



## JOB OPENING

**POSITION:** High School Science and Biology Teacher  
**REPORTS TO:** High School Principal and Science Department Head  
**CONTRACT TERM:** 2 School Years (2022-2024)  
**JOB OPENING:** 19 November - 10 December 2021  
**External: we reserve the right to end the recruitment process once a suitable candidate is found**

### **PURPOSE**

Jakarta Intercultural School (JIS) educators provide memorable experiences for JIS students. JIS High School (HS) teachers are responsible for working collaboratively to develop and implement the HS program at JIS. JIS educators work in a professional learning community to continuously improve teaching practice for the benefit of the students at JIS in pursuit of our *Mission, Vision, Values*.

### **QUALIFICATIONS, EXPERIENCES and ATTRIBUTES**

1. Minimum Bachelor's degree
2. Current teaching credential
3. Minimum five years of experience in teaching Biology
4. The ability to teach Biology to IB and/or AP level will be a distinct advantage
5. Experience teaching IB Theory of Knowledge and advising Extended Essay students or AP Capstone experience would be advantageous
6. Proven ability to organize and lead field work to the highest learning and safety standards
7. Experience in a school with a well-defined High School philosophy – International setting preferred
8. An ability and willingness to teach IB and/or AP courses AND Grade 9/10 General Science JIS courses
9. Versed in the Understanding by Design model
10. Advocate for Differentiated Instruction and EAL in the Mainstream
11. Experience with, and commitment to, a Professional Learning Community and departmental work
12. Demonstrated background in associating with students outside of classroom environment – this could include experiences in drama, sports, clubs, music or other non-academic endeavors
13. A clear commitment to Child Safeguarding, safety, service learning and environmental stewardship

### **DUTIES and RESPONSIBILITIES**

1. Working closely with Head of Department to plan cooperatively, develop curriculum and maintain a positive, professional school climate
2. Participating in professional learning including accepting and acting on professional



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feedback

3. Maintaining an open attitude toward new ideas and accepting of others whose experiences, opinions and beliefs may differ
4. Engaging with the JIS Supervision and Evaluation process
5. Continuing to develop pedagogy that benefits student learning
6. Ensuring effective delivery of curriculum and contribute to curriculum development
7. Providing effective feedback using common formative and summative assessments that help to shape the next learning experience
8. Demonstrating knowledge and skills in the content areas and explicitly developing the Learning Dispositions
9. Collaborating with the Student Support Team and executing ILPs as appropriate for students in their charge
10. Building positive interpersonal relationships and actively engaging in Child Safeguarding Practices
11. Developing and promoting positive interactions among our diverse student body including respect and appreciation for student self-advocacy
12. Fostering sense of identity and pride in the school among students, parents, and colleagues
13. Collaborating with department team, schoolwide teams and Student Support Team
14. Communicating effectively with all members of the JIS community
15. Empowering students to take responsibility for their learning and actions
16. Able and willing to work in an asynchronous or synchronous online platform if necessary.
17. Identifying and seeking support from peers and admin when in need
18. Embracing the JIS Learning Dispositions of Resilience, Resourcefulness, Relating and Reflecting
19. Performing other related duties and assuming other responsibilities as assigned by the HS Principal and/or Head of Department

### **TO APPLY**

Interested qualified candidate, please send your cover letter, resume and 3-5 list of professional references to the Human Resources Manager, Megumi Runturambi, at [application@jisedu.or.id](mailto:application@jisedu.or.id)