



JOB TITLE:	Visiting Music Teacher – Teacher of Brass instruments
LOCATION:	Giggleswick School
RESPONSIBLE TO:	Director of Music
HOURS OF WORK:	1.5 to 2 hours per week, Term Time Only
SALARY:	£24.80 per hour

Holiday pay will be based on the actual hours that you work and will be paid over the Summer period or in your leaving pay if you decide to leave the School.

On top of the hourly rate, we also offer travel expenses at 37p a mile currently capped at 110 miles a day.

CLOSING DATE:	26 November 2021 (interview w/c 29 November)
START DATE:	January 2022

JOB PURPOSE

To teach Brass instruments to individual pupils from beginner level to grade 8 and potentially beyond. To prepare pupils for examinations and performances both within and outside school, as appropriate. The Brass Teacher will work with the Director of Music to develop brass playing throughout the school.

Main duties and responsibilities

- teaching brass instruments to pupils ranging from beginner level to post grade 8
- ability to teach all brass instruments, including French horn and tuba, is essential
- promote and develop brass playing throughout the school
- preparing pupils for examinations and performances, as appropriate
- by helping the pupils to learn their parts for any potential performances
- termly report writing
- supporting the work of the music department in general
- potentially performing in school concerts throughout the year
- potentially assisting with orchestra and directing smaller ensemble work
- the ability to play the piano and accompany is desirable

Other

1. Other tasks may develop and been added to this role, following suitable training and subject to time available.
2. Be fully knowledgeable of the Health and Safety regulations in the area of responsibility.
3. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not have been identified. Employees will be expected to comply with any reasonable request from the Head to undertake work of a similar level that is not specified in this job description.
4. This job description may be amended at any time following discussion between the Director of Music and member of staff and will be reviewed annually.
5. You will be expected to be fully conversant with and implement the School's range of equality and diversity and safeguarding policies and procedures to ensure the health, safety and welfare of all pupils and staff.
6. You will participate in the School's appraisal scheme and undergo further professional development in line with the needs of the School.

7. You will support with any other duties commensurate with grade and status as may reasonably be requested.
8. The first six months of employment will be probationary. The probationary period may be extended at the School's discretion.

Person specification		
	Essential	Desirable
Education & Qualifications	<ul style="list-style-type: none"> • Evidence of high standards of literacy and numeracy to a minimum GCSE English and maths Grade A*- C. 	<ul style="list-style-type: none"> • Music related Degree
Values/Personal Qualities	<ul style="list-style-type: none"> • Smart, professional appearance. • Excellent organisational skills. • Drive, commitment and enthusiasm. • Sensitive to the concerns of others. • Ability to maintain confidentiality and privacy of School and Pupil matters • Empathy with Giggleswick's core values and mission. • A team player, willing to help with all duties in the office. • Ability to work calmly and efficiently at busy times • Good written and verbal communication skills – a friendly and professional manner. • Good people skills with ability to interact confidently in person and on the telephone. • Ability to plan and prioritise own workload and use initiative. • Good work ethic with the desire to deliver a high standard of customer service. • Willingness to learn and implement new processes. 	
Experience & Knowledge	<ul style="list-style-type: none"> • Experienced Teacher • Proactive approach to work • Experience in handling a wide and varied workload • Experience/understanding/appreciation of independent education 	<ul style="list-style-type: none"> • Experience of working in a School / Boarding School
Skills	<ul style="list-style-type: none"> • Excellent attention to detail 	<ul style="list-style-type: none"> • Experience and knowledge of iSAMS would be an advantage. • At ease using virtual communication methods such as Teams, Zoom

Health & Safety

You have a legal duty to take reasonable care of your own health and safety and that of others and you are expected to be familiar with, and adhere to, Giggleswick School's Health and Safety policy.

Equal Opportunities Employer

Giggleswick School is committed to eliminating discrimination and encouraging diversity amongst our workforce. We aim to provide quality and fairness for all job applicants and employees and not to discriminate, or to receive less favourable treatment, on grounds of age, disability, race, gender reassignment, marriage and civil partnership, pregnancy and

maternity, religion or belief, sex or sexual orientation, or is disadvantaged by conditions or requirements which cannot be shown to be justifiable.

Employment decisions will be made on the basis of each applicant's job qualifications, skills, experience, and abilities. Applicants or employees with questions or concerns relating to discrimination for any of the reasons listed above should contact Rachel Attack, Human Resources Manager, reattack@giggleswick.org.uk

Child Protection and Safeguarding Policy

Giggleswick School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment by complying with the School's Child Protection Policy and Staff Code of Conduct at all times. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and The Disclosure and Barring Service.

School Values

Ensure your work, communication and approach conforms brand values and style of the school. You will need to be aware and comply with the Giggleswick school rules, policies and procedures at all times, as detailed in the handbook you will be provided with at induction.

November 2021