

<b>Ad Hoc Policy Committee Meeting</b>	<b>Date: June 24, 2019</b> <b>Location: Bluffton Middle School</b>
Members Present	Chair: John Dowling Members present: Melvin Campbell, Rachel Wisnefski (by phone)
Others Present	Wendy Cartledge, Christina Gwozdz, David Striebinger, William Smith, Meeting called to order at 5:30 p.m.
Action Item	<b>Motion to Approve the Agenda</b>
Highlights	<b>Mr. Melvin Campbell made the motion to approve the agenda. The motion was seconded by John Dowling. The motion passed 2/0. Rachel was absent from the vote.</b>
Action Item	<b>Approval of June 17, 2019 Committee Meeting Minutes</b>
Highlights	<b>Mr. Melvin Campbell made the motion to approve the June 17, 2019 Committee Meeting Minutes. The motion was seconded by Mr. John Dowling. The motion passed 3/0.</b>
Action Item	<b>Discussion of New Policies</b>
Highlights	<ul style="list-style-type: none"> <li>➤ The Committee discussed the process of how committees will run, and how information gets to the committees. The Chair suggested that the full Board needed to weigh in on the conversation and that the full Board should vote on items that the committees work on.</li> <li>➤ Mr. Dowling provided a list of New Policy Requests. The following is an overview of Policy requests that Mr. Dowling wanted to consider: <ol style="list-style-type: none"> <li>1. A Policy requiring that Financial Advisors and Bond Attorneys sent out to bid every five years, the same as we do for the District Auditor.</li> <li>2. All communications between the SC Dept. of Ed and the District be sent to the Board by the Superintendent.</li> <li>3. All communications between Law Enforcement Agencies and the District be sent to the Board by the Superintendent.</li> <li>4. The Procurement Code be reviewed and updated every three years.</li> <li>5. PCard regulations be reviewed annually.</li> <li>6. Except in emergency, as defined in the Procurement Code, all purchases and contracts exceeding 0.1% of the combined annual District Budget will be approved in advance by the BOE. Emergency purchases and Contracts exceeding 0.1% will be sent to the BOE for review.</li> <li>7. The BOE will be informed of all contracts exceeded dollar value of 100k\$.</li> <li>8. The Chair of the Board will publish a monthly list of all documents signed in the Board's name or the District's name.</li> <li>9. The BOE will establish its Goals on-an Annual Basis, and the Goas will be set prior to the initiation of the District Budget Process.</li> <li>10. The District Personnel Ratification Report will be sent to the BOE members monthly.</li> </ol> <p>It was determined that items 2,6,7, and 8 already came from the Board, by vote. The additional items will be sent to the Board for input on whether the Policy committee should be reviewing.</p> </li> </ul>
Information	<b>Continuation of Policy Review</b>
Highlights	<ul style="list-style-type: none"> <li>➤ The Committee will begin with Policy 3.4 Board Member Code of Conduct, Section VI.</li> </ul> <p><b>Dr. Rachel Wisnefski made the motion to strike everything after the word "Board", in Section XI. The recommendation is for the policy to read, "Members will respect decisions of the Board." The motion was seconded by John Dowling and passed 3/0.</b></p>

	<ul style="list-style-type: none"> <li>➤ The committee will begin with Policy 3.4 Section XIII.</li> <li>➤ The committee has been given an extension for finishing its work. The Committee agreed that their work should be ready for the full Board to receive August 1<sup>st</sup>. and the Board will review at the August Work Session.</li> </ul>
Adjournment	The meeting adjourned at 7:15 p.m.

(Signature on Official File Copy) \_\_\_\_\_  
 John Dowling, Board of Education Ad Hoc Policy Committee Chair  
 Minutes prepared by Robyn Cushingberry, Executive Assistant

Date: July 1, 2019