
From: Staton, Jennifer A
Sent: Tuesday, April 27, 2021 9:53 AM
To: llarson@islandpacket.com
Cc: Bruder-Brasseur, Candace L
Subject: RE: Freedom of Information Act (FOIA) Request Form
Attachments: Beaufort County School District - SOW.pdf; Language Line Service Agreement.pdf; TransACT invoice Contract Details.pdf; 2017 09 29 BC.pdf; 2017 10 27 BC.pdf; 2017 11 27 BC.pdf; 2018 09 20 BC.pdf; 2018 10 16 BC.pdf; 2018 11 07 BC.pdf; 2019 03 19 BC.pdf; Price Chart for South Carolina Contract # 4400023492.pdf; South Carolina Participating Addendum.pdf; 2020 12 18 YSR_Redacted.pdf

Mr. Smolcic Larson-

Attached is the contract with Language Line Solutions for telephonic Translations Services in numerous languages. ZOOM parent conference are included with our contract. Other language services include:

- Parent notification notices are available in numerous languages through TransACT. All BCSD employees have access to Parent Notices using their BCSD email address.
- Our communication tool Bright Arrow also has a function to translate emails into the recipients' preferred language, and our website also has this function.
- We have Bilingual liaisons (Spanish) at every school, and two Lead district bilingual liaisons.
- Most of these services are under \$10,000 so typically we just get three quotes. If it is under \$2,500, no quotes are required. Also, the state has contract for over the phone interpreting services (attached). We have used various vendors including current employees for translation services for board meetings, BCSD Documents, Parent meetings etc. (all attached) We would not have used an official RFP for these services.

Please let us know if you have any questions.

Jennifer Staton, MS, CSP
Risk Manager
Beaufort County School District
843-322-2355 | Fax: 843-322-2389



From: JotForm <noreply@jotform.com>
Sent: Monday, April 12, 2021 2:27 PM
To: Staton, Jennifer A <Jennifer.Staton@beaufort.k12.sc.us>; Bruder-Brasseur, Candace L <Candace.Bruder-Brasseur@beaufort.k12.sc.us>
Subject: Re: Freedom of Information Act (FOIA) Request Form



Freedom of Information Act (FOIA) Request Form

Name: Lucas Smolcic Larson

Organization (if applicable): The Island Packet

Address: Street Address: 10 Buck Island Road
City: Bluffton
State: South Carolina
Zip Code: 29910
Country: United States

Work Phone Number: (843) 310-2974

E-mail Address: llarson@islandpacket.com

Public Records Requested Hello,

(Description of Documents or Information Requested): Pursuant to the South Carolina Freedom of Information Act, I hereby request the following records:

- The contract, RFQ/RFP, client agreement and/or description of services rendered between BCSD and LanguageLine Solutions for language interpretation services.
- Any other active district contracts and/or agreements with providers of language interpretation or translation services

The requested documents will be made available to the general public as part of journalistic work focused on increasing the public's understanding of public institutions, and this request is not being made for commercial purposes. For this reason, I am requesting that associated fees be waived.

In the event that there are fees, I would be grateful if you would inform me of the total charges in itemized format in advance of fulfilling my request. I would prefer that the request be fulfilled electronically, by email attachment if available.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your determination as to the availability of these records within 10 business days, as the statute requires.

Sincerely,

Lucas Smolcic Larson
Projects Reporter
The Island Packet

You can [edit this submission](#) and [view all your submissions](#) easily.