



**Beaufort County School District
E-rate Application Authorization –
Category 2
Board Business
Date: 04/18/2017**

TOPIC: Authorization for E-Rate Year 2017 Category 2 Applications Authorization

PREPARED BY: Tonya Crosby, Chief Finance and Operations Officer
Michael Brandau, E-rate Manager

ACTION: The administration is requesting Board authorization for the District's E-rate Funding Year 2017-2018 Category 2 Services applications in order to be proactive in our approach to the Selective Review process. Approval will be requested at the April 18, 2017 meeting.

PURPOSE: Approval by the Board will not affect the E-rate applications to be filed no later than May 11, 2017, but will be a proactive approach in anticipation of a Selective Review process. This document will reduce significant labor and document production time. The Board has authorized this process in the past whenever the District has filed Category 2 Services applications.

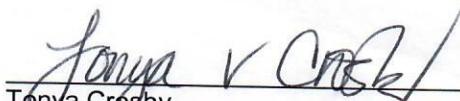
TOTAL COST: Should the E-rate Program not fund Year 2017-2018 applications at the indicated Discount Rate(s), the District will be responsible for the total cost of the E-rate Category 2 Services if the District still completes the projects.

FUNDING SOURCE: FY 2018 General Fund budget, and/or capital budgets

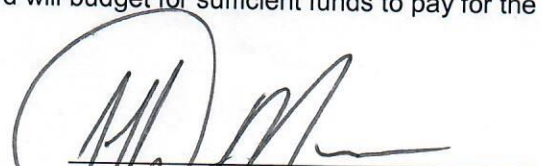
BACKGROUND:

- The Beaufort County School District has applied for and received E-rate program support every year since the program's inception in 1998 (FY 1999).
- E-rate Category 2 Services include Internal Connections (IC) and Basic Maintenance on Internal Connections (BM). E-rate provides for the reimbursement of invoices for eligible services at the District's calculated Discount Rate, which is estimated to be 80% for FY2017-2018. If the District's applications are approved for funding, the District will be reimbursed for invoiced eligible equipment and/or services at the indicated rate.
- Intents to Award will have been previously issued for the associated vendor contracts in accordance with BCSD's Procurement Code for the equipment and/or services listed on the attached authorization form prior to the filing of the District's 2017 E-rate applications. **The administration will not file E-rate applications for any equipment and/or services for which the District has not issued an Intent to Award and signed a vendor contract.**
- The District's share of the costs for the listed equipment and/or services is incorporated into the District's general fund, and/or capital budgets.

REQUESTED MOTION: I move the Board authorize the filing of E-rate Year 2017 applications for eligible E-rate Category 2 Services and further acknowledge that the Board will budget for sufficient funds to pay for the District's share of Service Provider invoices for these services.



Tonya Crosby
Chief Finance and Operations Officer



Jeffrey Moss
Superintendent

Presented for the Beaufort County Board of Education's Consideration and Authorization

Action: Be it resolved that the Beaufort County Board of Education authorizes the filing of the FCC Form(s) 471, i.e. E-rate applications, for 11 District schools, for the upgrade of Wireless Access Points and related equipment and installation services provided by the contracted Service Provider, for the "Projected Application Requests"¹ and "Projected BCSD Share"¹ shown for E-rate Funding Year 2017/BCSD Fiscal Year 2018 (04/01/2017 thru 09/30/2018). The Beaufort County Board of Education further acknowledges that it will budget for sufficient funds to pay for its share of these services, i.e. a minimum of \$300,914.08.

E-rate 2017 Category 2 Services - Internal Connections and Basic Maintenance on Internal Connections

"Internal Connections" and "Basic Maintenance On Internal Connections"		Projected E-rate Applications Requests ¹ :	Maximum Requested E-rate Reimbursement Amount:	Minimum Projected BCSD Share ^{1&3} of Projects:
Site Name ² :	Total Project Cost for Wireless Access Upgrade⁴ and Basic Maintenance on Internal Connections:			
11 Funding Requests (FRNs) for 11 Eligible Schools ²	Wireless Access	\$362,205.59	\$289,764.47	\$285,642.24
2 Funding Requests (FRNs) for Eligible Schools	Basic Maintenance on Internal Connections	\$76,359.23	\$61,087.38	\$15,271.85
Total Category 2 Services Applications, Reimbursement & BCSD Share:		\$438,564.82	\$350,851.86	\$300,914.08

¹ The "Projected Application Request" and "Projected BCSD Share" amounts are estimates based upon quotations from contracted Service Providers. BCSD staff will prepare and file BCSD's final 2017 E-rate applications in April and/or May 2017. Staff will use the E-rate eligible portion of Service Provider quotations that are the most current at that time; therefore, the amounts requested, and consequently the "BCSD Share", may differ from the amounts contained herein. It is also possible that BCSD may choose not to apply for the entire amount or for all of the services listed. BCSD's 2017 E-rate reimbursements will be based on the actual invoiced costs incurred during the 2017 E-rate Year. **NOTE: Program support for these projects is not guaranteed; however, support is only possible if applications are filed, reviewed, and approved.**

² All eligible BCSD sites for E-rate Funding Year 2017 have a Discount Rate of 80% up to each school's remaining Category 2 budget. BCSD will improve Wireless Access at all schools over multiple years by upgrading and/or adding additional or new Wireless Access Points (WAPs), the figures shown above are for Phase 1 of the installation of new WAPs at eleven schools (Beaufort HS, Bluffton HS, Hilton Head Island ES, Hilton Head Island HS, Hilton Head Island MS, Hilton Head Island School for the Creative Arts, Lady's Island MS, Pritchardville ES, River Ridge Academy, and Robert Smalls Int'l Academy, for which E-rate program support is available. Where possible, BCSD will also apply for Year-1 of the E-rate eligible Basic Maintenance (BM) on the new WAPs and Year-2 of BM on the Network Electronics that BCSD purchased during FY2016-2017.

³ Pre-Discount E-rate Category 2 budgets = \$30 per student per year x 5 years. Total Funding Requests in any five-year period may not exceed the 5-Year Pre-Discount E-rate Budget for each site. Project costs that exceed a school's remaining Category 2 budget are 100% the responsibility of BCSD.

⁴ "Total Project Cost" includes E-rate eligible and ineligible equipment and services for the eleven schools listed in Note 2. The vendor, Progressive Communications, Inc., selected for the Wireless Access projects was the winning bidder from BCSD's RFP #17-014. Meridian IT is the vendor from whom BCSD will purchase Year-2 of maintenance on the Network Electronics (RFP #15-008).

Authorized Signature: _____ Date: _____

Printed Name: Patricia Felton-Montgomery

Chair, Beaufort County Board of Education