

<b>Policy Committee Meeting</b>	<b>Date: July 3, 2017</b> <b>Location: District Educational Services Center</b>
Members Present	Chair: David Striebinger Vice-Chair: Mary Cordray Evva Anderson, Bill Payne, Earl Campbell
Others Present	Geri Kinton, and Drew Davis
Time Called to Order	4:35pm.
Action Agenda Items	
Action Agenda Item	<b>Approval of Agenda</b>
	<b>Mrs. Evva Anderson made the motion to approve the agenda The motion was seconded by Mr. Earl Campbell. The motion passed 4/0. (Mr. Bill Payne was absent from the vote.)</b>
Public Comments	No Public Comments
	The Pledge of Allegiance was recited
Agenda Item	<b>Approval of June 5, 2017 Committee Minutes</b>
Highlights	<b>Mrs. Mary Cordray made the motion to approve the June 5, 2017 Committee minutes. The motion was seconded by Mr. Earl Campbell. The motion passed 4/0. Mr. Bill Payne was absent from the vote.</b>
Agenda Item	<b>Review Policy 3.5</b>
Highlights	<ul style="list-style-type: none"> <li>• Discussion was held to Section 3.5.A. The following section was added to A. <i>It is understood that the Board Chair, or, in the case of alleged violations by the Chair, the Vice-Chair, may send written communication in the form of a letter or email to the alleged offending Board member to memorialize the meeting contemplated herein, in lieu of the meeting contemplated herein, or in the event the allegedly offending Board member refuses, declines, or fails to meet with the Board Chair or Board Officers.</i></li> <li>• Suggestions were made to move the purpose statement to the beginning of the policy.</li> <li>• Additional discussion is that the policy should not be so prescriptive that it there isn't any flexibility for the Board Chair, or Vice Chair if necessary to resolve any perceived violations at the lowest possible level involving the fewest number of individuals. The current language gives limited options.</li> <li>• It was agreed by the committee to have Dr. Davis revised the wording in section A. and to bring back to the committee for further review.</li> </ul>
Agenda Item	<b>Review Policy 3.6. B.3</b>
Highlights	<ul style="list-style-type: none"> <li>• A committee member wanted it made clear that their position as an elected official is a service and not a job.</li> <li>• The changes made to this policy was in Section B- Meeting Stipend. This section was made cleared that the stipend of \$50 for attendance at any scheduled or special called Board meetings except work session, and Board meeting or Board hearings lasting more than four hours. \$100 stipend will be paid per day for attendance at a scheduled work session or at a Board meeting or Board hearing lasting more than four hours in a single day.</li> </ul>

	<p><b>Mr. Bill Payne made the motion to approve the changes. The motion was seconded by Mrs. Mary Cordray. The motion passed unanimously 5/0.</b></p>
Agenda Item	<p><b>Role and Responsibilities of Parliamentarian</b></p>
Highlights	<ul style="list-style-type: none"> <li>• The discussion of the Parliamentarian is to give advice to the Chair, only when asked. Not to give advice to the Board.</li> <li>• There was discussion that we do not have a policy for this.</li> <li>• A committee member sent suggestions to Mr. Dunkle who was elected as the Parliamentarian. One of the suggestions is that he develop a manual of Parliamentarian procedures. This could be based on Robert Rules of Order, or information from the SCSBA.</li> <li>• The discussion was that this position was elected and not appointed by Chair and since the Board does not have a policy, that according to Roberts Rules of Order, this position is appointed by the Chair.</li> <li>• It was established that the Board previously has had a Parliamentarian who was elected and also appointed by the Chair.</li> <li>• The Committee members believe that This item has been moved to the next meeting.</li> <li>• Other discussion is that the Parliamentarian’s duties are spelled out in Robert Rules, and therefore the committee doesn’t need to define the Parliamentarian’s role.</li> <li>• If the Parliamentarian is not an officer, then it is not necessary to define the role.</li> <li>• A Committee member believes that the Parliamentarian should not be a Board member. The in-house counsel was appointed by a previous Chair as the parliamentarian.</li> <li>• It was decided by the Committee that a sentence should be added to the policy that a Parliamentarian will be appointed in accordance with Roberts Rules of Order.</li> </ul> <p><b>Mrs. Mary Cordray made the motion that the Chair appoint a Parliamentarian who shall have the duties and responsibilities set forth in accordance with Roberts Rules of Order. The motion was seconded by Mr. Bill Payne. The motion passed 3/1/1. David Striebinger voted against, and Evva Anderson abstained.</b></p> <ul style="list-style-type: none"> <li>• The question was asked how does this vote change the action that the Board took in voting for a Parliamentarian in June.</li> <li>• Mr. Davis will look into the effect of the action of the committee and the action of the Board by voting for a Parliamentarian.</li> <li>• The information was shared that there will be a Parliamentarian Training at the Beaufort County Library</li> <li>• Mr. Davis will provide wording and the policy will be brought back to the committee for review.</li> </ul>
Agenda Item	<p><b>Roles and Responsibilities of Board Officers</b></p>
Highlights	<ul style="list-style-type: none"> <li>• A committee member believed that each of the Board Officers’ role should be spelled out specifically, and if it is not included in the policy, then the Officers’ should not do it. It was stated the Chair should not do anything outside the Board’s will.</li> <li>• After a lengthy discussion, the majority of the committee decided that the policy did not need to be updated.</li> </ul>

Agenda Item	<b>Cross Walk of ARs Status/ Review</b>
Highlights	<ul style="list-style-type: none"> <li>• This will be on the next agenda.</li> </ul>
Agenda Item	<b>Set Next Steps/Schedule</b>
Highlights	<ul style="list-style-type: none"> <li>• The next meeting is scheduled for August 9, 2017 beginning at 4:30pm.</li> </ul>
Adjournment	The meeting was adjourned at 6:30

*\*These minutes are in draft form, have not been approved by this committee and are subject to modification until approved by this committee.\**

DRAFT