

Finance & Operations Committee Meeting	Date: February 9, 2017 Location: District Educational Service Center
Members Present	Chairs: Bill Payne Members present: Earl Campbell, David Striebinger, Mary Cordray and Joseph Dunkle (appointed)
Others Present	Reggie Murphy, Robert Oetting, Tonya Crosby, Lori, Mock, Jim Foster, Libby Anderson (City of Beaufort), Dereck Coaxum (Island Rec Center), a member of the media, and a community member.
	Meeting called to order at 4:31pm.
Action Item	Motion to Amend the Agenda
Highlights	A motion was made by Mr. Earl Campbell and seconded by Mr. David Striebinger to amend the agenda to add discussion of the following topics: <ul style="list-style-type: none"> • WBECHS Performing Arts Center, • Monument for Robinson Junior High School, and • Nominations for Vice Chair of the Finance & Operations Committee The motion was approved 5-0.
Presentations	City of Beaufort-Possible Impact Study for Lady's Island
	Ms. Libby Anderson, Planning Director for the City of Beaufort, presented information of the traffic impact study for Lady's Island. Two schools will be impacted by improvements in this corridor. Public meetings have been held, including discussion of goals for improving congestion, connectivity options, and making better use of the infrastructure. Connector roads are being proposed to provide safer access to schools. The next public meeting will be held at Lady's Island Middle School on February 16th at 6:00pm. This item was for information only.
Presentation	Construction Update from Island Recreation Center
	Mr. Dereck Coaxum of the Island Rec Center presented a construction update. The project, which also includes improvements to athletic facilities at Hilton Head Island High School, is in its very early stages. Site preparation work has uncovered issues of poor soil quality which will add two weeks to the construction schedule. The anticipated completion date is November 18 th , 2017. Overall, the project is progressing well.
Action Item	Nominations for Vice Chair of the Finance & Operations Committee
	Mr. Payne opened the floor to nominations for Vice Chair of the F&O Committee. Mr. Earl Campbell made the motion to nominate David Striebinger for Vice Chair. The motion was seconded by Mr. Joseph Dunkle. The motion was approved 5-0.
Action Item	PE 3.7 Monitoring-2nd Quarter Financial Report – FY2017
Highlights	-Reggie Murphy presented the 2 nd quarter financial report for the period ending December 31 st , 2016. Local tax collections were 48.2% of the budget as opposed to 46.2% in the prior year. Measurements are more meaningful as we move into the 3 rd quarter. State revenues are 41.1%, up from 38.7% in the prior year due to an increase in the EFA allocation. -Expenditures are up slightly from last year at 41.4% compared to the prior year of 41.2% of the budget, primarily due to step and cost of living increases. -The tax anticipation note (TAN) of \$18 million was drawn down in October to support operations until tax revenues are collected in December and January. These notes will be paid back in February to minimize interest costs. -Overall, we are on track with prior years. - Mr. Dunkle inquired to staff of the School District's cost of the County's decision to hire a collection agency for delinquent taxes. Mrs. Crosby committed to communicating with the County Treasurer to get this information. -Mrs. Mary Cordray made the motion to accept the 2nd Quarter Financial Report as presented. The motion was seconded by Mr. Earl Campbell. The motion passed 5/0.
Action Item	Authorization to File E-Rate Applications
Highlights	Mrs. Mary Cordray made the motion to authorize the filing of E-rate Funding Year 2017 applications for eligible E-rate Category 1 services. The motion was seconded by Mr. David Striebinger. The motion passed 5-0.

Information Item	FEMA Update on Hurricane Matthew
Highlights	-Mr. Oetting presented a FEMA update. He commended the County for their cooperation and stated that the School District has taken on some of the projects, which are eligible for both FEMA and insurance reimbursement. The Facilities Planning & Construction Office meets on a bi-weekly basis with FEMA. The preliminary application process has begun with damages totaling around \$600,000. Outstanding projects mentioned were tree removal, roof repairs, flood damage, fencing replacements, stadium lights, elevator shaft repairs, and canopy replacements in seven schools. The canopy contractor should begin work this week. Food loss was incurred at the District Office food storage facility. Plans are underway to tie the emergency generator to the cooler at this site. Discussion was held. This agenda item was for information only.
Information Item	Update on Port Royal Playground Agreement with the Town of Port Royal
Highlights	-Mr. Oetting presented information on the Port Royal Elementary School playground. Since the property is owned by the Town of Port Royal, an agreement has been drafted between the two parties to make improvements on the site. -Visual images were provided. -Attorneys are working on one parcel to resolve a title matter. -Work will be done this summer. The School District's cost will be between \$100k to \$200k. -The playground will continue to be open to the public. -Discussion was held. The agreement is being finalized. This agenda item was for information only.
Information Item	Permanent restrooms at River Ridge Academy
Highlights	Mr. Oetting discussed the placement of portable restroom facilities at the River Ridge Academy baseball field due to the long distance from the building. Discussion was held. The consensus of the group was to agree to procuring a portable restroom service. No action was taken. Placement of these temporary facilities will require approval of the Committee at a future meeting and subsequently be sent to the full Board for approval.
Information Item	Athletic Fields for HE McCracken Middle School
	Mr. Oetting presented information on the H.E. McCracken Middle School athletic fields. A football field is currently underway and waiting for warmer weather to spread grass. -Options for placement of a softball/baseball field on the property were discussed. The proposed location will require wetlands permits from the state and could cost as much as \$150,000, depending on the cost of the credits. -Mobile units currently exist at another possible site, but are currently in use. Use of this site would require movement of existing programs and destruction of the mobile units. -Discussion was held. The committee gave Mr. Oetting direction to proceed with the wetlands permits as proposed.
Information Item	Update on Robinson Junior High School
	Jim Foster provided an update on the Robinson Junior High School monument. The Town of Hilton Head Island has agreed to pay half the cost of the monument. Mr. Striebinger has generously offered to pay the other half.
Information Item	Whale Branch Early College High School Performing Arts Center
	Robert Oetting provided a visual depiction of the WBECHS campus, the same presentation previously used in the sales tax referendum discussion. Discussion was held. This item was for information only.
Adjournment	The meeting adjourned at 6:30pm.

(Signature on Official File Copy) _____

Date: March 9, 2017

Bill Payne, Board of Education Finance Committee Chair
Minutes prepared by Robyn Cushingberry, Executive Assistant