

Beaufort County School District Finance Committee Meeting Minutes		Date: July 31,2019 TIME 5:00 PM Location: DESC Conference Room E
Members Present	JoAnn Orischak (Chair), Richard Geier, Rachel Wisnefski	
Others Present	Earl Campbell, John Dowling, Christina Gwozdz, Melvin Campbell, Cathy Robine, William Smith Dr. Frank Rodriguez, Tonya Crosby, William Saunders, Reggie Murphy, Melissa Hibbs, Robyn Cushingberry, Rachel Jones, community members – Mr. Bisi, Mr. Gleeson, Mr. and Mrs. Cambria.	
Call to Order	Mrs. JoAnn Orischak called the meeting to order at 5:00pm followed by the pledge of allegiance.	
Approval of Agenda	Motion to Approve the Agenda	
Action	Colonel Richard Geier made a motion to approve the agenda. The motion was seconded by Dr. Wisnefski. The motion passed 3/0. <ul style="list-style-type: none"> Mrs. Orischak rearranged the order of the agenda 	
Approval of Minutes	Motion to Approve the June 20, 2019 Committee Meeting Minutes	
Action	Colonel Geier made a motion to approve the June 20, 2019 minutes. The motion was seconded by Dr. Wisnefski. The motion passes 3/0.	
Public Comment	No public comments.	
Agenda topic	Revisit Draft Budget Calendar	
	<ul style="list-style-type: none"> Discussed the budget process and possible changes to the calendar Colonel Geier recommended reviewing programs beginning in October and finalizing by January. The Board should have continuous updates as the Budget is being developed. Meet with Principals in December. Mrs. Crosby suggested the creation of a template to aid in the comparison of programs. Dr. Gwozdz would like to know what programs are mandated by the State. 	
Agenda topic	Revisit Procurement Code	
	<ul style="list-style-type: none"> Discussed recent exemptions to the code and the process for making changes to the code Discussed the exemption regarding hiring a consultant firm to help search for applicants for superintendent or senior staff Discussed lobbyist presenter at future work session <p>Mrs. JoAnn Orischak made the motion that the Finance Committee recommend to the full Board to remove from the Procurement Code Article II Procurement Organization, Section E. Exemptions #12, Superintendent and Senior Leadership Team Search Consultants. The motion was seconded by Colonel Richard Geier. The motion passed 3/0.</p>	
Agenda Topic	Proposal for a Community Audit & Procurement Oversight	

	<ul style="list-style-type: none"> • Discussed the make-up of the committee and the purpose. • The committee would serve in an advisory capacity that would advise the finance committee. <p>Mrs. JoAnn Orischak made the motion that the Finance Committee recommend to the full Board for the committee to develop a purchasing policies and procurement advisory committee. The motion was seconded Dr. Rachel Wisnefski. The motion passed 3/0.</p>
Agenda Topic	Update on Pending RFPs
	<ul style="list-style-type: none"> • Tonya gave the status of each of the RFPs and their closing dates. <ul style="list-style-type: none"> ➤ Professional Auditing Services – issued 07/18 and deadline response is August 23rd. ➤ Grant Writer – issued 07/18 and deadline response is 08/16. • Tonya brought a proposal of possibly hiring a district level person to be both the Grant Writer and a Community partnership outreach coordinator/grant writer. • Discussion on the pros and cons of this suggested position. • The committee decided that they were not in support of this suggestion.
Agenda Topic	Future Topics
	<ul style="list-style-type: none"> • Review of Programs – and looking at the Template for the Programs • Administrative Technology – example MUNIS • Advisory Committee if passed by full Board • Administrative Rule Updates <p>Mrs. JoAnn Orischak made the motion to approve the revised Finance Committee Scope. The motion was seconded by Dr. Rachel Wisnefski. The motion passed 2/0.</p>
Adjournment	The meeting was adjourned at 6:37.

(Signature on Official File Copy) _____ Date: September 12, 2019

JoAnn Orischak, Board of Education Finance Committee Chair

Minutes prepared by Robyn Cushingberry, Executive Assistant