

Policy Committee Meeting	Date: April 24, 2017 Location: District Educational Services Center
Members Present	Chair: David Striebinger Vice-Chair: Mary Cordray Members present: Evva Anderson, Mary Cordray, Bill Payne,
Others Present	Patricia Felton-Montgomery, Earl Campbell, Jeffrey Moss, and Drew Davis, and Community members Richard Bisi, and Anthony Cambria
Time Called to Order	5:10p.m.
Action Agenda Items	
Action Agenda Item	Approval of Agenda
	Mary Cordray made the motion to approve the agenda The motion was seconded by Mr. Bill Payne. The motion passed 3/0. Mrs. Evva Anderson was absent from the vote. Mrs. Mary Cordray made the motion to approve the March 13, 2017 Committee minutes. The motion was seconded by Mr. Bill Payne. The motion passed 3/0. Mrs. Evva Anderson was absent from the vote
Public Comments	Mr. Richard Bisi spoke about the policies.
Agenda Item	Board Agenda Template – Committee Chair Motion Rights
Highlights	<ul style="list-style-type: none"> • Discussion on process for the Chair could make a motion. It was suggested that the Chair could pass the gavel to the Vice Chair. Mrs. Mary Cordray made the motion to add to the policy procedures processes for conducting a meeting if the Chair wants to make a motion. The process would be for the Chair to pass the gavel to the Vice Chair, or another Board member. The motion was seconded by Mr. Bill Payne. The motion passed 3/1. David Striebinger voted against. Mrs. Mary Cordray made the motion that the Chair should pass the gavel to seconded the motion. The motion was seconded by Mr. Bill Payne. The motion passed 4/0.
Agenda Item	FOIA Issues at Committee Meetings
Highlights	<ul style="list-style-type: none"> • It was agreed by the committee that with the new notification that is sent out to the media, that the committee meetings are properly notified. The additional language added to the agenda: <i>Meeting of the Beaufort County Board of Education (Committee Name) Meeting</i> <p>(The following information is at the bottom of the agenda) <i>This meeting is a meeting of the Beaufort County Board of Education (committee name). Should six (6) or more members of the Beaufort County Board of Education attend this committee meeting, by any means, this meeting is hereby noticed as a meeting of the Beaufort County Board of Education. Board members in attendance who are not appointed to this committee shall not vote on any agenda matter.</i></p>
Agenda Item	Public Comment at Committee Meetings
Highlights	<ul style="list-style-type: none"> • Much discussion on what topics the public should be able to discuss at the committee and board meetings.

	<ul style="list-style-type: none"> • There was discussion that the public should be able to share anything with the board at both the committee and board meeting. • Some felt that the public should only speak to the agenda items. <p>Mr. Bill Payne made the motion that public comments at committee meetings should only be made to agenda items. The motion was seconded by Mrs. Evva Anderson. The motion passed 3/0. Mary Cordray was absent from the vote.</p> <ul style="list-style-type: none"> • It was discussed that there should be a designated area for the public to speak from at the committee meetings. • Committee meetings at the DESC will be held in the media center. This makes it easy to identify a designate area for the public to speak to the Board. • It was also discussed that a designated area at other locations where committee meetings are held also have a designated area. <p>Mrs. Evva Anderson made the motion to designated area for all persons to make public comments. The motion was seconded by Mr. Bill Payne. The motion passed 3/0. Mary Cordray was absent from the vote.</p>
Agenda Item	SCSBA Review - Update
Highlights	<ul style="list-style-type: none"> • David Striebinger stated that there will be a \$2,000 charge once Tiffany Richardson reviews just policies. There is an additional \$2,000 charge to review for legal compliance. If they do the policies and ARs that will be \$15,000. • David get clarification on if we make corrections, will that be included in the price. • Discussions on having SCSBA also review all of our Administrative Rules. Would they provide a discount? What would the time frame be? • It was also discussed that the SCSBA has model policies, based on districts that use Policy Governance. Districts that use Strategic Governance there might be some issues in converting or reviewing our Administrative Rules because they are not policies.
Agenda Item	Cross Walk of ARs to Policies- Progress
Highlights	<ul style="list-style-type: none"> • All of the cross walk of Administrative Rules have been completed. • It was noted that most of the ARs fell under the same few policies. 2.5.B. 2.1.11. • Discussion that all the ARs should be connected with all policies. • An example was given that there is an AR for personal and sick leave days, but there is not a policy or state law for that. • Policies and ARs will be loaded in BoardDocs once it becomes fully implanted. • ARs that are related to state regulations, they are cited. • Policy 2.5.B will be a parking lot item for a later date.
Agenda Item	Future Agenda Topic Process and Substance
Highlights	<ul style="list-style-type: none"> • What is the process for getting items on the agenda. It was stated that board members have to get items in 11 days before the board meeting. • The purpose of 11 days was to give staff time to prepare information that board members requested.

	<ul style="list-style-type: none"> • Concerns were raised that board members don't have the ability to submit items to the agenda up to the board meeting. • It is felt that any board member should be able to submit a request up to a last minute. • Draft language will be submitted for committee's review to help clarify board members adding agenda items.
Agenda Item	Set Next Steps/Schedule
Highlights	<ul style="list-style-type: none"> • The next meeting to be determined. • The next agenda will include items that are remaining on this agenda.
Adjournment	The meeting was adjourned at 6:30

These minutes are in draft form, have not been approved by this committee and are subject to modification until approved by this committee.

DRAFT