

On August 16, 2021, the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

- Region I: Wendy Earle and Dr. Margaret D. Wright
- Region II: Clinton L. Jackson and David R. Shafer
- Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan
- Presiding Officer: Colleen Zasowski
- Superintendent: Robert W. Rizzo
- Chief Financial Officer: James D. Fink
- Solicitor: Alicia Luke, Esq.
- Student Reps.: Allison McVey and Aditi Mangal

The following Board Member participated via Zoom: Linda C. Fazzini (Region I)

## **ANNOUNCEMENTS**

Mrs. Zasowski welcomed everyone back. She recognized and congratulated the Upper Providence Little League 12 and under team for winning the regionals and for moving forward to the Little League World Series.

The Board met for an Executive Session prior to the meeting to discuss personnel.

Mrs. Zasowski reminded everyone that the meeting is being filmed, the first public comment is limited to agenda and asked that the public be respectful.

The student representatives did not have any announcements.

### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

**John Yonchuk, Royersford** – Health and Safety Plan, suggest requiring masks and vaccines

**Rebecca Daniels, Mont Clair** – Vaccine effectiveness, masks, positive covid cases reported

**Rebecca Roberts, Limerick** – A scientist and parent in favor of masks

**Theresa Westwood, Royersford** – Asks the Board to mandate universal masking

**Michael Obaginsky, Royersford** – Asks the Board to keep masks optional

**Scott Ziegler, Royersford** – Asks for social distancing, asks for mask breaks when seated, asks for certified masks

**Diana Kursh, Royersford** – Asks for a plan for wearing masks

**Erica Herman's, Royersford** – Asking if the district is following the CDC and Montgomery County guidelines for masking or is it just a recommendation

**Matt Smith, Royersford** – Asks the Board to submit a motion requiring mass to conform with the prevailing guidance from the CDC, American Academy of Pediatrics and the Chop Policy Lab

**Mrs. Zasowski will move over to Zoom Public Comment at 8:30 to balance the time**

**Ed Kushinsky, Phoenixville** – States the CDC doesn't follow its own rules, follow the science

**Jacob Erickson, Royersford** – The majority wants masks optional

**Kim Anderson, Collegeville** – Any requirement should expire at midnight of the next board meeting requiring a new vote to extend, vote mask optional

**Sienna Johnson, Royersford** – Doesn't see a problem with mask wearing, asks mandate masks

**Carly Glickmann-Collier, Royersford** – Common goal is for students to return to the classroom and a universal requirement on masks is important

**Brett Grossman, Phoenixville** – Would like children under 18 to be able to choose to wear a mask or not

**Paige Nicole Basswell, Oaks** – Recommends mask be mandated

**Joseph Wasno, Royersford** – Have the students wear masks in high capacity areas and continue handwashing.

**Jennifer Grossman, Phoenixville** – Masks optional or no masks at all

**Mary Jo Mcnamara, Royersford** – Believes it should be mask optional

**Leanna Shuster, Collegeville** – Asks the board to mandate masks for all students and staff

**Debarati Roy, Collegeville** – Asking the Board to vote for universal masking for all grades

**Jennifer Brevort, Collegeville** – Asks for masks to be mandatory for all students and educators

**Allison O'Brien, Collegeville** – Asks for clarification as to why masks are recommended, not required

**Christine Dziembowski, Mont Clair** – Asks the Board to require universal masking for K-12

**Kim Stockay, Royersford** – Must do more mandating masking and provide virtual and in-person

**Emily Bousee, Royersford** – Consider revising the plan to make masks required

**Lauren Day, Phoenixville** – Feels parents should keep children home if they don't want to wear a mask

**Aparna Tula, Phoenixville** – Asks for required masks while indoors

**Jason Sheehan**, Asks for required masks for all students

**Kathleen Russo, Royersford** – Feels required masking will provide consistency

**Shaun Day, Phoenixville** – Goal is to have everyone in person and safe

**Kate Doyle, Royersford** – The proposed plan will prevent children from remaining in school

**Heba Khalifa** – Asks for masks to be mandated for health, not personal choice

**Matthew Blank** – Keep recommendation, don't mandate masks

**Lauren Cossino, Phoenixville** – Wants parents to be able to choose what is best for their children

**Lisa D'Annunzio, Royersford** – Requests for masks to be mandated for K-12

**Manish Vohal, Collegeville** – Change to mandate

**Shane O'Brien, Collegeville** – Masks prevent spread

**Rohit Goswami, Collegeville** – Requests for universal masking for consistency to protect kids

**John Clements, Collegeville** – Requests Board to require masking

**Jaya Vankayala, Collegeville** – Requests mandated masking

**Usha Galapali, Collegeville** – Requesting the middle and high schools mandate masking

**Heather Staley, Spring City** – Asking for optional masking, speaks of the mental health of children that she is seeing as an EMT.

## II. ACTION ITEM

Mr. Jackson made a motion to approve item A, seconded by Mr. Shafer.

Mrs. Fazzini spoke how she feels that schools should align with the guidelines to get students back in schools. She made a motion to require masking for all teachers, students, staff, and visitors in K-12. Medical and Educational experts believe students should be in school. Solicitor stated that the Board can vote on the original motion and second before addressing Mrs. Fazzini's motion.

Dr. Wright spoke about the successful optional summer program with a small group of people. Mental health concerns her greatly and specifically those isolated and not in school. If the school shuts down without a virtual option, the students will miss instruction. Not concerned about if masks are effective but rather if students feel safe to wear masks so that they will come into school. Students need to feel safe, feels masks should be mandated and is in the best interest of the students.

Mrs. Earle states that if the medical professionals recommend masks then she will recommend masks.

Mrs. Zasowski wants the kids in school and to stay in school but it depends on what you believe about the masks. No one is mandating universal masking and feels we should recommend also.



WMCTC DiBello/Earle/Zasowski 1<sup>st</sup> Mon. 7:00 p.m.  
The first meeting was held. Mr. DiBello said they discussed the opening was ready. The health and safety plan was approved. Masks are optional

MCIU Thomas J. DiBello 4<sup>th</sup> Weds. 7:00 p.m.  
Did not meet this month

PSBA Liaison David Shafer  
Nothing to report

Superintendent's Report Robert Rizzo  
Mr. Rizzo welcomes back the staff. Excited to bring in the new class of kindergarten. School safety, we are at 3 feet in all of our settings in all environments. Equity, Diversity and Inclusion, CRT has been brought up in the community. Based on the work of our consultant, he has defined Critical Race Theory as an intellectual movement and loosely organized framework of legal analysis based on the premise that race is not a natural biologically grounded feature of physically distinct subgroups of human beings but a socially constructed category that is used to oppress and exploit people of color. Not something Spring-Ford is adopting. The work of the committee is to provide professional development to our staff on culturally responsive teaching inclusive practices collecting data and analyzing that data and then planning for whatever improved practices might be needed based on that data analysis.

Nurse's Report Trisha Smith  
Ms. Smith's concerned with the vote tonight is that with contact tracing and quarantined students there may be resources needed to help with this.

Solicitor's Report Alicia Luke  
Nothing to report

#### IV. MINUTES

A-B, No questions or comments from the Board.

- A. Administration recommends approval of the June 14, 2021, Work Session minutes. **(Attachment A1)**
- B. Administration recommends approval of the June 21, 2021, Board Meeting minutes. **(Attachment A2)**

#### V. PERSONNEL

A-P, No questions or comments from the Board.

##### A. Resignations

1. **Charles M. Applegate**; Systems Administrator, District Office. Effective: August 20, 2021.
2. **Jennifer M. Baker**; Instructional Assistant, Evans Elementary School. Effective: August 2, 2021.
3. **Shelby J. Boothman**; Level III- Secretary, Limerick Elementary School. Effective: August 20, 2021.
4. **Lauren E. Brock**; Mathematics Teacher, Senior High School. Effective: July 20, 2021.

5. **Daniel R. Butterweck**; Assistant Golf Coach-Developmental Boys/Girls- HS. Effective: July 28, 2021.
6. **Danielle E. Cushman**; Instructional Assistant, Spring City Elementary School. Effective: August 2, 2021.
7. **Elyse G. Derstine**; Instructional Assistant, 8<sup>th</sup> Grade Center. Effective: July 5, 2021.
8. **Shannon Dusko**; Instructional Assistant, Extended School Year. Effective: June 28, 2021.
9. **Allison R. Eddinger**; Certified School Nurse, 5/6<sup>th</sup> Grade Center. Effective: June 28, 2021.
10. **Sarah L. Fusco**; Food Service Part Time (3 hours/day), Senior High School. Effective: August 4, 2021.
11. **Timothy Glass**; Health & Physical Education Teacher, 7<sup>th</sup> Grade Center. Effective: July 29, 2021.
12. **Gerald A. Hollingsworth**; Assistant Golf Coach-Boys'-HS. Effective: July 29, 2021.
13. **Susan Jendzurski**; Instructional Assistant, 5/6<sup>th</sup> Grade Center, for the purpose of retirement. Effective: August 2, 2021.
14. **Jason Marcellus**; Soccer Coach-Girls'-8<sup>th</sup> Grade. Effective: August 4, 2021.
15. **Adrianna Martinez**; Instructional Assistant, 5/6<sup>th</sup> Grade Center. Effective: August 16, 2021.
16. **Jeffrey J. Mast**; Golf Coach-HS-Boys'. Effective: July 7, 2021.
17. **Jessica L. Mastromatto**; Elementary Teacher, Brooke Elementary School. Effective: July 13, 2021.
18. **Michael A. Moyano**; Instructional Assistant, 7<sup>th</sup> Grade Center. Effective: July 1, 2021.
19. **Beverly E. Reimund**; Elementary Teacher, 5/6<sup>th</sup> Grade Center, for the purpose of retirement. Effective: June 23, 2021.
20. **Thomas J. Reuther**; Special Education Teacher, Senior High School. Effective: July 21, 2021.
21. **Jennie C. Stokley**; Special Education Teacher, Senior High School. Effective: September 23, 2021.
22. **Mary Timbario**; Food Service Full Time (5.75 hours/day), 5/6<sup>th</sup> Grade Center. Effective: August 5, 2021.

23. **Percell Whittaker II**; Special Education Supervisor Grade 4-6, 5/6<sup>th</sup> Grade Center. Effective: July 30, 2021.
24. **Kylene Wood**; Elementary Teacher, 5/6<sup>th</sup> Grade Center. Effective: September 21, 2021.

#### B. Leaves of Absence

1. **Kimberly L. Acosta**; Instructional Assistant, Upper Providence Elementary School, for an unpaid leave of absence per Board Policy. Effective: September 2, 2021 through November 18, 2021.
2. **Shannon Tolas**; Special Education Teacher, Evans Elementary School, for an extension of Sabbatical Leave per Board Policy. Effective: August 25, 2021, through January 25, 2022.
3. **Amanda L. Young**; Elementary Teacher, Brooke Elementary School, for an extension of child-rearing leave of absence per the Professional Agreement. Effective: August 25, 2021, through January 25, 2022.

#### C. Professional Employees

1. **Christopher J. Long**; 0.5 Health and Physical Education Teacher, Spring City Elementary School. Compensation has been set at B, Step 5, \$27,175.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
2. **Angela Miller**; Elementary Teacher, 5/6<sup>th</sup> Grade Center, replacing Sheryl S. Wagenseller who retired. Compensation has been set at M+30, Step 3, \$61,896.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
3. **Julia B. Swisher**; 0.5 Media Specialist and 0.5 Art Teacher, Spring City Elementary School. Compensation has been set at B, Step 6, \$55,250.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
4. **Corinna M. Vieira**; Instructional Support Teacher, Spring City Elementary School. Compensation has been set at M+30, Step 4, \$63,936.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

#### D. Temporary Professional Employees

1. **Danielle M. Albanese**; Special Education Teacher, Evans Elementary School, replacing Genice J. Matos who resigned. Compensation has been set at B, Step 2, \$51,650.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
2. **Marie N. Brulenski**; Elementary Teacher, 5/6<sup>th</sup> Grade Center, replacing Beverly E. Reimund who retired. Compensation has been set at B, Step 2, \$51,650.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
3. **Mackenzie L. Carroll**; Special Education Teacher, Senior High School. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

4. **Danielle A. DeFrancesco**; Special Education Teacher, 9<sup>th</sup> Grade Center, replacing Shannon L. Farley who resigned. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
5. **Colin M. English**; Biology Teacher, Senior High School, replacing Andrew V. Bright who resigned. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
6. **Lindsay N. Hillegas**; Special Education Teacher, 5/6<sup>th</sup> Grade Center. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective; August 25, 2021.
7. **Julie E. Kelly**; Business Education Teacher, 9<sup>th</sup> Grade Center. Compensation has been set at M, Step 1, \$52,250.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
8. **Jennifer L. Koch**; School Counselor, 5/6<sup>th</sup> Grade Center, replacing Melissa A. Wobensmith who had a change of assignment. Compensation has been set at M, Step 6, \$57,359.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
9. **Reagan E. Mindte**; 0.5 Music Teacher, Spring City Elementary School. Compensation has been set at B, Step 1, \$25,375.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
10. **James R. Moreland**; Elementary Education Teacher, Evans Elementary School, replacing Michael D. Grube who had a change of assignment. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
11. **Natalie G. Pietrowski**; Special Education Teacher, 8<sup>th</sup> Grade Center, replacing Mary Kate Purdy who had a change of assignment. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
12. **Megan L. Smith**; Speech & Language Therapist, Royersford Elementary School, replacing Kristina S. Altemose who resigned. Compensation has been set at M+30, Step 4, \$63,936.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
13. **Kristen Sokalski**; School Counselor, Royersford Elementary School and Oaks Elementary School, replacing Joanna M. Trautman who resigned. Compensation has been set at M, Step 1, \$52,250.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
14. **Robert P. St. Ledger**; Elementary Education Teacher, Limerick Elementary School, replacing Erin B. Marcellus who had a change of assignment. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
15. **Jeffrey W. Swartz**; Technology Education Teacher, 9<sup>th</sup> Grade Center, replacing Todd T. Roussey who retired. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

16. **Kimberly A. Themens**; 0.5 Ram Quest Teacher, Spring City Elementary School. Compensation has been set at M, Step 1, \$26,125.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

#### E. Support Staff

1. **Laurie J. Bickert**; Executive Secretary to the Superintendent, District Office, replacing Diane M. Fern who retired. Compensation has been set at \$29.00/hour with benefits per the Administrative Support Benefit Summary. Effective: August 23, 2021.
2. **Chad C. Cooper**; Instructional Assistant, Senior High School, replacing Kathy Musselman who retired. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2021.
3. **Erica M. Knise**; Instructional Assistant, Oaks Elementary School, replacing Susan J. Kelly who retired. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2021.
4. **Craig I. Ruoss**; Maintenance II, Maintenance and Operations, replacing William Carter who retired. Compensation has been set at \$25.00/hour with benefits per the Maintenance Benefit Summary. Effective: July 13, 2021.
5. **Teanna Sibilly**; Instructional Assistant, Senior High School, replacing Randy Tobin who retired. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2021.
6. **Christine M. Stewart**; Instructional Assistant, 9<sup>th</sup> Grade Center, replacing Susan S. Warren who retired. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: September 8, 2021.
7. **Lindsay A. Stout**; Instructional Assistant, Senior High School. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2021.
8. **Alison L. Wright**; Instructional Assistant, Senior High School. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2021.

#### F. Change of Status

1. **Kathryn A. Beer**; 0.5 Kindergarten Teacher, Limerick Elementary School, to Full-Time Kindergarten Teacher, Limerick Elementary School and Evans Elementary School. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
2. **Aimee E. Kemp**; Level II Administrative Assistant-Human Resources, District Office, to Instructional Assistant, 7<sup>th</sup> Grade Center, replacing Michael A. Moyano who resigned. Compensation has been set at \$17.88/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2021.
3. **Aaron R. Rhoads**; Support Technician, 7<sup>th</sup> Grade Center, to Systems Technician, 7<sup>th</sup> Grade Center, replacing Aaron G. Scott who had a change of status. Compensation has

been set at \$45,000.00 prorated with benefits per the Administrative Support Benefit Summary. Effective: August 9, 2021.

4. **Susan L. Saylor**; Benefit Specialist-Executive Secretary, District Office, to Human Resources Administrative Assistant, District Office, replacing Aimee E. Kemp who had a change of status. Compensation has been set \$22.72/hour with benefits per the Secretarial Benefit Summary. Effective: To be determined.

G. **Tenure**

The individuals listed below have completed three (3) years of satisfactory service as temporary professional employees and are, therefore, entitled to tenure status:

- |                                |                               |
|--------------------------------|-------------------------------|
| 1. <b>Kathryn A. Calvert</b>   | 8. <b>Stefanie A. Lindsay</b> |
| 2. <b>Chelsea K. Flynn</b>     | 9. <b>Ian P. MacMillan</b>    |
| 3. <b>Laura A. Foulke</b>      | 10. <b>Leah R. Stallard</b>   |
| 4. <b>Sunny Hwang</b>          | 11. <b>Kaylee J. Wallis</b>   |
| 5. <b>Jeramie J. Iannelli</b>  | 12. <b>Tara L. Grant</b>      |
| 6. <b>Matthew W. Labick</b>    | 13. <b>Vincent E. Terry</b>   |
| 7. <b>Kimberly M.H. Leybin</b> |                               |

- H. Administration recommends approval of the following Professional Staff as Special Education Teacher-Tutors to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021, through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Ashley L. Brod**
2. **Danielle A. DeFrancesco**
3. **Lauren A. Harner**

- I. Administration recommends the approval for the addition of the following Professional Staff as a Teacher for the 2021 Summer R.A.M.S. Program. The additional request is due to high interest in enrollment in the Summer R.A.M.S. Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER Grant and will not exceed the budget that was previously approved.

1. **Christine M. Higgins**

- J. Administration recommends approval of additional hours for **Erin Hughes** to support the 2021 Summer R.A.M.S as the K-4 Coordinator. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement), not to exceed 60 additional hours. Funding will be from the ESSER Grant. Effective: June 1, 2021.

- K. Administration recommends approval for **Rachael Schauder** to be hired as a 2021 Summer R.A.M.S Substitute Nurse. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement), not to exceed 14 hours. Funding will be from the ESSER Grant. Effective: June 1, 2021.

- L. Administration recommends approval of **Dr. Colleen Slavin**, 10 Month House Principal, 7th Grade Center, replacing Philip Leddy who had a change of status. Compensation will be set

at \$108,500.00 prorated, with benefits as per the Act 93 Agreement. Effective: September 20, 2021.

- M. Administration recommends approval for **Stacey C. Huntington** to be hired as a nurse for Summer Band Camp. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement), not to exceed 55 hours. Funding will be from the General Fund.
- N. Administration recommends approval for **Amy Bonner** and **Tara L. Santangelo** to be hired as substitute nurses for Summer Band Camp. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
- O. Administration recommends the approval of the following Professional Staff as SFCL teachers for the 2021-2022 school year. Compensation has been set according to the Memorandum of Agreement matrix (FICA & Retirement). Funding will be from the General Fund.

- |                                |                                  |
|--------------------------------|----------------------------------|
| 1. <b>Daniel P. Badway</b>     | 29. <b>Susan C. Miscavage</b>    |
| 2. <b>Ashley E. Baisch</b>     | 30. <b>Marisa Moley</b>          |
| 3. <b>Melanie F. Bowen</b>     | 31. <b>Lisa M. Morrow</b>        |
| 4. <b>Krista M. Brooke</b>     | 32. <b>Christina M. Moyer</b>    |
| 5. <b>Maria Carroll</b>        | 33. <b>Cheryl B. Murgia</b>      |
| 6. <b>Amanda V. Christofas</b> | 34. <b>Joy S. Needles</b>        |
| 7. <b>Amy B. Culp</b>          | 35. <b>Karen F. Parker</b>       |
| 8. <b>Kevin M. Czapor</b>      | 36. <b>Kourosch Parsia</b>       |
| 9. <b>Kevin J. Donnelly</b>    | 37. <b>Sarah Pinard</b>          |
| 10. <b>Valarie A. Dubbs</b>    | 38. <b>Gabrielle G. Procaro</b>  |
| 11. <b>Laura A. Foulke</b>     | 39. <b>Lisa S. Pupo</b>          |
| 12. <b>Karen M. Gallagher</b>  | 40. <b>Cheryl A. Rabinowitz</b>  |
| 13. <b>Mallory R. Greene</b>   | 41. <b>Allison Ramil</b>         |
| 14. <b>Eric J. Hill</b>        | 42. <b>Kristin L. Rouyer</b>     |
| 15. <b>Kristi M. Holstein</b>  | 43. <b>Janell M. Shelly</b>      |
| 16. <b>Seth Jones</b>          | 44. <b>Mollie M. Smith-Wood</b>  |
| 17. <b>Lauren M. Keifer</b>    | 45. <b>Dana M. Starkey</b>       |
| 18. <b>Jason A. Kerkusz</b>    | 46. <b>Megan M. Stauffer</b>     |
| 19. <b>Leah L. Keyser</b>      | 47. <b>Heather Steinmetz</b>     |
| 20. <b>Brent E. Kissel</b>     | 48. <b>Chadwick A. Strickler</b> |
| 21. <b>Lisa L. Knaub</b>       | 49. <b>Adam Swavely</b>          |
| 22. <b>Doug W. Landis</b>      | 50. <b>Vincent E. Terry</b>      |
| 23. <b>Daniel W. Leppard</b>   | 51. <b>Nicholas A. Tier</b>      |
| 24. <b>Paula M. Love</b>       | 52. <b>Sarah M. Toback</b>       |
| 25. <b>Jason Marcellus</b>     | 53. <b>Lindsey F. Waltermyer</b> |
| 26. <b>Erin L. McAnallen</b>   | 54. <b>Tricia J. Weller</b>      |
| 27. <b>Brittany N. McElwee</b> | 55. <b>Allison L. Workman</b>    |
| 28. <b>Michael J. Miedlar</b>  | 56. <b>Heather L. Woznicki</b>   |

- P. Administration recommends approval of the attached extra-curricular contracts for the 2021-2022 school year. **(Attachment A3)**

## VI. FINANCE

A-J, No questions or comments from the Board.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

## B. Checks:

1. <u>General Fund Checks</u>		
Check No. 213028 – 213247		\$ 1,105,196.90
2. <u>Food Service Checks</u>		
Check No. 2142 – 2148		\$ 1,047.96
3. <u>Capital Reserve Checks</u>		
Check No. 2099 - 2101		\$ 25,865.98
4. <u>General Fund, Food Service, Capital Reserve &amp; Projects ACHs</u>		
ACH 202102173 – 202102341		\$ 3,282,786.97
ACH 212200001 – 212200258		\$ 4,750,869.27
5. <u>Wires*</u>		
202000153 – 202000167		\$ 3,408,142.26
202100001 – 202100006		\$ 1,144,664.22
202100008 – 202100010		\$ 695,466.93
202190001		\$ 2,827.09
6. <u>Procurement Payments</u>		
200000265 – 200000327		\$ 15,310.81

## C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
    - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships, Wires and Procurement)
    - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
    - Wires Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
- \*Skyward issue with the wire numbers

## D. Administration recommends approval of the following independent contracts:

1. **Pathway School – Jeffersonville, PA.** Provide Extended School Year services including a 1:1 aide for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$19,800.00.
2. **The Milagre School – Pennsburg, PA.** Provide Extended School Year and 2021-2022 school year educational services for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$187,632.00.
3. **Valley Forge Educational Services – Malvern, PA.** Provide Extended School Year services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,800.00.
4. **Capstone Academy – East Norriton, PA.** Provide educational and related services during the 2021-2022 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$84,732.00.

5. **Capstone Academy – East Norriton, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$11,537.50.
6. **Austill’s, Inc. – Exton, PA.** Provide Direct and Indirect Speech and Language Therapy during the 2021-2022 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,241.00.
7. **Personal Health Care – Valley Forge, PA.** Provide nursing services during the Extended School Year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,190.00.
8. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Registered Behavior Technician and Board-Certified Behavior Analyst services both in the school and in the home setting during the 2021-2022 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$89,315.00. \*This contract replaces one that was previously approved in June but had to be revised as a result of a recent IEP meeting.
9. **KenCrest Services – Blue Bell, PA.** Provide direct intervention for transition services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$18,000.00.
10. **Anderson Explorations (PHP) – Norristown, PA.** Provide educational and mental health services during the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$40,000.00.
11. **Valley Forge Educational Services (Vanguard School) – Malvern, PA.** Provide Extended School Year services for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$47,250.00.
12. **Variety Club Camp and Development Center – Worcester, PA.** Provide Extended School Year services for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$1,750.00.
13. **Chester County Intermediate Unit – Downingtown, PA.** Provide psychology services for the 2021-2022 school year. Funding will be paid from the Special Education Budget and shall not exceed \$81,771.90.
14. **Valley Forge Educational Services (Vanguard School) – Malvern, PA.** Provide educational services during the 2021-2022 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$68,500.00.
15. **Valley Forge Educational Services – Malvern, PA.** Provide Extended School Year specialized recreation services including 1:1 aides for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$13,860.00.
16. **Capstone Academy – East Norriton, PA.** Provide educational and related services during the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$366,606.00.

17. **The Pathway School – Jeffersonville, PA.** Provide 1:1 aide services during the 2021-2022 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$35,000.00.
  18. **Personal Health Care, Inc. – Valley Forge, PA.** Provide nursing services for the 2021-2022 school year for special needs students as per their IEPs during the school day and while being transported. Funding will be paid from the Special Education Budget and shall not exceed \$194,236.00.
  19. **ChanceLight Autism Services (Formerly Education Alternatives for ABA, LLC) - King of Prussia, PA.** Provide Direct Program Supervision and Direct 1:1 Intervention services for special needs students during the 2021-2022 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$151,182.00.
  20. **Montgomery County Intermediate Unit – Norristown, PA.** Provide the Spring-Ford Area School District with an appropriately certified Special Education Supervisor from July 27, 2021, through December 31, 2021 for a staff vacancy. Services will be provided at a per diem rate of \$525.00. Funding will be paid from the Special Education Budget.
- E. Administration recommends approval of additional funds to cover the cost for educational and mental health services provided during the 2020-2021 school year by Anderson Explorations PHP. Funding will be paid from the Special Education Budget and shall not exceed \$22,000.00.
  - F. Administration recommends approval of additional funds to cover the cost of related services from Austill's, Inc. for the provision of Speech and Language Therapy. Funding will come from the Special Education Budget and shall not exceed \$201.00.
  - G. Administration recommends approval of additional funds to cover the cost of the contract with CCRN Educational & Behavioral Supports for a special needs student as per the IEP. Funding will come from the Special Education Budget and shall not exceed \$254.00.
  - H. Administration recommends approval of an addendum to the 3-year independent contract agreement (7/1/2020 – 6/30/2023) with Pediatric Therapeutic Services, Inc. (PTS) in Conshohocken, PA which was board approved in June 2020. This addendum is necessary due to additional costs to provide behavioral health services during the 2021 Extended School Year Program. Funding will be paid from the Special Education Budget and shall not exceed \$14,858.89.
  - I. Administration recommends approval to renew the membership with the Delaware Valley Consortium for Excellence & Equity (DVCEE) for the 2021-2022 school year. The DVCEE is a collaborative network of metropolitan school districts in PA, DE and NJ that have committed to learn and work together to support and nurture the school and life success of all their students. The membership fee for 2021-2022 is \$12,000.00 and will be paid from the Superintendent's Budget.
  - J. Administration recommends approval to contract with the Chester County Intermediate Unit to provide the district with Human Resources services to conduct an investigation pursuant to Spring-Ford Area School District Board Policy #104. Services will be provided on an as-needed basis at a rate of \$177.62 per hour until the investigation is complete.

**VII. PROPERTY**

No questions or comments from the Board.

- A. Administration recommends approval for the replacement of Chiller #1 at Royersford Elementary School by Johnson Controls, Inc. through COSTARS Contract #008-145. Funding will be paid from the Capital Reserve and shall not exceed \$135,995.00.

**VIII. PROGRAMMING AND CURRICULUM**

A-D, No questions or comments from the Board.

- A. Administration recommends approval of a Letter of Agreement between Creative Health Services, Spring City, PA and the Spring-Ford Area School District. Creative Health will provide Student Assistance Program (SAP) Liaison assistance including the provision of consultant services, student assessments and parent assistance based on the Student Assistance Program (SAP) referrals and student support groups for the 2021-2022.
- B. Administration recommends approval of the 2021-2022 Title I, Part A, Federal Programs Grant – Improving Basic Programs, in the amount of \$491,839.00, the 2021-2022 Title II, Part A, Federal Programs Grant – Supporting Effective Instruction, in the amount of \$128,060.00, and the 2021-2022 Title IV, Part A, Student Support and Academic Enrichment Grants, in the amount of \$43,859.00.
- C. Administration recommends approval of renewing the contract between Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. This membership includes 40 student seats (20 in the fall semester and 20 in the spring semester). The contract will be paid from the Curriculum Budget and shall not exceed \$5,700.00.
- D. Administration recommends approval of the Memorandum of Understanding between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the provision of Title I Services for Holy Cross Regional Catholic non-public schools.

**IX. CONFERENCES AND WORKSHOPS**

A-D, No questions or comments from the Board.

- A. **Robert Rizzo**, Superintendent, to attend the *“PASA New Superintendent’s Academy Part 1 – Strategic & Cultural Leadership”* in Harrisburg, PA on September 23 and 24, 2021. The total cost of the conference is \$514.00 (registration, mileage, lodging and meals). No substitute is needed.
- B. **James Fink**, Chief Financial Officer, to attend the *“2021 Four County Business Officials Workshop”* in Skytop, PA from September 29 to October 1, 2021. The total cost of the workshop is \$890.00 (registration, mileage and lodging).
- C. **Stacey Huntington**, Certified School Nurse, to virtually attend *“The 4<sup>th</sup> Annual Philadelphia Trauma Training Conference: Supporting Adaptation, Transformation, and Health in the Wake of Trauma”* on July 16 and 17, 2021. The total cost of this conference is \$106.89 (registration).
- D. **Erin Crew**, Director of Communications, Marketing, and Media, and **Andrew Rothermel**, Manager of Communications, to attend the *“PenSPRA Symposium”* in Shippensburg, PA from October 14 through October 15, 2021. The total cost of the conference is not to exceed \$900.00 (registration, transportation, lodging). No substitutes are needed.

**X. OTHER BUSINESS**

No questions or comments from the Board on Policies.

A. The following policies are submitted as a second reading for approval at next week's meeting:

1. Policy #118 – PROGRAMS: Independent Study (**Attachment A4**)
2. Policy #119 – PROGRAMS: Current Events (**Attachment A5**)
3. Policy #140 – PROGRAMS: Charter Schools (**Attachment A6**)
4. Policy #207 – PUPILS: Confidential Communications of Students with Certain Certificated Employees (**Attachment A7**)
5. Policy #209.2 – PUPILS: Diabetes Management (**Attachment A8**)
6. Policy #218.2 – PUPILS: Terroristic Threats (**Attachment A9**)
7. Policy #609 – FINANCES: Investment of District Funds (**Attachment A10**)
8. Policy #622 – FINANCES: GASB Statement 34 (**Attachment A11**)
9. Policy #716 – PROPERTY: Integrated Pest Management (**Attachment A12**)
10. Policy #802 – OPERATIONS: School Organization (**Attachment A13**)
11. Policy #811 – OPERATIONS: Bonding (**Attachment A14**)
12. Policy #812 – OPERATIONS: Property Insurance (**Attachment A15**)
13. Policy #813 – OPERATIONS: Other Insurance (**Attachment A16**)

B-F, No questions, or comments from the Board.

- B. The Spring-Ford Board of School Directors acknowledges receipt of the updated listing of school bus drivers for the 2021-2022 school year effective August 2021 as presented.
- C. The Spring-Ford Board of School Directors acknowledges receipt and gives approval for the Spring-Ford Area School District's transportation routes for the 2021-2022 school year as presented.
- D. Administration recommends approval for the Spring-Ford Area High School Baseball Team to accept the invitation to participate in the KSA (Kaylee Scholarship Association) Baseball Tournament, March 17, 2022, to March 21, 2022 in Orlando, Florida. The cost per student-athlete will be approximately \$1,300.00 plus transportation. The High School Baseball Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss three school days and will be responsible for all missed work. The total cost to the district will be \$1,152.00 for 3 days of substitute coverage for the 2 coaches.
- E. Administration recommends approval for the Spring-Ford Area High School Girls' Basketball Team to accept the invitation to participate in the KSA (Kaylee Scholarship Association) Events Holiday Classic Tournament, December 26, 2021 to December 31, 2021 in Orlando, Florida. The cost per student-athlete will be approximately \$1,900.00 including transportation. The High School Girls' Basketball Program and staff will conduct fundraising events to help defray the costs. Student-athletes will not miss any school days and no substitutes will be needed for the coaching staff. There will be no cost to the district.
- F. Board approval is needed for the appointment of **Laurie J. Bickert**, Executive Secretary, to the Office of Board Secretary of the Spring Ford Area School District Board of Directors for a term effective August 23, 2021, through June 30, 2025.

**XI. BOARD COMMENT**

None

**XII. PUBLIC TO BE HEARD**

**Abby Deirdorf, Royersford** – Believes masks are part of kids being in school

**John Yonchuk, Royersford** – Disappointed in the vote

**Doug Sigganouse, Spring City** – You have a choice to wear a mask or not.

**Karen Weingarten, Royersford** – Spoke of her experience with Covid and asked the Board to imagine a child going through this.

**Rebecca Daniels, Mont Clare** – Spoke about laws and wearing masks in public areas and other public issues

**Anthony Freego, Royersford** – Asked about the district removing the Black Lives Matter stickers from the school, Mr. Rizzo confirmed that it is being done.

**Ellen Townson-Wasmanski, Royersford** – Thanked the majority of the board tonight for their vote on mask wearing.

**Laurie Day, Phoenixville** – Would like that the Board to amend the plan for K-6 to mandate masks next week.

Mrs. Zasowski asked the community to reach out to the legislators and voice your concerns because the Board has hear you and read your emails.

**Allison O'Brien, Collegeville** – Upset that the mask mandate was lifted while the delta variant is high.

**Christine Dzimbowski, Royersford** – Would like the Board to reconsider and make masking universal

**Kate Doyle, Collegeville** – Asks that the Board return to K-6 masking.

**Samer Elkachouty, Royersford** – What is the plan for creating a safe place and should use all the tools available which we are not.

**Erica Hermans, Royersford** – Asks the Board to keep the promise that no bullying for wearing mask has zero tolerance.

**Alana Johnson, Royersford** – If the Board won't revisit masking for K-6 then she asks them to revisit virtual for K-6.

**Bethany Stein, Collegeville** – Would like the Board to go back to original decision in June to Mask K-6.

**Maggie Yusfi, Oaks** – Feels the Board came in with their own agenda and didn't listen to the input from others.

**Heba Khalifa, Royersford** – Asks the Board to bring back the virtual option, she is not ok with what happened today.

**XIII. ADJOURNMENT**

Motion by Mrs. Earle to adjourn the meeting at 10:53 p.m., seconded by Mrs. Fazzini. Motion passes 9-0.

Respectfully submitted,

Erin G. Crew  
Assistant School Board Secretary

On June 14, 2021, the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright  
Region II: Clinton L. Jackson and David R. Shafer  
Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan  
Presiding Officer: Colleen Zasowski  
Acting Superintendent: Robert W. Rizzo  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Aditi Mangal

The following Student Representative participated via Zoom: **Allison McVey**

## **ANNOUNCEMENTS**

Mrs. Zasowski reiterated the process for comments from the public and at what times the public will be permitted to speak. She advised that the board met in an executive session prior to tonight's meeting to discuss safety and security as well as personnel items.

Aditi announced that the last week of the school year had finally arrived. She reminded parents to download the Last Day of School signs and then email pictures of their students holding the signs to Erin Crew so that they can be added to the district's Last Day Facebook album.

## **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

**Rebecca Daniels, Mont Clare**, spoke in opposition to the mask mandate.

**Michael Lebiezinski, Royersford**, urged the board to retire the health and safety plan immediately.

**Roland Olsen, Collegeville**, urged the board to remove the mask mandate.

**Kelly Olsen, Collegeville**, urged the board to vote tonight to make masks optional.

**Toni Patrick, Oaks**, spoke in opposition to the mask mandate.

**Tony Folino, Mont Clare**, spoke in opposition to the mask mandate.

**Lauren Day, Phoenixville**, urged the board to not make a decision on the mask mandate until closer to the start of the next school year and do so under the guidance of a medical professional.

**Basak Clements, Collegeville**, spoke in favor of keeping the mask mandate.

## **II. ACTION ITEMS**

Mrs. Melton made a motion to approve Item A and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved **Resolution 2021-26**, commending the **Spring- Ford Area High School Girls' Softball Team** and their coaches, **Tim Hughes, Shawn Corropelese** and **Mallory Greene** for winning the 2021 Pioneer Athletic Conference Championship, the PIAA District One Championship and qualifying for the State Tournament. **(Attachment A1)**

Mr. DiBello made a motion to approve Item B and Mr. Jackson seconded it. The motion passed 9-0.

- B. Administration recommends approval of **Resolution 2021-27**, subject to revisions being made depending on the outcome of the ongoing State Tournament, commending the **Spring-Ford Area High School Boys' Baseball Team** and their coaches, **Rick Harrison, Vince Terry, Cody Clarke, Bryer Eshbach** and **Rob Mansfield** for winning the 2021 Pioneer Athletic Conference Championship, qualifying for the PIAA District One Tournament and qualifying for the State Tournament. **(Attachment A2)**

### III. PRESENTATIONS

Dr. Colyer provided background on the process for a student to be named as Student of the Quarter. He announced each student's name and Aditi presented them with a framed certificate in honor of this recognition.

- A. **Dr. Robert Colyer**, Senior High School Principal, **Allison McVey** and **Aditi Mangal**, Student Representatives to the School Board, to recognize the following students on being named the fourth quarter "**Students of the Quarter**". He announced each student and Aditi presented them with a framed certificate in recognition of their accomplishment.

- 9th Grade – **Nawal Zaman**
- 10<sup>th</sup> Grade – **Gracie Deitrick**
- 11<sup>th</sup> Grade – **Ryleigh Miller**
- 12<sup>th</sup> Grade – **Jarrett Gordon**

Mr. McDaniel reported on the High School Boys' Baseball Team and the High School Girls' Softball Team and spoke about their play in the state tournament. He advised that unfortunately they both lost heartbreaking games in the state finals.

Mr. McDaniel introduced the 8<sup>th</sup> Grade Boys' Baseball Team and spoke of the team's successful undefeated season.

Mr. McDaniel introduced Coach Lucinda Iezzi and spoke of the 8<sup>th</sup> Grade Boys' Lacrosse Team's successful undefeated season.

Mr. McDaniel introduced the High School Boys' Track Team and the coaches. He spoke of their successful season and presented the team with resolutions on behalf of the board in honor of their accomplishments.

Mr. McDaniel introduced the High School Boys' Tennis Team Coach John Brennan, and Tennis Team Members, Cameron Moore and Joshua Pergine. He reported on their successful season and the accomplishments of Cameron and Joshua competing in the Tennis Doubles Tournament. He presented them with resolutions on behalf of the board in honor of their accomplishments.

Mr. McDaniel recognized Cameron Moore for his successful season and his accomplishments competing in the Tennis Singles Tournament. He presented Cameron with a resolution on behalf of the board in honor of his accomplishment.

- B. Recognition of the **8<sup>th</sup> Grade Boys' Baseball Team** and their **Coach Mike Heffernan** on their Undefeated Season.
- C. Recognition of the **8<sup>th</sup> Grade Boys' Lacrosse Team** and their **Coach Lucinda Iezzi** on their Undefeated Season.
- D. Presentation of **Resolution 2021-22** commending the **Spring-Ford Area High School Boys' Track Team** and their coaches, **Danielle Stauffer, Geoffrey Kahler, David Cain, Thomas Reuther, Matt Gallagher, Michael Meidlar** and **Steven Entenman** for winning the 2021 Pioneer Athletic Conference Boys' Liberty Division Championship. **(Attachment A3)**
- E. Presentation of **Resolution 2021-23** commending **Cameron Moore** and **Joshua Pergine** for winning the 2021 Pioneer Athletic Conference Boys' Tennis Doubles Championship and qualifying for the PIAA District One Boys' Doubles Tennis Tournament. **(Attachment A4)**
- F. Presentation of **Resolution 2021-24** commending **Cameron Moore** for winning the 2021 Pioneer Athletic Conference Boys' Singles Tennis Championship and qualifying for the PIAA District One Boys' Singles Tennis Tournament. **(Attachment A5)**

**IV. BOARD AND COMMITTEE REPORTS**

**Curriculum/Technology**      **Linda Fazzini**      **1<sup>st</sup> Tues. 6:30 p.m.**

Mrs. Fazzini reported on the Curriculum/Technology Committee meeting that took place on June 1, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Mrs. Zasowski asked about the Global Studies Program and Mr. Rizzo provided background on the program and what is required of students who participate. Mrs. Zasowski noted that there were two Spring-Ford students who completed this program and she asked that they be recognized at next week's board meeting.

**Policy**      **Wendy Earle**      **2<sup>nd</sup> Mon. 6:30 p.m.**

Mrs. Earle reported on the Policy Committee meeting that took place on June 7, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

**Finance**      **Thomas J. DiBello**      **2<sup>nd</sup> Tues. 6:30 p.m.**

Mr. DiBello reported on the Finance Committee meeting that took place on June 8, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

**Property**      **Clinton L. Jackson**      **2<sup>nd</sup> Tues. 7:30 p.m.**

Mr. Jackson reported on the Property Committee meeting that took place on June 8, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Mrs. Zasowski asked about McNelly Stadium and the cost of the project and Mr. Jackson explained that the costs have increased due to the inflation in the costs of construction materials. Mrs. Zasowski asked about the increase in custodial rates and if this was something permanent and Mr. Jackson replied that the purpose is to attract workers as there is shortage of staff in this area.

**WMCTC**

**DiBello/Earle/Zasowski 1<sup>st</sup> Mon. 7:00 p.m.**

Mr. DiBello reported that the Joint Operating Committee met not a lot went on as the meeting was a quick one. He spoke of the Western Center senior recognition that was held at McNelly Stadium and commented that it was a very nice evening for all. Mrs. Zasowski reported that the JOC did meet for an executive session regarding personnel.

**MCIU**

**Thomas J. DiBello**

**4<sup>th</sup> Weds. 7:00 p.m.**

Mr. DiBello reported that the MCIU Board met on May 26<sup>th</sup> where they recognized the many retirees with a video showing the highlights of their careers. He stated that the board also was able to view the design of the new MCIU website. Mr. DiBello advised that the MCIU signed a contract for an additional year to oversee and provide leadership to the Harrisburg School District. He added that the MCIU Board approved bids, RFPs and some budget revisions. Mr. DiBello reported that the MCIU received \$538,000 to support the facility enhancement and expansion at the old MCIU building and they will be able to offer summer programming for the Headstart Program from that location.

**PSBA Liaison**

**David Shafer**

Mr. Shafer reported that there is a lot of legislation and activity that PSBA supports. Mr. Shafer advised that he attended an event at Pottstown High School to support legislation that he personally is behind. He added that there was another event that took place locally that he was out of town for but believes other board members may have been in attendance. He asked if any board member who attended could give a recap of the event.

Mr. DiBello reported that he and Mrs. Fazzini attended the event put together by State Representative Mr. Ciresi and other representatives in the area which focused on the fair funding formula and spending from the state. Mr. DiBello commented that he spoke at the event and focused on unfunded mandates that the district is forced to deal with and stated that Spring-Ford is faced with \$40-\$50 million in unfunded mandates. He added that the district's funding can be broken down as 82% coming from the local tax base, 17% from the state and 1% from federal funding.

Mrs. Fazzini spoke about the inequity of the fair funding formula and asked residents to contact their state legislators to support the fair funding of school districts.

**Acting Superintendent Rpt. Robert Rizzo**

Mr. Rizzo advised that there is a motion on the agenda for the Gateway to College Program at Montgomery County Community College. He provided background on the program and stated that this year it will also provide an additional means to support our students that have been educationally impacted by COVID. He advised that the HR Department is preparing for the hopeful return of volunteers in our schools for the 2021-2022 school year and added that additional information can be found on the Volunteer Page of the district website. Mr. Rizzo spoke about and provided the highlights of the Health and Safety Plan for the 2021-2022 school year. He added that the Montgomery County Office of Public Health (MCOPH) still requires contact tracing, quarantining and isolation in cases where there is a positive test result for COVID. He stated that the district will implement the PDE/MCOPH/PaDoH mandates and we will consider theirs as well as the CDC's guidance. Mr. Rizzo advised that next year's plan represents a more flexible version of the former plan. He commented that Spring-Ford's Health and Safety Plan must be approved by July 30<sup>th</sup>. He thanked his team for the great work in staying ahead of the curve and having a plan in place 10 days after receiving the template. He advised that the plan will be posted on the district website for the public to be able to preview it and then brought back to the board next week for their approval. Mr. Rizzo wished all district families and students a great summer of relaxation, fun, playing outside and connecting with others. He thanked and congratulated the seniors saying he had the pleasure of watching graduation practice today and expressed his excitement for tomorrow's graduation celebration.

**Nurse's Report**

**Trisha Smith**

Mrs. Smith reported that the nurses have processed 5 positive cases since the last board meeting with only 3 of them being potentially infectious while at school. She advised that this resulted in them contact tracing and the quarantining of 18 students. Mrs. Smith added that things have definitely slowed down.

Mrs. Fazzini asked what the current CDC guidance was with regards to wearing masks at school. Mrs. Smith replied that she has not looked at this within the past week but the last she saw it they were still recommended or it was up to the district especially since children under 12 are not being immunized yet. Mrs. Smith stated that her personal thought on this after listening to the different sides was that she agrees that everyone cares very much about the children but because we set this plan out and people agreed to the method of instruction based on the current plan of wearing the masks that we should continue with this. She added that anyone having any health hazard or emotional problem with the wearing of masks are encouraged to take the medical exemption form and have it signed by their doctor. Mrs. Smith stated that the goal was to try and get through the rest of this year and be able to suite everyone.

**Solicitor's Report**

**Mark Fitzgerald**

Mr. Fitzgerald noted that on the agenda this evening is an emergency resolution which was revised in order to narrow the definition of the emergency. He added that this is simply being approved in connection with the forms the district needs to submit to PDE. He provided background on the similar resolution approved last year by the board which granted a lot of authority to the administration to implement a health and safety plan. He stated that this version is far more narrow and is simply a procedural component to PDE's request so that all hours can count for the 2021-2022 school year.

Mr. DiBello stated that with all of the changes going on in Harrisburg was the health and safety plan still required and Mr. Fitzgerald replied yes but that it was less to do with health and more with a funding issue.

The board entered into a lengthy discussion on the wearing of masks in school and what the district may or may not be mandated to do. Mr. Rizzo was asked to give his position as well as the position of SFEA with regards to masks being worn in school. Mr. Rizzo advised that he has been pretty open with this and it is felt that it would be best to stay the course until the end of the school year and start with the updated masking with the summer programming.

Mr. Fitzgerald was asked if there was anything legally binding that would require mask wearing and he replied there is no mandate. Mr. DiBello stated that since it was the district's intent to make the wearing of masks optional as of June 28<sup>th</sup> if the board members would be interested in making masks optional beginning tomorrow.

Mr. Shafer made a motion that effective tomorrow the wearing of masks is optional in the district and Mr. Jackson seconded the motion.

The discussion continued and Mrs. Zasowski stated that in order to find a balance she would like to offer an amendment whereby the district would back off from requiring the medical exemption form to be signed by a doctor. She added that the district would prefer the wearing of masks for the last 3 student days and if a parent would prefer that their child not wear a mask then they have the flexibility to fill out, sign and submit the medical exemption forms to their child's building. Mrs. Melton seconded the amendment to the original motion.

Discussion took place on the extra burden this could cause building staff who may be inundated with forms being submitted and how staff would know who is required to wear masks.

Mr. Fitzgerald clarified that currently there is an amendment to a motion that clearly does not work together as you cannot have the amendment and the underlying motion. He stated that what you are basically doing is testing the possibility of an override motion which is the relaxation of the exemption.

The floor was opened for public comment on the amendment Mrs. Zasowski made.

**Michael Lebiezinski, Royersford**, questioned what the district is protecting kids against and urged the board to listen to the numbers and tell kids that they are safe now.

**Roland Olsen, Collegeville**, commented that there is no data that suggests that masks work and that we are no longer legally required to have them so kids should be given the option.

**Rebecca Daniels, Mont Clare**, expressed that it is socially, emotionally and physically not healthy for kids to wear masks for extended periods of time.

**Toni Patrick, Oaks**, spoke in favor of the mask mandate being lifted now and making masks optional.

**Erica Hermans, Royersford**, expressed concern over the district changing course with regards to wearing masks and said she transitioned her son back for the 4<sup>th</sup> marking period with an understanding that masks would be worn through the end of the school year.

**Lauren Day, Phoenixville**, stated that masks were promised until the end of the year and asked the board to reconsider changing this with only 3 days left.

**Kate Palladino, Royersford**, commented that this is about transparency and what has been promised to students. She spoke against removing the mask mandate.

A roll call vote was taken with Mrs. Zasowski, Mrs. Melton and Ms. Sullivan voting yes. Mr. Shafer, Dr. Wright, Mr. Jackson, Mr. DiBello, Mrs. Fazzini and Mrs. Earle voting no. The motion failed with a vote of 3-6.

Mr. Shafer restated his original motion saying effective tomorrow, the wearing of masks shall be optional for staff and students. Mr. Jackson had seconded this motion.

**Michael Lebiezinski, Royersford**, spoke about the Central Bucks School District board vote to do away with the mask mandate and the fact that none of the parents who voiced their concerns and threatened to remove their kids from class had actually gone ahead and done that.

**Kelly Olsen, Collegeville**, urged the board to give the kids the choice on not having to wear masks the last 3 days of school if they don't want to.

**Kim Anderson, Collegeville**, stated that she is a sub in the district and that the kids are barely wearing their masks and a majority of teachers are not even enforcing it anymore. She urged the board to allow kids to enjoy the last 3 days of the school year without masks.

**Erica Hermans, Royersford**, referenced the previous comment and expressed concern that it was stated that students are not wearing masks and it was not being enforced. She asked if this was the case and if so how it is being enforced.

**Danielle Folino, Mont Clare**, commented that students have been walking around for months without having masks on and the staff is overwhelmed so they are not correcting it. She asked the board to give people the option to not have to wear masks the last 3 days.

A roll call vote was taken on Mr. Shafer's original motion. Mr. Shafer, Mr. Jackson, Mr. DiBello, Mrs. Zasowski, Mrs. Earle voted yes. Dr. Wright, Mrs. Melton, Mrs. Fazzini and Ms. Sullivan voted no. The motion passed by a vote of 5-4.

The Board approved effective tomorrow, the wearing of masks is optional for students and staff in the Spring-Ford Area School District.

**V. MINUTES**

There were no questions or comments.

- A. Administration recommends approval of the May 10, 2021 Work Session minutes. **(Attachment A6)**
- B. Administration recommends approval of the May 24, 2021 Board Meeting minutes. **(Attachment A7)**

**VI. PERSONNEL**

There were no questions or comments.

**A. Resignations**

- 1. **William D. Carter**; Maintenance II-Grounds, Maintenance & Operations Department, for the purpose of retirement. Effective: July 6, 2021.
- 2. **Judy Denning**; Instructional Assistant, Extended School Year. Effective: June 2, 2021.
- 3. **Carol A. Findley**; Food Service Full-Time (6 hours/day), Senior High School, for the purpose of retirement. Effective: September 30, 2021.
- 4. **Susan J. Kelly**; Instructional Assistant, Oaks Elementary School, for the purpose of retirement. Effective: June 18, 2021.
- 5. **Genice J. Matos**; Emotional Support Teacher, Evans Elementary School. Effective: June 18, 2021.
- 6. **Joanna M. Trautman**; School Counselor, Royersford Elementary School and Oaks Elementary School. Effective: June 2, 2021.

**B. Leave of Absence**

- 1. **Tiffany Sallemi**; Elementary Teacher, Oaks Elementary School, for an extension of child-rearing leave of absence per the Professional Agreement. Effective: August 25, 2021 through the first semester of the 2021-2022 school year.

**C. Professional Employee**

- 1. **Alexandra L. Kish**; Special Education Teacher, Senior High School, replacing Yvonne M. Lockbaum who retired. Compensation has been set at M+30, Step 4 \$63,936.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

**D. Temporary Professional Employee**

- 1. **Ashlee E. Stenman**; Elementary Teacher, 5/6 Grade Center, replacing Barbara C. Crist who retired. Compensation has been set at B, Step 2 \$51,650.00 with

benefits per the Professional Agreement. Effective: August 25, 2021.

**E. Support Staff**

1. **Dwayne D. Anderson Jr.;** Support Technician, 7<sup>th</sup> Grade Center, replacing Cole Lenhart who resigned. Compensation has been set at \$19.60/hour with benefits per the Support Technician Benefit Summary. Effective: July 1, 2021.
2. **Brandon M. Evans;** Custodian, Senior High School, replacing Michael J. Barber who had a change of status. Compensation has been set at \$17.22/hour with benefits per the Custodian Benefit Summary. Effective: June 28, 2021.
3. **Meghan K. Huzzard;** Instructional Assistant, Upper Providence Elementary School, replacing Jennifer L. Moyer who resigned. Compensation has been set at \$16.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: June 2, 2021.
4. **Belmin B. Oommen;** Support Technician, Senior High School, replacing Keith Bortz who had a change of status. Compensation has been set at \$19.60/hour with benefits per the Support Technician Benefit Summary. Effective: July 1, 2021.
5. **Timothy R. Poth;** Data and Reporting Specialist, 9<sup>th</sup> Grade Center, replacing Carol J. Ganister who retired. Compensation has been set at \$66,000.00 prorated with benefits per the Administrative Support Benefit Summary. Effective: June 22, 2021.

F. Administration recommends approval of the following Support Staff as Instructional Assistants for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation for new employees will be set at \$16.36/hour non-degree rate or \$17.36/hour degree rate. Current hourly employees will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Christine M. Stewart**
2. **Christa M. Vagnozzi**

G. Administration recommends approval of the following Professional Staff as Special Education Teachers for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Candace Berkheiser**
2. **Lauren A. Harner**

- H. Administration recommends approval of the following Professional Staff as Special Education Teacher-Tutors to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
1. **Karen E. Davis**
  2. **Jennie C. Stokley**
- I. Administration recommends approval of the following Professional Staff as a Special Education Teacher with Wilson to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
1. **Amy B. Snyder**
- J. Administration recommends hiring the following Support Staff as an Instructional Assistant Substitute for the 2021 Extended School Year Program. The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
1. **Judy Denning**
- K. Administration recommends hiring the following Support and Professional Staff as Nurse Substitutes for the 2021 Extended School Year Program. The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
1. **Amy L. Bonner**
  2. **Stacey C. Huntington**
  3. **Rachael A. Schauder**
- L. Administration recommends approval of the following Music Teachers for the 2021 Summer Instrumental Program. Compensation will be set at \$30.00/hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.
1. **Karen L. Schodle**
  2. **Rachael E. Schwab**

- M. Administration recommends the approval for the addition of the following Professional Staff as Teachers for the 2021 Summer R.A.M.S. Program. The additional request is due to high interest in enrollment in the Summer R.A.M.S. Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER Grant and will not exceed the budget that was previously approved.
  - 1. **Zoe D. Jacobs**
  - 2. **Megan McGarry**
  - 3. **Kristin M. Saylor**
  - 4. **Andrea M. Weber**
  
- N. Administration recommends approval of the following Professional Staff as Teachers to be hired for the 2021 Summer School Program at the Senior High School June 29, 2021 through August 9, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER Grant and the total cost shall not exceed \$4,000.00.
  - 1. **Kevin M. Czapor** – Health
  - 2. **Mallory R. Greene** – Physical Education
  - 3. **Julie C. Quinby** – English and Social Studies
  
- O. Administration recommends approval to increase the total number of summer working hours for the school counselors, school psychologists, and school nurses by a total of 660 hours. Funding will come from the ESSER Grant and shall not exceed \$33,000.00.
  
- P. Administration is requesting authorization from the Board to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2021-2022 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2021-2022 General Fund Budget.
  
- Q. Administration recommends approval of the Salary Book for the 2021-2022 school year.
  
- R. Administration recommends approval of the attached extra-curricular contracts for the 2021-2022 school year. (**Attachment A8**)

**VII. FINANCE**

Mr. Jackson asked about Item D and why this was on the agenda when the solicitor has not completed their review and approval. Mr. DiBello replied that tonight was only the work session and the board is not voting on this tonight. He added that if the solicitor does not complete the review and approve this prior to next week's meeting then this motion will be pulled from the agenda.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- 1. General Fund Checks  
Check No. 212841 – 213027 \$ 2,087,395.00
  
- 2. Food Service Checks  
Check No. 2137 – 2141 \$ 749.36

3. <u>Capital Reserve Checks</u>	
Check No. 2098	\$ 42,000.00
4. <u>General Fund, Food Service, Capital Reserve &amp; Projects ACHs</u>	
ACH 202101896 – 202102172	\$ 4,025,770.84
5. <u>Wires</u>	
202000137 – 202000152	\$ 3,716,594.14
6. <u>Procurement Payments</u>	
200000230 – 200000264	\$ 15,320.42
7. <u>Scholarships</u>	
Check No. 233 – 295	\$ 32,350.00

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
  - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships, Wires and Procurement)
  - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
  - Wires Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. Administration recommends approval of a five (5) year transportation contract renewal (2021-2022 through 2025-2026) with Levy School Bus Company (Custer’s Garage), pending final solicitor review and approval. The estimated costs for 2021-2022 are approximately a competitive \$6.3 million based on current bus routes and escalates each year by approximately 4.8%. Funding will come from the Transportation Department Budget.

E. Administration recommends approval of the Spring-Ford Cyber Learning Operating Budget in the amount of \$875,000.00 broken down as follows: Edgenuity platform and related \$88,000.00; professional development \$17,570.00 (previously approved); hot spots \$3,300.00; Cyber Hub facility costs \$20,000.00; Counselor/Coordinator summer hours \$5,000.00; staffing costs \$735,130.00 (of which \$420,000.00 full time staff were previously approved in the General Fund Budget); supplies and consumables \$5,000.00; marketing costs \$1,000.00. Funding of the program will be from the ESSER Grants.

F. Administration recommends approval of the following independent contracts:

1. **The Brain Show, Magic Touch Entertainment – Canadensis, PA.** Provide a total of four assemblies for students at Upper Providence Elementary School. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$2,750.00.
2. **Access Service – Fort Washington, PA.** Provide an assembly entitled “Hope 4 Tomorrow” for 9<sup>th</sup> grade students prior to the Question Persuade Refer (QPR) Training. This assembly is specifically geared to educate students about mental health and suicide. The goal is to engage students and foster discussion and thoughts about their own mental wellness and supports as well as awareness of resources in the school and community.

3. **Access Service – Fort Washington, PA.** Provide Question Persuade Refer (QPR) Training for 9<sup>th</sup> grade students to help them learn to recognize the warning signs, clues and suicidal communications of people in trouble and gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district for this student training.
4. **Nels Ross Cremean – East Amherst, NY.** Provide a virtual comedic juggling act for 4<sup>th</sup> grade students at Oaks Elementary School. Funding will be paid by the Oaks Elementary Parent Teacher Association and shall not exceed \$500.00.
5. **Kim Hogan – Bethlehem, PA.** Provide an Artist-in-Residence Program for all students at Royersford Elementary School. Students will work with the artist to create a one-of-a-kind tile mosaic art project entitled “The Kindness Tree”. Funding will be paid by the Spring-Ford Educational Foundation and shall not exceed \$5,000.00.
6. **Communication Associates, LLC - Karen Clapper – Collegeville, PA.** Conduct an independent educational evaluation for occupational therapy for a student. Funding will be paid from the Special Education Budget and shall not exceed \$2,368.00.
7. **Chester County Intermediate Unit – Downingtown, PA.** Provide Registered Behavior Technician services for a special needs student as per the IEP. Funding shall be paid from the Special Education Budget and shall not exceed \$7,647.00.
8. **The Melmark School – Berwyn, PA.** Provide educational and related services including residential costs during the 2021 extended school year and the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$400,195.00.
9. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing Services during the 2020-2021 school year for a special needs student during the school day and/or on transportation as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,020.00.
10. **Valley Forge Educational Services (The Vanguard School) – Malvern, PA.** Provide educational services during the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$205,500.00.
11. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for special needs students during the 2021 ESY Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$113,000.00.
12. **Anderson Explorations PHP – Norristown, PA.** Provide educational and mental health services for the 2021 Extended School Year Program for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$4,000.00.
13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student during the 2021 ESY Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$15,090.00.

14. **Lakeside Educational Network – North Wales, PA.** Provide a total of 6.25 In-school Counselors and 10 student slots for special education services during the 2021-2022 school year at the Lakeside School, Lakeside Girls Academy, Souderton Vantage Academy or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$883,905.94.
15. **The Camphill School – Glenmoore, PA.** Provide Extended School Year and related services including a 1:1 aide for a special needs student during the 2021 ESY Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$9,566.60.
16. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide Extended School Year services for a special needs student during the 2021 ESY Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$14,850.00.
17. **ChanceLight Autism Services – King of Prussia, PA.** Provide Extended School Year and direct 1:1 intervention services for special needs students during the 2021 ESY Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$5,515.00.
18. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Registered Behavior Technician and Board-Certified Behavior Analyst services both in the school and in the home setting during the 2021-2022 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$87,115.00.
19. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2021-2022 and 2022-2023 school years as requested by parents/guardians. Funding will come from the General Fund and shall not exceed \$21.00 per student physical during the 2021-2022 school year and \$22.00 per student physical during the 2022-2023 school year.
20. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2021-2022 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$7.00 per screening.
21. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2021-2022 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
22. **Reconstructive Orthopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2021-2022 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.

23. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2021-2022 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per game depending on the requirement of staying and not leaving for another call. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.

#### VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends board approval for the expenditure of Capital Funds not to exceed \$358,990.00 for construction modifications to McNelly Stadium to meet an 8,000 person occupancy capacity.
- B. Administration recommends board approval, pending solicitor review and approval, of an amendment to the Interstate Maintenance Custodial Contract to reflect an increase of \$2.00/hour to the school year 2021-2022 classroom cleaner hourly rate of \$18.38. This increase is intended to directly support employee recruiting and retention. Interstate will pay their classroom cleaners at a rate of \$15.00/hour. This increase will be contingent on staffing performance and will extend through the two remaining optional years of the contract. Funding will come from the Operating Budget and not exceed \$75,000.00 annually.
- C. Administration recommends board approval, pending solicitor review and approval, for ICS Consulting to start the Guaranteed Energy Savings ACT (GESA) Phase 1 RFP process. This first step is at no cost to the district and will deliver a recommendation for an energy service company for the implementation of the project.
- D. Administration recommends an addendum to a motion previously approved by the board at the January 25, 2021 board meeting for district-wide grass cutting services by Charlestown Landscaping. The cost per year of the three-year contract shall be \$60,000.00 for a total not to exceed \$180,000.00.

#### IX. PROGRAMMING AND CURRICULUM

Mrs. Melton questioned if Item X could be removed from next week's agenda since the board voted tonight to make the wearing of masks optional effective tomorrow. Mr. Rizzo and Mr. Fitzgerald confirmed that it could be removed.

- A. Administration recommends the approval of **ESL/Edge** (2014, Cengage) to be used in ELD in grades 9-12. This purchase includes student texts, student work texts for the fundamental level, level A, level B and level C. Funding will come from the Curriculum Budget and shall not to exceed \$3,500.00.
- B. Administration recommends the approval of **ESL/Inside** (2014, Cengage) to be used in ELD in grades 5-8. This purchase includes 10 student texts, 10 digital student texts, 10 student work texts, and 4 teachers' editions for Fundamentals Volumes 1 and 2. Funding will come from the Curriculum Budget and shall not to exceed \$3,000.00.
- C. Administration recommends the renewal of **Seesaw**. This is a digital resource that will be used to support instruction in grades K-2. Funding will come from the Curriculum Budget and shall not exceed \$10,000.00.

- D. Administration recommends the renewal of **ST Math** by **Mind Research**. This is a digital resource that will be used to support instruction in grades K-2. Funding will come from the Curriculum Budget and shall not exceed \$23,000.00.
- E. Administration recommends the approval of **Proximity Learning, Inc.** This is a digital program used for World Language – Chinese. This is an annual renewal with a cost not to exceed \$32,000.00 and will be paid from the Curriculum Budget.
- F. Administration recommends the renewal of **Learning A-Z**. This is a digital reading resource for grades K-4 that is being purchased through the MCIU Consortium. Funding will come from the Curriculum Budget and shall not exceed \$59,000.00.
- G. Administration recommends the purchase of **Prodigy**. This is a digital resource that will be used for grades 5 and 6 mathematics. Funding will come from the Curriculum Budget and shall not exceed \$3,000.00.
- H. Administration recommends the renewal of **Achieve 3000**. This is a digital resource that will be used as part of the Hybrid instruction for Spring City and Royersford Elementary Schools. Funding will come from the Curriculum Budget and shall not exceed \$24,000.00.
- I. Administration recommends the renewal of **Edmentum Reading Eggs**. This is a digital resource that will be used as part of the Hybrid instruction for Spring City and Royersford Elementary Schools. Funding will come from the Curriculum Budget and shall not exceed \$4,800.00.
- J. Administration recommends the renewal of **Aimsweb Plus**. This is a digital assessment tool for Math and Reading for grades K-8. Funding will come from the Curriculum Budget and shall not exceed \$18,000.00.
- K. Administration recommends the purchase of **Hapara** to be used for classroom management. Funding will come from the ESSER Grant and shall not exceed \$12,000.00.
- L. Administration recommends approval of a 5-year contract renewal of **Finalsite** our district website platform. The cost for Year 1 will be \$24,201.00, Year 2 is \$24,940.00, Year 3 is \$25,690.00, Year 4 is \$26,460.00, and Year 5 is \$27,250.00. Funding will come from the Technology Budget and shall not exceed a five-year total of \$128,541.00.
- M. Administration recommends purchasing the Skylert Community Newsletter module through **Intrado** for the 2021-2022 school year. Funding will come from the Technology Budget and shall not exceed \$2,839.20.
- N. Administration recommends the purchase of **Weglot** translation software for the 2021-2022 school year. The cost is \$2,500.00 plus a \$1,000.00 set-up fee. Funding will come from the Technology Budget and shall not exceed a total of \$3,500.00.
- O. Administration recommends the purchase of the Spring-Ford Mobile App through **Finalsite** for the 2021-2022 school year. The cost is \$2,500.00 plus a \$1,000.00 set-up fee. Funding will come from the Technology Budget and shall not exceed a total of \$3,500.00.
- P. Administration recommends the purchase of furniture for the Tech Centers in the 5/6/7 Grade Centers and the 8<sup>th</sup> Grade Center to help support the Modernized Learning initiative in those buildings. The total cost shall not exceed \$36,000.00 with funding originally coming from the Capital Reserve and then repaid from the Technology Budget.

- Q. Administration recommends approval of the agreement with Montgomery County Community College to offer the Gateway to College Program which includes 10 seats. Funding will be paid from the ESSER Grant and shall not exceed \$33,500.00.
- R. Administration recommends the acceptance of the Pottstown Area Health and Wellness Foundation Grant in the amount of \$35,000.00. The grant will continue to support our district-wide Healthy Choices Program.
- S. Administration recommends approval of the Memorandum of Agreement between the Spring-Ford Area School District and the Spring-Ford Education Association for the purpose of establishing the compensation plan and expectations for Spring-Ford Cyber Learning staff during the 2021-2022 school year.
- T. Administration recommends approval of the Memorandum of Understanding between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the participation in the 2021-2022 MCIU Title III Consortium.
- U. Administration recommends retiring the 2020-2021 Health and Safety Plan as submitted and approved at the July 20, 2020 School Board Meeting.
- V. Administration recommends approval of the Health and Safety Plan of the Spring-Ford Area School District for the Summer 2021, and the 2021-2022 school year as presented to the Board of Directors and posted on the district's website. The plan as proposed herein shall serve as the local guidelines for all school reopening activities in the Spring-Ford Area School District and shall be submitted to the Pennsylvania Department of Education following approval.
- W. Administration recommends approval of the 24 P.S. 520.1 Emergency Resolution #2021-28 in conjunction with completing and submitting to the Pennsylvania Department of Education the District's Health and Safety Plan. **(Attachment A9)**
- X. As a result of the lifting of Governor Wolf's Masking Mandate on June 28, 2021, administration recommends making the wearing of masks optional for all staff and students, regardless of vaccination status, beginning June 28, 2021 and continuing through the 2021-2022 school year.

**X. CONFERENCES AND WORKSHOPS**

There were no questions or comments.

- A. **Melissa Yonchuk**, Behavior Specialist, to attend the virtual online course "*Nonviolent Crisis Intervention Specialized Renewal: Trauma*" and "*CPI Instructor Certification Program*" on September 10, 2021. The total cost of this training is \$3,399.00 (registration). No substitute is needed.

**XI. OTHER BUSINESS**

There were no questions or comments.

- A. Administration recommends the approval for all 2021-2022 Fall, Winter and Spring Athletic Teams/Individuals that qualify for post season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board Meeting. Funding will be paid from the Athletic Budget.

- B. The following policy is being brought forward to be rescinded and retired:
1. Policy #248.1 – PUPILS: Anti-Discrimination and Harassment (**Attachment A10**)
- C. The following policies are submitted as a first reading:
1. Policy #118 – PROGRAMS: Independent Study (**Attachment A11**)
  2. Policy #119 – PROGRAMS: Current Events (**Attachment A12**)
  3. Policy #140 – PROGRAMS: Charter Schools (**Attachment A13**)
  4. Policy #207 – PUPILS: Confidential Communications of Students with Certain Certificated Employees (**Attachment A14**)
  5. Policy #209.2 – PUPILS: Diabetes Management (**Attachment A15**)
  6. Policy #218.2 – PUPILS: Terroristic Threats (**Attachment A16**)
  7. Policy #609 – FINANCES: Investment of District Funds (**Attachment A17**)
  8. Policy #622 – FINANCES: GASB Statement 34 (**Attachment A18**)
  9. Policy #716 – PROPERTY: Integrated Pest Management (**Attachment A19**)
  10. Policy #802 – OPERATIONS: School Organization (**Attachment A20**)
  11. Policy #811 – OPERATIONS: Bonding (**Attachment A21**)
  12. Policy #812 – OPERATIONS: Property Insurance (**Attachment A22**)
  13. Policy #813 – OPERATIONS: Other Insurance (**Attachment A23**)

## **XII. BOARD COMMENT**

Mrs. Zasowski commented that she cannot wait for this year to be over and added that she is very much looking forward to graduation tomorrow night. She expressed her thanks to the district for making the graduation ceremony happen.

Mr. Jackson commented that what they do, some would say, is not easy. He stated that they all made a conscious choice to run for these seats and these tough choices come with it. He added that he applauds the board for making these choices but cautioned that it is not going to get any easier. Mrs. Zasowski disagreed with Mr. Jackson's comment and said they have made some of the most difficult choices possibly in their lifetime in this last year and a half. She expressed hope that they will not have to make these most difficult choices again while serving on the board.

## **PUBLIC TO BE HEARD**

**Carmina Taylor** stated that she is not a resident of the district. Ms. Taylor stated that she is an advocate for a parent in the district as well as the founder of the Movement for Black and Brown Lives in Montgomery County. The board agreed to allow Ms. Taylor to speak although she is not a resident. Ms. Taylor spoke about the importance of a positive school climate in relation to student success.

**Rebecca Daniels, Mont Clare**, thanked the board for their vote against the mask mandate.

**Kim Anderson, Colledgeville**, thanked the board for their vote.

## **XIII. ADJOURNMENT**

Mr. DiBello made a motion to adjourn and Mrs. Zasowski seconded it. The motion passed 9-0. The meeting adjourned at 10:18 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On June 21, 2021, the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:32 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright  
Region II: Clinton L. Jackson and David R. Shafer  
Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan  
Presiding Officer: Colleen Zasowski  
Acting Superintendent: Robert W. Rizzo  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Allison McVey and Aditi Mangal

### **ANNOUNCEMENTS**

Mrs. Zasowski welcomed everyone to the final board meeting of the 2020-2021 school year. She reminded everyone that meetings are filmed and of the process for making public comments. Mrs. Zasowski thanked everyone who had a role in making graduation beautiful, memorable and fantastic for all.

Mrs. Earle commented on Item B under Other Business saying that Board Policy 248.1 is being recommended to be rescinded/retired entitled Anti-discrimination and Harassment. She stated that she wanted to make it clear that the district's stance on discrimination and harassment has not changed as the policy is covered under the current Board Policy #103 entitled Discrimination/Title IX Sexual Harassment Affecting Students which is a more thorough policy and incorporates everything that was in Policy 248.1.

### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

**Abby Deardorff, Royersford**, expressed her thanks to the Health and Safety Planning Team for putting together a comprehensive plan for next year and reminded the board of the commitment they will be making to the school community with the approval of the plan.

**Michael Lebiezinski, Royersford**, questioned where the data was to support the resolution that attests that the COVID-19 Pandemic is a continuing emergency and he asked board members before voting on the resolution to incorporate all they have learned over the past year.

**Katherine Doyle, Colledgeville**, asked the administration and board to revise the section in the Health and Safety Plan on universal and correct wearing of masks to reflect that the district will follow both recommendations and mandates with regards to face coverings that may be put in place by health and/or government officials.

**Christine Dziembowski, Mont Clare**, asked board to change the Health and Safety Plan to align with current CDC recommendations that unvaccinated individuals wear masks indoors. She urged that masks be required for children under 12 since they are not eligible to receive a COVID vaccination.

**Allison O'Brien, Collegeville**, stated that she felt it was sad that it was stated in the Health and Safety Plan that the district will continue to consider guidance provided by the CDC, PA Department of Health, Department of Education, and the Montgomery Office of Public Health rather than state that it will follow recommendations made by those entities.

**Emilie Lussier, Royersford**, urged the board to consider those individuals 12 and under who do not have the opportunity to get the vaccine as well as community spread, possible variants, and potential resurgence of the virus.

**John Clements, Collegeville**, expressed that it was critical that schools use layer prevention strategies including the requirement of universal and the correct use of masks as well as physical distancing.

## II. PRESENTATIONS

Dr. Colyer provided an overview of the Global Studied Program offered at Spring-Ford through Arcadia University. He introduced Julia Kotes and Riley Wallace and asked them to come forward to be recognized and congratulated for their completion of the program. He advised that both students will continue their international studies with Riley heading on to Carnegie Mellon University and Julia to Dickenson College.

- A. **Dr. Robert Colyer**, High School Principal, to recognize **Julia S. Kotes** and **Riley A. Wallace** on their completion of the Global Studies Program.

Mr. McDaniel introduced Mr. Tim Hughes, Coach of the High School Girls' Softball Team, and advised this fall Mr. Hughes will be inducted into the Montgomery County Coaches Hall of Fame. Mr. McDaniel commented that unfortunately none of the girls from the team were able to be in attendance this evening. He spoke of the successful season the team had this past year with an overall season record of 21-1. He added that in the past four years the team had a record of 63-4 which did not include last year as there were no games played due to the pandemic. Mr. McDaniel stated the team this year had outscored their opponents 173-11. The board and the audience present acknowledged Mr. Hughes and the team.

- B. Presentation of **Resolution 2021-26**, commending the **Spring-Ford Area High School Girls' Softball Team** and their coaches, **Tim Hughes**, **Shawn Corropolese** and **Mallory Greene** for winning the 2021 Pioneer Athletic Conference Championship, the PIAA District One Championship and qualifying for the State Tournament. **(Attachment A1)**

Mr. McDaniel introduced the High School Boys' Baseball Team and coaches. He spoke of their successful season and advised that they had a record this year of 22-5. Mr. McDaniel announced that this year the team scored 211 runs while allowing their opponents to only score 46 and had a team batting average of 381. Mr. McDaniel commended Mr. Harrison who took over as head coach last year but was only able to coach one game before the pandemic which shut down the season and now has coached his first complete season coached with much success.

- C. Presentation of **Resolution 2021-27**, commending the **Spring-Ford Area High School Boys' Baseball Team** and their coaches, **Rick Harrison**, **Vince Terry**, **Cody Clarke**, **Bryer Eshbach** and **Rob Mansfield** for winning the 2021 Pioneer Athletic Conference Championship, qualifying for the PIAA District One Tournament and qualifying for the State Tournament. **(Attachment A2)**

Mrs. Benner and Mrs. Sussman presented an update on the Future Planning Center (FPC) and the Class of 2021. Mrs. Benner stated that it has been a great year this year for the FPC. She spoke about all of the events that were hosted by the FPC during the 2020-2021 school

year. Mrs. Benner reported that Decision Day 2021 was a great success as it was held in Coach McNelly Stadium and had over 1000 in attendance. She highlighted all of the testing that was organized by the FPC for students. She provided information on all of the college applications processed by the FPC including the number of transcripts and letters of recommendation they helped gather for students. Mrs. Benner provided the data on the post-secondary plans for the Class of 2021 as self-reported by students. She also reported on the top major that students were looking to pursue and the top colleges students were choosing to attend. She spoke about the amount of merit scholarships student reported receiving from the colleges they planned on attending including Spring-Ford Community Scholarships and Athletic Scholarship Money awarded. Mrs. Benner spoke about the new initiatives this year such as Career Month which was able to be held this year via Zoom and as a result saw speaker from all over the country. She advised that coming soon to the High School will be Career Mentoring and a Job Shadowing Program.

D. **Tricia Benner**, College Career Coordinator, to provide a Year End Update on the Future Planning Center and the Accomplishments of the Class of 2021.

### III. BOARD AND COMMITTEE REPORTS

#### **Student Rep. Report**

**Allison McVey/Aditi Mangal**

Aditi reported on recent events that have taken place which included AP Exams, Spring Play, Impact Awards, Senior Extravaganza, SAT Bootcamp, Senior Academic Awards, Keystone Exams, Spring Concert, Senior Commencement Awards and Scholarship Night, Senior Athletic Banquet, WMCTC Senior Recognition, Commencement Ceremony, Last Day of School and the date for the release of report cards. Allison provided an end of year recap which advised that in-person attendance increased towards the end of the school year which provided momentum for the student body going into a potentially normal 2021-2022 school year, outdoor events were able to be held safely, allowing students to re-integrate themselves socially and events such as graduation were able to have the same familiar traditional essence in-person, making the end of the year events for the Class of 2021 memorable.

#### **Legislative Committee**

**Christina Melton**

**3<sup>rd</sup> Weds. 7:30 p.m.**

Mrs. Melton reported that the Legislative Committee met last Wednesday for a brief meeting which focused on Senate Bill 1. She advised that it appears that it has not had a lot of traction and has been slowing down. Mrs. Melton stated that they are keeping an eye on this bill and any updates. She added that the Legislative Committee has been working and conducting outreach to other school boards across the state to try and gain support in opposition to Senate Bill 1.

#### **Acting Supt. Report**

**Robert W. Rizzo**

Mr. Rizzo provided an update, on behalf of Mrs. Trisha Smith, the COVID numbers for the district for the week ending June 11<sup>th</sup> which indicated that there were 0 in-district cases and 0 cases in the community. He added that for Montgomery County the incident rate was at 8.7% per 100K and the PCR Positivity Rate was 0.6%. He next provided the numbers for the week ending 6/18/21 which indicated 2 in-district cases and a Montgomery County incident rate of 6.9% per 100K and a PCR Positivity Rate of 0.6%. Mr. Rizzo reported that he posed several questions to Mrs. Smith in order to garner her opinion regarding vaccination reporting and masking. Mrs. Smith felt that disclosure of vaccination status would be helpful for nurses when doing contact tracing and quarantining. She also indicated that the nurses support masks being optional for all students whether vaccinated or not since the risk across the county is so low. Mrs. Smith stated that with regards to student under the age of 12 where there is no vaccination available yet, the nurses felt that the district should continue to follow the guidance of our county health officials which as of now allow our age 5-12 population the choice regarding masking. She added that if we find trends of in-school transmission among non-mask wearers then they will encourage the administration to enforce more strict mask usage in order to avoid an outbreak. She added that they may still need to enforce mask wearing for students who are symptomatic as they wait to be sent home.

Mr. Rizzo proceeded with his report providing updates on the Health and Safety Plan which he indicated has been posted on the website for the public to view and provide feedback. He stated that he received feedback from about 30 parents and themes that emerged were in regards to masking for children under 12 year of age, vaccination status disclosure, masking of the unvaccinated, continuing to follow the CDC guidance, and waiting until closer to school starting to make any decisions for the upcoming school year. Mr. Rizzo advised that the most recent guidance from the Montgomery County Office of Public Health (MCOPH), for the summer only and as long as the 14-day average of daily cases is below 20, is that masks are optional for vaccinated and unvaccinated individuals both indoors or outdoors. He added that he has been told that the Center for Disease Control and the Pennsylvania Department of Education will likely be issuing updated guidance soon. Mr. Rizzo acknowledged William Carter, Carol Findley, Susan Kelly and Catherine Wright on their upcoming retirements and spoke of their years of service.

Mrs. Zasowski asked Mr. Rizzo to confirm that Nurse Trisha Smith has stated mask optional is their preference for vaccinated or unvaccinated individuals indoors or outdoors for all grade levels and he confirmed that was correct as long as the transmission rate stays low and within the range that the MCOPH is recommending. Mrs. Zasowski asked Mr. Rizzo what the administration's position was and he replied they support Montgomery County's recommendation with masking being optional. He added that if we start to see a climb then as the Health and Safety Plan suggests, we can revisit it if we need to. Mr. Jackson asked if SFEA was in alignment with this and Mr. Rizzo replied they were.

**Solicitor's Report**

**Mark Fitzgerald**

There was no report.

**IV. MINUTES**

Mrs. Earle made a motion to approve Items A-B and Mrs. Melton seconded it. The motion passed 9-0.

A. The Board approved the May 10, 2021 Work Session minutes. **(Attachment A3)**

B. The Board approved the May 24, 2021 Board Meeting minutes. **(Attachment A4)**

**V. PERSONNEL**

Mrs. Fazzini made a motion to approve Items A-T and Mr. Shafer seconded it. The motion passed 9-0.

**A. Resignations**

1. **William D. Carter**; Maintenance II-Grounds, Maintenance & Operations Department, for the purpose of retirement. Effective: July 6, 2021.
2. **Judy Denning**; Instructional Assistant, Extended School Year. Effective: June 2, 2021.
3. **Carol A. Findley**; Food Service Full-Time (6 hours/day), Senior High School, for the purpose of retirement. Effective: September 30, 2021.
4. **Susan J. Kelly**; Instructional Assistant, Oaks Elementary School, for the purpose of retirement. Effective: June 18, 2021.
5. **Genice J. Matos**; Emotional Support Teacher, Evans Elementary School. Effective: June 18, 2021.

6. **Joanna M. Trautman**; School Counselor, Royersford Elementary School and Oaks Elementary School. Effective: June 2, 2021.

**New Resignations**

7. **Alix L. Ahlberg**; Special Education Teacher, 5/6<sup>th</sup> Grade Center. Effective: June 21, 2021.
8. **Shannon L. Farley**; Special Education Teacher, 9<sup>th</sup> Grade Center. Effective: August 13, 2021.
9. **Jeanna M. Laire**; Instructional Assistant, Extended School Year. Effective: June 17, 2021.
10. **Meghan D. Marchetti**; Biology Teacher, Senior High School. Effective: June 18, 2021
11. **Michael A. Moyano**; Instructional Assistant, Extended School Year. Effective: June 14, 2021.
12. **Catherine W. Wright**; Elementary Teacher, Royersford Elementary School, for the purpose of retirement. Effective: June 18, 2021.

**B. Leave of Absence**

1. **Tiffany Sallemi**; Elementary Teacher, Oaks Elementary School, for an extension of child-rearing leave of absence per the Professional Agreement. Effective: August 25, 2021 through the first semester of the 2021-2022 school year.

**C. Professional Employee**

1. **Alexandra L. Kish**; Special Education Teacher, Senior High School, replacing Yvonne M. Lockbaum who retired. Compensation has been set at M+30, Step 4 \$63,936.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

**D. Temporary Professional Employee**

1. **Ashlee E. Stenman**; Elementary Teacher, 5/6 Grade Center, replacing Barbara C. Crist who retired. Compensation has been set at B, Step 2 \$51,650.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

**New Temporary Professional Employee**

2. **Elizabeth C. Thomas**; ELD Teacher, 5/6 Grade Center. Compensation has been set at B, Step 1 \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

**E. Support Staff**

1. **Dwayne D. Anderson Jr.**; Support Technician, 7<sup>th</sup> Grade Center, replacing Cole Lenhart who resigned. Compensation has been set at \$19.60/hour with benefits per the Support Technician Benefit Summary. Effective: July 1, 2021.
2. **Brandon M. Evans**; Custodian, Senior High School, replacing Michael J. Barber who had a change of status. Compensation has been set at \$17.22/hour with benefits per the Custodian Benefit Summary. Effective: June 28, 2021.

3. **Meghan K. Huzzard**; Instructional Assistant, Upper Providence Elementary School, replacing Jennifer L. Moyer who resigned. Compensation has been set at \$16.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: June 2, 2021.
  4. **Belmin B. Oommen**; Support Technician, Senior High School, replacing Keith Bortz who had a change of status. Compensation has been set at \$19.60/hour with benefits per the Support Technician Benefit Summary. Effective: July 1, 2021.
  5. **Timothy R. Poth**; Data and Reporting Specialist, 9<sup>th</sup> Grade Center, replacing Carol J. Ganister who retired. Compensation has been set at \$66,000.00 prorated with benefits per the Administrative Support Benefit Summary. Effective: June 22, 2021.
- F. The Board approved the following Support Staff as Instructional Assistants for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation for new employees will be set at \$16.36/hour non-degree rate or \$17.36/hour degree rate. Current hourly employees will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania. \*Designates new addition since the work session.
1. **\*Colleen M. Deschamp**
  2. **Christine M. Stewart**
  3. **Christa M. Vagnozzi**
- G. The Board approved the following Professional Staff as Special Education Teachers for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania. \*Designates new addition since work session.
1. **Candace Berkheiser**
  2. **Lauren A. Harner**
  3. **\*Lindsay N. Hillegas**
- H. The Board approved the following Professional Staff as Special Education Teacher-Tutors to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
1. **Karen E. Davis**
  2. **Jennie C. Stokley**

- I. The Board approved the following Professional Staff as a Special Education Teacher with Wilson to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
  1. **Amy B. Snyder**
  
- J. The Board approved hiring the following Support Staff as Instructional Assistant Substitutes for the 2021 Extended School Year Program. The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania. \*Designates new addition since the work session.
  1. **Judy Denning**
  2. **\*Meghan K. Huzzard**
  
- K. The Board approved hiring the following Support and Professional Staff as Nurse Substitutes for the 2021 Extended School Year Program. The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
  1. **Amy L. Bonner**
  2. **Stacey C. Huntington**
  3. **Rachael A. Schauder**
  
- L. The Board approved the following Music Teachers for the 2021 Summer Instrumental Program. Compensation will be set at \$30.00/hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.
  1. **Karen L. Schodle**
  2. **Rachel E. Schwab**
  
- M. The Board approved the addition of the following Professional Staff as Teachers for the 2021 Summer R.A.M.S. Program. The additional request is due to high interest in enrollment in the Summer R.A.M.S. Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER Grant and will not exceed the budget that was previously approved.
  1. **Zoe D. Jacobs**
  2. **Megan McGarry**
  3. **Kristin M. Saylor**
  4. **Andrea M. Weber**

- N. The Board approved the following Professional Staff as Teachers to be hired for the 2021 Summer School Program at the Senior High School June 29, 2021 through August 9, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER Grant and the total cost shall not exceed \$4,000.00. \*Designates new addition since the work session.
1. **Kevin M. Czapor** – Health
  2. **Mallory R. Greene** – Physical Education
  3. **\*Tara L. O’Toole** – Mathematics
  4. **\*Kourosh Parsia** - Science
  5. **Julie C. Quinby** – English and Social Studies
- O. The Board approved an increase to the total number of summer working hours for the school counselors, school psychologists, and school nurses by a total of 760 hours. Funding will come from the ESSER Grant and shall not exceed \$37,100.00.
- P. The Board authorized the Administration to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2021-2022 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2021-2022 General Fund Budget.
- Q. The Board approved the Salary Book for the 2021-2022 school year.
- R. The Board approved the attached extra-curricular contracts for the 2021-2022 school year. \*Designates new additions since the work session. **(Attachment A5)**

#### **New Personnel Motion**

- S. The Board approved hiring the following Professional Staff as Special Education Teacher Substitutes for the 2021 Extended School Year Program. The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.
1. **Amy R. Heiman**
  2. **Patricia A. Stroop**
- T. The Board approved **Gabrielle G. Procaro** and **Allison Ramil** to teach summer credit advancement courses (Honors Algebra 2, Honors Geometry, and Honors Pre-Calculus) through Spring-Ford Cyber Learning at a cost not to exceed \$2,500.00. The program will be self-funded via student tuition.

#### **VI. FINANCE**

Mrs. Earle made a motion to approve Items A-G and Mrs. Melton seconded it. The motion passed 9-0.

- A. The Board approved next month’s payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. <u>General Fund Checks</u> Check No. 212841 – 213027	\$ 2,087,395.00
2. <u>Food Service Checks</u> Check No. 2137 – 2141	\$ 749.36
3. <u>Capital Reserve Checks</u> Check No. 2098	\$ 42,000.00
4. <u>General Fund, Food Service, Capital Reserve &amp; Projects ACHs</u> ACH 202101896 – 202102172	\$ 4,025,770.84
5. <u>Wires</u> 202000137 – 202000152	\$ 3,716,594.14
6. <u>Procurement Payments</u> 200000230 – 200000264	\$ 15,320.42
7. <u>Scholarships</u> Check No. 233 – 295	\$ 32,350.00

C. The following monthly Board reports were approved:

- Skyward Reports
  - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships, Wires and Procurement)
  - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
  - Wires Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved a five (5) year transportation contract renewal (2021-2022 through 2025-2026) with Levy School Bus Company (Custer’s Garage). The estimated costs for 2021-2022 are approximately a competitive \$6.3 million based on current bus routes and escalates each year by approximately 4.8%. Funding will come from the Transportation Department Budget.

E. The Board approved the Spring-Ford Cyber Learning Operating Budget in the amount of \$875,000.00 broken down as follows: Edgenuity platform and related \$88,000.00; professional development \$17,570.00 (previously approved); hot spots \$3,300.00; Cyber Hub facility costs \$20,000.00; Counselor/Coordinator summer hours \$5,000.00; staffing costs \$735,130.00 (of which \$420,000.00 full time staff were previously approved in the General Fund Budget); supplies and consumables \$5,000.00; marketing costs \$1,000.00. Funding of the program will be from the ESSER Grants.

F. The Board approved the following independent contracts:

1. **The Brain Show, Magic Touch Entertainment – Canadensis, PA.** Provide a total of four assemblies for students at Upper Providence Elementary School. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$2,750.00.

2. **Access Service – Fort Washington, PA.** Provide an assembly entitled “Hope 4 Tomorrow” for 9<sup>th</sup> grade students prior to the Question Persuade Refer (QPR) Training. This assembly is specifically geared to educate students about mental health and suicide. The goal is to engage students and foster discussion and thoughts about their own mental wellness and supports as well as awareness of resources in the school and community.
3. **Access Service – Fort Washington, PA.** Provide Question Persuade Refer (QPR) Training for 9<sup>th</sup> grade students to help them learn to recognize the warning signs, clues and suicidal communications of people in trouble and gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district for this student training.
4. **Nels Ross Cremean – East Amherst, NY.** Provide a virtual comedic juggling act for 4<sup>th</sup> grade students at Oaks Elementary School. Funding will be paid by the Oaks Elementary Parent Teacher Association and shall not exceed \$500.00.
5. **Kim Hogan – Bethlehem, PA.** Provide an Artist-in-Residence Program for all students at Royersford Elementary School. Students will work with the artist to create a one-of-a-kind tile mosaic art project entitled “The Kindness Tree”. Funding will be paid by the Spring-Ford Educational Foundation and shall not exceed \$5,000.00.
6. **Communication Associates, LLC - Karen Clapper – Collegeville, PA.** Conduct an independent educational evaluation for occupational therapy for a student. Funding will be paid from the Special Education Budget and shall not exceed \$2,368.00.
7. **Chester County Intermediate Unit – Downingtown, PA.** Provide Registered Behavior Technician services for a special needs student as per the IEP. Funding shall be paid from the Special Education Budget and shall not exceed \$7,647.00.
8. **The Melmark School – Berwyn, PA.** Provide educational and related services including residential costs during the 2021 extended school year and the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$400,195.00.
9. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing Services during the 2020-2021 school year for a special needs student during the school day and/or on transportation as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,020.00.
10. **Valley Forge Educational Services (The Vanguard School) – Malvern, PA.** Provide educational services during the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$205,500.00.
11. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for special needs students during the 2021 ESY Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$113,000.00.
12. **Anderson Explorations PHP – Norristown, PA.** Provide educational and mental health services for the 2021 Extended School Year Program for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$4,000.00.

13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student during the 2021 ESY Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$15,090.00.
14. **Lakeside Educational Network – North Wales, PA.** Provide a total of 6.25 In-school Counselors and 10 student slots for special education services during the 2021-2022 school year at the Lakeside School, Lakeside Girls Academy, Souderton Vantage Academy or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$883,905.94.
15. **The Camphill School – Glenmoore, PA.** Provide Extended School Year and related services including a 1:1 aide for a special needs student during the 2021 ESY Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$9,566.60.
16. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide Extended School Year services for a special needs student during the 2021 ESY Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$14,850.00.
17. **ChanceLight Autism Services – King of Prussia, PA.** Provide Extended School Year and direct 1:1 intervention services for special needs students during the 2021 ESY Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$5,515.00.
18. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Registered Behavior Technician and Board-Certified Behavior Analyst services both in the school and in the home setting during the 2021-2022 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$87,115.00.
19. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2021-2022 and 2022-2023 school years as requested by parents/guardians. Funding will come from the General Fund and shall not exceed \$21.00 per student physical during the 2021-2022 school year and \$22.00 per student physical during the 2022-2023 school year.
20. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2021-2022 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$7.00 per screening.
21. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2021-2022 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
22. **Reconstructive Orthopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2021-2022 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per

game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.

23. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2021-2022 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per game depending on the requirement of staying and not leaving for another call. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.

#### **New Independent Contracts**

24. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$5,605.00.
25. **Chester County Intermediate Unit – Downingtown, PA.** Provide Psychology services for initial and early intervention evaluations over the summer due to the overflow of evaluations and re-evaluations that were unable to be completed due to the impact of COVID-19. Funding will be paid from the ESSER Grant and shall not exceed \$9,975.00.
26. **Cottage Seven Education – Phoenixville, PA.** Provide educational services for a special needs student during the 2021-2022 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$36,400.00.
27. **Silver Springs Martin Luther School – Plymouth Meeting, PA.** Provide educational and related services for a special needs student during the 2021 Extended School Year Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$6,000.00.
28. **Valley Forge Educational Services (The Vanguard School) – Malvern, PA.** Provide educational services for a special needs student during the 2021-2022 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$68,500.00.
29. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services for a special needs student during the school day during the 2021 Extended School Year Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
30. **The Timothy School – Berwyn, PA.** Provide educational and related services for special needs students during the 2021 Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$17,750.06.
31. **Bayada Home Health Care, Inc. – Downingtown, PA.** Provide Nursing services for a special needs student during the 2021 Extended School Year Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,500.00.

32. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing services for a special needs student during the 2021 Extended School Year Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$20,045.00.
33. **MCCC (Bridge to College Program) – Blue Bell, PA.** Provide direct instruction and intensive transition services for a special needs student during the 2021 Extended School Year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.

#### **New Finance**

- G. The Board approved a renewal contact for the 2021-2022 school year with EI US, LLC dba Learn Well Services formerly Education, Inc. in Plymouth, MA to provide educational tutoring services on an as-needed basis when students have been admitted to a hospital or behavioral health center setting. Learn Well Services will follow the district's curriculum in working with students thereby easing the transition back into school. Services will be provided at a rate of \$37.00 per hour for a maximum of 5 hours per week per student.

#### **VII. PROPERTY**

Mr. Jackson made a motion to approve Items A-D and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved the construction modifications to Coach McNelly Stadium to meet an 8,000 person occupancy capacity by S.J. Thomas Company, Inc. through contract #KPN-088668JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$366,990.00.
- B. The Board approved an amendment to the Interstate Maintenance Custodial Contract to reflect an increase of \$2.00/hour to the school year 2021-2022 class-room cleaner hourly rate of \$18.38. This increase is intended to directly support employee recruiting and retention. Interstate will pay their classroom cleaners at a rate of \$15.00/hour. This increase will be contingent on staffing performance and will extend through the two remaining optional years of the contract. Funding will come from the Operating Budget and not exceed \$75,000.00 annually.
- C. The Board gave approval, pending solicitor review and approval, for ICS Consulting to start the Guaranteed Energy Savings ACT (GESA) Phase 1 RFP process. This first step is at no cost to the district and will deliver a recommendation for an energy service company for the implementation of the project.
- D. The Board approved an addendum to a motion previously approved by the board at the January 25, 2021 board meeting for district-wide grass cutting services by Charlestown Landscaping. The cost per year of the three-year contract shall be \$60,000.00 for a total not to exceed \$180,000.00.

#### **VIII. PROGRAMMING AND CURRICULUM**

Dr. Wright asked that Item T be separated and Mr. DiBello asked that Item U be separated as well since the 2 motions are in conjunction with each other.

Mrs. Fazzini made a motion to approve Items A-S and Mrs. Melton seconded it. The motion passed 9-0.

Mr. Shafer made a motion to approve Items T-U and Mrs. Earle seconded it.

Dr. Wright commented that she received many concerns regarding what next year will bring and the masking mandates. She stated that the guidance the district is getting from the Pennsylvania Department of Health, the Montgomery County Department of Health and PDE is vague and leaves it in the hands of the school board. She stated that she has concerns as there is no data yet on what it looks like for students in buildings not wearing masks and what this means for students aged 12 and under who do not have the option to be vaccinated.

Dr. Wright made a motion to amend the Health and Safety Plan that mask wearing be mandatory for students and staff in the K-6 buildings until either a vaccine is available and our students have the opportunity to get vaccinated or until the Department of Health recommendations change that say that unvaccinated people without wearing masks at school are safe. Ms. Sullivan seconded the motion.

It was noted that the Montgomery County Office of Public Health, the CDC and PDE are not in alignment right now. Mr. Rizzo confirmed this was correct but that it must be submitted by July 30<sup>th</sup> but can be adjusted or amended at any time to meet the needs. He added that the directive we have received is to make the plan flexible so that we can adjust it with the guidance as the guidance changes. The board was reminded that they meet again on August 16<sup>th</sup> which is two weeks prior to the start of school so if the plan has to be changed then there is ample opportunity for that to happen. The following concerns were raised; making masks optional as younger students may not be equipped to make the decision on whether they should be wearing a mask or not, not making a decision until August as families will need time to digest the decision and work it out with their younger children, and the pending decision expected from the county at the end of June with not mandating masks. There was some discussion on whether it would best serve the district to conduct a survey of parents prior to the August board meeting to determine their position on mask wearing with regards to the K-6 age group.

Mr. Fitzgerald clarified the motion that was open for discussion and stated that it is an amendment to the Health and Safety Plan, specific to students K-6, that they would be required to wear a mask unless or until they are able to be vaccinated or there is specific direction that they do not have to wear a mask from a third party.

Mr. Rizzo questioned if the amendment was for fall only or for summer and fall and Dr. Wright replied that it was not for the summer but for the following school year. Mr. Fitzgerald suggested that the board look at this for the entire school year.

The floor was opened for public comment on the amendment to the Health and Safety Plan motion posed by Dr. Wright.

**Michael Lebiezinski, Royersford**, disputed that there was data with regards to masking versus unmasking and its effect on transmission rates.

**Christine Dziembowski, Mont Clare**, expressed her appreciation over Dr. Wright's amendment proposal and felt that this was a more conservative safe approach.

**Allison O'Brien, Collegeville**, expressed her appreciation over Dr. Wright's amendment proposal and said she feels more comfortable with students wearing masks.

**Kim Anderson, Collegeville**, stated that she was disappointed to hear about the petition to mask students for the next school year.

There was a roll call vote with Dr. Wright, Mr. Jackson, Mrs. Melton, Mrs. Fazzini, Ms. Sullivan voting yes and Mr. Shafer, Mr. DiBello, Mrs. Zasowski and Mrs. Earle voting no. The motion passed 5-4.

The board voted on Items T-U which Mr. Shafer had made the motion and Mrs. Earle had seconded prior to the discussion. The motion passed 9-0.

- A. The Board approved **ESL/Edge** (2014, Cengage) to be used in ELD in grades 9-12. This purchase includes student texts, student work texts for the fundamental level, level A, level B and level C. Funding will come from the Curriculum Budget and shall not to exceed \$3,500.00.
- B. The Board approved **ESL/Inside** (2014, Cengage) to be used in ELD in grades 5-8. This purchase includes 10 student texts, 10 digital student texts, 10 student work texts, and 4 teachers' editions for Fundamentals Volumes 1 and 2. Funding will come from the Curriculum Budget and shall not to exceed \$3,000.00.
- C. The Board approved the renewal of **Seesaw**. This is a digital resource that will be used to support instruction in grades K-2. Funding will come from the Curriculum Budget and shall not exceed \$10,000.00.
- D. The Board approved the renewal of **ST Math** by **Mind Research**. This is a digital resource that will be used to support instruction in grades K-2. Funding will come from the Curriculum Budget and shall not exceed \$23,000.00.
- E. The Board approved **Proximity Learning, Inc.** This is a digital program used for World Language – Chinese. This is an annual renewal with a cost not to exceed \$32,000.00 and will be paid from the Curriculum Budget.
- F. The Board approved the renewal of **Learning A-Z**. This is a digital reading resource for grades K-4 that is being purchased through the MCIU Consortium. Funding will come from the Curriculum Budget and shall not exceed \$59,000.00.
- G. The Board approved the purchase of **Prodigy**. This is a digital resource that will be used for grades 5 and 6 mathematics. Funding will come from the Curriculum Budget and shall not exceed \$3,000.00.
- H. The Board approved the renewal of **Achieve 3000**. This is a digital resource that will be used as part of the Hybrid instruction for Spring City and Royersford Elementary Schools. Funding will come from the Curriculum Budget and shall not exceed \$24,000.00.
- I. The Board approved the renewal of **Edmentum Reading Eggs**. This is a digital resource that will be used as part of the Hybrid instruction for Spring City and Royersford Elementary Schools. Funding will come from the Curriculum Budget and shall not exceed \$4,800.00.
- J. The Board approved the renewal of **Aimswest Plus**. This is a digital assessment tool for Math and Reading for grades K-8. Funding will come from the Curriculum Budget and shall not exceed \$18,000.00.
- K. The Board approved the purchase of **Hapara** to be used for classroom management. Funding will come from the ESSER Grant and shall not exceed \$12,000.00.
- L. The Board approved a 5-year contract renewal for **Finalsite**, our district website platform, including the additions of Weglot translation software and the Spring-Ford Mobile App. The cost for Year 1 will be \$28,500.00, Year 2 is \$29,360.00, Year 3 is \$30,240.00, Year 4 is \$31,150.00, and Year 5 is \$32,080.00 plus a one-time \$3,000.00 set up fee for the additional services. Funding will come from the Technology Budget.

- M. The Board approved purchasing the Skylert Community Newsletter module through **Intrado** for the 2021-2022 school year. Funding will come from the Technology Budget and shall not exceed \$2,839.20.
- N. The Board approved the purchase of furniture for the Tech Centers in the 5/6/7 Grade Centers and the 8<sup>th</sup> Grade Center to help support the Modernized Learning initiative in those buildings. The total cost shall not exceed \$36,000.00 with funding originally coming from the Capital Reserve and then repaid from the Technology Budget.
- O. The Board approved the agreement with Montgomery County Community College to offer the Gateway to College Program which includes 10 seats. Funding will be paid from the ESSER Grant and shall not exceed \$42,000.00.
- P. The Board accepted the Pottstown Area Health and Wellness Foundation Grant in the amount of \$35,000.00. The grant will continue to support our district-wide Healthy Choices Program.
- Q. The Board approved the Memorandum of Agreement between the Spring-Ford Area School District and the Spring-Ford Education Association for the purpose of establishing the compensation plan and expectations for Spring-Ford Cyber Learning staff during the 2021-2022 school year.
- R. The Board approved the Memorandum of Understanding between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the participation in the 2021-2022 MCIU Title III Consortium.
- S. The Board approved retiring the 2020-2021 Health and Safety Plan as submitted and approved at the July 20, 2020 School Board Meeting.
- T. The Board approved the Health and Safety Plan of the Spring-Ford Area School District for the Summer 2021 and the 2021-2022 school year as amended by Dr. Wright from the one originally presented to the Board of Directors and posted on the district's website. The plan as proposed herein shall serve as the local guidelines for all school reopening activities in the Spring-Ford Area School District and shall be submitted to the PA Department of Education following approval.
- U. The Board approved the 24 P.S. 520.1 Emergency Resolution #2021-28 in conjunction with completing and submitting to the Pennsylvania Department of Education the District's Health and Safety Plan. **(Attachment A6)**

#### IX. **CONFERENCES AND WORKSHOPS**

Dr. Wright made a motion to approve Item A and Mr. DiBello seconded it. The motion passed 9-0.

- A. **Melissa Yonchuk**, Behavior Specialist, to attend the virtual online course "*Nonviolent Crisis Intervention Specialized Renewal: Trauma*" and "*CPI Instructor Certification Program*" on September 10, 2021. The total cost of this training is \$3,399.00 (registration). No substitute is needed.

#### X. **OTHER BUSINESS**

Mrs. Fazzini made a motion to approve Items A-E not including C and Mrs. Earle seconded it. The motion passed 8-1 with Mr. Jackson voting no.

- A. The Board gave approval for all 2021-2022 Fall, Winter and Spring Athletic Teams and Individuals that qualify for post season play to be granted permission for overnight travel,

when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board Meeting. Funding will be paid from the Athletic Budget.

- B. The following policy was approved to be rescinded and retired:
  - 1. Policy #248.1 – PUPILS: Anti-Discrimination and Harassment (**Attachment A7**)
- C. The following policies are submitted as a first reading:
  - 1. Policy #118 – PROGRAMS: Independent Study (**Attachment A8**)
  - 2. Policy #119 – PROGRAMS: Current Events (**Attachment A9**)
  - 3. Policy #140 – PROGRAMS: Charter Schools (**Attachment A10**)
  - 4. Policy #207 – PUPILS: Confidential Communications of Students with Certain Certificated Employees (**Attachment A11**)
  - 5. Policy #209.2 – PUPILS: Diabetes Management (**Attachment A12**)
  - 6. Policy #218.2 – PUPILS: Terroristic Threats (**Attachment A13**)
  - 7. Policy #609 – FINANCES: Investment of District Funds (**Attachment A14**)
  - 8. Policy #622 – FINANCES: GASB Statement 34 (**Attachment A15**)
  - 9. Policy #716 – PROPERTY: Integrated Pest Management (**Attachment A16**)
  - 10. Policy #802 – OPERATIONS: School Organization (**Attachment A17**)
  - 11. Policy #811 – OPERATIONS: Bonding (**Attachment A18**)
  - 12. Policy #812 – OPERATIONS: Property Insurance (**Attachment A19**)
  - 13. Policy #813 – OPERATIONS: Other Insurance (**Attachment A20**)

#### **New Other Business**

- D. The Board gave approval for Spring-Ford Area High School current 11<sup>th</sup> grade student, **Jamie Ford**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2021-2022 school year, her senior year.
- E. The Board appointed **Erin Crew** as the Assistant Board Secretary, effective July 1, 2021. Ms. Crew will serve as the Assistant Board Secretary until such time as a permanent Board Secretary can be identified and approved and going forward she will act in this capacity in the event of the permanent Board Secretary's absence.

#### **XI. BOARD COMMENT**

Mr. DiBello commented that he was not going to support the plan at all this evening because he is not comfortable with students being put in an asynchronous learning environment if they have to be quarantined for two weeks. He added that he still believes that we need to survey the parents as far as what the expectation is for going into the start of the school year.

Mrs. Zasowski asked the board if they supported a survey being conducted in the beginning of August with the results being provided to the board via a board memo prior to the August 16<sup>th</sup> meeting for discussion at that meeting. The board members expressed their support for a survey.

Mrs. Melton stated that any changes that result from the survey will need to be an action item on the agenda for the August 16<sup>th</sup> meeting so that the community and families have enough time to adjust to any decisions or changes that might be made.

Mrs. Fazzini said this will give families enough time to develop a plan of action on what they want to do going forward.

Mrs. Melton congratulated everyone for making it through this crazy school year which has ended on a lot of high notes. She stated that she could not be any prouder of all of the folks that worked towards it.

**XII. PUBLIC TO BE HEARD**

**Anthony Frigo, Linfield**, commented that he came before the board a month ago questioning whether a BLM sticker belonged in school and had not really received an answer to this. Mrs. Zasowski asked Mr. Rizzo to speak about this.

Mr. Fitzgerald advised that the board should finish up with the public comment section before moving into a Q&A session.

**Lyndsie Olenoski, Phoenixville**, expressed her disappointment with the way the board hurried to make a decision last week to make masks optional as it created a chaotic scene.

Mr. Rizzo reported that the Equity, Diversity, and Inclusion (EDI) Committee met 3 times to discuss this issue. He advised that they had surveyed the EDI Committee, building level administration and district administration to collect some information and the survey results were shared with the board in a previous board memo. He added that he did reach out to the other county superintendents to see what they are doing and the responses were pretty wide open with some permitting the sticker, others not allowing it and still others incorporating it into their equity and diversity policies. He commented that the question comes down to whether it is a political group or a human rights movement. Mr. Rizzo advised that they are continuing to work through this and he will be meeting with Carlos Wiley, the consultant the district hired, to talk about this further. Mr. Rizzo stated that the EDI Committee wants to keep the sticker and would like to educate the board and the public on what the human rights movement means. He added that the administrators feel like they could go either way and that the work that could be done either way. Mr. Rizzo said there is still work to be done and some answers to be had.

**XIII. ADJOURNMENT**

Mrs. Melton made a motion to adjourn and Dr. Wright seconded it. The motion passed 9-0. The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

**2021-2022 EXTRACURRICULAR CONTRACTS  
AUGUST 2021**

	<b>Contract Title</b>	<b>Season</b>	<b>Last</b>	<b>First</b>	<b>Stipend</b>
1	Volunteer Marching Band Staff	Fall	Bashline	Nathan	Volunteer
2	Asst. Football Coach 7/8th Grade	Fall	Bergman	Dale P.	\$3,783.15
3	Commencement-HS	Spring	Blackledge	Danielle C.	\$1,471.00
4	Art Enrichment - HS	Year	Culp	Amy B.	\$402.00
5	Art Enrichment - HS	Year	Culp	Amy B.	\$402.00
6	Marching Band Program Planner-HS (1/2 Contract)	Fall	Darrow	Jordan P.	\$1,903.65
7	Lighting-HS (Both Fall & Spring Productions)	Year	Denning	Joshua C.	\$1,544.55
8	Sound Production -HS (Both Fall & Spring Productions)	Year	Denning	Joshua C.	\$1,544.55
9	Majorette/Twirlr Instructor - HS (1/2 Contract)	Fall	Donaldson	Dustin	\$1,107.50
10	Fitness Room Supervisor-Fall-HS	Fall	Donnelly	Kevin J.	\$679.00
11	Volunteer Assistant Soccer Coach - Girls-HS	Fall	Graham	Dakota	Volunteer
12	Volunteer Middle School Marching Band/Color Guard Personnel	Fall	Grauch	Lia M.	Volunteer
13	Athletic Event Supervisor-Fall-MS	Fall	Harrison Jr.	Richard L.	\$1,181.00
14	Golf Coach-HS - Boys'	Fall	Hollingsworth Jr.	Gerald A.	\$6,362.32
15	SAP Building Coordinator – Grade 7	Year	Huntington	Stacey C.	\$402.00
16	Head Cheerleading Fall-7th Grade	Fall	Jones	Mary E.	\$1,875.00
17	Marching Band Battery Percussion-HS	Fall	Kobak	John	\$2,215.00
18	Marching Band Percussion-HS (1/2 Contract)	Fall	Lalli	Michael	\$2,749.00
19	Marching Band Percussion-HS (1/2 Contract)	Fall	Lukens	Alyssa	\$2,749.00
20	Asst. Soccer Coach-Boys'-HS	Fall	Lush	Cory A.	\$4,190.55
21	HS Club #6 - Future Medical leaders of America-HS	Year	McAnallen	Erin L.	\$402.00
22	Volunteer Assistant Softball Coach- HS	Spring	Miscavage	Daniel A.	Volunteer
23	5/6 Club #13 - Gardening Club	Spring	Moyer	Jeffrey S.	\$402.00
24	Volunteer Assistant Football Coach - HS	Fall	Moyer	Stephen	Volunteer
25	Volunteer Assistant Soccer Coach - Girls-HS	Fall	Newhart	Taylor	Volunteer
26	Volunteer Assistant Football Coach - HS	Fall	Palmer	Michael E.	Volunteer
27	Volunteer Assistant Soccer Coach - Girls-HS	Fall	Shutler	Gregory	Volunteer
28	Percussion Coordinator - Grade 7 & 8	Fall	Smith	Paul J.	\$2,215.00
29	5/6 Club #9 - Homework Club	Year	Weller	Tricia J.	\$402.00
30	Homework Club Advisor -IMS	Year	Weller	Tricia J.	\$1,471.00

Book	Policy Manual
Section	100 Programs
Title	Independent Study
Code	118
Status	Draft
Adopted	
Last Revised	

### **Purpose**

The Board shall consider approval of a course of independent study for a properly qualified student, as recommended by the Superintendent, on the condition that the student shall demonstrate achievement of established educational goals and academic standards as a result of participation in the independent study.

### **Authority**

The Board shall approve each course of independent study and may designate the number of credits toward graduation to be awarded upon successful completion of each course, except that the Board reserves the right to assign no credit for an approved course.[1][2]

Courses of independent study may not be limited to participation by a single student but may involve a group of students, subject to Board approval.

Each course of independent study must meet the requirements of applicable laws and regulations.

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to implement independent study programs.

The Superintendent shall prepare recommendations for Board approval of courses of independent study, based on the recommendation of the building principal.

### **PSBA Revision 8/08 © 2015 PSBA**

Legal

1. 22 PA Code 4.24
  2. 22 PA Code 4.4
- 22 PA Code 4.12

Book	Policy Manual
Section	100 Programs
Title	Current Events
Code	119
Status	Draft
Adopted	
Last Revised	

### **Purpose**

The Board believes that consideration of current events has a legitimate place in the educational program of the schools. Properly introduced by a professional educator and conducted in conjunction with the District's course offerings, discussion of such events can help students learn to identify important issues, explore fully and fairly all sides of an issue, weigh carefully the values and factors involved, and develop skills for formulating and evaluating positions and opinions.

### **Definition**

A current event is defined as a topic on which opposing points of view have been promulgated by responsible opinion and is not expressly enumerated in the course guide as content of the course of study.

### **Authority**

The Board shall permit the introduction and proper educational use of current events, provided that their use in the instructional program:[1]

1. Is related to the course's educational goals and the students' level of maturity.
2. Does not tend to indoctrinate or persuade students to a particular point of view.
3. Encourages balanced presentations and open-mindedness.
4. Is conducted in a spirit of scholarly inquiry.
5. Is instigated by curricular design or by the students themselves.
6. Is not related to the employment status of the teacher and/or other district employees.

The Board recognizes that some deviation from the assigned course guide is necessary in the free exchange of the classroom. However, the Board specifies for the guidance of the Superintendent and staff that any discussion of current events in the classroom shall be conducted in an unprejudiced and dispassionate manner and shall not disrupt the educational process, fail to match the maturity level of students, nor be unrelated to the goals of the district and the appropriate course guide.[1]

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations for the management of current events that do not stifle the spirit of free and scholarly inquiry.

**PSBA Revision 4/14 © 2015 PSBA**

Legal

1. Pol. 106

24 P.S. 510

Book	Policy Manual
Section	100 Programs
Title	Charter Schools
Code	140
Status	Draft
Adopted	
Last Revised	

### **Purpose**

In order to provide students, parents/guardians and community members an opportunity to establish and maintain schools that operate independently from this school district, the Board shall evaluate applications submitted for charter schools located within the district, in accordance with the requirements of law and those established by the Board.[1]

The Board shall work cooperatively with individuals and groups submitting proposals and applications for charter schools.

### **Definitions**

**Appeal Board** means the State Charter School Appeal Board established by the Charter School Law.[2]

**Board of Trustees** of a charter school shall be classified as public officials.[3]

**Charter School** means an independent, nonsectarian public school established and operated under a charter from the local Board in which students are enrolled or attend. A charter school must be organized as a public, nonprofit corporation; and charters may not be granted to any for-profit entity nor to support home education programs.[2][3][4]

**Local Board of Directors (Board)** means the Board of Directors of the school district in which a proposed or approved charter school is located.[2]

**Regional Charter School** means an independent public school established and operated under a charter from more than one local Board and approved by an affirmative vote of a majority of all Board members of each of the school districts involved.[2][5]

### **Authority**

The Board shall evaluate submitted applications for charter schools based on the criteria established by law, regulations and any additional criteria required by the Board.[4]

A charter school application shall be approved or denied by a majority vote of all Board members at a public meeting, in accordance with the provisions of law. Written notice of the Board's decision shall be sent to the applicant, Department of Education and the Appeal Board,

including reasons for denial and a clear description of application deficiencies if the application is denied. The Board shall evaluate denied applications that are revised and resubmitted.[4][6]

Upon approval of a charter application, the Board and the charter school's Board of Trustees shall sign the written charter, which shall be binding on both. The charter shall be for a period of three (3) to five (5) years and may be renewed for five-year periods by the Board.[7]

The Board shall not cap nor limit the number of district students enrolling in a charter school, unless agreed to by the charter school as part of the written charter.[8]

The Board may approve a leave of absence for up to five (5) years for a district employee to work in a charter school located in the district of employment or in a regional charter school in which the employing district is a participant, and the employee shall have the right to return to a comparable position in the district. The Board at its discretion may grant tenure to a temporary professional employee on leave from this district to teach in a charter school located in the district, upon completion of the appropriate probation period.[9]

The Board shall annually assess whether each charter school is meeting the goals of its charter and shall require each charter school to submit an annual report no later than August 1 of each year.[10]

The Board shall conduct a comprehensive review prior to granting a five-year renewal of the charter.[10]

The Board shall have ongoing access to the records and facilities of the charter school to ensure that the charter school is in compliance with its charter, Board policy and applicable laws.[10]

In cases where the health or safety of the charter school's students, staff or both is at serious risk, the Board may take immediate action to revoke a charter.[11]

The Board affirms that the Board of Trustees and the charter school shall be solely liable for any and all damages and costs of any kind resulting from any legal challenges involving the operation of a charter school. The local Board shall not be held liable for any activity or operation related to the program of a charter school.[12]

A charter school shall execute a "hold harmless" agreement indemnifying and ensuring/agreeing to defend the school district in any and all kinds of liability areas so that the school district and Board are protected in any litigation related to the operation of a charter school.

### **Delegation of Responsibility**

Applications for charter schools shall be submitted to the Superintendent or designee, who shall be responsible for communicating and cooperating with all applicants.

The Superintendent or designee shall be responsible to assist applicants with plans for technical assistance and contracted services that may be provided by the district.

## **Guidelines**

A charter school shall be subject to all federal and state laws and regulations prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or need for special education services.[3]

A charter school shall submit monthly enrollment figures and other required reports to the district, as stated in the charter.

## **Transportation**

The district shall provide transportation to resident students attending a charter school located in the district, a regional charter school of which the district is a member, and a charter school located within ten miles outside district boundaries, in accordance with distance requirements established for district students.[13]

Transportation shall be provided to charter school students on the dates and periods that the charter school is in session, regardless of whether transportation is provided to district students on those days.

## **Applications**

Applications for charter schools must contain all the information specified in the Charter Schools Law and any additional information required by the Board.[4][14]

Applications for charter schools shall be submitted to the Board by November 15 of the school year preceding the school year in which the school will be established.[4]

Within 45 days of receipt, the Board shall hold at least one public hearing on the charter application, in accordance with law. At least 45 days must pass between the first public hearing and the final decision of the Board. No later than 75 days after the first public hearing, the Board shall grant or deny the application.[4]

## **Insurance/Risk Management**

The charter school shall adequately protect against liability and risk through an active risk management program approved by the Board. The program shall include proof of purchase of insurance coverages as required by the Board.[14][12]

Minimum coverages and levels of appropriate coverages shall be established in the charter.

A charter school shall operate in a manner that minimizes the risk of injury and harm to students, employees and others.

Legal

1. 24 P.S. 1702-A
2. 24 P.S. 1703-A
3. 24 P.S. 1715-A
4. 24 P.S. 1717-A
5. 24 P.S. 1718-A
6. 65 Pa. C.S.A. 701 et seq
7. 24 P.S. 1720-A
8. 24 P.S. 1723-A
9. 24 P.S. 1724-A
10. 24 P.S. 1728-A
11. 24 P.S. 1729-A
12. 24 P.S. 1727-A
13. 24 P.S. 1726-A
14. 24 P.S. 1719-A
- 24 P.S. 1701-A et seq

Book	Policy Manual
Section	200 Pupils
Title	Confidential Communications of Students with certain certificated employees
Code	207
Status	Draft
Adopted	
Last Revised	

### **Purpose**

The Board recognizes that certain written and oral communications between students and certain school personnel must be confidential.

### **Authority**

The Board directs school personnel to comply with all federal and state laws, regulations and Board policy concerning confidential communications of students.

### **Guidelines**

Information received in confidence from a student shall be revealed to the student's person in parental relation, building principal or other appropriate authority by the staff member who received the information when the health, welfare or safety of the student or other persons clearly is in jeopardy.[1]

Use of a student's confidential communications to school personnel in legal proceedings is governed by laws and regulations appropriate to the proceedings.[1][2][3]

### **Delegation of Responsibility**

In qualifying circumstances, a staff member may reveal confidential information to the building principal and other appropriate authorities.

In qualifying circumstances, the building principal, Superintendent, and/or designated administrator may reveal confidential information to a student's person in parental relation and other appropriate authorities, including law enforcement personnel.

**PSBA Reviewed 7/09 © 2015 PSBA**

Legal

1. 22 PA Code 12.12
2. 42 Pa. C.S.A. 5945
3. 42 Pa. C.S.A. 8337



Book	Policy Manual
Section	200 Pupils
Title	Diabetes Management
Code	209.2
Status	Draft (PNN Vol I 2017)
Adopted	
Last Revised	

### **Purpose**

The Board recognizes that an effective program of diabetes management in school is crucial to:

1. The immediate safety of students with diabetes.
2. The long-term health of students with diabetes.
3. Ensure that students with diabetes are ready to learn and participate fully in school activities.
4. Minimize the possibility that diabetes-related emergencies will disrupt classroom activities.

### **Authority**

The Board adopts this policy in accordance with applicable state and federal laws and regulations, and Board policies and administrative regulations, regarding the provision of student health services.[1][2][3][4][5][6][7][8][9]

### **Definitions**

**Diabetes Medical Management Plan (DMMP)** means a document describing the medical orders or diabetes regimen developed and signed by the student's health care practitioner and parent/guardian.[2]

**Individualized Education Program (IEP)** means the written educational statement for each student with a disability that is developed, reviewed and revised in accordance with federal and state laws and regulations. A student with a disability is a school-aged child within the jurisdiction of the district who has been evaluated and found to have one or more disabilities as defined by law, and who requires, because of such disabilities, special education and related services.[7]

**Section 504 Service Agreement (Service Agreement)** means an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities. A qualified student with a disability means a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district's educational programs, nonacademic services or extracurricular activities.[1]

**Trained Diabetes Personnel** means non-licensed school employees who have successfully completed the required training.

### Guidelines

Before a student can receive diabetes-related care and treatment in a school setting, the student's parent/guardian shall provide written authorization for such care and instructions from the student's health care practitioner. The written authorization may be submitted as part of a student's DMMP.[5]

Diabetes-related care shall be provided in a manner consistent with Board policy, district procedures and individualized student plans such as an IEP, Service Agreement or DMMP.[1][3][4][5][7][9]

In order to maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the student in the school setting.[1][5][7][10][11]

Student health records shall be confidential and maintained in accordance with state and federal laws and regulations.[12][13][14]

### Trained Diabetes Personnel

The school nurse, in consultation with the Superintendent or designee, may identify at least one (1) school employee, who is not the school nurse and who does not need to be a licensed health care practitioner, in each school building attended by a student with diabetes to perform diabetes care and treatment for students. The identified school employee has the right to decline this role.[4]

An identified school employee who has accepted this role shall complete the training developed by the state or training offered by a licensed health care practitioner with expertise in the care and treatment of diabetes, that includes at a minimum:[4]

1. An overview of all types of diabetes.
2. Means of monitoring blood glucose.
3. The symptoms and treatment for blood glucose levels outside of target ranges, as well as symptoms and treatment for hypoglycemia, hyperglycemia and other potential emergencies.
4. Techniques on administering glucagon and insulin.

The identified school employee shall complete such training on an annual basis.[4]

Upon successful completion of the required training, individual trained diabetes personnel may be designated in a student's Service Agreement or IEP to administer diabetes medications, use monitoring equipment and provide other diabetes care.[4]

If the diabetes-related care provided to a particular student by trained diabetes personnel will include administration of diabetes medication via injection or infusion, the Board shall require the following:[4]

1. The parent/guardian and the student's health care practitioner must provide written authorization for such administration; and
2. The trained diabetes personnel must receive annual training for such administration from a licensed health care practitioner with expertise in the care and treatment of diabetes.

### Training of Other School Personnel

School employees, including classroom teachers, lunchroom staff, coaches and bus drivers, shall receive annual diabetes care training appropriate to their responsibilities for students with diabetes.

### Student Possession and Use of Diabetes Medication and Monitoring Equipment

Prior to student possession or use of diabetes medication and monitoring equipment, the Board shall require the following:[3][15]

1. A written request from the parent/guardian that the school comply with the instructions of the student's health care practitioner. The request from the parent/guardian shall include a statement relieving the district and its employees of responsibility for the prescribed medication or monitoring equipment and acknowledging that the school is not responsible for ensuring that the medication is taken or the monitoring equipment is used.
2. A written statement from the student's health care practitioner that provides:
  - a. Name of the drug.
  - b. Prescribed dosage.
  - c. Times when medication is to be taken.
  - d. Times when monitoring equipment is to be used.
  - e. Length of time medication and monitoring equipment is prescribed.
  - f. Diagnosis or reason medication and monitoring equipment is needed.
  - g. Potential serious reactions to medication that may occur.
  - h. Emergency response.
  - i. Whether the child is competent and able to self-administer the medication or monitoring equipment and to practice proper safety precautions.
3. A written acknowledgement from the school nurse that the student has demonstrated that s/he is capable of self-administration of the medication and use of the monitoring equipment.
4. A written acknowledgement from the student that s/he has received instruction from the student's health care practitioner on proper safety precautions for the handling and disposal of the medications and monitoring equipment, including acknowledgement that

the student will not allow other students to have access to the medication and monitoring equipment and that s/he understands appropriate safeguards.

The written request for student possession and use of diabetes medication and monitoring equipment shall be reviewed annually, along with the required written statements from the parent/guardian and the student's health care practitioner. If there is a change in the student's prescribed care plan, level of self-management or school circumstances during the school year, the parent/guardian and the student's health care practitioner shall update the written statements.

Students shall be prohibited from sharing, giving, selling and using diabetes medication and monitoring equipment in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy, provisions of a Service Agreement or IEP, or demonstration of unwillingness or inability to safeguard the medication and monitoring equipment may result in loss of privilege to self-carry the diabetes medication and monitoring equipment, and may result in disciplinary action in accordance with Board policy and applicable procedural safeguards.[1][3][10][16][17]

If the district prohibits a student from possessing and self-administering diabetes medication and operating monitoring equipment, or if a student is not capable of self-administering diabetes medication or operating monitoring equipment, the district shall ensure that the diabetes medication and monitoring equipment is appropriately stored in a readily accessible location in the student's building. The school nurse and other designated school employees shall be informed where the medication and monitoring equipment is stored and the means to access them.[3]

### **Delegation of Responsibility**

The Superintendent or designee, in conjunction with the school nurse(s), shall develop administrative regulations for care and treatment of students with diabetes in the school setting.

The Superintendent or designee shall coordinate training for school employees. Such training may be included in the district's Professional Education Plan.[4][18][19]

The Superintendent or designee shall annually distribute to all staff, students and parents/guardians this policy along with the Code of Student Conduct.[16][20]

### **PSBA New 2/17 © 2017 PSBA**

#### **Legal**

1. Pol. 103.1
2. 24 P.S. 1401
3. 24 P.S. 1414.5
4. 24 P.S. 1414.3
5. 24 P.S. 1414.4

6. 24 P.S. 1414.7  
7. Pol. 113  
8. Pol. 209  
9. Pol. 209.1  
10. Pol. 113.1  
11. Pol. 810  
12. 24 P.S. 1409  
13. Pol. 216  
14. Pol. 113.4  
15. 22 PA Code 12.41  
16. Pol. 218  
17. Pol. 227  
18. Pol. 100  
19. Pol. 333  
20. 22 PA Code 12.3  
24 P.S. 510  
Pol. 210

Book	Policy Manual
Section	200 Pupils
Title	Terroristic Threats
Code	218.2
Status	Draft
Adopted	
Last Revised	

### **Purpose**

The Board recognizes the danger that terroristic threats by students present to the safety and welfare of district students, staff and community. The Board acknowledges the need for an immediate and effective response to a situation involving such a threat.

### **Definitions**

Communicate - shall mean to convey in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.[1]

Terroristic threat - shall mean a threat communicated either directly or indirectly to commit any crime of violence with the intent to terrorize another; to cause evacuation of a building, place of assembly or facility of public transportation; or to otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience.[1]

### **Authority**

The Board prohibits any district student from communicating terroristic threats directed at any student, employee, Board member, community member or property owned, leased or being used by the district.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[2][3][4][5][6][7]

If a student is expelled for making terroristic threats, the Board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others.

### **Delegation of Responsibility**

The Superintendent or designee shall react promptly to information and knowledge concerning a possible or actual terroristic threat. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with local law enforcement officials and the district's emergency preparedness plan.[7][8][9]

## **Guidelines**

Staff members and students shall be made aware of their responsibility for informing the building principal regarding any information or knowledge relevant to a possible or actual terroristic threat.[10]

The building principal shall immediately inform the Superintendent after receiving a report of such a threat.

The Superintendent or designee may report incidents involving terroristic threats on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[7][8][11][12][13]

The Superintendent or designee shall notify the person in parental relation of any student directly involved in an incident involving a terroristic threat as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the person in parental relation whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the person in parental relation.[7][12][14]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of terroristic threats to the Office for Safe Schools on the required form.[7][11]

### NOTES:

Act 76 of 1998 – Restitution Payments – 18 Pa. C.S.A. Sec. 2706

### **PSBA Revision 4/13 © 2015 PSBA**

#### Legal

1. 18 Pa. C.S.A. 2706
2. 20 U.S.C. 1400 et seq
3. 22 PA Code 10.23
4. Pol. 103.1
5. Pol. 113.1
6. Pol. 113.2
7. Pol. 805.1
8. 24 P.S. 1302.1-A
9. Pol. 805
10. 22 PA Code 12.2
11. 24 P.S. 1303-A
12. 22 PA Code 10.2

13. 22 PA Code 10.22  
14. 22 PA Code 10.25  
34 CFR Part 300  
Pol. 233

Book	Policy Manual
Section	600 Finances
Title	Investment of District Funds
Code	609
Status	Draft
Adopted	
Last Revised	

#### Purpose

The following Investment policy is intended to provide rules governing the investment of all funds held by the school district, including general operating funds, capital funds, including debt proceeds, enterprise funds, activity funds and fiduciary or escrow funds. Generally, this policy is intended to assure that funds held by the school district are invested in accordance with prudent investment practices with regard to legality, maturity and liquidity and credit quality. All school district investments are required to comply with this investment policy.

#### Authority

All school district funds shall be invested in accordance with this policy. This includes all funds which are property of, or are held by or on behalf of, the school district including general operating funds, capital funds, including debt proceeds, enterprise funds, activity funds and fiduciary or escrow funds.

#### Definitions

Short-term - an obligation with a maturity of 397 days or less from the time the investment is made.

Credit risk - the risk of loss of principal or interest due to the failure of the issuer of the obligation.

Interest rate risk - the risk that the market value of the investment will fall due to changes in general interest rates.

Nationally recognized rating agency - Moody's Investors Service; Standard & Poor's Corporation; Veribanc, Inc.; or a similar nationally recognized rating agency.

Investment Officer - The Chief Financial Officer (CFO), or other officer designated by the board to have responsibility for management of the school district's investments. For purposes of the Public School Code, the CFO shall be deemed to be acting on behalf of the treasurer of the school district.

#### Delegation of Responsibility

The CFO shall serve as the investment officer for the school district. In his/her absence, the controller shall serve as the alternate. Both individuals shall be bonded in an amount approved by the school board.

The school board delegates to the investment officer responsibility to manage the investment program.

Only the investment officer or his/her designee shall have authority to transfer school district funds, which shall include transfers from a school district account or investment to another school district account or investment in the name of the school district.

Generally, the investment officer shall make all decisions concerning school district investments, and an investment advisor should not be granted investment discretion. However, in appropriate circumstances, the school district may grant limited investment discretion to an investment advisor in one or both of the following ways:

- As part of a cash management program, the school district may give to a financial institution authority to sweep excess school district funds into a designated pool or investment.
- As a part of a cash management program, the school district may give a financial institution limited investment discretion subject to the following limitations:
  - The school district will provide the financial institution with its cash flow requirements, and investments will be made so as to provide liquid funds consistent with cash flow requirements.
  - The school district will provide a list of permissible investments, including type of investment, any special criteria for permissible investments in each category, and requirements for reporting specific investments to the school district.

## Guidelines

### Investment Objectives

The primary objectives of school district investment activities shall be, in priority order:

1. **Legality.** Investments shall be made in accordance with applicable laws.
2. **Safety.** Safety of principal shall never be compromised. Preservation of principal shall be ensured through minimizing credit risk and interest rate risk, and by thorough investigation and knowledge of all investment providers and professionals.
3. **Liquidity.** Investments shall remain sufficiently liquid to meet all anticipated cash flow requirements.
4. **Yield.** Investments shall be made with the objective of attaining a market-average rate of return throughout budget and economic cycles, taking into account credit risk and maturities.
5. **Diversification.** Investments shall be diversified by: (1) Avoiding concentration in obligations of a specific issuer (excluding U.S. Treasury securities); and (2) Continuously investing a portion of the portfolio in readily available funds such as local government

investment pools, money market mutual funds, or bank accounts subject to immediate withdrawal.

6. Minimize Uninvested Balances. Investments shall be made so as to minimize uninvested balances. The school district cash flow plan will be used to ensure that investments are made as early as possible, and that maturities are consistent with cash flow requirements.

### Generally Permitted Investments

To the extent, and only to the extent, then permitted by law and prudent for the purpose of the investment being made, the school district may invest in the following:

- United States Treasury Bills;
- Short-term obligations of the United States Government or its agencies or instrumentalities. It should be noted that, except as provided at paragraph (4) below, such obligations cannot have a remaining maturity of greater than 397 days;
- Deposits in savings accounts or time deposits or share accounts of institutions insured by the Federal Deposit Insurance Corporation (“FDIC”) to the extent such accounts are insured, and, for amounts above the insured maximum, provided that approved collateral as provided by law has been pledged by the depository;
- Obligations of the United States or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America. In addition to direct obligations of the United States of America, as of the date of this policy, the school district may also invest in obligations of the Government National Mortgage Association and interest strips obligations of the Resolution Funding Corporation;
- Obligations of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth or of any political subdivision of the Commonwealth or any of its agencies or instrumentalities backed by the full faith and credit of such political subdivision;
- Shares of an investment company registered under the Investment Company Act of 1940, whose shares are registered under the Securities Act of 1933; provided that the following are met:
  - only investments of that company are in the authorized investments for school district funds listed in clauses (i) through (iv) and repurchase agreements fully collateralized by such investments;
  - the investment company is managed so as to maintain its shares at a constant net asset value; and
  - the investment company is rated in the highest category by a nationally recognized rating agency.

Investments other than those set forth above may be made by the Investment officer, after consultation with the financial advisor (as provided at Section 12 below) if, after such consultation, the investment officer and the financial advisor agree that such investment is legal, safe and prudent, appropriate for the purpose for which the investment is being made, and is in accordance with this policy. In the event that any doubt exists with respect to the legality of the proposed investment, the investment officer and the financial advisor shall consult with counsel to the school district and request a written opinion.

## Pooling of Funds

Except for cash in certain restricted funds, to the extent beneficial for investment purposes, the school district will consolidate cash balances from various funds to maximize investment earnings. Generally, investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

## Monthly Investment Reports

The investment officer shall submit reports to the board for approval including:

- amount invested in various school district funds and accounts; and
- types and amounts of each investment including maturities and rates of return.

## Collateral for Deposits

Depository institutions shall provide collateral for all school district deposits in accordance with applicable law.

## Investment Providers and Professionals

All depositories, investment advisors, and investment counterparties of any type shall be provided with a copy of this policy and shall agree in writing that they are bound by the terms hereof.

Not less than annually, and any time there is a material change that requires disclosure, all depositories, investment advisors, and investment counterparties of any type shall provide the following, to the extent applicable:

1. confirmation of all ratings of such person or institution from a nationally recognized rating agency;
2. its annual financial audit report;
3. an updated prospectus;
4. its current Form ADV-2;
5. notice of any material change of circumstances that the school district may find to be material.

## Ethics

All depositories, investment advisors, and investment counterparties of any type shall disclose in writing to the school district:

- any fees paid to or received from a third party with respect to any school district investment; and
- any ownership of, by, or by a parent corporation which owns, any other depository institution, broker, investment advisor, or other investment provider or professional which does business with the school district.

## Audit

All investment records shall be subject to annual audit by the school district's independent auditors.

## Legal Counsel

The school district's legal counsel shall review investment agreements; documents establishing relationships with depository institutions, repurchase agreement providers, brokers, custodians, investment advisors, and other local government investment pools; and other documents as appropriate to ensure compliance with this policy and applicable law. Legal counsel need not review documents relating to opening standard bank accounts, certificates of deposit, or specific security transactions.

## School District Financial Advisor

Whenever the school district has engaged the services of an independent financial advisor, the investment officer shall consult with such financial advisor whenever making an investment decision. The financial advisor shall evaluate the investment decision for compliance with this policy and shall provide to the investment officer its advice regarding the proposed investment's compliance with this policy and its prudence and appropriateness for the purpose of the investment. In the event that the financial advisor and the investment advisor do not agree with respect to a particular investment's compliance with this policy and its prudence and appropriateness for the purpose of the investment after consultation, the investment shall not be made until after approved by the finance committee of the board of school directors after presentation of both viewpoints to such committee by the investment officer and the financial advisor.

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## **Purpose**

It shall be the policy of the Board to optimize its return through investment of cash balances in such a way as to minimize noninvested balances and to maximize return on investments consistent with the following principles.

**Legality** - All investments shall be made in accordance with applicable laws of Pennsylvania.

**Safety** - Preservation of principal shall be of highest priority. Preservation of principal in the portfolio of investments shall be ensured by diversification and other means of minimizing credit risk, including avoidance of concentration of credit risk, market risk and interest rate risk and by thoroughly investigating and reviewing the performance of all investment providers and professionals.

**Liquidity** - Investments shall remain sufficiently liquid to meet all operating requirements that are reasonably anticipated. A fiscal year operations anticipated cash flow shall be developed so that investments can be made as early as possible, with maturities concurrent with anticipated cash demands.

**Yield** - Investments shall be made with the objective of attaining a market- average rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

### **Authority**

All investments of the school district made by an officer and/or employee of the district shall be made in accordance with this policy and a Board-approved investment program. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

### **Definitions**

**Act 10 Permissible Investments**-any type of investment permitted under Act 10 of March 25, 2016 (53 P.S. Sec. 5406, 5410.1) that it is not among the types of investments permitted under Section 440.1 of the Public School Code of 1949, Act of March 10, 1949 (P.L. 30, N. 14) as last amended by the Act of June 30, 1995, (P.L. 220, No. 216).[\[1\]](#)[\[5\]](#)[\[8\]](#)

**School Code Permissible Investments**- any investment permitted under Section 440.1 of the Public School Code of 1949, Act of March 10, 1949 (P.L. 30, No. 14) as last amended by the Act of June 30, 1995, (P.L. 220, No. 26).[\[1\]](#)

**Short-term** - any period 13 months or less.

**Long-term** - any period exceeding 48 months' duration.

**Mid-range** - any period between short-term and long-term.

**Bankers' acceptances**- Bankers' acceptances generally are created based on a letter of credit issued in a foreign trade transaction. Bankers' acceptances are short-term, non-interest-bearing notes sold at a discount and redeemed by the accepting banks at maturity for face value.

**Collateral**-Security pledged by a financial institution to a governmental entity for its deposit. [\[7\]](#)

**Commercial paper**-an unsecured promissory note issued primarily by corporations for a specific amount and maturing on a specific day. The maximum maturity for commercial paper is 270 days, but most is sold with maturities of up to 30 days. Almost all commercial paper is rated as to credit risk by rating services.

**Concentration of credit risk** - the risk of loss attributed to the magnitude of a government's investments in a single pool, institution, or instrument.

**Counterparty**-another party to a transaction. In the case of deposits and investments made by governmental entities, a counterparty could be the issuer of a security, a financial institution holding a deposit, a broker-dealer selling securities, or a third party holding securities or collateral.

**Credit risk**-the risk that a counterparty to an investment transaction will not fulfill its obligations. Overall credit risk can be associated with the issuer of a security, with a financial institution holding deposits, or with a party holding securities or collateral. Credit risk exposure can be affected by a concentration of deposits or investments in any one (1) investment type or with any one (1) counterparty.

**Custodial credit risk** - the custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

**Foreign currency risk** - the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit. Investments depending on substantial overseas activities or markets may present related foreign currency risk.

**Interest rate risk** - the risk that changes in interest rates will adversely affect the fair value of an investment.

**Issuer**-the entity that has the authority to distribute a security or other investment. A bond issuer is the entity that is legally obligated to make principal and interest payments to bond holders. In the case of mutual funds, external investment pools, and other pooled investments, issuer refers to the entity invested in, not the investment company-manager or pool sponsor.

**Investment plan** - the specifically enumerated investment strategy approved annually by the Board.

**Local Government Investment Pool (LGIP)**-an investment trust or pool organized by groups of political subdivisions or municipal authorities pursuant to Section 521 of the Public School Code of 1949, or pursuant to the Intergovernmental Cooperation Law, 53 Pa.C.S.A. Sec. 2301 et seq., for the purposes of investing funds of such political subdivisions or municipal authorities for their exclusive benefit and in accordance with the laws governing their permissible investments. LGIPs include, but are not limited, the Pennsylvania School District Liquid Asset Fund (PSDLAF), the Pennsylvania Local Government Investment Trust (PLGIT), and for purposes of this policy, the PA INVEST program operated by the Pennsylvania Treasury Department.

**Market risk**-the risk that the market value of an investment, collateral protecting a deposit, or securities underlying a repurchase agreement will decline. Market risk is affected by the length to a maturity of a security, the need to liquidate a security before

maturity, the extent that collateral exceeds the amount invested, and the frequency at which the amount of collateral is adjusted for changing market values.

### **Repurchase agreement-**

1. An agreement in which a governmental entity (buyer-lender) transfers cash to a broker-dealer or financial institution (seller-borrower); the broker-dealer or financial institution transfers securities to the entity and promises to repay the cash plus interest in exchange for the same securities.
2. A generic term for an agreement in which a governmental entity (buyer-lender) transfers cash to a broker-dealer or financial institution (seller-borrower); the broker-dealer or financial institution transfers securities to the entity and promises to repay the cash plus interest in exchange for the same securities (as in definition (a) above) or for different securities.

**Weighted average maturity**--a weighted average maturity measure expresses investment time horizons--the time when investments become due and payable--in years or months, weighted to reflect the dollar size of individual investments within an investment type.

### **Delegation of Responsibility**

The Board shall delegate the Chief Financial Officer designee to manage the district's investment program, in accordance with written, Board-approved rules and procedures for operation of the investment program.[\[1\]](#)

An annual review of the investment program shall be prepared by the designated individual, based upon the anticipated cash flow of all district funds, i.e. general, capital reserve, bond, etc. The investment program shall be submitted to the Board no later than sixty (60) days after adoption of the annual budget.

The designated individual responsible for investments shall report monthly to the Board the following:[\[1\]](#)[\[8\]](#)

1. Amount of funds invested.
2. Types and amounts of each investment and the interest rate on each.
3. Names of the institutions where investments are placed.
4. Other information required by the Board.

The Board directs the Superintendent to establish written procedures that will ensure compliance with this policy, including a disclosure form for designated individuals involved in the investment process and/or required written statements for advisors and bidders.

## **Guidelines**

Investments permitted by this policy are those defined in law and enumerated in this policy that are appropriately collateralized in accordance with this policy and applicable laws.[\[1\]](#)

### School Code Permissible Investments

1. United States Treasury bills.
2. Short-term obligations of the United States Government or its agencies or instrumentalities.
3. Deposits in savings accounts or time deposits or share accounts of institutions insured by the Federal Deposit Insurance Corporation (FDIC) or the Federal Savings and Loan Insurance Corporation (FSLIC) or the National Credit Union Share Insurance Fund (NCUSIF) to the extent that such accounts are so insured, and, for any amounts above the insured maximum, provided that approved collateral as provided by law therefore shall be pledged by the depository.
4. Obligations of the United States of America or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth, or of any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision.
5. Shares of an investment company registered under the Investment Company Act of 1940 (54 Stat. 789, 15 U.S.C. Sec. 80a-1 et seq.), whose shares are registered under the Securities Act of 1933 (48 Stat. 74, 15. U.S.C. Sec. 77a et seq). Provided that the following are met:
  - a) The only investments of that company are in the authorized investments for school district funds listed in items 1 through 4 above and repurchase agreements fully collateralized by such investments.
  - b) The investment company is managed so as to maintain its shares at a constant net asset value in accordance with 17 CFR Sec. 270 2a-7 (relating to money market funds).
  - c) The investment company is rated in the highest category by a nationally recognized statistical rating organization.
6. Local Government Investments Pools (LGIPs) as defined in this policy.

7. Repurchase agreements with respect to U.S. Treasury bills or obligations, participations or other instruments of or guaranteed by the U.S. or any federal agency, instrumentality or U.S. government-sponsored enterprise.

#### Act 10 Permissible Investments

1. Obligations, participations or other instruments of any federal agency, instrumentality of U.S. government-sponsored enterprise if the debt obligations are rated at least "A" or its equivalent by at least two (2) nationally recognized statistical ratings organizations.
2. Commercial paper issued by corporations or other business entities organized in accordance with federal or state law, with a maturity not to exceed 270 days, if the issuing corporation or business entity is rated in the top short-term category by at least two (2) nationally recognized statistical ratings organizations.
3. Bills of exchange or time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances, if the bankers' acceptance do not exceed 180 days maturity and the accepting bank is rated in the top short-term category by at least two (2) nationally recognized statistical ratings organizations.
4. Shares of an investment company registered under the Investment Company Act of 1940 (54 Stat. 789, 15 U.S.C. Sec. 80a-1 et seq.) whose shares are registered under the Securities Act of 1933 (48 Stat. 74, U.S.C. Sec. 77a et seq.), If all of the following conditions are met:
  - a) The investments of the company are authorized investments under 53 P.S. § 5410.1, subsection (a)(Act 10, Section 1.1(a)).
  - b) The investment company is managed in accordance with 17 CFR Sec. 270.2a-7 (relating to money market funds).
  - c) The investment company is rated in the highest category by a nationally recognized rating agency.

#### Management of Investments and Collateral

All securities or other investments in which the school district invests or that collateralize school district investments shall be managed as provided in this policy and in the school district's investment plan annually approved by the Board.[1]

The plan shall require that securities purchased as investments be purchased in the name of the school district and held in custody for the benefit of the school district as provided in the investment plan and authorized custodian agreements. The plan may make exceptions to such requirements for investments in LGIPs as defined in this policy, or for the purchase of shares of an investment company.

If after purchase, the rating of any instrument is reduced and no longer in compliance with Board policy, the individual responsible for district investments shall

**Advise the Board at the earliest opportunity of such action and make recommendations for altering investments.**

**Replace the investment immediately upon receipt of notice of the rating change and notify the Board of the rating change, action taken and replacement investment.**

The foregoing rating change related requirement(s) do(es) not apply to investments in LGIPs as defined in this policy.

For purposes of interest rate disclosure in the annual financial report, the method of determining interest rate risk shall be based on weighted average maturity.

#### Foreign Currency and Related Risk

District funds shall not be invested in foreign currency. To the extent other permissible investments are exposed to related foreign currency risk, they shall be disclosed as required by GASB Statement 40.

#### Bond Proceeds

Bond proceeds shall be invested, managed and reported to the Board in accordance with the Local Government Unit Debt Act, this policy and applicable federal and state laws. [\[7\]](#)

#### Protection of Savings Accounts, Time Deposits, Share Accounts or Other Depository Balances in Excess of FDIC Insurance Limits

When district cash is deposited in any savings account, time deposit, share account or other authorized depository account other than a Local Government Investment Pool (LGIP), if the cash balance exceeds FDIC insurance limits, district funds shall be collateralized in one or more of the following ways:

1. An Irrevocable Letter of Credit (LOC) issued by a Federal Home Loan Bank (FHLB).
2. Tri-party Collateral in the name of the school district consisting of the following underlying securities only:
  - a) U.S. Treasury Securities.
  - b) Obligations, participations or other instruments of any federal agency, instrumentality or U.S. government-sponsored enterprise if the debt obligations are rated at least "A" or its equivalent by at least two (2) nationally recognized statistical ratings organizations.
3. Assets pledged as collateral in accordance with the act of August 6, 1971, (P.L. 281, No. 72), 72 P.S. Sec. 3836-1 et seq. (relating to pledges of assets to secure deposits of public funds, whether or not pooled).

It shall be the responsibility of the Investment Officer to verify with the depository the value of the collateral instrument(s) based on the instrument being "marked to market" This valuation shall occur at least monthly.

Following a review of valuation, the Investment Officer may request an additional review by the district's investment advisors or financial consultant, and shall require additional collateral if the existing collateral has declined in value and exposes the district to potential loss of principal. The status of the valuation review and any additional collateral shall be included in the periodic reports to the Board regarding the investment program.

#### Reporting Requirements for Local Government Investment Pools (LGIPs)

Local Government Investment Pools (LGIPs) pool the resources of participating government entities and invest in various securities as permitted under state law, so that participating governments can benefit from economics of scale, professional fund management and other advantages.

Recognizing that LGIPs invest directly in permissible securities on behalf of the government entities, which in turn have proportional ownership rights in those securities, district investments in a LGIP shall not be subject to the collateral requirements of this policy, provided that the LGIP:

1. Makes available to participants daily and monthly statements, and other information from which the status of the investments can be verified; and
2. Provides an audited annual financial report to each participating government entity.

#### Further Risk Mitigation for Act 10 Permissible Investments

Recognizing that Act 10 of 2016 expanded the range of permissible investments to include investments with the potential to expose the school district to elevated levels of credit risk and other investment risks, the Board directs that any investment plan or investment recommendations proposed by the Investment Officer take into account, implement and highlight the following factors and precautions with respect to Act 10 Permissible Investments:

1. A significantly more thorough level of due diligence is required.
2. In addition to verification of rating by a nationally recognized statistical rating organization and other due diligence requirements, the investigation of Act 10 Permissible Investments shall include ensuring that there is an independent credit review (a qualified financial services organization with an active and recognized credit analysis team is also monitoring the issuer, in addition to the nationally recognized statistical rating organization(s)).

3. Act 10 Permissible Investments shall be limited to no more than ten percent (10%) of district funds available for investment, excluding bond proceeds and refunding escrow balances.

### Audit

The Board directs that all investment records be subject to annual audit by the district's independent auditors.[6]

The audit shall include but not be limited to independent verification of amounts and records of all transactions, as deemed necessary by the independent auditors.

### Conflict of Interest Avoidance and Disclosure

The Investment Officer and any other district employee performing functions related to the investment program shall disclose in writing to the Board any material conflict of interest or material potential conflict of interest which exists because of personal relationships or personal business activity between the Investment Officer or other employees and any depository institution, broker, dealer, investment advisor, or other investment provider or professional serving the district. The Investment Officer or other employees shall refrain from any personal business activity that could impair ability to make impartial decisions in managing the annual investment plan.

All depository institutions, repurchase agreements providers, brokers, and investment advisors and managers shall disclose in writing to the district: (1) any fees or other compensation paid to or received from a third party with respect to any district investment; and (2) any ownership of or by a parent corporation which owns any other depository institution, broker, dealer, investment advisor, or other investment provider or professional which does business with the district.

All investment advisors shall verify in writing that they have received and reviewed a copy of this Board policy and agree to comply with this policy and all applicable laws related to school district investments.

### Legal

[1. 24 P.S. 440.1](#)

[2. 24 P.S. 621](#)

[3. 24 P.S. 622](#)

[4. 24 P.S. 623](#)

[5. 65 Pa. C.S.A. 1101 et seq](#)

6. Pol. 619

[7. 53 Pa. C.S.A. 8001 et seq](#)

[8. 72 P.S. 3836-1 et seq](#)

[9. 17 CFR Part 270](#)

10. Governmental Accounting Standards Board, Statement No. 40

[24 P.S. 218](#)

[24 P.S. 511](#)

[24 P.S. 521](#)

[24 P.S. 624](#)

[53 Pa. C.S.A. 2301 et seq](#)

[53 P.S. 5406](#)

[53 P.S. 5410.1](#)

[15 U.S.C. 77a et seq](#)

[15 U.S.C. 80a-1 et seq](#)

Pol. 608

Pol. 618

Governmental Accounting Standards Board, Statement No. 3 (amended by Statement 40)

120300415.v1

Book	Policy Manual
Section	600 Finances
Title	GASB Statement 34
Code	622
Status	Draft
Adopted	
Last Revised	

### **Purpose**

The Board recognizes the need to implement the required accounting and financial reporting standards stipulated by the Pennsylvania Department of Education.

The primary objectives of implementing the Governmental Accounting Standards Board (GASB) Statement 34 are to assure compliance with state requirements, and properly account for both the financial and economic resources of the district.

### **Authority**

Participation of the school district in any such activity shall be in accordance with Board policy.[1][2]

### **Delegation of Responsibility**

The responsibility to coordinate the compilation and preparation of all information necessary to implement this policy is delegated to the Chief Financial Officer (CFO)

The designated individual shall be responsible for implementing the necessary procedures to establish and maintain a fixed asset inventory, including depreciation schedules. Depreciation shall be computed on a straight-line basis over the useful lives of the assets, using an averaging convention. Normal maintenance and repairs shall be charged to expense as incurred; major renewals and betterments that materially extend the life or increase the value of the asset shall be capitalized. A schedule of accumulated depreciation shall be consistent from year to year. The basis for depreciation, including groups of assets and useful lives, shall be in writing and submitted for review to the Finance Committee.

The CFO shall prepare the required Management Discussion and Analysis (MD&A). The MD&A shall be in the form required by GASB Statement 34 and shall be submitted to the Board for approval, prior to publication.

Prior to submission of the MD&A for Board approval, the district's independent auditors shall review the MD&A, in accordance with SAS No. 52, "Required Supplementary Information".

NOTES:

Useful life (capitalized assets) district can determine length of time (1 yr, 5yrs) there is no required limit – based on dollar value, life expectancy.

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Legal

1. 24 P.S. 218

2. 24 P.S. 613

Governmental Accounting Standards Board, Statement No. 34

Book	Policy Manual
Section	700 Property
Title	Integrated Pest Management
Code	716
Status	Draft
Adopted	
Last Revised	

### **Purpose**

The district shall utilize integrated pest management procedures to manage structural and landscape pests and the toxic chemicals used for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment.

The district shall integrate IPM education into the curriculum in accordance with relevant academic standards.[1][2]

### **Definitions**

**Integrated Pest Management (IPM)** is the coordinated use of pest and environmental information to design and implement pest control methods that are economically, environmentally and socially sound. IPM promotes prevention over remediation and advocates integration of at least two (2) or more strategies to achieve long-term solutions.

**Integrated Pest Management Plan** is a plan that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks.[3]

### **Authority**

The Board establishes that the district shall use pesticides only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs.[4][5]

The Board shall adopt an Integrated Pest Management Plan for district buildings and grounds that complies with policies and regulations promulgated by the Department of Agriculture.[3][5]

The Board shall designate an employee to serve as IPM Coordinator for the district.

### **Delegation of Responsibility**

The IPM Coordinator shall be responsible to implement the Integrated Pest Management Plan and to coordinate communications between the district and the approved contractor.

The IPM Coordinator shall be responsible to annually notify persons in parental relations of the procedures for requesting notification of planned and emergency applications of pesticides in school buildings and on school grounds.[6]

The IPM Coordinator shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.[6]

Appropriate personnel involved in making decisions relative to pest management shall participate in update training.

### **Guidelines**

Pest management strategies may include education, exclusion, sanitation, maintenance, biological and mechanical controls, and site appropriate pesticides.

An Integrated Pest Management Plan shall include the education of staff, students and the public about IPM policies and procedures.

When pesticide applications are scheduled in school buildings and on school grounds, the district shall provide notification in accordance with law, including:[6]

1. Posting a pest control sign in an appropriate area.
2. Providing the pest control information sheet to all individuals working in the school building.
3. Providing required notice to all persons in parental relations of students or to a list of persons in parental relations who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, the district may authorize an emergency pesticide application and shall notify by telephone any person in parental relation who has requested such notification.[6]

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#### Legal

1. 22 PA Code 4.12
2. Pol. 102
3. 24 P.S. 772.1
4. 3 P.S. 111.21 et seq
5. 7 PA Code 128.1 et seq
6. 24 P.S. 772.2
- 7 U.S.C. 136 et seq

Book	Policy Manual
Section	800 Operations
Title	School Organization
Code	802
Status	Draft
Adopted	
Last Revised	

### **Purpose**

The Board recognizes that the district's organizational structure can affect both the instructional program and the operation of the schools.

### **Authority**

Upon approval of the Department of Education, the Board directs that district schools be organized as follows:[1][2][3]

Elementary school: kindergarten through 4<sup>th</sup> grade.

Intermediate school: 5<sup>th</sup> grade through 6<sup>th</sup> grade.

Middle school: 7<sup>th</sup> grade through 8<sup>th</sup> grade.

High school: 9<sup>th</sup> grade through 12<sup>th</sup> grade.

### **Delegation of Responsibility**

The Superintendent shall continually monitor the effectiveness of the district's organizational plan and recommend to the Board modifications that benefit the instructional program, effectively utilize district resources, and implement the Board's educational goals.

### **PSBA Revision 1/08 © 2015 PSBA**

Legal

1. 22 PA Code 4.3
2. 22 PA Code 4.41
3. 24 P.S. 1310

Book	Policy Manual
Section	800 Operations
Title	Bonding
Code	811
Status	Draft
Adopted	

### **Purpose**

Prudent trusteeship of district resources dictates that employees responsible for the safekeeping of district funds be bonded.

### **Authority**

The Board directs that the district be indemnified against loss of money by bonding each employee required to be bonded by policy or by law. The Board shall bear the cost of bonds for designated employees. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Enumeration and valuation on such bonds shall be determined by the Board.

### **Guidelines**

The amount of each bond shall be commensurate with the financial responsibility of the position.

Legal

[1. 24 P.S. 409](#)

[2. 24 P.S. 431](#)

[3. 24 P.S. 436](#)

[4. 24 P.S. 511](#)

[5. 24 P.S. 684](#)

Book	Policy Manual
Section	800 Operations
Title	Property Insurance
Code	812
Status	Draft
Adopted	

**Purpose**

The Board recognizes its responsibility under law to insure the real and personal property of this school district.

**Authority**

The Board has the authority and responsibility to provide adequate insurance coverage to protect the district's interests in its buildings and properties. Such coverage shall insure for actual cost value and/or replacement cost.[\[1\]](#)

In placing insurance, the Board shall be guided by the service of an insurance agent, scope of coverage provided, price of desired coverage, and assurance of coverage.

The Chief Financial Officer shall review and provide coverages and costs to the Board annually.

The Board shall appoint an insurance advisor, who may be the agent of record.

Legal  
[1. 24 P.S. 774](#)

Book	Policy Manual
Section	800 Operations
Title	Other Insurance
Code	813
Status	Draft
Adopted	

### **Purpose**

Proper school district operation requires that adequate, basic insurance programs be provided for the protection of the district and its employees.

### **Authority**

The Board has the authority and responsibility to provide adequate insurance coverage to protect the district's interests. Such coverage shall be in accordance with established guidelines.[\[1\]](#)[\[2\]](#)

In placing insurance, the Board shall be guided by the service of an insurance agent, scope of coverage provided, price of desired coverage , and assurance of coverage.

The Chief Financial Officer shall review and provide coverages and costs to the Board annually.

The Board shall appoint an insurance advisor, who may be the agent of record.

### Legal

[1. 24 P.S. 513](#)

[2. 24 P.S. 774](#)

[29 U.S.C. 1161-1169](#)

[3. 29 U.S.C. 1162](#)

[4. 29 U.S.C. 1163](#)

[5. 29 U.S.C. 1166](#)