

**Use of District  
Facilities**

Clear Creek Independent School District makes its facilities available for use by community members, groups and organizations, however first priority is always given to the education of the District's students.

The District and its taxpayers have made significant investments in facilities for the purpose of providing appropriate, attractive, functional and safe facilities for all of its students. All decisions regarding the non-school use of District facilities are made with this in mind.

**Reservation of  
Facilities**

Requests for non-school use of District facilities will be considered on a first-come, first-served basis. Requests for non-school use should be made at least 15 business days prior to an event date. Scheduling of non-school use for the following school year will begin on May 1. Clear Creek ISD reserves the right to restrict non-school use to local organizations.

All groups and organizations interested in renting a District facility must complete and submit an online Facility Request Form at the following address:

[https://www.ccisd.net/departments/safe\\_and\\_secure\\_schools/facility\\_rental\\_information](https://www.ccisd.net/departments/safe_and_secure_schools/facility_rental_information)

The Safe and Secure Schools Department will forward pertinent information to the administrator of the requested facility to determine availability and the type/level of support staff services required. The Safe and Secure Schools Department will then notify the group or organization of approval, schedule conflicts and/or denial of the facility use request.

Charges for an event are assessed from the time the building is opened for the group or organization until it is cleaned and secured. The organizational sponsor or representative must be present until everyone, except for District support staff, has vacated the building.

Facilities will not be rented or reserved for individuals or groups with past due account balances.

**Continued or  
Repeated Use**

The rental of District facilities to non-school groups or organizations will be for an initial period of up to one calendar year. The District may approve extensions of the rental agreement beyond the initial one-year period, but continued or repeated use by groups or organizations for non-school purposes may not exceed a cumulative total of three years, except when the primary participants in the event or activities are school-age children. Groups or organizations are required to submit an application for extension at least 60 calendar days prior to the end of each annual agreement.

In extenuating circumstances, monthly extensions beyond three years may be granted by the Superintendent. Groups or organizations must submit an application for extension at least 60 days prior to the end of their third year and must provide the following documentation and meet certain conditions as follows.

Required Documentation

- Evidence of ownership of the property on which a building is to be constructed or an executed lease agreement for a permanent facility.
- An executed contract for the construction of the facility or leasehold improvements along with a construction schedule.

Other Requirements

- Campus personnel must approve the extension request.
- The organization must not have damaged District facilities and failed to appropriately compensate the District for those damages.
- The group or organization must have a maintained a consistent timely pay history.

After the initial request for a monthly extension, monthly requests for extension must be made at least 15 days prior to the end of each month.

**Event Cancellation  
and Contract  
Modification**

If renter must cancel an event, the District must be notified at least two business days prior to the event. Failure to cancel within two business days will result in charges for the full amount of the rental agreement and future rentals will be placed on hold until payment is received. Groups or organizations that request modification of an executed rental agreement may be charged a modification fee and may be required to execute a new rental agreement to supersede the original agreement.

**Signage and  
Advertising**

Groups or organizations renting District facilities may place temporary signage at the facility to inform citizens of program time and/or location, but **this signage is only permitted on District property on the same calendar day as the event.** Temporary signage must not obstruct the view of the school marquee or other campus signage and must be removed immediately after the event. Failure to follow this procedure could result in cancellation of the rental agreement. Any deviation from this procedure must be approved in advance by the Superintendent or designee.

The use of "Clear Creek Independent School District," "CCISD," and/or the name, logo, mascot, photograph, or likeness of any campus or facility in connection with any advertising associated with its use of District facilities is not permitted. The name of the rented facility may be used solely for geographical mapping or for the purpose of identifying a meeting location.

**Approval of Use**

The following procedures apply to approval for use of any District facility:

1. The Safe and Secure Schools Department is responsible for calculating the rental fee and preparing rental contracts to be executed by organizations requesting the use of District facilities.
2. Contracts for the use of school facilities must be signed by an officer and/or other responsible representative of a group or organization, or by the individual making the request. Minor children are not allowed to sign rental contracts on behalf of groups or organizations.
3. Signed contracts, Certificates of Insurance and IRS nonprofit determination letters (necessary to receive non-profit rates) must be submitted to the Office of Safe and Secure Schools at least five business days prior to date of use. Failure to provide required documentation could result in cancellation of the scheduled event.
4. A valid contract must contain a signature by the organization and the district. The executed contract must be maintained on-site by an authorized organization representative. District personnel may request the contract to ensure that use of the facility is authorized and to ensure that contract terms are met.
5. Minor children and current students of Clear Creek Independent School District are not allowed to assume responsibility for the non-school use of District facilities.
6. At no time will the facilities be used without the presence of a District representative.
7. Persons and/or organizations using District facilities are responsible for any and all damages to facilities and/or equipment.
8. Persons and/or organizations using District facilities must comply with all national, state, and local laws and all District policies.

9. School equipment (excluding chairs) is not part of the facility use fee. These items will be charged separately according to the attached Exhibits.

Facility use contracts will be approved and signed by Director of Safe and Secure Schools and will be maintained in the Office of Safe and Secure Schools.

### **Fees for Use**

Individuals and organizations will be charged for the use of District facilities according to the following guidelines:

1. Use of facilities will be charged according to the Facility Rental Fee Schedules in the attached Exhibits. An hourly rate based on cost experience will be charged as a base fee. An additional fee may be added to cover excessive wear on District facilities and will be included in the fees shown.
2. Public educational institutions are allowed to use District facilities without charge if the institution consents to a reciprocal agreement permitting free use of the institution's facilities by the District and provided such use does not require the District to incur additional costs or expenses.
3. Parent/teacher/employee organizations and other adult groups organized for the express purpose of supporting District activities and/or programs (e.g., PTA, booster clubs) will be allowed to use District facilities without facility use fees, but charges for required support staff may be assessed.
4. Nonprofit groups, organizations, or clubs (e.g., Girl/Boy Scouts, churches, 4-H Club, YMCA, homeowner's associations, or youth sports organizations) will be charged "Fee Rate A" or "Fee Rate B" for nonprofit organizations as shown on the Exhibits.
5. Other organizations, groups, or clubs of a commercial nature (e.g., commercial sports camps, adult sports organizations) will be charged "Fee Rate C" for "for profit" entities as shown on the Exhibits.
6. At the discretion of the Superintendent or designee, groups organized by District employees may be authorized to hold academic, athletic or fine arts camps for children residing in District attendance zones. These groups will be charged "Fee Rate D" as shown on Exhibit 2. All other entities will be charged hourly rates according to their profit/nonprofit status.
7. Payment for use of a facility will be as follows:

- a. If the rental of the facility is for a one-time use, payment must be made at least five business days prior to the event date.
  - b. If the rental of the facility is for continued or repeated use, payment of the full amount due must be made at the end of each month.
8. A campus principal may elect to allow daycare services before or after school hours or during intersession periods. The District will request proposals from reputable providers in the Clear Creek ISD attendance area. The election to have this type of program on a District campus is at the sole discretion of the campus principal.
  9. Simultaneous use by multiple organizations may result in the sharing of custodial fees. The need for custodial services for outdoor facilities will be determined by the appropriate approval authority.

**Support Staff Fees**

The following requirements apply to support services for non-school use of District facilities:

1. The requirement for a facility supervisor and/or security will be at the discretion of the appropriate approval authority. The determination of the need for a facility supervisor will depend upon the type and/or size of activity that is planned. If local campus personnel volunteer to serve as the responsible party, supervisory costs may not be charged; otherwise, the campus may provide personnel to act as the facilities supervisor at a rate detailed in the Exhibits.
2. Custodial support staff may be required for events held on weekends and non-school days and for events where refreshments are served and will be charged at the rate detailed in the Exhibits.
3. Security may be required based upon a risk assessment performed by the Department of Safe and Secure Schools and in accordance with established security standards. Required security services will be charged at the rate detailed in the Exhibits.
4. Technology Support Staff may be required for events if the event utilizes district technology equipment such as projectors, laptops, desktops, monitors, etc. An assessment of the event will be conducted by CCISD Technology and if necessary, multiple technicians will be required based on established technology support standards up to a maximum of four technicians. Network Engineering hours will be required if

custom Internet services are requested. CCISD Technology does not guarantee that services will be provided or continued if the request poses a cybersecurity risk to the integrity of the district's network or poses an undue burden on systems or staff. Any use of the district' network, either wired or wireless, must be noted in the rental agreement. Use of the district's public guest wireless network without modification does not require a Network Engineering charge.

5. Rental of performance auditoriums will require the use of a District provided lighting/sound technician to oversee operations at the rate detailed in the Exhibits.
6. The charges for support staff will be for a period of time not less than four hours.

Depending on the nature of the intended use, the District reserves the right to require additional personnel that may be deemed necessary for the safe and proper use of school facilities and to ensure that the facility is ready for the next day's activities. An individual's or organization's refusal to furnish the additional personnel may result in the denial of the requested use and the denial of future use.

**Challenger Columbia Stadium**

Challenger Columbia Stadium was completed in the spring of 2016 as a multipurpose facility. This facility was designed to host football games, soccer matches, track and field meets, and band competitions on a district, regional and state-wide basis. The District has developed rules and requirements to maintain the facility in top condition. In addition, a separate pricing structure was developed to recognize this unique facility and the advanced technology and video capabilities built into the infrastructure.

The following rules include the use of the field, press box, concession stands, and all track and field components of the complex. This pricing structure is included as Exhibit 3.

1. Superintendent or designee is authorized to waive fees or requirements under this section of the regulation.
2. Only District authorized personnel are allowed to operate the video board.
3. The use of the scoreboard system by non-district personnel must be approved in advance by the Director or Assistant Director of Athletics.
4. All stadium advertising and content shall be approved in advance by the Superintendent or designee in accordance with GKB(LOCAL) and GKB(REGULATION).

5. Each stadium concession stand, if used by the renting party, must be monitored by at least one district child nutrition worker.
6. The Hospitality Suite section of the press box may be used by external organizations upon the approval of the Superintendent or designee.

**Challenger Columbia  
Fieldhouse  
Community Room**

The Challenger Columbia Fieldhouse Community Room is a large area on the second floor of the Field House that can be configured as three separate rooms, one large and one small meeting room, or one large meeting room depending on the size of the event. Rental rates for each possible configuration are included in the attached rental schedule Exhibit 3.

The following rules apply to the use of the Community Room:

1. Custodians are a required part of the Community Room rental.
2. Depending on the size of the event, a security officer(s) may be required as a part of the rental.
3. Depending on the type of audio/video equipment utilized for the rental, the District may require the use of an audio/video technician from the District's technology department.
4. Catering through the district's Department of Child Nutrition is available on request. Menus and pricing have been developed to cover a range of appetizer/meal options.
5. District Event Rental
  - a. Only CCISD affiliated groups/teams or stadium partners are allowed to rent the community room(s) during a district event.
  - b. CCISD groups affiliated with the "Home" team have the first right of refusal on community room rental during their district event.
  - c. All district event rentals are four hour minimum and applicable custodial and security fees (if required) will be charged.
  - d. Groups renting the community room may use the room for the duration of the district event. All belongings must be removed and the room must be vacated at the end of the rental period.
  - e. All individuals attending the district event rental must have an event ticket.

**Tailgating**

Requests to engage in tailgating activities at Veterans Memorial Stadium or Challenger Columbia Stadium should be made to the Safe and Secure Schools Department at least 15 business days prior to an event date and will be considered on a first-come, first-served basis. The following rules shall apply to all tailgating activities:

1. Tailgating may only occur in areas specifically designated by the Athletic Department and Safe and Secure Schools Department.
2. Approval from the high school principal and the Athletic Department is required.
3. An adult must be in attendance during the entire duration of any tailgating activities.
4. No tents or overnight stays or camping will be permitted.
5. A Galveston County Sheriff's Department School Liaison Officer ("SLO") must be hired for a minimum of two hours by the sponsoring organization/person through the Safe and Secure Schools Department. The SLO hired must be on site during the entire tailgating activity at the rate identified in Exhibit 6.
6. All stadium regulation shall be following, including no glass, no alcohol, no tobacco, no open fire and no wood-burning fire.
7. Tailgating activities will end 30 minutes prior to the start of the event. The sponsoring organization/person is responsible for cleaning up the area and disposing of the trash. Failure to do so may result in the imposition of a custodial cleanup fee for trash removal as identified in Exhibit 6.
8. Tailgating activities must not in any way create a traffic or safety hazard.

**Insurance**

All groups and organizations must sign a rental agreement and furnish liability insurance five business days prior to their scheduled use.

Groups and/or organizations using District facilities must provide an original Certificate of Liability Insurance, with Clear Creek ISD\* named as the Certificate Holder, indicating a minimum of \$1,000,000 in liability insurance coverage. In addition, Clear Creek ISD must be named as additional insured. The policy must reflect it is the primary and not contributory with any insurance maintained by the District and may not be canceled prior to the conclusion of the event.

*\*Clear Creek Independent School District*



*2425 E. Main Street  
League City, Texas 77573*

**Property Damage**

All groups and organizations renting a District facility will guarantee orderly behavior of any and all persons using the facility and will be liable for any property damage due to their use of the facility and for any personal injury to any participant or spectator. Misuse or abuse of District equipment and/or facilities will result in denial for further use. No alterations of any kind may be made to District property.

**EXHIBIT 1**

**CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE**

<b>NAME OF FACILITY</b>	<b>Fee Rate A NON-PROFIT FEE RATE/HR. After School Before 6:30 p.m. (M-F) on Regular School Days</b>	<b>Fee Rate B NON-PROFIT FEE RATE/HR. After 6:30 p.m. (M-F) on Regular School Days &amp; Non-School Days</b>	<b>Fee Rate C FOR PROFIT FEE RATE/HR. At All Times</b>
<b>ELEMENTARY SCHOOLS</b>			
1. Cafeteria With Kitchen	12.00	24.00	48.00
2. Gymnasium (*1)	13.00	26.00	52.00
3. Cafetorium	13.00	26.00	52.00
4. Common Area	12.00	24.00	48.00
5. Open Field Area	5.00	5.00	10.00
6. Multi-Zones / Multiple Use	Contract	Contract	Contract
7. Parking Lots Without Lights	2.50	5.00	10.00
<b>INTERMEDIATE SCHOOLS</b>			
1. Cafeteria Without Kitchen	18.00	36.00	72.00
2. Commons Area	18.00	36.00	72.00
3. Gymnasium (*2)	25.00	50.00	100.00
4. Open Field Area	5.00	5.00	10.00
5. Theater	12.00	24.00	48.00
6. Multi-Zone/Multiple Use	Contract	Contract	Contract
7. Parking Lots	2.50	5.00	10.00
<b>HIGH SCHOOLS</b>			
1. Cafeteria/Commons Without Kitchen	18.00	36.00	72.00
2. Auditorium With House Lights	16.00	32.00	64.00
3. Gymnasium (*3)	25.00	50.00	100.00
4. Swimming Pool	15.00	30.00	60.00
5. Multipurpose Room/Classroom	15.00	30.00	60.00
6. Parking Lots Without Lights	2.50	5.00	10.00
<b>OTHER FACILITIES</b>			
1. Veterans Memorial Stadium Without Lights	62.50	125.00	250.00
2. Veterans Memorial Stadium With Lights	Not Available	250.00	500.00
3. Sub-Varsity Stadium Without Lights	30.00	60.00	120.00
4. Sub-Varsity Stadium With Lights	Not Available	120.00	240.00
5. Intermediate Stadium	15.00	30.00	50.00
6. Concession Stand	25.00	50.00	100.00
7. Tennis Courts	10.00	20.00	40.00
8. Track	10.00	20.00	40.00
9. Baseball Field Without Lights	37.50	75.00	150.00
10. Baseball Field With Lights	Not Available	125.00	250.00
11. Board Room (ESC)	25.00	50.00	100.00
12. Parking Lots Without Lights	2.50	5.00	10.00
<b>PERSONNEL FEES – REQUIRED:</b>			
Custodial Services	\$25.00 per hour – four (4) hour minimum		
Maintenance or Custodial Supervisor	\$40.00 per hour – four (4) hour minimum		
Certified Lighting/Sound Technician	\$40.00 per hour – four (4) hour minimum		
Security Services	\$45.00 per hour – four (4) hour minimum		
Child Nutrition Services	\$30.00 per hour – four (4) hour minimum		
Technology/Audio Video Support Services	\$55.00 per hour – four (4) hour minimum		
Network Engineering	\$90.00 per hour – four (4) hour minimum		
<b>EQUIPMENT FEES:</b>			
Scoreboard Use Fee	\$5.00 per hour		

COMMUNITY AND GOVERNMENTAL RELATIONS  
NON SCHOOL USE OF FACILITIES

GKD  
(REGULATION)

<b>OTHER FEES:</b>	
Cancellation Fee	All rental agreement charges if cancelled less than 2 business days prior to event
Contract Revision Fee	\$50.00 per change after contract execution

- \*1. A building use fee ranging from \$1.00 to \$2.00 per hour is included in all gym rental rates to cover the extreme wear that occurs on gym floors.
- \*2. This fee is for two gyms since they are in the same HVAC zone.
- \*3. This fee is for one gym since high school gyms are separately zoned.

**EXHIBIT 2**

**CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE  
CCISD CAMPS**

**ATHLETIC CAMPS  
FEE RATE D  
CCISD Camps Held by Coaches & Teachers for District  
Students**

<b>CAMP</b>	<b>Weekly Fee</b>
<b>FOOTBALL/SOCCER</b>	
1. Challenger Columbia Stadium Without Lights	350.00
2. Challenger Columbia Stadium With Lights	600.00
3. Challenger Columbia Stadium Locker Room Facilities	100.00
4. Veterans Memorial Stadium Without Lights	250.00
5. Veterans Memorial Stadium With Lights	500.00
6. Sub-Varsity Stadiums Without Lights	125.00
7. Sub-Varsity Stadiums With Lights	250.00
8. Intermediate Stadium	100.00
<b>BASEBALL/SOFTBALL</b>	
1. Outside Field Without Lights	200.00
2. Outside Field With Lights	400.00
3. Sub-Varsity Stadiums Without Lights	150.00
4. Sub-Varsity Stadiums With Lights	500.00
5. Intermediate Stadium	200.00
<b>BASKETBALL/VOLLEYBALL</b>	
1. High School Gym (*1)	400.00
2. Intermediate Gym (*2)	300.00
3. Elementary Gymnasium/Cafetorium	200.00
<b>TRACK</b>	
1. Challenger Columbia Stadium Track & Field Facilities	350.00
2. Challenger Columbia Stadium Locker Room Facilities	100.00
3. Outside Field Without Light	60.00
4. Outside Field With Lights	150.00
<b>OTHER SPORTS</b>	
1. Tennis – All Courts	100.00
2. Swimming – All Pools	200.00
<b>FINE ARTS</b>	
1. High School Auditorium With Lights & Microphone	500.00
2. Intermediate Auditorium With Lights & Microphone	300.00

\*1. This fee is for one gym since high school gyms are separately zoned.

\*2. This fee is for two gyms since they are in the same HVAC zone.

**NOTE:** All CCISD Camp rental rates are set on a per-week / per-facility basis.

## EXHIBIT 3-A

CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE  
CHALLENGER COLUMBIA STADIUM COMPLEX

NAME OF FACILITY	Fee Rate B	Fee Rate C
	NON-PROFIT FEE RATE/HR.	FOR PROFIT FEE RATE/HR.
<b>CHALLENGER COLUMBIA STADIUM FACILITY FEE</b> 4 Hour Minimum		
1. Stadium Without Lights	250.00	375.00
2. Stadium With Lights	400.00	750.00
3. Stadium Track & Field Facilities	250.00	500.00
4. Stadium Locker Room Facilities	50.00	100.00
5. Events Longer Than 4 Hours	Negotiated	Negotiated
6. UIL Regional or State-wide Events	Negotiated	Negotiated
<b>CHALLENGER COLUMBIA STADIUM SCOREBOARD</b> 4 Hour Minimum		
1. Scoreboard Equipment Use Fee	12.50	25.00
2. PA Announcer (If Needed)	30.00	60.00
<b>CHALLENGER COLUMBIA STADIUM SUPPORT STAFF</b> 4 Hour Minimum		
1. Stadium Manager/Events Administrator (*1)	50.00	50.00
2. AV/Technology Support (If Needed)	55.00	55.00
3. Concessions Manager (If Needed)	50.00	50.00
4. Child Nutrition Workers (If Needed)	30.00	30.00
5. Security Manager (If Needed)	50.00	50.00
6. Security - Large Event (12 Required)	420.00	420.00
7. Security - Small Event (6 Required)	210.00	210.00
8. Maintenance/Custodial Supervisor	40.00	40.00
9. Custodians - Large Event Both Sides (10 Required)	250.00	250.00
10. Custodians - Small Event Home Side (5 Required)	125.00	125.00
11. Events Longer Than 4 Hours	Negotiated	Negotiated
12. UIL Regional or State-wide Events	Negotiated	Negotiated

\*1. Depending on the size of the event, more than one Stadium Manager/Events Administrator may be required.

**EXHIBIT 3-B**

**CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE  
CHALLENGER COLUMBIA STADIUM COMPLEX**

**VIDEO BOARD SUPPORT  
EVENT PACKAGES**

**INCLUDING BUT NOT LIMITED TO:  
UIL REGIONAL, STATE-WIDE EVENTS, PLAYOFFS, TRACK & FIELD, FINE ARTS, ETC.**

NAME OF FACILITY	Fee Rate B	Fee Rate C
	NON-PROFIT FEE 4-HR RATE	FOR PROFIT FEE 4-HR RATE
<b>CHALLENGER COLUMBIA STADIUM - VIDEO BOARD 4 Hour Minimum</b>		
<b>Option 1 - Large Event (e.g., Playoffs)</b>	<b>2,280.00</b>	<b>2,500.00</b>
Included: 4 Adult Supervisors: 1 Producer, 1 Engineer & 2 Assistant Producers; 13 Students: 1 Director, 1 Technical Director, 1 Field Producer, 4 Camera Operators, 2 Clips Playback Operators, 1 Replay Operator, 1 Stadium DJ/Audio, 1 Video Shader & 1 Livestream/ Utility; use of video board equipment included but not limited to: switcher, clips playback machines, replay, livestream, audio mixer, cameras, wireless camera system, intercoms, camera control units, wireless mics (3), monitors and video board; Content Creation		
Large Event Longer than 4 Hours - Hourly Rate	490.00	545.00
<b>Option 2 - Small Event</b>	<b>1,420.00</b>	<b>1,640.00</b>
Included: 2 Adult Supervisors: 1 Producer & 1 Engineer/Assistant Producer; 6 Students: 1 Director/Technical Director, 2 Camera Operators, 1 Clips Playback Operator, 1 Stadium DJ/Audio & 1 Video Shader; use of video board equipment included but not limited to: switcher, clips playback machines, replay, livestream, audio mixer, cameras, wireless camera system, intercoms, camera control units, wireless mics (3), monitors and video board; Content Creation		
Small Event Longer than 4 Hours - Hourly Rate	275.00	330.00
<b>Option 3 - Graphics Only Event</b>	<b>880.00</b>	<b>1,100.00</b>
Included: 1 Adult Supervisor/Operator; use of video board equipment included but not limited to: switcher, clips playback machines, replay, livestream, audio mixer, intercoms, wireless mics (3), monitors and video board; Content Creation		
Graphics Only Event Longer than 4 Hours - Hourly Rate	140.00	195.00
<b>Student Video Crew Additions</b>	<b>40.00</b>	<b>40.00</b>
Student Video Crew positions can be added to fulfill event needs as deemed appropriate by C3Studios Director and Client - 4 Hour Minimum per additional Student Video Crew position added		
Additional Student Crew - Additional Hourly Rate	10.00	10.00

**EXHIBIT 3-C****CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE  
CHALLENGER COLUMBIA STADIUM COMPLEX**

NAME OF FACILITY	Fee Rate B	Fee Rate C
	NON-PROFIT FEE RATE/HR.	FOR PROFIT FEE RATE/HR.
<b>CHALLENGER COLUMBIA FIELD HOUSE</b>		
1. Community Rooms A-B-C	50.00	100.00
2. Community Room A or B only	17.00	34.00
3. Community Room C Only - Conference Room	10.00	20.00
4. Security - Based on the size of the event	Negotiated	Negotiated
5. Custodians (4 Hour minimum)	25.00	25.00
- 2 Custodians for the 1st 100 people	50.00	50.00
- 1 Custodian/100 people thereafter (4 custodians maximum)	25.00	25.00
6. Technology Equipment Use Fees May Apply	12.50	25.00
<b>PERSONNEL FEES - REQUIRED:</b>		
Custodial Services	\$25.00 per hour - four (4) hour minimum	
Maintenance or Custodial Supervisor	\$40.00 per hour - four (4) hour minimum	
Certified Lighting/Sound Technician	\$40.00 per hour - four (4) hour minimum	
Security Services	\$45.00 per hour - four (4) hour minimum	
Child Nutrition Services	\$30.00 per hour - four (4) hour minimum	
<b>OTHER FEES</b>		
Cancellation Fee	All rental agreement charges if cancelled less than 2 business days prior to the event.	
Contract Revision Fee	\$50.00 per change after contract execution.	

**EXHIBIT 4****CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE  
CHALLENGER COLUMBIA STADIUM COMPLEX****SPECIAL EVENT ATHLETICS PACKAGE**

NAME OF FACILITY	Fee Rate B	Total
	NON-PROFIT FEE RATE/HR.	NON-PROFIT FEE (4/HR MIN.)
<b>CHALLENGER COLUMBIA STADIUM PLAYOFF PACKAGE 4 Hour Minimum</b>		
1. Stadium Without Lights	250.00	1,000.00
2. Stadium With Lights	400.00	1,600.00
3. Stadium Manager/Events Administrator	50.00	200.00
4. Game Administrator	50.00	200.00
5. Field House Manager	30.00	120.00
6. Press Box Manager	30.00	120.00
7. Ticket Manager	30.00	120.00
8. Gate Ticket Takers (8 Required - 4 Home & 4 Visitor)	120.00	480.00
9. Custodians (10 Required)	250.00	1,000.00
10. Concessions Manager	50.00	200.00
11. Security (12 Required)	360.00	1,440.00
12. Video Board Support – Please Reference Exhibit 3-B Video Board Support - Option 1 - Large Event (e.g. Playoffs)	570.00	2280.00
13. Ambulance		400.00
14. Scoreboard Equipment Use Fee	12.50	50.00
15. PA Announcer (If Needed)	30.00	120.00
16. Complete Package	Negotiated	Negotiated

\*1. Depending on the size of the event, more than one Stadium Manager/Events Administrator or Game Administrator may be required.



**EXHIBIT 5**

**CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE  
CHALLENGER COLUMBIA STADIUM COMPLEX**

**SPECIAL EVENT FINE ARTS PACKAGE**

	Fee Rate B	Total
NAME OF FACILITY	NON-PROFIT FEE RATE/HR.	NON-PROFIT FEE (4/HR MIN.)
<b>Challenger Columbia Stadium Fine Arts Package 4 Hour Minimum</b>		
1. Stadium Without Lights	250.00	1,000.00
2. Stadium With Lights	400.00	1,600.00
3. Stadium Manager/Events Administrator	50.00	200.00
4. Game Administrator	50.00	200.00
5. Field House Manager	30.00	120.00
6. Press Box Manager	30.00	120.00
7. Ticket Manager	30.00	120.00
8. Gate Ticket Takers (8 Required - 4 Home & 4 Visitor)	120.00	480.00
9. Custodians (10 Required)	250.00	1,000.00
10. Concessions Manager	50.00	200.00
11. Security (12 Required)	360.00	1,440.00
12. Video Board Support – Please Reference Exhibit 3-B Video Board Support - select Option 1, 2, or 3		
Scoreboard Equipment Use Fee	12.50	50.00
13. Complete Package	Negotiated	Negotiated

\*1. Depending on the size of the event, more than one Stadium Manager/Events Administrator or Game Administrator may be required.

**EXHIBIT 6**

**CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
FACILITY RENTAL FEE SCHEDULE  
VETERAN'S MEMORIAL STADIUM OR CHALLENGER COLUMBIA STADIUM  
TAILGATING**

<b>NAME OF FACILITY</b>	<b>Fee Rate B NON-PROFIT FEE RATE/HR.</b>	<b>Total NON-PROFIT FEE (4/HR MIN.)</b>
1. Parking Lot	2.50	5.00
2. Security	45.00	45.00
3. Custodial cleanup fee (if area is not cleaned up by renter)	25.00	25.00