

# HOME ACCESS CENTER USER GUIDE


Home Access Center (HAC) is a valuable resource for Parents and provides information about student records including **Grades, Attendance, and Transportation and Registration** information.

Please NOTE: HAC works best in Google Chrome and is not Safari friendly.

## To view your student/s record in HAC:

1. Go to <https://hacdoe.doe.k12.de.us/HomeAccess> or download the “EschoolPLUS” app
2. Select MOT Charter from the drop down menu
3. Enter your user name and password
  - Your user name is capital first initial, period, last name with the first letter capitalized (J.Smith)
  - There is a forgotten username and password prompt and you can change your password once logged in

Welcome to

 **Home Access Center**

Home Access Center allows parents and students to view student registration, scheduling, attendance, assignment, and grade information. Home Access Center is available for the districts listed in the dropdown to the right. Please make sure to select the correct district when logging in to Home Access Center V4x

Select a District  
MOT Charter School

User Name

Password

[Forgot My User Name or Password](#)

[Sign In](#)

**Forgot User Name Or Password**

Select a District: MOT Charter School

Please enter either your User Name or Email Address

☒ **User Name:**

☐ **Email Address:**

[Submit](#)

## Home Page:

On the Home page there are several tabs and resources:

- Change Student to see all of your children
- Change your password - hover over your name at top right and selecting “my account”
- Check your alerts - hover over your name at the top right and selecting “my alerts”
- View the Letter Day and your child’s schedule

MOT Charter School  
Home Access Center

Rachael Dallas Logoff  
Madison Dallas Change Student

[Home](#) [Attendance](#) [Classes](#) [Grades](#) [Student Support](#) [Registration](#)

[Week View](#) [Today](#)

Today's News  
There is no current news.

Monday April 30, 2018 - Friday May 04, 2018 [Today](#) [View Full Schedule](#)

Class	Monday 04/30	Day: B Tuesday 05/01	Day: C Wednesday 05/02	Day: D Thursday 05/03	Day: E Friday 05/04	Day: F
Homeroom Per: Homm						

## Attendance:

- View your child's attendance record
- Elect to receive email and mobile notification of absences (check each child's alerts)

Month View

Home Attendance Classes Grades Student Support Registration

Email/Push Mobile - Alert me when attendance is entered for my student (Limit Alerts to Specific Types of Absences)

<< May 2018 >>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
6	7	1	2	3	4	5
13	14	8	9	10	11	12
20	21	15	16	17	18	19
27	28	22	23	24	25	26
		29	30	31		

Color Legend

- RC Use Only Total Tardies (DO NOT USE)
- Tardy Excused
- Out of School Suspension
- RC Use Only Total Absences
- State Group Excused (FOR STATE USE ONLY)
- Multiple Attendance Codes
- Absent Excused
- Early Dismissal
- Tardy Unexcused
- Absent Unexcused
- State Group Unexcused (FOR STATE USE ONLY)
- School Closed
- Partial Day Absence
- Excused Early Dismissal
- In-School Suspension
- Alternate Setting
- Unexcused Early Dismissal

## Classwork and schedule:

- See class averages based on grades that have been entered
- Please note that grades K-2 will not have regular published classwork or assignments listed

Home Attendance Classes Grades Student Support Registration

Classwork Schedule

Print Classwork Collapse All Full View Refresh View

View Classwork for Report Card Run 3

Show All Classes Order by Class

3100 - 1 Language Arts - Reading - 3 Average 91.58%

Date Due	Date Assigned	Assignment	Category	Score	Total Points
04/27/2018		reading log	Homework	10.00	10.00
04/26/2018		referencing	Class Work	10.00	10.00
04/26/2018		week 2 lit log	Class Work	10.00	10.00

## Grades:

- View Progress Reports and Report Cards (be sure to check the trimester in the drop down box)
- View grades, comments, and competencies
- Print Report Cards (drop down menu, top right)
- Honor Roll or Principal's List (message at the bottom of page)

Home Attendance Classes Grades Student Support Registration

IPR Report Card

Interim Progress Report For Friday, April 27, 2018

View the Interim Progress Report for 04/27/2018

Course	Description	Period	Teacher	Room	IPR	IC1	IC2
--------	-------------	--------	---------	------	-----	-----	-----

Home Attendance Classes Grades Student Support Registration

IPR Report Card

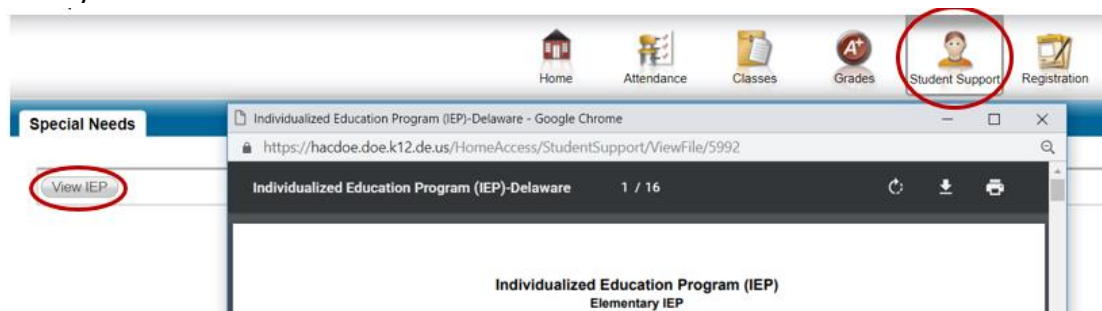
Report Card For Reporting Period 3

View the Report Card for Reporting Period 3

Course	Description	Period	Teacher	Room	Alt Credit	Em Credit	T1	T2	T3	F	CM1	CM2
3100 - 1	Language Arts - Reading - 3	1	Harris, Janice	32	0.0000	0.0000	88	88				
	- Demonstrates comprehension through written response											

## Student Support:

- View your child's IEP



## Registration section:

- View your contact information and edit your email or phone number
- View your child's transportation record and bus stop. If changes are needed, please contact the Front Office

Home Attendance Classes Grades Student Support Registration

Demographic

Transportation

To School

Days	Description	Bus Number	Bus Route	Stop Number	Stop Time	Stop Description	Shuttle Stop
M, T, W, R, F	District Bus	6				CAZIER DR AND	

From School

Days	Description	Bus Number	Bus Route	Stop Number	Stop Time	Stop Description	Shuttle Stop
M, T, W, R, F	District Bus	6				CAZIER DR AND	

Contacts

Student

Student Mailing Address

Student Address

Edit

There is also an “EschoolPLUS” app that you can download on your devices.

Please continue to use Schoology (grades 3-12) to find details on class assignments, due dates, etc. Your child's teacher will be able to provide your Schoology login information.

If you have any questions about accessing the Home Access Center (HAC), please contact the front office by emailing [Front.Desk@mot.k12.de.us](mailto:Front.Desk@mot.k12.de.us).