy Committee- Mrs. Beth Thomas

#### XII. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mr. Milton Johnson/ Mrs. Amy Calabrese
- Council for Instructional Excellence (CIE)- Mr. Milton Johnson/ Dr. Jen Schneider
- Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller
- Safety / Health / Security Committee- Mr. John Polimeni
- COVID19 Safety Committee- Dr. Jen Schneider

#### XIII. Closing Remarks

(President, Board of Education and/or Superintendent)

#### XIV. Upcoming Events

- November 24-26- Thanksgiving- No School
- November 28- Hanukkah (Begins at Sundown)
- December 14- Regular Board Meeting
- December 1- MS Winter Concert
- December 3- Early Dismissal- UPK-2
- December 3- RPO Holiday Concert
- December 8- MS Winter Concert
- December 10- Early Dismissal- UPK-5
- December 13- Regular Board Meeting
- December 14- MS Winter Concert
- December 15- Holiday PRISM Concert
- December 23- Superintendent's Conference Day
- December 24-31- No School



#### Minutes -November 8, 2021-5500 Airport Road

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, November 8, 2021 at 6:30 p.m. at the District Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Milton Johnson, Julianne Miller, Megan Personale,

John Polimeni, Jen Schneider, Beth Thomas

**BOARD MEMBERS ABSENT:** Amy Calabrese, Michelle Pedzich

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

**ADMINISTRATION PRESENT:** Peter Jensen, Eric Jordan, Caroline Chapman

OTHERS PRESENT: Heather Hollman, Jeremy Brown, Ellen Parsons, Kathleen Weishaar,

James Weishaar, Marie Roland, Melanie Smith

#### Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with all saying the Pledge of Allegiance.

#### Superintendent's Report

Superintendent Farr provided the Board an update on recent releases from New York State and Ontario County Health Department on COVID testing. The district has begun the weekly staff testing.

#### Minutes

Upon a motion made by Mrs. Personale, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the October 18, 2021 Regular Board Meeting minutes.

**APPROVED: MINUTES** 

#### **Educational Presentation- Parent Teacher Student Association (PTSA)**

President Heather Holman provided an overview of recent and upcoming activities supported by the Canandaigua PTSA. Topics included a review of the PTSA mission and vision, funding support and enhancing the digital presence of the organization.

#### Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mr. Polimeni, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

#### **Business**

#### 1. Treasurer's Report

the Treasurer's Report for the Period of September 1, 2021 - September 30, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### 2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2020 - September 30, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### 3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2020 - September 30, 2021. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### 4. Winter Semester 2021-2022- 120 Hours Field Experience

the request of Mr. John Arthur, Middle School Principal for:

• Samantha Cook, Keuka College with Ms. Michelle Jones/ Ms. Heather Pawlak, 12/20/21-1/28/22

#### 5. Student Teacher Placement

the request of Mrs. Emily Bonadonna, Primary School Principal, for:

• Aleccea Denton, SUNY Fredonia with Ms. Jenny Cerne, 10/25/201-12/17/2021

#### 6. Practicum Student- 47.5 Hours

the request of Mr. Brian Amesbury, Elementary School Principal, for:

Maxwell Eckerson, SUNY Geneseo with Ms. Amanda Harris, 10/20/201-12/31/2021

#### 7. New Club

the request of Mrs. Marissa Logue, Academy Principal, for a new Club called **UN-USA/Model UN Club**. The club will hold a United National Day event each year to celebrate the ratification of the United Nations Charter, organize community-wide events, and host model UN events that bring together a multitude of students to practice participating in a governmental organization. The unpaid advisor will be Mr. Gioseffi.

#### 8. Surplus Books/ Items

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus items the listing of books.

the request of Mrs. Marissa Logue to declare as surplus items the listing of books.

the request of Mr. Jim Simmons, Athletic Director, to declare as surplus item a scorers table that is 25 years old and no longer used.

#### 9. Professional Services Agreement

a Professional Services Agreement with LaBella Associates, D.P.C. to complete the New York State mandated 2022 building condition survey for all student occupied/non-Instructional staffed facilities and the five-year plan based on the building condition survey between January 1, 2022-December 31, 2022 at an estimated cost of \$227,730.

a Professional Services Agreement with Ellen Tempest for St. Mary's through a Title I Grant for the 2021-2022 school year an amount not to exceed \$4,390.



a Professional Services Agreement originally approved on October 18, 2021 with Jaqueline Messineo-Cowles for Speech/Language Pathologist Services per student IEPs from October 4-November 12, 2021 at an hourly rate of \$100/hour will now be extended to December 4, 2021.

#### 10. Volunteer

the request of Mrs. Emily Bonadonna for Elizabeth (Liz) Carissimo to be a regular parent volunteer in Ms. Julia Kim/Mr. David Smith's second grade class. She will be volunteering weekly through the end of the 2021-2022 school year.

#### 11. Amendment- Visual and Performing Arts Hall of Fame

approval of the amended Visual Arts Hall of Fame Charter.

#### 12. Advocate

the request of Mrs. Marissa Logue for Audrey Button to be an advocate through Finger Lakes Resiliency Network (FLRN) at the Academy.

#### 13. Recommendations of the Committee on Preschool Special Education

tor review and consideration, the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### 14. Recommendations of the Committee on Special Education

for review and consideration, the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

#### **Personnel**

#### 1. Non-Instructional Personnel

#### A. Removals

| <u>Name</u>      | <u>Position</u>    | <u>Reason</u> | <b>Effective</b> |
|------------------|--------------------|---------------|------------------|
| Cristi Schaertl  | School Bus Driver  | Resignation   | 10/25/2021       |
| Aubrey Hartmann  | Teacher Aide       | Resignation   | 10/29/2021       |
| Brandon Bordwell | Custodial Worker   | Resignation   | 11/5/2021        |
| Tori Clarke      | Receptionist       | Resignation   | 10/29/2021       |
| Rachel McFadden  | Teacher Aide       | Resignation   | 11/23/2021       |
| Tammy Young      | School Bus Monitor | Resignation   | 11/1/2021        |

#### B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

| <u>Name</u>          | <u>Position</u>                | <b>Effective</b> | Rate         |
|----------------------|--------------------------------|------------------|--------------|
| Beth Smythe          | Teacher Aide                   | 10/27/2021       | \$15.50/hr.  |
| Charity Chrysler     | School Bus Monitor             | 11/8/2021        | \$12.98/hr.  |
| Gabriella Simons     | Custodial Worker               | 11/1/2021        | \$13.08/hr.  |
| Rosemary Chappell    | Substitute Cook Manager        | 1/3/2022         | Current Rate |
| Kyle Norsen          | Building Maintenance Assistant | 11/1/2021        | \$15.22/hr.  |
| Desiree Davies       | School Monitor                 | 11/1/2021        | \$12.98/hr.  |
| Milka VonRhedey      | Teacher Aide                   | 11/4/2021        | \$13.25/hr.  |
| Patricia Pietropaolo | Substitute Food Service Helper | 11/1/2021        | \$12.50/hr.  |
| Baylee Ojeda         | Substitute Teacher Aide        | 11/1/2021        | \$12.50/hr.  |



| Tara McClung     | Substitute Teacher Aide       | 11/1/2021  | \$12.50/hr.  |
|------------------|-------------------------------|------------|--------------|
| Jenna Dodsworth  | Typist                        | 11/15/2021 | Per Agreemen |
| Miyah Snell      | Substitute Teacher Aide       | 11/1/2021  | \$12.50/hr.  |
| Tammy Young      | Substitute School Bus Monitor | 11/2/2021  | \$12.50/hr.  |
| Jill Ehrlinger   | Claims Auditor                | 11/29/2021 | Per Agreemen |
| Cortni Briggs    | School Bus Monitor            | 11/15/2021 | \$12.98/hr.  |
| John Pietropaolo | Food Service Helper           | 11/8/2021  | \$12.98/hr.  |
| Zachary Crooks   | Teacher Aide                  | 11/15/2021 | \$13.25/hr.  |
| Janey Taylor     | Sub Lifeguard                 | 11/15/2021 | \$12.50/hr.  |

#### 2. <u>Instructional Personnel</u>

#### A. Resignation

1) of Stephanie Messegee, Contract Substitute Teacher at the Primary-Elementary School, has resigned from the District effective October 20, 2021.

#### B. Leave of Absence

1) of Caroline Prestano, Special Education Teacher at the Primary School, for an extended unpaid leave of absence through the end of the school year.

#### C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

1) of Sarah Werth received her Bachelor's degree in Childhood Education from SUNY Geneseo where she also earned her Master's degree in Reading and Literacy. She has been subbing for the District since last school year. Ms. Werth is appointed to a 1.0 FTE, 4-year probationary Special Education Teacher effective October 27, 2021.

| <u>Name</u> | <u>Certification</u>          | <b>Effective</b> | Step/Rate          |
|-------------|-------------------------------|------------------|--------------------|
| Sarah Werth | Childhood Ed 1-6; Students w/ | 10/27/2021       | Step 1 (pro-rated) |
|             | Disabilities 1-6              |                  |                    |

#### 2) Interim Substitute Teacher

the following individuals for an Interim Substitute Teacher positions as indicated at an agreed upon rate for the duration of the assignment:

| <u>Name</u>    | <u>Position</u>           | Building          | <b>Effective</b>      |
|----------------|---------------------------|-------------------|-----------------------|
| Erica Murdaugh | Special Education Teacher | Middle School     | 9/7/2021 – 10/29/2021 |
| Gretchen Colf  | Special Education Teacher | Elementary School | 11/29/21 – 6/24/22    |
| Kelly Keys     | ELA Teacher               | Middle School     | 11/19/21 – 12/31/21   |

#### 3) Contract Substitute Teachers

the following individuals to Contract Substitute Teacher positions for the 2021 – 2022 school year at the contractual rate:

Jessica Damiano, Primary-Elementary School, Effective 10/29/2021 Ralph Gebhardt, Middle School; Effective November 15, 2021



#### 4) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Linda Coleman Michelle Flanders

#### 5) Stipend Positions 2021-2022 School Year

Co-Curricular PAID: Employee:

Academic Eligibility Coordinator Sonia Maltais-Henry (29%)

#### 6) 2021-2022 School Year Winter Coaches

Coach:

Ames, Cayley JV Winter Cheer Blazey, Alexandra Varsity Winter Cheer Bollinger, Mike Mod B Wrestling Brennan, Mike Varsity Girls Basketball Varsity Boys Basketball Davern, James **Assistant Hockey** Guay, Connor Hennessy, Alex **Unified Bowling** Hulme, Robin JV Boys Basketball

Kraft, Rebecca Boys Diving

Lopez, Donovan Mod B Girls Basketball Mansfield, Elaine Mod Winter Cheer

Marsh, Daine Head Boys Indoor Track (.5)

Moore, Derek

Moore, Todd

Mullen, Eric

Robbins, Dan

Scheemaker, Eric

Sedita, Paul

Sutter, Mark

JV Wrestling

Varsity Wrestling

Mod B Boys Basketball

Varsity Boys Swimming

Head Girls Indoor Track

Indoor Track Assistant (.5)

Swain, Murphy Assistant Skiing
Sweet, Adam Assistant Wrestling
Taft, David Varsity Hockey

Tepper, Michael Head Boys and Girls Bowling

Wall, Kevin Varsity Skiing

Wallwork, Jack
Ward, Matt
Welch, Jeff
Windheim, Taryn
Mod A Boys Basketball
Head Boys Indoor Track (.5)
Strength and Conditioning
Boys Mod Swimming

#### End of Consensus Agenda

#### **Public Comments**

There were no public comments.

#### **Board Committee Reports**

#### **Policy Committee**



Mrs. Beth Thomas reported on behalf of the Policy Committee which met on October 20. The Committee reviewed and made updates to Policy # 4220 Naming School Facilities. The changes to the policy will be forwarded to the Board for approval once finalized.

#### **District Committee Reports**

#### **Character Education Committee**

Mr. Milton Johnson reported on behalf of the Character Education Committee which met on October 28. They received an update on the Fall Carnival which was well attended and then brainstormed in smaller groups to ideas to infuse the Character Traits in upcoming events.

#### COVID19 Safety Committee- Dr. Jen Schneider

Dr. Jen Schneider reported on behalf of the COVID19 Safety Committee which meets weekly. She stated Mr. Mike McClain and the building and custodial staff did an incredible job on collecting room data throughout the district. She noted that keeping a window open just a small amount makes a difference in the air quality.

#### **Upcoming Events**

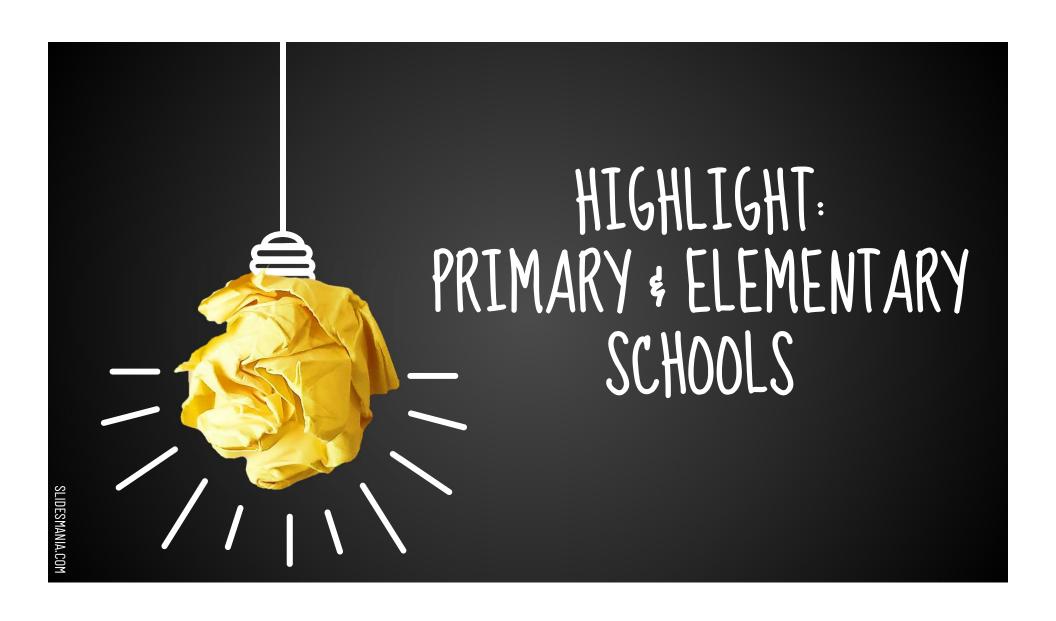
- November 10- CIE Meeting
- November 11- Veterans Day
- November 12, 13, 14- Academy Players
- November 16- Academy Fall Concert I
- November 17- Policy Committee Meeting
- November 17- Middle School Small Ensemble
- November 18- Academy Fall Concert II
- November 22- Regular Board Meeting
- November 24-26- Thanksgiving- No School
- November 28- Hanukkah (Begins at Sundown)

#### Adjournment

Upon a motion made by Mr. Johnson, seconded Mrs. Miller, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:18 p.m. The next Regular meeting will be on November 22, 2021 6:30 p.m.

Respectfully submitted,

Deborah Sundlov District Clerk





# COLLABORATIVE TEAMS



# Today's Presentation



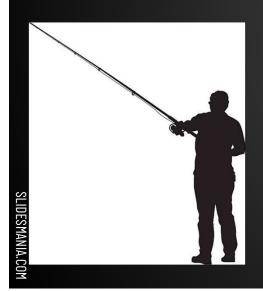
Why Implement collaborative teams?



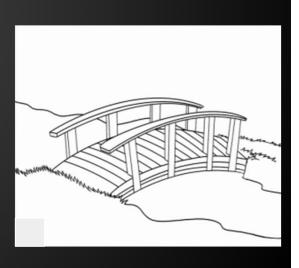
What it looks like in action

The expected outcomes

# Why Implement Collaborative Teams?







Provides a framework for educators to engage in collaborative teaming and cycles of continuous improvement with a focus on developing high quality core instruction and interventions, social emotional learning, and positive behavior supports.



What is Collaborative Teaming?

# What it looks like:

- Groups of 4 6 Teachers
  - o Classroom Teachers
  - Special Education Teachers
  - Interventionist Teachers
- One day per week x 30 minutes
- Review instruction and student performance together
- Plan and implement instruction
- Assess, reflect, and adjust instruction











# Expected Outcomes:

At first it may feel like 'another meeting'.

It may feel uncomfortable or awkward to collaborate in <u>assigned</u> teams.

Over time, our conversations will:

- Shift instructional practices
- Close curriculum gaps
- Align our practices
- Increase student achievement

Ultimately, this work will fix the proverbial bridge.











Presentation Template: SlidesMania

Images: Unsplash

# CANANDAIGUA BRAVES

#### **Request for Overnight Field Trip**

To authorize overnight field trip approval, each section of this cover sheet must be filled out <u>in detail</u> <u>along with accompanying documents</u> (itinerary, permission slip, forms, etc.). Failure to complete this cover sheet and provide thorough documentation will result in the packet being returned without making it onto a board agenda thus delaying and jeopardizing potential approval. At no point should there be any parent or student meeting(s) nor money collected prior to this form reaching board approval, unless there is preapproval by the Superintendent. Should you have questions regarding proper completion of the forms, please see your immediate supervisor for assistance.

Name of Group/Club (building/grade level): Canandaigua Brace Varsity Ice Hockey

<u>Destination:</u>

Bethlehem, NY

<u>Departure Date and Approximate Time:</u>
Friday 11/26 at 12:00pm

Return Date and Approximate Time: Saturday 11/27 at 5:00pm

Number of Students Expected to Attend: 24

Number of Chaperones (also detail how students will be supervised 24 hours / day):

3 coaches will be in attendance with each coach assigned a group of 8 players.

 All 3 coaches will be on the bus on the way from GCCC directly to the rink where we will arrive and play our first game.

From then on, the players will always be in the presence of the coaching staff other than Friday night in their hotel rooms when curfew hits.

Cost per Student (costs should include an itemized and realistic summary of travel, hotel, meals, and admission, etc. - include fundraising opportunities and arrangements made for those who cannot afford the trip as well):

The entire trip will be funded by Hockey Boosters

Mode of Transportation (include bus service / airline): School bus service

Accommodations (Hotel information such as address, phone number and webpage link):
Homewood Suites by Hilton Albany Crossgates Mall 1651 Western Ave
Albany, NY 12203
(518)704-4040

|                           | NI MILITANIA INTERNISTRA |
|---------------------------|--------------------------|
| <u> Costsperstude</u>     |                          |
| Package Amount            | \$150                    |
| or Breakdown Amount       |                          |
| Travel                    |                          |
| Lodging                   | \$50                     |
| Meals                     |                          |
| Breakfast                 | \$20                     |
| Lunch                     | \$20                     |
| Dinner                    | \$20                     |
| Other (Explanation)       | \$40                     |
| Bowling/Snacks            |                          |
| Cost of Trip Per Student  |                          |
| Less Club Contribution    | \$150                    |
| Less Expected Fundraising |                          |
| Final Cost to Student     | \$0                      |

# CANANDAIGUA HRAVES

#### Request for Overnight Field Trip- Updated September 23, 2021

#### Overview

This process is intended to provide adequate information for necessary approvals and better timeframes for the advisors to plan and commit funds for the group / club involved. The process for BoE approval of overnight field trips involves <u>two</u> separate approvals. Failure to complete all approval documentations and meet all approval deadlines risks the trip being declined and therefore not approved.

#### 1. <u>Initial Approval (Planning)</u>

- a. Submit Cover Sheet (attached) with all available information completed to the building Principal. Include any information available whether it is incomplete or not. The more information provided, the fewer questions asked. This should occur at or near the initial discussions of a possible trip, typically, at least 6/8 months before the trip dates. Where appropriate, requests for approval for recurring field trips can be submitted 8 weeks prior to departure but prior to any student/parent commitments.
- b. Principal or Athletic Director reviews/approves and forwards to Director of Transportation.
- c. The Director of Transportation reviews/signs and forwards to the Assistant Superintendent for Instruction (ASI) for review and approval.
- d. ASI forwards to Superintendent for review and approval as a recommendation to the BOE.
- e. BOE approves this approval is with the knowledge that further planning and arrangements need to be made. This includes initial deposits. If deposits are over \$500, Superintendent approval is required.
- f. No fund raising specific to the overnight trip shall begin until initial approval has been given by the BOE.
- g. It is understood that athletic tournaments pose a challenge in respect to time lines. When this occurs, the Athletic Director will speak with the Superintendent prior to submission of paperwork.

#### 2. Final Approval

- a. Submit <u>completed</u> cover sheet <u>with all checklist items addressed</u> and sample items attached. Complete chaperone lists and itineraries are required. The <u>original packet should be used</u> and <u>submitted no later than one month prior to the trip</u>. This submission goes to Principal or Athletic Director, then to the Director of Transportation, then ASI and Superintendent.
- b. Principal or Athletic Director, ASI and Superintendent will provide feedback on questions. Once acceptable, Superintendent will forward to BOE with recommendation to approve. <a href="Any significant changes to the itinerary">Any significant changes to the itinerary</a>, chaperone list and/or safety considerations, must be communicated to the building Principal as soon as possible.
- c. BOE approval this is the final approval and allows for all other applicable deposits/payments to be made. There may be more information needed prior to final approval.
- d. Approval trips will be cc'd to Transportation and Food Service Directors.

#### 3. Overnight Field Trip Procedures

- a. Student and parent signature required for rules/regulations documents.
- b. Parent meetings shall be held prior to the overnight field trip. The employee in charge of the field trip shall contact parents who do not attend by telephone to ensure an understanding of responsibilities.
- c. Director of Transportation shall be contacted to affirm the appropriateness of transportation secured, including but not limited to reviewing paperwork from the transportation company.
- d. Student luggage shall be searched prior to departure for an overnight field trip. Procedure for doing so should be outlined and submitted to the building principal.

#### Request for Overnight Field Trip

## Refund policy/ Insurance or other recoup options:

Boosters are paying for entire trip so there is no refund policy worked out for student athletes. Any last minute hotel cancellations made by family members will be between the family and the hotel.

In the space provided below, please detail your trip and how it connects to your content area, program or activity. Include the educational outcomes students will gain from the experience:

We have typically done an away hockey tournament each season, with last year being an exception due to Covid. The overnight trip has always been a crucial component of our team chemistry building each year. The best proof of this is when asking our seniors for their favorite hockey moment to be read aloud on senior night, the vast majority of them make reference to our overnight trip. In addition to the team chemistry building, we have sought out this tournament due to the incredibly high level of teams participating. Bethlehem high school has one of the best D1 hockey programs in NYS and this will be an excellent test for us right out of the gate.

Before submitting approval, you must submit supporting documentation. Attached are templates which needs to be updated with detailed information for your proposed trip. These documents should be submitted in the following order (check list):

- A detailed itinerary
- Introductory letter
- Field trip permission form
- Overnight trip parent meeting agenda
- o Emergency medical information for overnight trips/camps
- Behavior expectations/monitoring guidelines
- Trip parent/student survey
- Chaperone responsibilities and trip tips

Name (print) of Trip Coordinator Signature of Trip Coordinator



Approvals: (Office Use Only)

Principal/AD/Supervisor:

Director Of Transportation:

ASI:

Superintendent:

**Board of Education:** 

Request for Overnight Field Trip

+ Final (initial) (Initial)

(Initial)

(Initial)

(initial)

(Final)\_

(Final)\_

(Final)\_

(Final)

(Final

# **Letter from School Nurses Regarding Medication**

To: Parents/Guardians of students attending trip to Bethlehem NY

From: Mrs. Jewell & Mrs. Green (Academy Nurses), Mrs. Ryan & Mrs. Smith (Middle School Nurses), Canandaigua Academy & Canandaigua Middle School

Re: Medication for Braves Hockey trip to Bethlehem

The guidelines for students taking prescription and non-prescription drugs on the trip are as follows:

- All medications require a Health Care Provider's order for <u>each</u> medication. Parents/Guardians must bring the medication in to the School Nurse by <u>11/19</u>.
- Parents/Guardians need to sign the health information sheet.
- Medication *must be* in the prescription/original bottle, clearly labeled with the dose and the time of administration.
- The students may self-carry and administer inhalers, epi-pens, and diabetic supplies as long as they have a record of this on file in the nurses' office for this school year.
- Prescribed medications will be given by a medical practitioner/chaperone traveling with the group.
- The School Nurse will provide the medical practitioner/chaperone with all appropriate information.
- Students will not be allowed to carry non-prescription medication (over-the-counter). The nurse/chaperone will administer these to students as necessary.
- Mouthwash is not permitted on the trip.

Please call us at 585 396 3820 (Academy nurse) or 585 396 3860 (Middle School nurse) if you have any questions.

# CANANDAIGUA CITY SCHOOL DISTRICT

CONFIDENTIAL - will be seen by trip or school staff

# EMERGENCY MEDICAL INFORMATION FOR OVERNIGHT FIELD TRIPS/CAMPS

|  |  |  | AGE:  |
|--|--|--|---|
| udent's Name :<br>ome address:   |  |  |   |
| ome address:   |  |  |   |
| arent / Guardian:  |  |  | (H) phone:  |
| ome address:   |  |  | Cell phone:<br>(W) phone:   |
|  |  |  | (w) phone:  |
|  |  | 1  | (H) phone:  |
| mergency Contact*  |  |  | Cell phone:   |
| ome address:   |  |  | (W) phone:  |
| MERGENCY CONTACTS:   |  |  |   |
|  |  |  | hone:   |
| tudent's dentist:  |  |  | Phone:  |
|  |  |  |   |
| Aedical insurance provider for   | student:   |  | Policy #:   |
|  |  |  |   |
| TUDENT'S HEALTH STATUS BEI   |  |  |   |
| Does your child have any healt   | n problems? (Please check a  | ll that apply and tell u   | s about them):  |
| Allergies to food,   | medicine, or bites   | Astnma   |   |
| Breathing or lung  | problems   | Cardiac (Heart) pro  | blems   |
| Diabetes   |  | Seizure disorder   |   |
| Panes or Joints  | _  | Other problems? _  |   |
| Please tell us more about the p  | rohlem(s)  |  |   |
| Date of last tetanus shot<br>MEDICATIONS: If your child alre   | N. C.  | e note on file you do n  | ot need to have the following verified by   |
| the health care provider. If you d   | ady has a health care provider<br>to not, you must have your he  | 's note on file, you do n<br>alth care provider sign a<br>red self-carry inhalers  |   |
| the health care provider. If you d<br>to take medicine on the trip. All<br>supplies, or other emergency  | ady has a health care provider<br>to not, you must have your he  | 's note on file, you do n<br>alth care provider sign a<br><u>red</u> self-carry inhalers<br>ad by and dispensed b  | ot need to have the following verified by<br>t the bottom giving your child permission<br>epinephrine auto injectors, diabetes<br>y a medical provider/chaperone.   |
| the health care provider. If you d<br>to take medicine on the trip. All<br>supplies, or other emergency  | ady has a health care provider<br>o not, you must have your he<br>medication except <u>authori</u><br>medications must be carrie   | 's note on file, you do n<br>alth care provider sign a<br><u>red</u> self-carry inhalers<br>ad by and dispensed b  | ot need to have the following verified by<br>t the bottom giving your child permission<br>epinephrine auto injectors, diabetes<br>y a medical provider/chaperone.   |
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Revised Oct 2017 health care providers(s) will act in the child's best interest.

# **Introductory Letter**

#### Dear Parent:

Your child is being provided a wonderful opportunity to extend his/her learning beyond the classroom and assume adult responsibilities at the same time. The Canandaigua Hockey Boosters are sponsoring an overnight trip to Bethlehem, NY to participate in their tournament.

# Enclosed you will find the following important forms that must be completed and RETURNED by 11/22/21:

- Student rules for behavior
- Student Profile and Medical form: a medical release form that is required in the event that your son/daughter requires immediate medical care.
- Trip cancellation policy/insurance
- COVID Plan
- a permission slip

Because this is a school-sponsored activity, the rules that govern our students at the Academy will be in full effect. Please refer to our Parent/Student handbook and the Student Agenda for a complete listing of expectations, consequences, and penalties for inappropriate conduct or behavior.

If you have any questions, please feel free to contact us at:

David Taft- 585-490-2603 Brian Groff- 585-733-4988 Connor Guay- 585-489-6864 Austin Wharry- 585-690-4394

The final payment for this trip was due on TBD. Any outstanding balances must be paid immediately. All payments are non-refundable. Money cannot be returned in the case of last minute student discipline or an unforeseen and previously unscheduled athletic event.

Costs will be covered by Canandaigua Hockey Boosters

### Attachment 1 - Tentative Itinerary

#### Accommodations:

Homewood Suites by Hilton Albany Crossgates Mall 1651 Western Ave Albany, NY 12203 (518) 704 4040

#### **Restaurants:**

Still in discussions regarding a buffet style breakfast at a local establishment. Location has not been selected yet

### Travel/Motor Coach:

School Bus Service
Chaperone Contact Information:

David Taft - 585 490 2603 Brian Groff - 585 733 4988 Connor Guay - 585 489 6864 Austin Wharry - 585 690 4394

#### **Attachment 2 - FIELD TRIP PERMISSION FORM**

Field trips are an important part of a child's school experience. Your child has the opportunity to participate in a field trip. The purpose of this form is to obtain your permission for your child to participate in this trip and to obtain information regarding your plans for that day in case there is an emergency of any kind. Please call the teacher indicated if you have any questions. In the event that the field trip is cancelled due to extenuating circumstances, we will make every effort to reimburse students when possible. For any extended (overnight) Co-curricular or Extra-curricular field trips students must have no illegal absences the two (2) days prior to the field trip and also must be within the school's attendance policy.

| Trip Date11/26/21-11/27/21                       |                |
|--|----------------|
| Class/Group Canandaigua Varsity Ice Hockey       | Transportation |
| Teacher/Supervisor <u>David Taft- Head Coach</u> | BusX<br>Walk   |
| Trip Destination Bethlehem VMCA                  | Other          |

Other Planned Stops Homewood Suites, Del Lanes

Planned Departure Time 11/26 12:00 pm Planned Return Time 11/27 5:00pm

Departing From Greater Canandaigua Civic Center Returning To Greater Canandaigua Civic Center

#### Additional

#### 11/26:

12:00pm - Depart GCCC

3:30pm - Arrive Bethlehem YMCA

5:00pm - Puck drop for CA vs BHBS

7:00pm - Depart Bethlehem YMCA for hotel

7:15pm - Eat dinner at hotel and kids can shower

8:15pm - Depart hotel for Del Lanes

8:30pm - Arrive Del Lanes for bowling

10:30pm - Depart Del Lanes for hotel

10:45pm - Arrive at hotel

11:00pm - Lights out

#### 11/27:

8:00am - Breakfast in hotel

8:45am - Pregame nap

10:30am - Bus departs hotel for Bethlehem YMCA

11:00am - Arrive at Bethlehem YMCA

12:00pm - Puck drop CA vs. Bethlehem

2:00pm - Bus departs Bethlehem YMCA

5:00pm - Bus arrives at GCCC

| To be completed by parent:   |   |                               |
|--|---|-------------------------------|
| has my   | permission to attend the school sponso  | ored trip to                  |
| Name of Student  | •   |                               |
| Bethlehem, NY on11/26/2021  Location Date(s)  I am fully aware that all District and school police search of all luggage and carry-on items may (overnight) field trips. | cies are in effect during this trip and for be conducted by the school admini | stration for any extended     |
| If my child violates the District's Code of Conde<br>administration may decide that my child cannot<br>will be my responsibility to provide transportation               | t continue to participate in the trip. It i                                   | nat nappens, i agree macic    |
| Name   |   |                               |
| Address  |   |                               |
| Telephone  | Alternate number  |                               |
| In the event that I cannot be reached for return my child:  Name   | transportation, I have arranged for the                                       | e following person to pick up |
| Address  |   |                               |
| Telephone  | Alternate number  |                               |
| By signing this, I agree to the pre-trip search of my child may not continue to participate in the for my child at my expense.   | lescribed above and that if according t                                       | to the school administration  |
|  | Signature of Parent/Guardian  | Date                          |
| I agree to abide by all school rules,  |   |                               |
| trip safety (including COVID) and local authority policies.  | Signature of Student  | Date                          |

### Attachment 3

# Overnight Trip Parent Meeting Agenda

# Meeting Date 11/17/2021

| Date of trip: 11/26 and 11/27   |      |
|---|------|
| Hotel: Homewood Suites by Hilton Albany Crossgates Mall   |      |
| Costs: At this point all deposits should be collected and only spending money volume be necessary | vill |
| Room Assignments  |      |
| Rules/Behavior  |      |
| Students with Medication  |      |
| Trip cancellation policy/ insurance   |      |
| COVID plan  |      |
| Other:  |      |
|   |      |
|   |      |
|   |      |

#### IMPORTANT TRIP NOTICE

The Canandaigua City School District recognizes the importance of field trips (day trips and overnight experiences) and how they enhance both our instructional and co-curricular programs. We are excited to support field trips during the 2021-2022 school year and we have worked with our staff to make sure that safety protocols are in place for those traveling on the field trips.

As we continue to learn to operate in a world with COVID-19, we offer these programs with student safety in mind, but understand that there are some additional challenges associated with traveling at this time. Trip insurance is available therefore please review the information related to the coverage so you can make an informed decision which makes the most sense for your family. Furthermore, please understand that while a trip may be approved, it is conceivable that it could be cancelled by the school district or the travel company if there are travel restrictions or other factors that would lead to an unsafe situation.

Essentially, we want to be clear and transparent that it is the district's intention to acknowledge that we must learn to live in a world with COVID and provide these meaningful experiences for our school community but along with that comes inherent risks of quarantines, isolations, and cancellations which could result in lost money for families. Please only commit to trips if you believe it is worth the risks mentioned.

#### **Attachment 7**

#### **Behavior Expectations/Monitoring Guidelines**

This trip is a school sponsored activity provided for you by the Board of Education, your family—and through your own effort and cooperation. Its intent is that of an enjoyable, educational, cultural, and social event free from distractions and stresses caused by negative behavioral situations. All school rules are in effect at all times. Violators will be disciplined through standard district channels upon return to Canandaigua. Immediate and necessary action will be handled by administrators while on the trip. In severe cases parents will be notified that a serious violation has occurred, and the student involved will be transported home immediately by a parent, at the parent's expense.

## It is assumed by your participation in this trip that you agree to the following:

- To refrain from the use of alcohol, tobacco, controlled substances, and any form of illegal and/or illicit substances.
   Violations will carry severe consequences including police action if necessary. Similarly, any attempt at shoplifting or thievery at any location will involve the police.
- If the use of illegal and/or illicit drugs or alcohol is suspected, the chaperones and a building administrator will IMMEDIATELY confront the student(s). The administrator will call parents and local police.
- It will be each parent's responsibility to provide immediate transportation home for their child if he/she is found in violation of the school's alcohol, drug, weapons, or thievery/vandalism policy.
- Students are required to abide by any trip safety plan including COVID requirements and local authority and host requirements.
- There will be no smoking or burning of incense/candles in hotel rooms.
- Students are ONLY allowed in their assigned hotel room. If a student is in another student's hotel room, the door must be WIDE OPEN AT ALL TIMES.
- To respond immediately and with due respect to directives issued by the chaperones, tour guides, bus drivers, hotel
  and restaurant personnel, and any others in authority.
- To adhere to the itinerary sites as a group, with the understanding that <u>"side trips" on your own are not allowed</u>. No one is to walk or take any public or private transportation to any other location for any reason. Your whereabouts must be known by the trip chaperones at all times.
- To strictly adhere to all announced time schedules, including all meeting times and locations and currews. Once "lights out" time occurs at the hotel, no one is to leave his or her assigned room until the next morning.
- To conduct yourself in an adult fashion at all times. You are representing your family and your school, as well as yourself. Immature behavior of any type will be immediately halted, and students involved will be reprimanded. You will be expected to dress and conduct yourself with dignity and class at all times. Loud, raucous, disruptive, or distracting behavior will not be allowed.
- To show respect for others and the property of others students, chaperones, hosts at attractions, and at the hotel restaurants and other locations we will be visiting.
- To feel confident to report any complaints or problems to the appropriate chaperone(s).
- At no time will students be allowed to sleep in areas other than those assigned.
- Visits by local family members are to be pre-arranged and PRECEEDED with a note from your parent.
- Visits by local friends are specifically not allowed.
- Students will be taped into their hotel rooms each night.

| We are all responsible for mon this kind of activity in the |               | rip that is totally incident-free so th                 | nat we can continue to build |
|---|---------------|---|------------------------------|
| Parent Signature  | Date<br>CANA! | Student Signature<br>NDAIGUA Varsity Ice Hockey<br>Trip | Date                         |

#### PARENT/STUDENT CONTRACT TO BE READ, SIGNED and RETURNED

#### Drugs, Alcohol and Tobacco 1.

The students of Canandaigua Varsity Ice Hockey must follow the policy concerning the possession and use of drugs, alcohol and tobacco. At no time during the trip, from the time we depart Canandaigua on 11/26 and return to Canandaigua on 11/27 are students to be in the possession of and/or using illegal and/or illicit drugs, alcohol or tobacco products (including smokeless tobacco products). Violation of this rule will result in a call home, disciplinary action upon returning to Canandaigua, and the loss of the right to participate in senior year activities for the remainder of the year (i.e. senior ball, possibly graduation ceremony). In the case of drug possession and use, we will notify the local authorities. Be aware that violation of the drug, alcohol, and tobacco contract will have training rule implications. As mentioned several times already, the trip will be immediately cancelled for violation of the school's drug, alcohol, weapons, or thievery/vandalism policy and an immediate parentaccompanied return home will take place.

#### **Being on Time** 2.

Many of the activities planned while in Bethlehem involve appointments and reservations that have been made months in advance. Therefore, it is very important that everyone is punctual. The necessary times and meeting points will be indicated to you each day; it is your responsibility to be on time.

#### Body piercing/tattooing 3.

Students are NOT allowed to have any part of their bodies pierced or tattooed while on this trip. Bethlehem is a large city with the potential for contracting a communicable disease if one engages in an activity such as piercing or tattooing, as there is no way to be sure if the equipment used is properly sterilized. We would also have no way of knowing or keeping track of whether or not the student had parental permission; therefore it will NOT be allowed.

#### Free Time Δ.

The trip we have planned for students in Bethlehem allows for little free time. Students must stay together in groups of at least three people (with at least one person with a cell phone) for their own safety and must remain in the areas designated by the chaperones and tour guides. You may not fully appreciate how large Bethlehem is and how quickly the potential for problems may arise if you are not cautious. We want this to be a fantastic experience, as it has been the past, and therefore you must act responsibly.

#### Curfew 5.

Each night you will be given a curfew which will be based on the next day's activities. Upon returning to the hotel there will be time to socialize, etc. Students must be in their rooms before curfew. At designated times, chaperones will do room checks. All persons assigned to the room must be in that room for room check. Once the room is checked, the chaperones will place a small piece of masking tape over one corner of the door. The door must then remain shut and students in their room until the next morning. We do not do this because we mistrust

the students. It is done in the hopes of removing any temptation to wander around at night. We take our responsibility for your safety seriously.

- 6. Serious Infractions of Any of the Rules, Safety Plan or local authority or host requirements
  If you violate any of the above rules/regulations, causing a serious situation, or if you continuously and willfully
  violate any of the above, you will be sent home with your parent at their expense. The chaperones and tour
  director will make this decision in consultation with school district officials. You will also face school consequences
  as a result.
  - 7. Theft and Loss of Personal Items

At no time is Canandaigua City School District responsible for the theft or loss of personal items.

| გ. | Parent/ | Guardian | Signature |  |
|----|---------|----------|-----------|--|
|    |         |          |           |  |

| After you and your parents have read this, please | sign below. |
|---|-------------|
| Student Signature                                 | Date        |
| Parent/Guardian Signature                         | Date        |

## Attachment 8

# Trip Parent/Student Survey Evaluation of Trip

| 1.      | Was the trip a positive experience for you/your child?   | Yes          | No                                       |
|---------|--|--------------|--|
| 2.      | Would you recommend this trip for future teams/students  | s?<br>Yes    | No .                                     |
| 3.      | Were there fundraising opportunities provided for you/yo | ur fami      | ly to meet the financial requirements of |
|         | this trip?   | Yes          | No                                       |
| 4.      | Would you recommend any changes for this trip in the fur | ture?<br>Yes | No                                       |
| mn      | nents:   |              |  |
| ,,,,,,, |  |              |  |
|         |  |              |  |
|         |  |              |  |

# **General Trip Tips**

- 1. Never give out your hotel name or room number to strangers!
- 2. You will pay for services charged to your room (i.e. long distance phone calls, room service, movies, etc.)
- 3. The maid will take money left out in your room. He/She will think it is a tip. So unless it is intended as a tip, keep it on you at all times.
- 4. Valuables should either be left at home or be kept in the hotel safe. If lost or stolen, we are not responsible.
- 5. Do not venture out on your own!
- 6. You MUST ALWAYS travel WITH A CHAPERONE or BUDDY!
- 7. You may bring an I-Pod or personal music device, but you cannot bring anything with open speakers.

  Remember you bring these items at your own risk. We will take no responsibility if they are lost or stolen.
- 8. Keep the bus and plane neat and clean at all times. Continually police your own area!
- 9. PACK:
  - One suitcase for under the bus.
  - One very small soft carry-on bag to keep with you on the bus, along with a pillow and blanket.
  - Bring appropriate clothing for the trip.
  - A cell phone or watch. It is critical that you are always ON TIME!
  - Bring some snacks for the way down on the bus. You may not bring opened drinks, but you may bring wrapped snacks, like granola bars and such, and unopened containers to drink.
- 10. Budget money for:
  - Lunch each day of competition
  - Snack throughout the day
  - Souvenirs
- 11. Be sure to represent yourself, school, parents, community, chaperone, etc. in a positive light.
- 12. The school rules, as clearly written in your student agenda and throughout this packet, will be in effect for the entire trip.
- 13. Inappropriate items purchased on this trip will be confiscated and returned to you only when your parents pick you up.

# **Chaperone Responsibilities**

#### THE FOLLOWING IS A LIST OF CHAPERONE RESPONSIBILITIES

#### KEEP IN MIND THE FOLLOWING:

- 1. Have the students keep all areas neat and clean at all times.
- 2. Certain foods are okay on the bus, but students need to be considerate of others.
- 3. Students need to remember to respect others in terms of noise levels.
- 4. Personal music devices (mp3 players) are acceptable; however, no open speakers are permitted.

# BE SURE THAT STUDENTS ASSIGNED TO YOU ARE ON THE BUS EVERY TIME WE DEPART.

1. In addition to taking role call at designated areas and times, you should also remain in contact with your group at all times.

# INFORM ADVISOR OF ANY SEVERE PROBLEMS AS SOON AS POSSIBLE.

1. The advisor may suggest ways for you to handle the problem or may opt to handle it him/herself

# BE AVAILABLE FOR CHAPERONE MEETINGS AT ANY OR ALL OF THE FOLLOWING:

- 1. Immediately after attendance is taken on each bus
- 2. Upon arrival to each location- before students are allowed to unload
- 3. Every organized meal
- 4. After curfew
- 5. Other times as necessary

#### **ENFORCE THE SCHOOL RULES**

Please read the school rules and become familiar with them. As chaperones we set the tone for the entire trip, not only with our attitude and disciplinary style, but also with our actions and words. As chaperones, we all assume the responsibility of being a role model.

One item that we would like to call to your attention is the school rule regarding the use of tobacco and alcohol. As adults, we have the freedom to make personal choices about the consumption of these products, but as *leaders* of young adults we are models of healthy choices. Whether your personal philosophy advocates the use of these products or not, you should not be seen smoking nor should you consume alcohol at any time!

We are each parent's proxy on this trip. A mishandled "chaperone - student" situation can easily be attributed to an error in judgment.

#### **COVID Safety Plan:**

- 1. Site has a written plan that is attached that meets or (can) exceed district plan, especially in evolving situation.
- 2. Trip policies to limit transmission if required by district or authorities limit to 4 in sleeping cohort, etc. selected by family or social group; activities structured to decrease possible transmission, etc.
- 3. Process to report/respond to COVID outbreak prior, during or after trip.
- 4. Process to manage vulnerable/fragile participants.
- 5. Other specific safety requirements.

#### Attachment 9

### Trip Safety Plan

Outline below your safety considerations and plans specific to COVID:

- Masks will be worn on the bus at all times
- We specifically sought out a Homewood Suites because they offer rooms which have two queen beds as well as a sofa pullout. So, each player should have their own bed
- Masks worn at the hotel and rink
- Kids will take turns going into the conference room to grab their dinner in an effort to avoid more than a few kids in there at once.
- Kids will be asked to sit with their roommates for meals
- We have a few sets of siblings on the team and we will be sure to have siblings staying together.
- Based on these procedures, my ultimate goal is that we are safe enough to the point that if a positive case were discovered, the only true exposure risks (close quarters without a mask) would be that player's two roommates.

# Committee Recommendations for Board of Education Review with Details (November 22, 2021)

| Meeting                               | Alt ID#        | Age        | Committee  | Grade 1     | Reason                  |              |                 | Decisio                  | on              | Disability                          | Recommended School                   |
|---------------------------------------|----------------|------------|------------|-------------|-------------------------|--------------|-----------------|--------------------------|-----------------|-------------------------------------|--------------------------------------|
| 11/05/2021                            | 1007026        | 4:3        | CPSE       | Preschool 7 | Γransfer Stu<br>Meeting | dent - Agre  | ement No        | Classified               |                 | Preschool Student with a Disability | Roosevelt Children's Center          |
| <u>Pro</u>                            | gram/Servic    | <u>e</u>   |            | Start I     | Date En                 | d Date       | <u>Ratio</u>    | Freq                     | . Period        | <u>Duration</u>                     |                                      |
| Spe                                   | cial Class     |            |            | 11/08/2     | 2021 06                 | /24/2022     | 8:1+2           | 5                        | Weekl           | y 5 hrs                             |                                      |
|                                       | sic Therapy    |            |            | 11/08/2     |                         | /24/2022     | Individual      | 1                        | Weekl           | •                                   |                                      |
|                                       | sic Therapy    |            |            | 11/08/2     | 2021 06                 | /24/2022     | Small Group     | 1                        | Weekl           | •                                   |                                      |
|                                       | upational Th   | erapy      |            | 11/08/2     | 2021 06                 | /24/2022     | Individual      | 2                        | Weekl           | -                                   |                                      |
|                                       | ent Counselin  |            | aining     | 11/08/2     |                         | /24/2022     | Individual      | 4                        | Yearly          | •                                   |                                      |
|                                       | sical Therapy  | _          | J          | 11/08/2     | 2021 06                 | /24/2022     | Individual      | 3                        | Weekl           |                                     |                                      |
| •                                     | ech/Languag    |            | y          | 11/08/2     | 2021 06                 | /24/2022     | Individual      | 2                        | Weekl           | y 30 mins                           |                                      |
| -                                     | ech/Languag    |            | •          | 11/08/2     | 2021 06                 | /24/2022     | Individual      | 1                        | Weekl           | y 30 mins                           |                                      |
| 09/30/2021                            | 1006890        | 2:11       | CPSE       | Preschool I | nitial Eligib           | ility Determ | ination Meeting | g Classified<br>Preschoo |                 | Preschool Student with a Disability | Preschool Itinerant Services<br>Only |
| Pro                                   | gram/Servic    | e          |            | Start Date  | End l                   | Date         | Ratio           | Freq.                    | <b>Period</b>   | Duration                            |                                      |
| · · · · · · · · · · · · · · · · · · · | cupational Th  |            |            | 11/01/2021  |                         | /2022        | Individual      | 3                        | Weekly          | 30 mins                             |                                      |
|                                       | ech/Languag    | 1 -        | y          | 11/01/2021  | 06/24                   |              | Individual      | 4                        | Weekly          | 30 mins                             |                                      |
| 09/30/2021                            | 1006786        | 3:0        | CPSE       | Preschool I | nitial Eligib           | ility Determ | ination Meeting | g Classified<br>Preschoo |                 | Preschool Student with a Disability | Preschool Itinerant Services<br>Only |
| Pro                                   | gram/Servic    | e          | Start Date | e En        | d Date                  | Ratio        | Fr              | req. Pe                  | riod            | <b>Duration</b>                     |                                      |
|                                       | sical Therapy  | _          | 11/01/2021 |             | /24/2022                | Indivi       |                 |                          | eekly           | 30 mins                             |                                      |
| 11/08/2021                            | 1006703        | 4:4        | CPSE       | Preschool A | Amendment               | - Agreemer   | nt No Meeting   | Classified<br>Preschoo   |                 | Preschool Student with a Disability | Preschool Itinerant Services<br>Only |
| <u>Pro</u>                            | gram/Servic    | <u>e</u>   |            | <u>St</u>   | tart Date               | End Date     | <b>Ratio</b>    | Free                     | q. <u>Perio</u> | d <u>Duration</u>                   |                                      |
| Spe                                   | cial Education | n Itineran | t Services | 11          | 1/15/2021               | 06/24/202    | 2 Individua     | al 2                     | Week            | ly 1 hr                             |                                      |
|                                       | upational Th   |            |            |             | 1/08/2021               | 06/24/202    |                 |                          | Week            | 2                                   |                                      |
|                                       | ech/Languag    | 1.0        | V          |             | 9/09/2021               | 06/24/202    |                 |                          | Week            | •                                   |                                      |

# Committee Recommendations for Board of Education Review with Details (November 22, 2021)

| Meeting    | Alt ID#  | Age       | Commit   | tee Grade   | Reason                             | !                            |              | Decis          | ion            |            |                                   | Disability                       | Recommended School            |
|------------|--|-----------|----------|-------------|------------------------------------|------------------------------|--------------|----------------|----------------|------------|-----------------------------------|----------------------------------|-------------------------------|
| 10/28/2021 | 1002917  | 12:11     | Sub CSE  | 08          | Amendm<br>No Meeti                 | _                            | reement      | Classifi       | ed             |            |                                   | Learning Disability              | Canandaigua Middle School     |
| Int        | rogram/Service<br>tegrated Co-tea<br>tegrated Co-tea | ching Se  |          | 09          | art Date<br>//09/2021<br>//09/2021 | End Da<br>06/24/2<br>06/24/2 | 2022         | <u>Ratio</u>   | <u>Fre</u> 5 5 | •          | <u>Period</u><br>Weekly<br>Weekly |                                  |                               |
| 11/02/2021 | 1006697  | 6:0       | Sub CSE  | Kdg.        | Amendm<br>No Meeti                 | _                            | reement      | Classifi       | ed             |            |                                   | Autism                           | Canandaigua Primary School    |
| Pr         | rogram/Service                                       | 2         |          | Start Date  | End Date                           | Rat                          | tio          | Fre            | eg.            | Perio      | d                                 | Duration                         |                               |
|            | pecial Class   | _         |          | 09/09/2021  | 06/24/2022                         | 12:1                         |              | 5              |                | Week       |                                   | 4 hrs 50 mins                    |                               |
|            | ccupational Th                                       | erany     |          | 09/13/2021  | 06/24/2022                         |                              | ividual      | 2              |                | Week       | -                                 | 30 mins                          |                               |
|            | T/Speech Co-T  |           |          | 09/13/2021  | 06/24/2022                         |                              | ividual      | 2              |                | Mont       | •                                 | 30 mins                          |                               |
|            | nysical Therapy                                      |           |          | 09/13/2021  | 06/24/2022                         |                              | ividual      | 1              |                | Week       | -                                 | 30 mins                          |                               |
|            | peech/Languag  |           | y        | 09/13/2021  | 06/24/2022                         | Sma                          | all Group    | 2              |                | Week       | •                                 | 30 mins                          |                               |
|            | beech/Languag  |           |          | 09/13/2021  | 06/24/2022                         |                              | ividual      | 1              | ,              | Week       | cly                               | 30 mins                          |                               |
| Sp         | peech/OT Co-T  | reat      |          | 09/13/2021  | 06/24/2022                         | Indi                         | ividual      | 2              | ]              | Mont       | thly                              | 30 mins                          |                               |
| 1/03/2021  | 1004546  | 9:4       | Sub CSE  | 04          | Amendm<br>No Meeti                 | _                            | reement      | Classifi       | ed             |            |                                   | Learning Disability              | Canandaigua Elementary School |
| Pr         | rogram/Service                                       | 2         |          | <u>Star</u> | t Date En                          | d Date                       | <b>Ratio</b> |                | <u>Fr</u>      | eq.        | <u>Period</u>                     | <b>Duration</b>                  |                               |
| Sp         | pecial Class   |           |          | 09/09       | 0/2021 06/                         | 24/2022                      | 15:1         |                | 5              | _          | Weekly                            | 1 hr 30 mins                     |                               |
| Sp         | pecial Class   |           |          | 09/09       | 9/2021 06/                         | 24/2022                      | 15:1         |                | 5              |            | Weekly                            | 1 hr                             |                               |
| Psy        | sychological Co                                      | unseling  | Services | 11/05       | 5/2021 06/                         | 24/2022                      | Small        | Group          | 1              |            | Weekly                            | 30 mins                          |                               |
| Sp         | eech/Languag   | e Therapy | y        | 09/20       | 0/2021 06/                         | 24/2022                      | Small        | Group          | 1              |            | Weekly                            | 30 mins                          |                               |
| Sp         | peech/Languag  | e Therapy | y        | 09/20       | 0/2021 06/                         | 24/2022                      | Small        | Group          | 1              |            | Weekly                            | 30 mins                          |                               |
| Sp         | pecial Class   |           |          | 07/05       | 5/2021 08/                         | 13/2021                      | 15:1         |                | 5              |            | Weekly                            | 3 hrs                            |                               |
| 1/02/2021  | 1007017  | 15:5      | CSE      | 10          | Reevalua<br>Student                | tion Tran                    | nsfer        | Classifi       | ed             |            |                                   | Learning Disability              | Canandaigua Academy           |
| <u>Pr</u>  | rogram/Service                                       | 2         |          | Start Dat   | te End Da                          | <u>te</u> <u>F</u>           | Ratio F      | req. <u>Pe</u> | riod           |            |                                   | <u>Duration</u>                  |                               |
|            | tegrated Co-tea                                      |           | rvices   | 11/02/202   |                                    |                              |              | _              | eekly          |            |                                   | 42 mins                          |                               |
|            | tegrated Co-tea                                      |           |          | 11/02/202   |                                    |                              | 5            |                | eekly          |            |                                   | 42 mins                          |                               |
|            | tegrated Co-tea                                      | _         |          | 11/02/202   |                                    |                              | 5            |                | eekly          |            |                                   | 42 mins                          |                               |
|            | tegrated Co-tea                                      |           |          | 11/02/202   | 1 06/24/2                          | 022                          | 1            | Ev             | ery C          | Other 1    | Day                               | 42 mins                          |                               |
| Int        | tegrated Co-tea                                      | ching Se  | rvices   | 11/02/202   | 1 06/24/2                          | 022                          | 1            | Ev             | ery C          | Other 1    | Day                               | 1 hr 24 mins                     |                               |
| Re         | esource Room F                                       | rogram    |          | 11/02/202   | 1 06/24/2                          | 022                          | Group 5      | W              | eekly          |            |                                   | 42 mins                          |                               |
| 10/29/2021 | 1005239  | 7:2       | Sub CSE  | 02          | Amendm<br>No Meeti                 | _                            | reement      | Classifi       | ed             |            |                                   | Speech or Language<br>Impairment | Canandaigua Primary School    |
| Pr         | rogram/Service                                       | 2         |          | Star        | t Date En                          | d Date                       | Ratio        |                | <u>Fr</u>      | <u>eq.</u> | <u>Period</u>                     | <u>Duration</u>                  |                               |

| 11/03/20  | Integra<br>Occup<br>Psycho<br>Speech | nted Co-tea<br>ated Co-tea<br>ational The<br>ological Co<br>n/Languag | aching Ser<br>erapy<br>ounseling | vices<br>Services | 09/09/2<br>09/09/2<br>09/20/2<br>11/01/2<br>11 | 0021 06/24/20<br>0021 06/24/20<br>0021 06/24/20<br>0021 06/24/20 | 022<br>022 Small Grou<br>022 Individual | 1 1 2     | Weekl<br>Weekl<br>Weekl<br>Weekl | y 1 hr<br>y 30 mins<br>y 30 mins | Canandaigua Academy        |
|-----------|--------------------------------------|---|----------------------------------|-------------------|--|--|---|-----------|----------------------------------|----------------------------------|----------------------------|
|           |                                      |   |                                  |                   |  | No Meeting   |   |           |                                  | Durning Disability               | Ç                          |
|           | Progra                               | am/Service  | <u>e</u>                         |                   | Start D  | ate End Dat  | te <u>Ratio</u>                         | <u>Fr</u> | <u>eq.</u> <u>Period</u>         | <u>Duration</u>                  |                            |
|           |                                      | ated Co-tea   |                                  | vices             | 09/09/20                                       |  |   | 5         | Weekl                            | -                                |                            |
|           |                                      | ce Room I   | Program                          |                   | 09/09/20                                       |  |   | 5         | Weekl                            | •                                |                            |
|           |                                      | l Class   |                                  | _                 | 11/04/20                                       |  |   | 5         | Weekl                            |                                  |                            |
|           | -                                    | l Class - So  |                                  | ies               | 09/09/20                                       |  |   | . 5       | Weekl                            | •                                |                            |
|           | Couns                                | eling Servi   | ices                             |                   | 09/20/20                                       | 06/24/20   | )22 Individua                           | 1 2       | Month                            | aly 30 mins                      |                            |
| 11/02/202 | 21                                   | 1001012   | 14:8                             | Sub CSE           | 09   | Amendment - No Meeting   | Agreement Clas                          | ssified   |                                  | Autism                           | Canandaigua Academy        |
|           | Progra                               | am/Service  | <u>e</u>                         |                   | <b>Start Date</b>                              | <b>End Date</b>  | <u>Ratio</u>                            | Freq.     | <b>Period</b>                    | <b>Duration</b>                  |                            |
|           | Specia                               | l Class   |                                  |                   | 09/09/2021                                     | 06/24/2022   | 15:1                                    | 5         | Weekly                           | 42 mins                          |                            |
|           | Specia                               | l Class   |                                  |                   | 09/09/2021                                     | 06/24/2022   | 15:1                                    | 5         | Weekly                           | 42 mins                          |                            |
|           | Specia                               | l Class   |                                  |                   | 09/09/2021                                     | 06/24/2022   | 15:1                                    | 5         | Weekly                           | 42 mins                          |                            |
|           | Specia                               | l Class   |                                  |                   | 09/09/2021                                     | 06/24/2022   | 15:1                                    | 5         | Weekly                           | 1 hr 24 mins                     |                            |
|           | Speech                               | n/Languag   | e Therapy                        | I                 | 09/20/2021                                     | 06/24/2022   | Small Group                             | 1         | Weekly                           | 30 mins                          |                            |
| 11/01/202 | 21                                   | 1005463   | 13:10                            | CSE               | 07   | Requested Rev  | view Clas                               | ssified   |                                  | Learning Disability              | Norman Howard School       |
|           | <b>Progra</b>                        | am/Service  | <u>e</u>                         |                   | <b>Start Date</b>                              | End Date   | <u>Ratio</u>                            | Freq.     | <b>Period</b>                    | <b>Duration</b>                  |                            |
|           | Specia                               | l Class   |                                  |                   | 11/02/2021                                     | 06/24/2022   | 12:1+1                                  | 5         | Weekly                           | 6 hrs 30 mins                    |                            |
|           | Speech                               | n/Languag   | e Therapy                        | I                 | 11/02/2021                                     | 06/24/2022   | Small Group                             | 1         | Weekly                           | 45 mins                          |                            |
| 10/29/202 | 21                                   | 1005607   | 5:2                              | Sub CSE           | Kdg.   | Amendment -<br>No Meeting  | Agreement Clas                          | ssified   |                                  | Speech or Language<br>Impairment | Canandaigua Primary School |
|           | Progra                               | am/Service  | e                                |                   | Start Date                                     | End Date   | Ratio                                   | Freq      | . Period                         | <b>Duration</b>                  |                            |
|           | _                                    | ated Co-tea   |                                  | vices             | 09/09/2021                                     | <u> </u>   |   | 5         | Weekly                           | 1 hr 30 mins                     |                            |
|           |                                      | ated Co-tea   |                                  |                   | 09/09/2021                                     |  |   | 5         | Weekly                           | 1 hr                             |                            |
|           | -                                    | ational Th  | -                                |                   | 11/01/2021                                     |  | Small Group                             | 1         | Weekly                           | 30 mins                          |                            |
|           |                                      | Co-Treat  | 1 3                              |                   | 11/01/2021                                     | 06/24/2022   | Small Group                             | 2         | Monthly                          | 30 mins                          |                            |
|           | Physic                               | al Therapy  | 1                                |                   | 11/01/2021                                     | 06/24/2022   | Small Group                             | 1         | Weekly                           | 30 mins                          |                            |
|           |                                      | Co-Treat  |                                  |                   | 11/01/2021                                     | 06/24/2022   | Small Group                             | 2         | Monthly                          | 30 mins                          |                            |
|           | Speech                               | n/Languag   | e Therapy                        | 7                 | 09/20/2021                                     | 06/24/2022   | Individual                              | 3         | Weekly                           | 30 mins                          |                            |
| 10/28/202 | 21                                   | 1004684   | 6:11                             | Sub CSE           | 02   | Amendment -<br>No Meeting  | Agreement Clas                          | ssified   |                                  | Multiple Disabilities            | Canandaigua Primary School |
|           | <b>Progra</b>                        | am/Service  | <u>e</u>                         |                   | Start Date                                     | End Date   | Ratio                                   | Freq.     | <b>Period</b>                    | <u>Duration</u>                  |                            |
|           |                                      | l Class   | _                                |                   | 09/09/2021                                     | 06/24/2022   | 12:1+1                                  | 5         | Weekly                           | 4 hrs 50 mins                    |                            |
|           | Specia                               | i Ciass   |                                  |                   | 09/09/2021                                     | 00/24/2022   | 14.1 1                                  | 3         | WEEKIV                           | 4 1113 30 1111113                |                            |
|           | -                                    | g Services  |                                  |                   | 09/13/2021                                     | 06/24/2022   | Individual                              | 2         | Weekly                           | 15 mins                          |                            |

|           | Occu<br>Phys<br>Phys<br>Skille<br>Spee<br>Spee<br>Musi<br>Occu<br>Phys | c Therapy pational Therapy ical Therapy ical Therapy ich/Languag ich/Languag ial Class c Therapy pational Therapy ical Therapy | nerapy y y Services ge Therapy ge Therapy nerapy |       | 09/13/2021<br>09/13/2021<br>09/13/2021<br>09/13/2021<br>09/09/2021<br>09/13/2021<br>09/13/2021<br>07/05/2021<br>07/05/2021<br>07/05/2021<br>07/05/2021 |           | 06/24/2022<br>06/24/2022<br>06/24/2022<br>06/24/2022<br>06/24/2022<br>06/24/2022<br>06/24/2022<br>06/24/2022<br>08/13/2021<br>08/13/2021<br>08/13/2021<br>08/13/2021 | Small Group<br>Individual<br>Individual<br>Small Group<br>Individual<br>Small Group<br>Individual<br>12:1+1<br>Small Group<br>Individual<br>Small Group | 1<br>2<br>1<br>1<br>3<br>2<br>2<br>5<br>1<br>1 | Weekly Weekly Weekly Weekly Daily Weekly Weekly Weekly Weekly | 30 mins 30 mins 30 mins 30 mins 30 mins 30 mins 15 mins 30 mins 30 mins 5 hrs 30 mins 30 mins 30 mins |                                 |
|-----------|--|--|--|-------|--|-----------|--|---|--|---|---|---------------------------------|
|           |  | ed Nursing S<br>ch/Languag   |  |       | 07/05/2021   |           | 08/13/2021   | Individual<br>Individual  | 2  | Daily<br>Weekly   | 30 mins   |                                 |
| 11/01/202 |  | 1005898  | 6:2  | Sub C |  |           |  | t - Agreement   | Classified                                     |   | Other Health<br>Impairment  | Canandaigua Primary School      |
|           | <b>Prog</b>  | ram/Servic   | <u>:e</u>  |       | Start Date   | 2         | End Date   | <u>Ratio</u>  | Free   | 4. <u>Period</u>  | <b>Duration</b>   |                                 |
|           | Spec   | ial Class  |  |       | 09/09/2021   |           | 06/24/2022   | 12:1+1  | 5  | Weekly  | 4 hrs 50 mins   |                                 |
|           | Occu   | pational Th  | nerapy   |       | 09/13/2021   |           | 06/24/2022   | Small Group   | 1  | Weekly  | 30 mins   |                                 |
|           |  | pational Th  |  |       | 10/27/2021   |           | 06/24/2022   | Individual  | 1  | Weekly  | 30 mins   |                                 |
|           |  | ical Therap  |  |       | 09/13/2021   |           | 06/24/2022   | Small Group   | 1  | Weekly  | 30 mins   |                                 |
|           |  | ical Therap  |  |       | 09/13/2021   |           | 06/24/2022   | Individual  | 1  | Weekly  | 30 mins   |                                 |
|           |  | ch/Languag   |  |       | 09/13/2021   |           | 06/24/2022   | Small Group   |  | Weekly  | 30 mins   |                                 |
|           | Spee   | ch/Languag   | ge Therapy                                       |       | 09/13/2021   |           | 06/24/2022   | Individual  | 2  | Weekly  | 30 mins   |                                 |
| 10/26/202 | 21   | 1007007  | 16:6   | CSE   | Ungrad<br>Secon. 7   |           | Reevaluation<br>Student  | on Transfer   | Classified                                     |   | Multiple Disabilities   | Mary Cariola Children's Center  |
|           | Prog   | ram/Servic   | <u>:e</u>  |       | Start Date   | Enc       | d Date   | Ratio   | Freq.  | <b>Period</b>   | <b>Duration</b>   |                                 |
|           | _  | ial Class  | _  |       | 10/27/2021   | 06/2      | 24/2022  | 7:1+4   | -  | Daily   | 5 hrs 30 mins   |                                 |
|           | -  | seling Serv  | rices  |       | 10/27/2021   | 06/2      | 24/2022  | Individual  | 1  | Weekly  | 30 mins   |                                 |
| 10/28/202 | 21   | 1003300  | 10:11  | CSE   | 06   |           | Initial Eligib<br>Determinati  | oility<br>ion Meeting   | Ineligible                                     |   |   | Canandaigua Middle School       |
| 11/02/202 | 21   | 1004485  | 8:0  | CSE   | 03   |           | Reevaluatio  | on Review   | Classified                                     |   | Other Health<br>Impairment  | BOCES WFL Red Jacket Elementary |
|           | <b>Prog</b>  | ram/Servic   | <u>ee</u>  |       | Start Dat  | <u>te</u> | End Date   | <b>Ratio</b>  | <u>Freq</u> .                                  | . Period  | <b>Duration</b>   |                                 |
|           |  | ial Class  |  |       | 09/08/202  | 1         | 06/24/2022   | 6:1+1   | 5  | Weekly  | 5 hrs 30 mins   |                                 |
|           | Coun   | seling Serv  | rices  |       | 09/08/202  | 1         | 06/24/2022   | Individual  | 1  | Weekly  | 30 mins   |                                 |
|           |  | pational Th  |  |       | 09/08/202  | 1         | 06/24/2022   |   | 2  | Weekly  | 30 mins   |                                 |
|           | -  | ical Therap  | -  |       | 11/02/202  |           | 06/24/2022   |   | 1  | Weekly  | 30 mins   |                                 |
|           |  | ch/Languag   | ge Therapy                                       |       | 11/02/202  |           | 06/24/2022   |   | 2  | Weekly  | 30 mins   |                                 |
|           |  | ial Class  |  |       | 07/05/202  |           | 08/13/2021   | 6:1+1   | 5  | Weekly  | 5 hrs 30 mins   |                                 |
|           | Coun   | seling Serv  | vices  |       | 07/05/202  | .1        | 08/13/2021   | Individual  | 1  | Weekly  | 30 mins   |                                 |
|           |  |  |  |       |  |           |  |   |  |   |   |                                 |

|           | -                     | ational Th<br>h/Languag |            | y           | 07/05/2021<br>07/05/2021 | 08/13/202<br>08/13/202 |              |              | 2 2          | Weekly<br>Weekly | 30 mins<br>30 mins  |                                   |
|-----------|-----------------------|-------------------------|------------|-------------|--------------------------|------------------------|--------------|--------------|--------------|------------------|---------------------|-----------------------------------|
| 0/29/202  | 1                     | 1001434                 | 14:1       | Sub CSE     | 09                       | Amendme<br>No Meetir   | nt - Agreeme | ent Cla      | ssified      |                  | Learning Disability | Canandaigua Academy               |
|           | Program/Service Start |                         |            | <u>Date</u> | End Date                 | <u>Ratio</u>           | Freq.        | <u>Per</u>   | iod <u>D</u> | <u>Ouration</u>  |                     |                                   |
|           | Special Class 09/09/  |                         |            | /2021       | 06/24/2022               | 15:1                   | 5            | Wee          | ekly 1       | hr 24 mins       |                     |                                   |
|           | Specia                | l Class                 |            | 09/09       | /2021                    | 06/24/2022             | 15:1         | 5            | Wee          | ekly 4           | 2 mins              |                                   |
|           | Specia                | l Class                 |            | 09/09       |                          | 06/24/2022             | 15:1         | 5            | Wee          | ekly 4           | 2 mins              |                                   |
|           | Specia                | l Class                 |            | 09/09/      | /2021                    | 06/24/2022             | 15:1         | 5            | We           | ekly 4           | 2 mins              |                                   |
| 11/03/202 | 1                     |                         | 12:5       | Sub CSE     | 07                       | Transfer S             | tudent -     | Cla          | ssified P    | P NR Within      | Other Health        | Student is Parentally Placed in a |
|           |                       |                         |            |             |                          | Agreemen               | t No Meetin  |              |              | l Enrollment     |                     | Nonpublic School                  |
|           | <b>Progra</b>         | am/Servic               | <u>e</u>   |             | Start Da                 | te End                 | <u>Date</u>  | <u>Ratio</u> | <u>Freq.</u> | <b>Period</b>    | <b>Duration</b>     |                                   |
|           | Consu                 | ltant Teacl             | ner Servic | ees         | 11/04/20                 | 21 06/24               | /2022        | Direct       | 1            | 2 day cycle      | 40 mins             |                                   |
|           | Consu                 | ltant Teacl             | ner Servic | ees         | 11/04/20                 | 21 06/24               | /2022        | Direct       | 1            | 2 day cycle      | 40 mins             |                                   |
| 11/04/202 | 1                     | 1006842                 | 10:5       | Sub CSE     | 04                       | Requested              | Review       | Cla          | ssified      |                  | Learning Disability | Canandaigua Elementary Schoo      |
|           | <b>Progra</b>         | am/Servic               | <u>e</u>   |             | <u>Sta</u>               | rt Date <u>F</u>       | and Date     | Ratio        | Freq.        | <b>Period</b>    | <b>Duration</b>     |                                   |
|           | Integra               | ated Co-tea             | aching Se  | rvices      | 09/0                     |                        | 6/24/2022    |              | 5            | Weekly           | 1 hr 30 mins        |                                   |
|           | Integra               | ated Co-tea             | aching Se  | rvices      | 09/0                     | 09/2021 0              | 6/24/2022    |              | 5            | Weekly           | 1 hr                |                                   |
| 11/08/202 | 1                     | 1005555                 | 5:6        | Sub CSE     | Kdg.                     | Amendme<br>No Meetir   | nt - Agreeme | ent Cla      | ssified      |                  | Autism              | Canandaigua Primary School        |
|           | Progra                | am/Servic               | e          |             | Start Date               | End Date               | Ratio        |              | Freg.        | <b>Period</b>    | <b>Duration</b>     |                                   |
|           |                       | l Class                 | _          |             | 09/09/2021               | 06/24/2022             | 12:1+1       |              | 5            | Weekly           | 4 hrs 50 mins       |                                   |
|           |                       | ational Th              | erapy      |             | 09/09/2021               | 06/24/2022             | Individu     | al           | 2            | Weekly           | 30 mins             |                                   |
|           | OT/Sp                 | eech Co-T               | reat       |             | 09/13/2021               | 06/24/2022             | Individu     | al           | 2            | Monthly          | 30 mins             |                                   |
|           |                       | al Therapy              |            |             | 09/13/2021               | 06/24/2022             | Individu     | al           | 2            | Weekly           | 30 mins             |                                   |
|           | -                     | h/Languag               |            |             | 09/13/2021               | 06/24/2022             | Small G      | -            | 2            | Weekly           | 30 mins             |                                   |
|           | -                     | h/Languag               |            | y           | 09/13/2021               | 06/24/2022             | Individu     |              | 1            | Weekly           | 30 mins             |                                   |
|           | Speech                | h/OT Co-T               | reat       |             | 09/13/2021               | 06/24/2022             | Individu     | al           | 2            | Monthly          | 30 mins             |                                   |
| 10/27/202 | 1                     | 1005446                 | 14:10      | Sub CSE     | 09                       | Amendme                | nt - Agreeme | ent Cla      | ssified      |                  | Other Health        | Canandaigua Academy               |
|           |                       |                         |            |             |                          | No Meetir              | ıg           |              |              |                  | Impairment          |                                   |
|           | Progra                | am/Servic               | <u>e</u>   |             | <u>St</u> ar             | Date End               | Date R       | atio_        | Freq         | . Period         | <b>Duration</b>     |                                   |
|           | Resour                | rce Room I              | Program    |             | 09/09                    | 0/2021 06/2            | 4/2022 G     | roup         | 5            | Weekly           | 42 mins             |                                   |
|           |                       | l Class                 | Č          |             |                          |                        |              | 5:1          | 5            | Weekly           | 1 hr 24 mins        |                                   |
|           |                       | l Class                 |            |             |                          |                        | 4/2022 15    | 5:1          | 5            | Weekly           | 42 mins             |                                   |
|           |                       | l Class                 |            |             |                          |                        |              | 5:1          | 5            | Weekly           | 42 mins             |                                   |
|           |                       | l Class                 |            |             |                          |                        |              | 5:1          | 5            | Weekly           | 42 mins             |                                   |
|           | Psycho                | ological Co             | ounseling  | Services    | 10/28                    | 8/2021 06/2            | 4/2022 In    | ndividual    | 1            | Bi-weekly        | y 30 mins           |                                   |
| 10/29/202 | 1                     | 1002273                 | 11:10      | CSE         | 07                       | Reevaluati             | on Review    | Cla          | ssified      |                  | Other Health        | Canandaigua Middle School         |
|           |                       |                         |            |             |                          |                        |              |              |              |                  |                     | ~                                 |

| 10/26/202 | Program/Service Consultant Teacher Se Integrated Co-teaching Resource Room Progra Special Class Special Class Special Class Counseling Services 21 1002068 14:3 | Services                         | Start Dat<br>09/09/202<br>09/09/202<br>09/09/202<br>09/09/202<br>09/09/202<br>09/20/202            | 1 06/24/2022<br>1 06/24/2022<br>1 06/24/2022<br>1 06/24/2022<br>1 06/24/2022<br>1 06/24/2022                | Ratio Direct Group 15:1 15:1 Individual   | Freq. 1 5 1 1 1 1 1 1 Class                  | Daily<br>Week<br>Every<br>Every<br>Every<br>Daily<br>Week | ly<br>Other I<br>Other I<br>Other I      | Day  | Duration 40 mins 40 mins 40 mins 40 mins 1 hr 20 mins 40 mins 30 mins                      | Constraints Analysis                                      |
|-----------|---|----------------------------------|--|---|---|--|---|--|--|--|---|
| 10/20/202 | 21 1002008 14.3   | Sub CSE                          | 09   |   | No Meeting  | Ciass  | mea   |  |  | Multiple Disabilities  | Canandaigua Academy                                       |
|           | Program/Service Integrated Co-teaching Integrated Co-teaching Integrated Co-teaching Integrated Co-teaching Integrated Co-teaching Counseling Services          | Services<br>Services<br>Services | Start Dat<br>10/27/202<br>10/27/202<br>10/27/202<br>10/27/202<br>10/27/202<br>10/27/202            | 1 06/24/2022<br>1 06/24/2022<br>1 06/24/2022<br>1 06/24/2022<br>1 06/24/2022                                | Ratio  Individual   | Freq. 5 5 5 5 5 5 1                          |   | Other I<br>Other I<br>ly<br>ly<br>ly     |  | Duration 42 mins 1 hr 24 mins 42 mins 42 mins 42 mins 42 mins 30 mins                      |   |
| 11/04/202 |   | Sub CSE                          |  |   | t - Agreement   |  |   |  |  |  | BOCES WFL Midlakes Education Ctr-<br>Primary/Intermediate |
|           | Program/Service Special Class Occupational Therapy Physical Therapy Speech/Language Therapy   | rapy                             | Start Date<br>09/07/2021<br>09/07/2021<br>09/07/2021<br>09/07/2021                                 | 06/24/2022<br>06/24/2022<br>06/24/2022  | <u>Ratio</u><br>6:1+1<br>Individua<br>Individua<br>Individua  | 1 1  | Freq. 5 2 2 2 2   | Period Weekl 6 day 6 6 day 6             | ly<br>cycle<br>cycle                         | Duration 6 hrs 30 mins 30 mins 30 mins   |   |
| 10/27/202 | 21 1001382 15:3   | Sub CSE                          | Ungraded<br>Secon. 7-1   |   | t - Agreement   | Class  | ified   |  |  | Multiple Disabilities  | Mary Cariola Children's Center                            |
|           | Program/Service Special Class Occupational Therapy Speech/Language There Special Class Occupational Therapy Skilled Nursing Service Speech/Language There       | rapy                             | Start Date 09/08/2021 09/08/2021 09/08/2021 09/08/2021 07/12/2021 07/12/2021 07/12/2021 07/12/2021 | End Date 06/23/2022 06/23/2022 06/23/2022 06/23/2022 08/20/2021 08/20/2021 08/20/2021 08/20/2021 08/20/2021 | Ratio<br>7:1+4<br>Small Group (5:<br>Individual<br>Small Group<br>7:1+4<br>Small Group (5:<br>Individual<br>Small Group (5: | 1)   | Freq 5 1 1 5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1                | Wee<br>Wee<br>Wee<br>Wee<br>Wee<br>Daily | ekly<br>ekly<br>ekly<br>ekly<br>ekly<br>ekly | Duration 5 hrs 30 mins 30 mins 30 mins 30 mins 5 hrs 30 mins 5 hrs 30 mins 15 mins 30 mins |   |
| 11/08/202 | 21 1006380 6:10   | Sub CSE                          | 01   | Amendment<br>No Meeting   | t - Agreement   | Class  | ified   |  |  | Speech or Language<br>Impairment   | Canandaigua Primary School                                |
|           | Program/Service Consultant Teacher Se Occupational Therapy Occupational Therapy   | rvices                           | 09   | tart Date End 9/09/2021 06/2 9/20/2021 06/2   | d Date Ra<br>24/2022 Dir<br>24/2022 Sm  | i <b>tio</b><br>rect<br>nall Gro<br>nall Gro |   | Freq. 5 1 1                              | Perio<br>Weel<br>Weel<br>Weel                | d Duration kly 30 mins kly 30 mins   |   |

| Psy   | chological C | Counselin | g Services |                              | 09/20/2021             | 06/24/2022               | Small Group     | 1 | Weekly                  | 30 mins                        |  |
|---|--------------|-----------|------------|------------------------------|------------------------|--------------------------|-----------------|---|-------------------------|--------------------------------|--|
| 11/04/2021                                    | 1004582      | 7:11      | CSE        | 02                           | Initial l<br>Detern    | Classified               |                 |   | Autism                  | Canandaigua Primary School     |  |
| <u>Program/Service</u><br>Counseling Services |              |           | -          | <b>Start Date</b> 12/01/2021 | End Date<br>06/24/2022 | <u>Ratio</u><br>Small Gr | Frequence oup 1 |   | <b>Period</b><br>Weekly | <b><u>Duration</u></b> 30 mins |  |