

Operations Committee Meeting	Date: February 13, 2019 Location: DESC Office
Members Present	Chair: David Striebinger Members present: John Dowling (William Smith was absent)
Others Present	Christina Gwozdz, Earl Campbell, Robert Oetting, and Community Members
	Meeting called to order at 5:00pm
Action Item	Motion to Approve the Agenda
Highlights	Mr. John Dowling made the motion to approve the agenda. The motion passed 3/0. Earl Campbell joined the committee for the day since William Smith was absent.
Action Item	Choose Vice-Chair of the Committee
Highlights	Mr. Striebinger requested that the committee postpone electing a Vice Chair until Mr. Smith is in attendance.
Action Item	Determination of Scope
Highlights	<p>The committee discussed defining the Scope. The committee will be dealing with operations and with Human Resources. The question was asked about process. When to should items come to the committee and when it should go to the full board. Robert Oetting suggested that the items should come through committee. Example: 8% Priority List – There was discussion that this particular item should go to the full board for input. Robert Oetting suggested that it come through committee. Let the committee do the work of putting a recommended list together, but have available the other items that were not on the recommended list for the full board review. Robert Oetting went through his list of items that are on the Work Plan. Robert will also add transportation, athletics and grounds to a calendar for him to report to the committee.</p> <p>The following scope is what the committee agreed upon.</p> <p>The proposed Scope of the Operations Committee will be to:</p> <ul style="list-style-type: none"> • Review the Capital Improvement Plan (CIP) • Review the Performance Expectations (PEs) for Operations and Human Resources • Review the Administrative Regulations (Ars) for Operations and Human Resources • Review any assignments given by the Board for Human Resources, and Operations • Review Construction Updates monthly. <p>Mr. John Dowling made the motion to approve the Proposed Scope. The motion was passed 3/0.</p> <p>The committee agreed to meet the seconded Wednesday of each month beginning at 4:30 at the District Office.</p>
Adjournment	The meeting adjourned at 5:35pm.

(Signature on Official File Copy) _____
David Striebinger, Board of Education Operations Committee Chair
Minutes prepared by Robyn Cushingberry, Executive Assistant

Date: March 13, 2019