

Policy Committee Meeting	Date: June 5, 2017 Location: District Educational Services Center
Members Present	Chair: David Striebinger Vice-Chair: Mary Cordray Members present: Evva Anderson, Mary Cordray, Bill Payne, Earl Campbell
Others Present	Cynthia Gregory, Geri Kinton, Jeffrey Moss, and Drew Davis
Time Called to Order	5:10p.
Action Agenda Items	
Action Agenda Item	Approval of Agenda
	<p>Mr. Earl Campbell made the motion to approve the agenda The motion was seconded by Mrs. Evva Anderson. The motion passed 5/0.</p> <p>Mr. Earl Campbell made the motion to approve the May 8, 2017 Committee minutes with the corrections. (Not May 7, 2017 as listed on the agenda). The motion was seconded by Mrs. Mary Cordray. The motion passed 5/0.</p>
Public Comments	No Public Comments
Agenda Item	Approval of SCSBA Review of Board Policies
Highlights	<ul style="list-style-type: none"> • The purpose is to have the policies review by a third party to make sure the policies are legal. • There were questions about the SCSBA reviewing the board policies. One of the questions were if there were additional cost if changes were made. Dr. Tiffany Richardson, from SCSBA stated the cost is for all necessary changes if any, for \$2,000. Allow two to three months for completion of review of the policies. • An additional question was regarding the review of the Administrative Regulations. Dr. Richardson stated that isn't necessary since the Administrative Regulations do not belong to the Board. • There will be a contract. • They do provide updated legal references and will give the sites. <p>Mr. Earl Campbell made the motion to recommend to full board to have the SCSBA review the board policies for the one time cost of \$2,000. The motion was seconded by Mr. Bill Payne. The motion passed 5/0.</p>
Agenda Item	Board Members' Responsibilities Related to Potential Legal Issues
Highlights	<ul style="list-style-type: none"> • The committee believes Policy 3.4, addresses this item. That board members have a duty of loyalty to the organization, as well as the oath that each board member took.
Agenda Item	Officers'Responsibilites on Agenda
Highlights	<ul style="list-style-type: none"> • <i>The following language has been added to Policy 2.4 in its second read to address this item:</i> <ol style="list-style-type: none"> I. <u>Board Meeting Agenda.</u> <ol style="list-style-type: none"> A. <i>The Board officers and the Superintendent, in cooperation with the Superintendent's Senior Staff, shall prepare the agenda for each regular meeting.</i>

	<p><i>The Board officers, the Superintendent, and the Superintendent's Senior Staff shall meet to set the agenda eight (8) days before each regular Board meeting. The date and time of the meeting may be altered as schedules require.</i></p> <p><i>B. Every Board Member may request a topic or matter be included on a future Board Agenda if that matter falls under the purview of the Board. This request should be made via e-mail to the Officers. Other Board Members who wish to indicate their support for discussion of the item should do so via e-mail to the Officers. Should no other Board Members contact the Board Officers regarding the item, the Officers will determine if the item is of sufficient interest to the Board to be included on a future agenda. The Board Officers will determine the appropriate Board agenda for the matter whether it be Board Committee, Board Work Session, or regular Board meeting. The timing of receipt of the request, combined with the appropriate venue for the topic and the length of time necessary to gather supporting information (when necessary) will determine when the item appears on a future agenda. Once that determination has been made, the Officers will notify the Board Member of the plan for addressing the topic or matter requested. This does not apply to items previously disposed of by the Board.</i></p> <p>The committee believed this would address this agenda item.</p>
Agenda Item	Policy 3.5
Highlights	<ul style="list-style-type: none"> • The committee recommended that Dr. Richardson review this policy in particular to make sure it is legal, because of concern from a previous committee member. • Also the committee discussed the interpretation of the State Law and the Attorney General's ruling on addressing board member's disciplinary action. • The committee decided that there should be another step between A and C. Drew will provide a draft to address language between letter A and C that allows the Officers to provide a letter to the member when they do not comply with letter A.
Agenda Item	Policy 3.6
Highlights	<ul style="list-style-type: none"> • The policy does not reflect the practice of being paid \$100.00 for any meeting lasting more than four hours. The committee did vote on this practice, but the policy did not reflect the changes. • Drew will go back and update the Policy and he will bring back Policy to the committee for review.
Agenda Item	Chair and Superintendent Report at Board Meetings
Highlights	<ul style="list-style-type: none"> • The issue is that there are only two people who can bring things up to the Board that is not on the agenda. The follow-up is that this is information that comes from these reports, and there are no action items that come from these reports. • The majority of the committee decided that there was no need for a change. This is an avenue for the Superintendent and the Chair to share information to the Board and the public as the need arises.

Agenda Item	Policy on Changes to Public Reports, e.g. Transparency
Highlights	<ul style="list-style-type: none"> • This is an issue that was raised from an error that appeared on the Transparency report. The error was fixed, but not notated so that the public understood what the changes were. • Dr. Moss stated that the district follows the format of the State of SC. Some information that the public has requested would not show-up on transparency report. The credits do not show up on transparency report. Other concerns that were brought up by the public was issues with the GL codes. The software only picked up the first account #. It looks like only one account is used and payments for various items come from that one account. • Dr. Moss will add to the transparency report that varies accounts. Dr. Moss also agreed to add footnotes to any changes to reports on the website. • The committee agreed no policy is needed.
Agenda Item	Policy on FOIA Requests Needed
Highlights	<ul style="list-style-type: none"> • The website will be corrected with the new law. The fee schedule will be added once the information has been collected for the prevailing commercial rate for copies. • It was determined that this agenda item was addressing Board members' FOIA request. If the board members request the information as board members, then it is privilege. If Board members request information under FOIA, then the Board members should be charge as a regular public. • The policy states that Board members will make request to the Superintendent for information. • The committee agreed no policy is needed.
Agenda Items	Ideas for Shortening Board Meetings
Highlights	<ul style="list-style-type: none"> • It was suggested that this is a brain storming item and could be addressed at a work session. • Suggestions are to stop rehashing the previous meetings, that someone has missed. (This is already a policy). Limiting Board members on the amount of time each one speaks. • Some committee members believe that the removal of the 8:30 rule is one of the reasons that the meetings are running longer. • Suggestion that the Chair and Vice Chair take more control of the meeting. • A policy could be made to limit the debate of a motion. • The committee decided this is off the table. Nothing that this committee can do about this. Policy does not change people behavior.
	Cross Walk of ARs Status/ Review
Highlights	<ul style="list-style-type: none"> • This will be on the next agenda.
Agenda Item	Set Next Steps/Schedule
Highlights	<ul style="list-style-type: none"> • The next meeting is scheduled for July 3, 2017 beginning at 4:30pm.
Adjournment	The meeting was adjourned at 6:30

These minutes are in draft form, have not been approved by this committee and are subject to modification until approved by this committee.