

Curriculum & Instruction Committee Meeting	Date: February 14, 2017 Location: HEMMS
Members Present	Chair: JoAnn Orischak Vice-Chair: Bill Payne Members present: Christina Gwozdz, Evva Anderson, and Geri Kinton
Others Present	Dr. Moss, Dr. Rhoads, Jennifer Morillo, Geri Henderson, Karen Gilbert, Drew Davis, Mary Cordray, and Patricia Felton-Montgomery
Time Called to Order	4:30 p.m.
Action Agenda Items	
Action Agenda Item	Election of Vice-Chairperson
Highlights	Mrs. Geri Kinton made the motion to nominate Bill Payne for the position of Vice Chair. The motion was seconded by Dr. Christina Gwozdz. The motion passed 4/0. Evva Anderson was absent from the vote.
Committee Vote	Unanimous
Action Agenda Item	PE 1.11
Highlights	PE 1.11 was reviewed. Evidence highlighted included curriculum, walk through process, student leadership opportunities, and personalized learning. Mr. Bill Payne made the motion to approve PE 1.11 as presented. The motion was seconded by Mrs. Evva Anderson. The motion passed 5/0.
Committee Vote	Unanimous
Action Agenda Item	PE 1.4
Highlights	PE 1.4 was reviewed. Evidence included highlighting the access to high interest digital materials, virtual learning opportunities, community partnerships, newsletters, and professional development. Mrs. Geri Kinton made the motion to approve PE.1.4 as presented. The motion was seconded by Mr. Bill Payne. The motion passed 5/0.
Committee Vote	Unanimous
Information Agenda Items	
Agenda Topic	Textbook Selection and Adoption
Highlights	An overview of the instructional materials adoption process was reviewed.
Agenda Topic	2017-18 Course Catalog Updates
Highlights	The process for updating the catalogs was reviewed. The catalogs are available electronically. It was noted that the catalogs have improved greatly over recent years.

Agenda Topic	Future Meeting Topics
Highlights	It was agreed that Achievement Gap would be an agenda topic at every other committee meeting. It was also noted that PE reports will not be reviewed further with intent to add specific data elements and that the C&I committee would not investigate data targets for the strategic plan, rather the full board would investigate this work.
Adjournment	The meeting was adjourned at 6:40

(Signature on Official File Copy) _____ Date: March 14, 2017
 JoAnn Orschak, Board of Education Curriculum and Instruction Committee Chair
 Minutes prepared by Robyn Cushingberry, Executive Assistant