

**Board of Directors Monthly Meeting
Pine Lake Preparatory, Inc.
Wednesday, October 27 at 6:30 PM**

Attendees: Jessica Bronzert, Katie Davidson, Ed Haynes, Brie Johnson, Lauren Millowvitsch, Caroline Mones, Fred Shilmover, Jason Yann

Absent: Bobby Peterson

School Leadership Present: Tim Hoffman, Sam Ranallo, Jeff Burr, Shelley Sims, Lori Reuter, Sherry Fletcher, Brant Hyatt

1. Call to Order and Attendance (6:30 pm)

No conflicts

2. Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

3. Mission, Vision, and Values Moment (6:32 pm) (Jason Yann)

4. Public Comment (6:33)

No public comment

5. Board Business (6:45)

- a. Approval of Meeting Minutes (September 22, 2021 Board Meeting)
Motion to approve September 22, 2021 open and closed meeting minutes.

Move to motion made by: Jason Yann

Second motion made by: Jessica Bronzert

Motion passed: Yes

Abstained: none

- b. Board Committee Readouts
- c. Annual Meeting Date and Description

State of the school and town hall, proposed date is Dec. 1

6. PLP Student Spotlight (6:55)

- a. LS Green Beans Club (Maura Ayers)

7. Financial Matters (7:07)

Monthly Financial Report (S. Fletcher and A. Moceri)

- a. September 2021 Dashboard

- b. September 2021 Capital Campaign Update
- c. 2020-2021 Audit Update
- d. Approval for the submission of PRC 176 CRRSA - ESSER II - Summer Bridge
Motion to approve the Submission of PRC 176 ESSER II Grant for a K-12 Summer Bridge Program.
Move to motion made by: Jason Gianni
Second motion made by: Katie Davidson
Motion passed: Yes
Abstained: none
- e. Special State Reserve Grant - EC Support
Motion to approve the Submission of the Request for Special State Reserve Funds to support an EC Aid.
Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Abstained: none

8. Administrative Matters (7:30)

- a. Good News (Leadership Team)
- b. Legal Contract (A. Mocerì)

For Approval: Renew PLP annual legal services/retainer.
Motion to approve the engagement of Poyner Spruill LLP for legal services effective November of 2021.

Move to motion made by: Lauren Millovietsch
Second motion made by: Ed Haynes
Motion passed: Yes
Abstained: none

- c. COVID-19 Metrics and Operating Update (A. Mocerì and C. Mones)

For Approval: As set forth by North Carolina Session Law 2021-130, the Pine Lake Preparatory Board of Education shall vote at least once a month on whether the masking policy should be modified.

Motion to approve the masking policy as it currently stands (sections A, B, and C) until our next board meeting on Nov. 17, 2021.

Move to motion made by: Jason Gianni
Second motion made by: Katie Davidson
Motion passed: Yes
Abstained: none

- d. Annual Operating Plan Quarter I Update (A. Mocerì)

9. Executive Session (8:00)

Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: none

10. Motion to approve the MICP as it is outlined in Dropbox.

Motion to withhold the minutes from the closed session on October 27, 2021.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: none

11. Adjourn

Motion to adjourn.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: none