# $21^{\text {st }}$ Century Community Learning Centers Fox Valley Park District FY23 <br> Evaluation Report 2022-2023 

Hall Elementary School Jefferson Middle School Smith Elementary School Schneider Elementary School Nicholson Elementary School

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## $21^{\text {st }}$ Century Community Learning Center Grant Evaluation Report

## Contents

Part I. Grant Information ..... 3
Part II. Overview and History of Program ..... 3
Part III. Program Implementation ..... 5
Part III. A. Students Served ..... 5
Student Enrollment. ..... 6
Student Demographic Characteristics ..... 7
Part III. B. Program Operations ..... 12
Staffing ..... 13
Staff Training ..... 16
Part IV. Progress Towards Objectives. ..... 18
Part V. .Summary of Progress. ..... 32
Program Strengths ..... 35
Recommendations ..... 35
Action Plan ..... 40
Part VI. Dissemination of Evaluation ..... 46
Ancillary Report. ..... 47
Appendix ..... 97

## Part I. Grant Information

The 21 Century Community Learning Center (21CCLC) fiscal year 2023 grant recipient, the Fox Valley Park District, is a local agency that provides recreational activities and services to Aurora, Montgomery, and North Aurora residents. The Fox Valley Park District 21CCLC grant program provides after-school academic and support services to five schools in the West Aurora School District \#129.

The five schools evaluated within this report are Hall Elementary School, Jefferson Middle School, Nicholson Elementary School, Schneider Elementary School, and Smith Elementary School. This report will outline program objectives, discuss resulting data, and provide recommendations and plans for areas where there is room for improvement.

## Part II. Overview and History of the Program

The Fox Valley Park District (FVPD) has completed the first year of the $21^{\text {st }}$ Century Community Learning Centers ( $21{ }^{\text {st }}$ CCLC) grant. This three-year grant is funded by the Illinois State Board of Education. The FVPD 21CCLC after school program is operated in partnership with West Aurora School District 129 and community partners.

This 21CCLC grant program is an after-school academic and support program with the goal of providing West Aurora students and families services, including tutoring, homework help, snacks, family engagement programming, mentoring, and recreational activities. Program services and activities were offered as intended.


## II.A. Evaluation Methods

Overall questions that guide this evaluation include whether increases were demonstrated in student academic achievement, student involvement in school and recreational activities, positive social and behavioral changes, and family involvement. Both qualitative and quantitative data are collected from several sources to assess changes throughout the program.

External evaluation services are provided by Aurora University's School of Social Work and are overseen by Dr. Christina Bruhn, cbruhn @aurora.edu and Jessica Ortiz, jortiz@aurora.edu. As part of the Aurora University (AU) evaluation subcontract, the evaluation team manages the collection and analysis of data. The Lead Evaluator enters data into the required data collection systems and synthesizes data into this local evaluation report under supervision from the grantees' Program Director.

The Illinois State Board of Education (ISBE) has approved AU staff as having user authorization for the purposes of data entry, and AU will not use the credentials for any purpose other than entering data in accordance with the user guidelines (Rules of Behavior) and requests of and under the direction of the Program Director. The Grantee retains ownership of the data, oversee the entry of the data into the 21APR and 21 CCLC systems, and have the final right and authority to approve the entries prior to submission.

Data is collected from a variety of sources, including student grade reports; school day and program attendance; disciplinary reports; student enrollment forms; standardized state assessments; and student, parent, teacher, and SEL surveys completed by staff. Data not collected directly from surveys are provided by the school district staff and/or grant managers.

Grades, discipline, and school day attendance records were collected from the school district at the middle and end of the academic year. After-school program attendance and demographic data were collected during and at the end of the program year. State assessment data was collected as they became available, typically in the fall. Data regarding programming and trainings are collected at the end of the school year and include descriptions of events and records of attendance, when applicable. Finally, letters and other documents-regarding collaboration, services, and partnerships are collected on an annual basis.

Instruments used to collect data include parent surveys, teacher surveys, student surveys, and staff surveys. Except for the parent and teacher surveys, all surveys are administered twice a year on a pre and post-test basis. The program staff and Site Coordinators assist in the distribution and collection of surveys. All surveys were completed electronically except the parent surveys which were completed by phone interview. Copies of surveys unique to this program are included in the appendix.

## Part III. A. Program Implementation

The four elementary sites served kindergarten through fifth grade students and the middle school provided services to students in sixth, seventh and eight grades. All programs were held after the end of the school day on the school grounds.

| Grant Demographics |  |
| :---: | :---: |
| Student | $\mathbf{2 9 0}$ Students Served |
| Demographics | $\bullet 54 \%$ Male students |
|  | • $46 \%$ Female students |
|  | • $73 \%$ Hispanic students |
|  | • $15 \%$ Black or African American students |
|  | • $7 \%$ White students |
|  | • $3 \%$ Asian or Pacific Islander students |
|  | • $2 \%$ Multiracial students |
|  | • $56 \%$ students qualifying as low-income |
|  | • $49 \%$ Students with limited English proficiency (LEP) |
|  | • $15 \%$ Students with disabilities (not LEP) |
|  |  |

## III.A. Students Served

## Recruitment and Retention of Students

Recruitment of students consisted of identifying and inviting children previously enrolled in the program. Teachers were asked to identify students who have struggled academically and to specifically invite them to participate in this program. Students qualifying as low-income were given priority for enrollment.

The primary student retention strategy is for staff members to build investment in the program through relationships with students and families. Staff members take an active interest in the experiences of each child. Staff members use positive reinforcement to encourage pro-social behavior, and discipline is non-punitive. Staff members strive to build preferred activities into the schedule based on student preferences, including time for indoor and outdoor play, while continuing to uphold the primary academic goals of the program. When students do not attend for several days, staff members make calls home to inquire about the reasons for their absences.


## Student Enrollment by Program Site

*Summer programming for elementary is reported by host site

| Hall Elementary School | Fall-Spring <br> $22-23$ | Summer <br> 2023 |
| :--- | :--- | :--- |
| Total Unduplicated Enrollment | 49 | 121 |
| a) Number of students attending less than 15 hours | 0 | 5 |
| b) Number of students attending 16-45 hours | 1 | 18 |
| c) Number of students attending 46-90 hours | 6 | 97 |
| d) Number of students attending 91-180 hours | 14 | 0 |
| e) Number of students attending 181-270 hours | 24 | 0 |
| e) Number of students attending 271+ hours | 4 | 0 |


| Jefferson Middle School | Fall-Spring <br> $22-23$ | Summer <br> 2023 |
| :--- | :--- | :--- |
| Total Unduplicated Enrollment | 41 | N/A |
| a) Number of students attending less than 15 hours | 5 | N/A |
| b) Number of students attending 16-45 hours | 7 | N/A |
| c) Number of students attending 46-90 hours | 4 | N/A |
| d) Number of students attending 91 - 180 hours | 12 | N/A |
| e) Number of students attending 181-270 hours | 13 | N/A |
| e) Number of students attending 271+ hours | 0 | N/A |


| Nicholson Elementary School | Fall-Spring <br> $22-23$ | Summer <br> 2023 |
| :--- | :--- | :--- |
| Total Unduplicated Enrollment | 63 | N/A |
| a) Number of students attending less than 15 hours | 0 | N/A |
| b) Number of students attending 16-45 hours | 1 | N/A |
| c) Number of students attending 46-90 hours | 9 | N/A |
| d) Number of students attending 91-180 hours | 9 | N/A |
| e) Number of students attending 181-270 hours | 36 | N/A |
| e) Number of students attending 271+ hours | 8 | N/A |


| Schneider Elementary School | Fall-Spring <br> $22-23$ | Summer <br> 2023 |
| :--- | :--- | :--- |
| Total Unduplicated Enrollment | 60 | N/A |
| a) Number of students attending less than 15 hours | 3 | N/A |
| b) Number of students attending 16-45 hours | 11 | N/A |
| c) Number of students attending 46-90 hours | 11 | N/A |
| d) Number of students attending 91-180 hours | 15 | N/A |
| e) Number of students attending 181-270 hours | 18 | N/A |
| e) Number of students attending 271+ hours | 2 | N/A |


| Smith Elementary School | Fall-Spring <br> $22-23$ | Summer <br> 2023 |
| :--- | :--- | :--- |
| Total Unduplicated Enrollment | 77 | N/A |
| a) Number of students attending less than 15 hours | 0 | N/A |
| b) Number of students attending 16-45 hours | 6 | N/A |
| c) Number of students attending 46-90 hours | 3 | N/A |
| d) Number of students attending 91-180 hours | 7 | N/A |
| e) Number of students attending 181-270 hours | 47 | N/A |
| e) Number of students attending 271+ hours | 14 | N/A |

## Demographic Characteristics of Students by Program Site

| Hall Elementary School | FY23 |
| :--- | :--- |
| Total Unduplicated Enrollment | 49 |
| Male | 25 |
| Female | 24 |
| Not reported/Other | 0 |
| PK | 0 |
| K | 0 |
| 1 | 10 |
| 2 | 9 |
| 3 | 14 |
| 4 | 8 |
| 5 | 8 |
| 6 | 0 |
| 7 | 0 |
| 8 | 0 |
| 9 | 0 |
| 10 | 0 |
| 11 | 0 |
| 12 | 0 |
| American Indian/Alaska Native | 0 |
| Asian/Pacific Islander | 1 |
| Black or African American | 8 |
| Hispanic or Latino | 35 |
| White | 4 |
| Multiracial | 1 |
| Do Not Know | 0 |
| Limited English Proficient Students | 19 |
| Students with Disability (Not LEP) | 7 |
| Students Receiving Free or Reduced | 32 |
| Lunch |  |
|  |  |


| Jefferson Middle School | FY23 |
| :--- | :--- |
| Total Unduplicated Enrollment | 41 |
| Male | 28 |
| Female | 13 |
| Not reported/Other | 0 |
| PK | 0 |
| K | 0 |
| 1 | 0 |
| 2 | 0 |
| 3 | 0 |
| 4 | 0 |
| 5 | 0 |
| 6 | 3 |
| 7 | 25 |
| 8 | 13 |
| 9 | 0 |
| 10 | 0 |
| 11 | 0 |
| 12 | 0 |
| American Indian/Alaska Native | 0 |
| Asian/Pacific Islander | 2 |
| Black or African American | 7 |
| Hispanic or Latino | 31 |
| White | 1 |
| Multiracial | 0 |
| Do Not Know | 0 |
| Limited English Proficient Students | 22 |
| Students with Disability (Not LEP) | 9 |
| Students Receiving Free or Reduced | 24 |
| Lunch |  |
|  |  |


| Nicholson Elementary School | FY23 |
| :--- | :--- |
| Total Unduplicated Enrollment | 63 |
| Male | 36 |
| Female | 27 |
| Not reported/Other | 0 |
| PK | 0 |
| K | 3 |
| 1 | 6 |
| 2 | 21 |
| 3 | 12 |


| 4 | 12 |
| :--- | :--- |
| 5 | 9 |
| 6 | 0 |
| 7 | 0 |
| 8 | 0 |
| 9 | 0 |
| 10 | 0 |
| 11 | 0 |
| 12 | 0 |
| Not reported | 0 |
| American Indian/Alaska Native | 0 |
| Asian/Pacific Islander | 1 |
| Black or African American | 4 |
| Hispanic or Latino | 55 |
| White | 3 |
| Multiracial | 0 |
| Do Not Know/Not reported | 0 |
| Limited English Proficient Students | 36 |
| Students with Disability (Not LEP) | 8 |
| Students Receiving Free or Reduced <br> Lunch | 29 |


| Schneider Elementary School | FY23 |
| :--- | :--- |
| Total Unduplicated Enrollment | 60 |
| Male | 32 |
| Female | 28 |
| Not reported/Other | 0 |
| PK | 0 |
| K | 0 |
| 1 | 13 |
| 2 | 16 |
| 3 | 16 |
| 4 | 10 |
| 5 | 5 |
| 6 | 0 |
| 7 | 0 |
| 8 | 0 |
| 9 | 0 |
| 10 | 0 |
| 11 | 0 |
| 12 | 0 |
| American Indian/Alaska Native | 0 |


| Asian/Pacific Islander | 2 |
| :--- | :--- |
| Black or African American | 5 |
| Hispanic or Latino | 43 |
| White | 6 |
| Multiracial | 4 |
| Do Not Know | 0 |
| Limited English Proficient Students | 29 |
| Students with Disability (Not LEP) | 10 |
| Students Receiving Free or Reduced <br> Lunch | 37 |


| Smith Elementary School | FY23 |
| :--- | :--- |
| Total Unduplicated Enrollment | 77 |
| Male | 37 |
| Female | 40 |
| Not reported/Other | 0 |
| PK | 0 |
| K | 2 |
| 1 | 6 |
| 2 | 20 |
| 3 | 22 |
| 4 | 14 |
| 5 | 13 |
| 6 | 0 |
| 7 | 0 |
| 8 | 0 |
| 9 | 0 |
| 10 | 0 |
| 11 | 0 |
| 12 | 0 |
| American Indian/Alaska Native | 0 |
| Asian/Pacific Islander | 5 |
| Black or African American | 18 |
| Hispanic or Latino | 49 |
| White | 5 |
| Multiracial | 0 |
| Do Not Know | 0 |
| Limited English Proficient Students | 35 |
| Students with Disability (Not LEP) | 9 |
| Students Receiving Free or Reduced | 39 |
| Lunch |  |
|  |  |

## Average Daily Attendance (ADA) by Program Site

| Hall ADA | FY23 |
| :--- | :--- |
| Overall Average Daily Attendance (ADA) | 28.4 |
| a) ADA for Summer Program | 24.3 |
| b) ADA for Afterschool Program | 32.5 |
| c) ADA for Before School Program | N/A |
| d) ADA for weekend/holiday Program | N/A |


| Jefferson ADA | FY23 |
| :--- | :--- |
| Overall Average Daily Attendance (ADA) | 19.5 |
| a) ADA for Summer Program | N/A |
| b) ADA for Afterschool Program | 19.5 |
| c) ADA for Before School Program | N/A |
| d) ADA for weekend/holiday Program | N/A |


| Nicholson ADA | FY23 |
| :--- | :--- |
| Overall Average Daily Attendance (ADA) | 44.1 |
| a) ADA for Summer Program | N/A |
| b) ADA for Afterschool Program | 44.1 |
| c) ADA for Before School Program | N/A |
| d) ADA for weekend/holiday Program | N/A |


| Schneider ADA | FY23 |
| :--- | :--- |
| Overall Average Daily Attendance (ADA) | 27.8 |
| a) ADA for Summer Program | N/A |
| b) ADA for Afterschool Program | 27.8 |
| c) ADA for Before School Program | N/A |
| d) ADA for weekend/holiday Program | N/A |


| Smith ADA | FY23 |
| :--- | :--- |
| Overall Average Daily Attendance (ADA) | 57.2 |
| a) ADA for Summer Program | N/A |
| b) ADA for Afterschool Program | 57.2 |
| c) ADA for Before School Program | N/A |
| d) ADA for weekend/holiday Program | N/A |

## Family Participation

Parent shadowing events were held at all sites during the semester the program was funded. At these events, families had the opportunity to shadow their student during the program and participate in homework, recreation, interact with program staff, attend a presentation from Frog Lady and her reptile and amphibian friends, and enjoy dinner with other program families. Grant-wide, there was an average of $31.4 \%$ family attendance at parent shadowing events. Thirty-one families ( $40 \%$ of enrollees) from Smith attended, 11 families ( $22 \%$ ) from Hall, 24 families (38\%) from Nicholson, 14 families (34\%) from Jefferson, and 14 families ( $23 \%$ ) from Schneider.


Part III. B. Program Operations Program Hours

| Hall, Jefferson, Nicholson, <br> Schneider, Smith <br> Hours of Operation - School Year | FY23 |
| :--- | :---: |
| Total Number of Weeks Site is Open | 28 |
| Typical Number of Days per Week | 4 |
| Typical Number of Hours per Week | 12 |


| Hall, Nicholson, Schneider, Smith, <br> Hours of Operation - Summer | FY23 |
| :--- | :--- |
| Total Number of Weeks Site is Open | 4 |
| Typical Number of Days per Week | 4 |
| Typical Number of Hours per Week | 22 |

## Staffing

Fox Valley Park District (FVPD) grant employs a Program Director who is responsible for overall program management. Cities In Schools (CIS) employs a Program Manager to oversee the day-to-day management of the grant and provide supervision to staff. CIS employs a site coordinator at each site who is a district employee during the day and works part-time for 21st Century Community Learning Centers (21st CCLC) during program hours. The Site Coordinator is responsible for planning program activities, direct supervision of staff members and students, ensuring policies and procedures are adhered to, responding to data requests, and providing intervention when needed. Part-time staff members may include school-day teachers, school-day non-teaching staff, college student workers, or high school student workers.

| Hall School Year Staffing <br> Designation | FY23 |
| :--- | :--- |
| School-day teachers | 0 |
| Center administrators and coordinators | 1 |
| Non-teaching school staff | 5 |
| Parents | 0 |
| College students | 0 |
| High school students | 0 |
| Community members | 0 |
| Other staff | 1 |
| Total | 7 |

Hall Staffing Ratio Given an estimated school year average daily enrollment of 32.5 (Average Daily Attendance), the after-school school year student-staff ratio is 1 staff member to 4.6 students.

| Hall Turnover <br> Number of Staff Who Left During the Year | FY23 |
| :--- | :--- |
| Leadership (Director, Coordinators, Managers) | 0 |
| $21^{\text {st }}$ CCLC teachers/tutors | 0 |
| Other staff | 1 |
| Total | 1 |


| Jefferson School Year Staffing <br> Designation | FY23 |
| :--- | :--- |
| School-day teachers | 0 |
| Center administrators and coordinators | 1 |
| Non-teaching school staff | 3 |
| Parents | 0 |
| College students | 0 |
| High school students | 0 |
| Community members | 0 |


| Other staff | 1 |
| :--- | :--- |
| Total | 5 |

Jefferson Staffing Ratio Given an estimated school year average daily after school enrollment of 19.5 (Average Daily Attendance) the school year student: staff ratio is 1 staff member to 3.9 students.

| Jefferson Turnover <br> Number of Staff Who Left During the Year | FY23 |
| :--- | :--- |
| Leadership (Director, Coordinators, Managers) | 0 |
| $21^{\text {st }}$ CCLC teachers/tutors | 0 |
| Other staff | 0 |
| Total | 0 |


| Nicholson School Year Staffing <br> Designation | FY23 |
| :--- | :--- |
| School-day teachers | 3 |
| Center administrators and coordinators | 1 |
| Non-teaching school staff | 4 |
| Parents | 0 |
| College students | 0 |
| High school students | 0 |
| Community members | 0 |
| Other staff | 2 |
| Total | 10 |

Nicholson Staffing Ratio Given an estimated school year average daily after school enrollment of 44.1 (Average Daily Attendance), the staffing ratio is 1 staff member to 4.4 students.

| Nicholson Turnover <br> Number of Staff Who Left During the Year | FY23 |
| :--- | :--- |
| Leadership (Director, Coordinators, Managers) | 0 |
| $21^{\text {st }}$ CCLC teachers/tutors | 0 |
| Other staff | 1 |
| Total | 1 |


| Smith School Year Staffing <br> Designation | FY23 |
| :--- | :--- |
| School-day teachers | 0 |
| Center administrators and coordinators | 1 |
| Non-teaching school staff | 4 |
| Parents | 0 |


| College students | 0 |
| :--- | :--- |
| High school students | 0 |
| Community members | 0 |
| Other staff | 3 |
| Total | 10 |

Smith Staffing Ratio Given an estimated school year average daily after school enrollment of 57.2 (Average Daily Attendance), the staffing ratio is 1 staff member to 5.7 students.

| Smith Turnover <br> Number of Staff Who Left During the Year | FY23 |
| :--- | :--- |
| Leadership (Director, Coordinators, Managers) | 0 |
| $21^{\text {st }}$ CCLC teachers/tutors | 0 |
| Other staff | 0 |
| Total | 0 |


| Schneider School Year Staffing <br> Designation | FY23 |
| :--- | :--- |
| School-day teachers | 3 |
| Center administrators and coordinators | 1 |
| Non-teaching school staff | 2 |
| Parents | 0 |
| College students | 0 |
| High school students | 0 |
| Community members | 0 |
| Other staff | 2 |
| Total | 8 |

Schneider Staffing Ratio Given an estimated school year average daily after school enrollment of 2.8 (Average Daily Attendance), the staffing ratio is 1 staff member to 3.4 students.

| Smith Turnover <br> Number of Staff Who Left During the Year | FY23 |
| :--- | :--- |
| Leadership (Director, Coordinators, Managers) | 0 |
| $21^{\text {st }}$ CCLC teachers/tutors | 0 |
| Other staff | 0 |
| Total | 0 |

## Staff Training

Staff training included a program orientation regarding $21^{\text {st }} \mathrm{CCLC}$ programming and grant requirements. Other opportunities for professional development included mandated reporter training, SEL, STEM, restorative practices, and training on aligning STEM and the school day curricula.

| Site | Staff | PD/Training Topic | Provider | Duration <br> (Hours) | Attending |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Hall <br> JMS <br> Smith <br> Schneider <br> Nicholson | Adult, College Staff, <br> Program Manager, Parent <br> Liaison | Program Orientation <br> Manager, Parent Liaison, <br> Program Director | Illinois Mandated Reporter <br> Training | IL DVPD, <br> WASD 129 | 2 |
|  | Program Staff, Program <br> Manager | Restorative Practices 1 <br> Restorative Practices 2 | WASD 129 | 1 | 1 |

## Program Governance

The Fox Valley Park District (FVPD) employs a Program Director who is responsible for overall program management. Cities In Schools employs a Program Manager responsible for supervising all site staff and day to day management. The Program Manager reports on program data at CISA Board of Directors meetings.

A Site Coordinator is employed at each program site. The Site Coordinators report to the Program Manager and are typically staff within the host building during the day. During program hours, this Site Coordinator is responsible for planning program activities, providing direct supervision of staff members and students, ensuring policies and procedures are followed, responding to data requests, and providing intervention when needed.

The Program Manager has convened a Student Advisory Board and Leadership Advisory Team to support the Site Coordinators and program implementation.

A Leadership Advisory Team was created by the Program Manager consisting of the Site Coordinators from each program, the Parent Liaison, the Program Manager, the Program Director, a member of the evaluation team from Aurora University's School of Social Work, and participating interns. This team provides support and guidance to Site Coordinators on various topics related to programming implementation and evaluation.

Student advisory boards conduct informal surveys to determine student interests regarding programming and activities. This group, including the Program Manager and Site Coordinator, meets several times during the program at each of the five program sites.

Evaluation services are provided by Aurora University's School of Social Work.


## Part IV. Progress towards Objectives

Program Objective 1: Schools will improve student achievement in core academic areas. Students will demonstrate increased achievement on the ELA and mathematics segments of the IAR.
$21^{\text {st }}$ CCLC Goal \#1: 70\% of students who attend 45 hours or more will increase achievement in core academic areas by $\mathbf{1 0 \%}$ by the end of the grant award period.

| Progress: Partially Met |  |  |
| :---: | :---: | :---: |
| Strategy, Activity | Assessment Data | Analysis |
| 1) The Site Coordinator will communicate with school-day teachers weekly to learn about curricular progress and opportunities to support development. | 1) $70 \%$ of students attending 45 hours or more will maintain "meets" or "exceeds" or will demonstrate growth over personal, previous-year scores on the IAR (if available) or over school previous year average score by at least 5\% by $6 / 30 / 23$ and $10 \%$ by $6 / 30 / 24$. | 1) Based on available data, $49 \%$ of students attending 45 hours or more, improved 5\% or more in Math and $68 \%$ improved $5 \%$ or more in ELA on the IAR assessment, not meeting this goal. |
| structure for youth to complete homework. <br> 3) Additional literacy skills development will include: Heggerty phonemic awareness, Sandlier School from phonics to reading; local curriculum developed by district curriculum coordinators aligned with ISBE standards. <br> 4) Additional mathematics skill development will include: Savvas Investigations 3 Common | 2) $70 \%$ of students attending 45 hours or more will maintain or improve achievement in core academic subjects at the level of a $10 \%$ improvement or more based on teacher-rated achievement between the first and second semesters. Teacher numeric ratings for each core academic area will be obtained in lieu of grades in cases where grades are not issued (if a grade is noted as "meets expectations" etc., as is done at the elementary level). | 2) Overall, $77 \%$ of students attending 45 hours or more demonstrated academic improvement, meeting the $70 \%$ goal. <br> At the elementary level, academic improvement was reported by teacher-rated surveys, and reported $90 \%$ of students improved academic performance at Smith, $88 \%$ improved at Schneider, $86 \%$ at Nicholson, and $81 \%$ improved at Hall. Based on report card grades, Jefferson students had an average of $40 \%$ academic improvement ( $31 \%$ reading, $48 \%$ math). <br> Given the differences between grades and teacher reports, it is recommended that Jefferson teachers complete the Teacher Survey to help assess changes in academic performance based on teacher perception. |
| developed by district curriculum coordinators aligned with ISBE standards. | 3) $70 \%$ of students attending 45 hours or more will maintain or improve homework completion between the first and second semesters (q2 and q4) by at least $5 \%$ by $6 / 30 / 23$ and $10 \%$ by $6 / 30 / 24$. | 3) $87 \%$ of students at the elementary sites maintained or improved homework completion as reported by teachers, exceeding the $70 \%$ goal. <br> Teachers reported $92 \%$ of students at Smith, $88 \%$ at Schneider, $86 \%$ at Nicholson, and $83 \%$ of Hall students improved in homework completion. |

Program Objective 2: Schools will show an increase in student attendance and graduation from high school. Participants will demonstrate an increased involvement in school activities and will have opportunities in other subject areas such as technology, arts, music, theater, and sports and other recreation activities. Students will show in increase in school attendance and graduation from high school.
$\mathbf{2 1}^{\text {st }}$ CCLC Goal \#2: 70\% of students will increase attendance rates by $\mathbf{1 0 \%}$ by the end of the grant award period.

## Progress: Met

| Strategy, Activity | Assessment Data | Analysis |
| :--- | :--- | :--- |
| 1) Students will be involved <br> in a range of arts, STEM, <br> youth development, and <br> fitness/sports/well-being <br> activities to engage them in <br> the program and motivate <br> them to continue to attend <br> school. | $1) 70 \%$ of students attending <br> 45 hours or more and who <br> miss more than one day per <br> quarter will increase <br> attendance from quarter 1 to <br> quarter 4 by at least $5 \%$ by <br> $6 / 30 / 23$ and $10 \%$ by $6 / 30 / 24$. | 1) $71 \%$ of students attending 45 hours or more and <br> missing more than one day in quarter 1 improved <br> attendance, meeting the $70 \%$ goal. |
| 2) Students' families will be <br> involved in family dinners <br> and special educational <br> workshops and programs to <br> engage families in the <br> student's education including, <br> nutrition and wellness, family <br> literacy, and STEM <br> (robotics), among others. | 2) 100\% of participants <br> attending 45 hours or more <br> will be promoted to the next <br> grade. | 2) $100 \%$ of participants attending 45 hours or more <br> were promoted to the next grade. |
| 3) Social Work interns will <br> engage with children and <br> families to provide support in <br> addressing barriers to <br> attendance. |  |  |

Program Objective 3: Schools will show an increase in the social-emotional skills of their students. Participants in the program will demonstrate social benefits and exhibit positive behavioral changes. Students will demonstrate improvement in social-emotional skills.
21 ${ }^{\text {st }}$ CCLC Goal \#3: 70\% of students will demonstrate an increase in social-emotional skills/reduction in disciplinary events of $10 \%$ by the end of the grant award period.

| Progress: Partially Met |  |  |
| :---: | :---: | :---: |
| Strategy, Activity | Assessment Data | Analysis |
| 1) Program staff will employ the Comprehensive System of Learning Supports in smallgroup activities with program attendees. <br> 2) Staff will implement a program-specific curriculum designed to address the specific Illinois SocialEmotional Learning | 1) $70 \%$ of students not performing at grade level on the Illinois Social-Emotional Learning Standards and that attend the program for 45 hours or more, will improve their rating on the Social Emotional performance descriptors by at least $5 \%$ by $6 / 30 / 23$ and $10 \%$ by $6 / 30 / 24$. | 1) $77 \%$ of students not performing at grade level on the Illinois SocialEmotional Learning Standards and that attend the program for 45 hours or more will improve their rating on the SocialEmotional performance descriptors by at least $5 \% .87 \%$ at Jefferson, $83 \%$ at Smith, $80 \%$ at Nicholson, $76 \%$ at Hall, and $58 \%$ at Schneider improved their SEL score by $5 \%$ or more. |
| Standards designed jointly by the Aurora University School of Education and School of Social Work. The curriculum in an in-kind contribution that will be made available to other grantees. <br> 3) A Social Work intern from the Aurora University School of Social Work will provide services to children identified using a standardized | 2) $70 \%$ of students attending 45 hours or more will demonstrate improvement in attitudes towards school and leaning outcomes scales: Sense of Self as a Learner; Sense of Competence as a Reader; Sense of Competence as a Writer; Sense of Competence in Math; and Sense of Competence Socially between quarter 1 and quarter 4 by at least $5 \%$ by $6 / 30 / 23$ and $10 \%$ by $6 / 30 / 24$. | 2) An average of $43 \%$ of students attending 45 hours or more will demonstrate improvement in attitudes toward school and learning outcomes scales as assessed by the Youth Survey scales: Sense of Self as a Learner; Sense of Competence as a Reader; Sense of Competence as a Writer; Sense of Competence in Math; and Sense of Competence Socially between quarter 1 and quarter 4. This portion of the goal was not met. |
| emotional needs. <br> 4) A Social Work intern from the Aurora University School of Social Work will provide services to children using the Child and Adolescent Needs and Strengths tool as having service needs. | 3) $70 \%$ of students attending 45 hours or more who experience disciplinary events will demonstrate a reduction in disciplinary frequency/severity between quarter 1 and quarter 4 by $5 \%$ by $6 / 30 / 23$ and $10 \%$ by 6/30/24. | 3) $53 \%$ of students attending 45 hours more maintained or decreased disciplinary events, not meeting the $70 \%$ goal. $71 \%$ of students at Jefferson and Schneider, $60 \%$ at Smith, $50 \%$ at Nicholson, and $14 \%$ at Hall reduced or maintained disciplinary events between quarters. |

Program Objective \#4: Programs will collaborate with the community. The $21^{\text {st }}$ CCLC programs will provide opportunities for the community to be involved and will increase family involvement of the participating children. Programs will collaborate with the community to ensure that students are integrated with the community and communities are invested in education.
21st CCLC Goal \#4: Programs will ensure that community partners are involved in service provision $\mathbf{2 5 \%}$ of program service days throughout the grant award period.

| Progress: Met |  |  |
| :--- | :--- | :--- |
| Strategy or Activity | Assessment Data | Analysis |
| 1) Community-based service <br> providers include: CISA <br> (SEL/Chess), Chasewood <br> Learning (STEM), APS <br> Training Academy (STEM), <br> The Frog Lady (STEM), <br> Aurora University (evaluation <br> and SEL). | 1) The program will contract <br> with at least four community- <br> based service providers and <br> community-based service <br> services will be provided on at <br> least 25\% of program service <br> days throughout the grant <br> period. | 1) The program contracted with five community- <br> based service providers and had partner-provided <br> services on 34\% (34 of the 99 days) of program <br> service days during the 22-23 year, exceeding the <br> 25\% target. |
| 2) Field trips to help students <br> engage with the community <br> will be provided at least once <br> per semester and may include <br> those oriented toward college <br> and career readiness and <br> environmentally oriented <br> opportunities. | 2) Students will participate in <br> community-based field trips at <br> least one time per semester. | 2) Elementary students participated in a field trip to <br> the Kiwanis Children's Center at the Aurora Public <br> Library during the second semester the program was <br> funded, and Jefferson Middle School students <br> attended four community field trips, meeting this <br> goal. |

Program Objective \#5: Programs will coordinate with schools to determine the students and families with the greatest need. Programs will provide opportunities, with priority given to all students who are lowest performing and in the greatest need of academic assistance. Programs will serve the students and families with the greatest degree of need.
21st CCLC Goal \#5: Programs will ensure that the percentage of students experiencing poverty or academic need exceeds the average rate of such students served by the school throughout the program.

| Progress: Met |  |  |
| :---: | :---: | :---: |
| Strategy or Activity | Assessment Data | Analysis |
| 1) Teachers will recommend the program to families of students qualifying in the low-income demographic and who demonstrate academic need. <br> 2)Teachers will provide families with information and contacts to facilitate | 1) The percentage of program participants eligible for free and reduced-fee school meals will exceed that of the school OR | 1) $57 \%$ of enrolled students qualified for free and reduced-fee school meals (FRL), exceeding the whole-school average of $42.5 \%$, meeting this goal. <br> $65 \%$ of enrolled students ( $41 \%$ school-wide) at Hall qualified for FRL, 59\% of enrollees ( $57 \%$ schoolwide) at Jefferson, $46 \%$ of enrollees ( $38 \%$ schoolwide) at Nicholson, $62 \%$ of enrollees ( $36 \%$ schoolwide) at Schneider, and $51 \%$ of enrolled students at Smith ( $41 \%$ school-wide) qualified for FRL. |
| program exceeds capacity, students with the greatest need will be prioritized. | 2) The average test scores of participants will be lower than those of students in the school on average. | 2) The average test scores of participants will be lower than those of students in the school on average, meeting this goal. The district average of students meeting or exceeding IAR standards was $19 \%$ in ELA and $15 \%$ in Math. The enrolled students had an average $6.8 \%$ meet/exceed in ELA, and $2.5 \%$ meet/exceed in Math. |

Program Objective \#6: Programs will provide ongoing professional development to program personnel. Programs will ensure that the program personnel providing services to children are well-prepared to address the wide and evolving range of needs children present.
21st CCLC Goal \#6: Programs will provide ongoing professional development to $\mathbf{1 0 0 \%}$ or greater of program personnel by the end of the grant award period.

Progress: Met

| Strategy, Activity | Assessment Data | Analysis |
| :---: | :---: | :---: |
| 1) Examples of training opportunities include: Yale Center for Emotional Intelligence, "Managing Emotions in Times of Uncertainty and Stress" through Coursera. <br> 2) Bespoke training was developed and delivered by the Aurora University School of Social Work in recognizing, managing and responding to trauma in school settings. <br> 3) Afterschool Alliance webinars: Click2Science PD, PBS Zoom Science Training, SEDL Instructors' Guide, and Training on opportunities will be selected primarily based on the expressed needs of program staff. | 1) $100 \%$ of program personnel will participate in one or more training opportunities prior to the end of the grant award period. | 1) $100 \%$ of program personnel participated in one or more training opportunities, meeting this goal. |

Program Objective \#7: Programs will collaborate with schools and community-based organizations to provide sustainable programs. Programs will collaborate with schools and community-based organizations to promote sustainable programs.
21st CCLC Goal \#7: The program will demonstrate collaboration with schools and community-based organizations to provide sustainable programs as demonstrated by $\mathbf{1 0 0 \%}$ documentation compliance regarding the coordinating/collaborating agencies' services and of activities undertaken to deliver resources to promote program sustainability.

| Progress: Partially Met |  |  |
| :---: | :---: | :---: |
| Strategy, Activity | Assessment Data | Analysis |
| FVPD's $21^{\text {st }}$ CCLC program has implemented a number of strategies to create and maintain effective partnerships between local and educational agencies and public and private community organizations to create achieve shared outcomes for students, secure program sustainability and financial stability. <br> The grantee has created an Advisory board, collaborates with the WASD 129 school district for in-kind support and other local community agencies or organizations for in-kind and subcontracted program support. <br> See the chart below for funding contributions. | 1) Programs will demonstrate 100\% documentation compliance regarding coordinating/collaborating agencies' services and activities undertaken to promote program sustainability. | 1) The grantee maintains written records including letters of agreement for all collaborating organizations. <br> The grantee has created an Advisory Board that meets regularly and has found success in generating program income, such as grant writing, fundraising, partners contributing toward program costs, and use of school district, state, and other federal funds. <br> Funding has been applied for through the FY23 $21^{\text {st }}$ CCLC RFP. <br> FVPD's $21^{\text {st }}$ CCLC program maintains an effective partnership with WASD 129 which provides resources to meet evaluation requirements, space that extends learning opportunities in areas such as science, technology, arts, fitness, and literacy beyond the school day, and opportunities such as Littera, an online academic tutoring program. <br> Nutritious snacks are provided through the USDA AfterSchool Snack Program for the five sites. <br> The afterschool program will be sustained at a lower level at the end of the 21st CCLC grant. The grantee and stakeholders work with the school district to obtain funding from the education foundation and school funding (e.g., Title I). The focus will be on finding innovative and creative ideas to implement in the future. For example, the following strategies may be considered: Developing an annual drive for individual donors; Developing an afterschool program component during which children create and run a self-supporting business; Developing a fee-based program in a higher income school to offset program costs in another school; Working with CISA as a 501(c)3 organization that can apply for grants for which a school district is not eligible or does not wish to administer. <br> Continued and regular communication between partners has helped nurture partnerships. Challenges are to continue to develop and expand existing partnerships and funding sources. |

## Partner Contributions as provided by CISA

| Cities In Schools Aurora, In Kind, Subcontractor | AU School of Social Work, Subcontractor |
| :---: | :---: |
| Estimated monetary contributions from partner: \$0 | Estimated monetary contributions from partner: \$0 |
| Estimated monetary value of subcontract: \$327,551 | Estimated monetary value of subcontract: \$27,500 |
| Grant management and staff; \$286,751 Parent Liaison; | Estimated in-kind monetary value: \$0 |
| SEL \$3,600, Chess \$4,800) | Contributions: Evaluation Services |
| Estimated in-kind monetary value: \$20,000 | Sites: Hall, Jefferson, Nicholson, Smith, Schneider |
| Contributions: grant management, parent liaison, program staff, chess, SEL |  |
| Sites: Hall, Jefferson, Nicholson, Smith, Schneider |  |
| Chasewood Learning, Subcontractor | The Frog Lady, Subcontractor |
| Estimated monetary contributions from partner: \$0 | Estimated monetary contributions from partner: \$0 |
| Estimated monetary value of subcontract: \$3,200 | Estimated monetary value of subcontract: \$3,000 |
| Estimated in-kind monetary value: \$0 | Estimated in-kind monetary value: \$0 |
| Contributions: STEM | Contributions: STEM |
| Sites: Jefferson | Sites: Hall, Jefferson, Nicholson, Smith, Schneider |
| APS Training Academy, Subcontractor | Littera, In Kind by West Aurora School District |
| Estimated monetary contributions from partner: \$0 | Estimated monetary contributions from partner: \$0 |
| Estimated monetary value of subcontract: \$10.200 | Estimated monetary value of subcontract: \$0 |
| Estimated in-kind monetary value: \$0 | Estimated in-kind monetary value: \$5,000 |
| Contributions: Interactive STEAM course | Contributions: Online academic tutoring |
| Sites: Hall, Nicholson, Smith, Schneider | Sites: Jefferson |
| City of Aurora Youth Services, In Kind |  |
| Estimated monetary contributions from partner: \$0 |  |
| Estimated monetary value of subcontract: \$0 |  |
| Estimated in-kind monetary value: \$1,250 |  |
| Contributions: Transportation for field trips Sites: Jefferson |  |

## Additional Findings:

In addition to administrative data concerning grades, attendance, discipline, and test scores, data were collected from youth, program staff, teachers, and parents. Key findings from this data are presented here. Additional information and data are reported in the ancillary report, attached.

## Youth Survey

The Surveys of Afterschool Youth Outcomes, developed by the National Institute on Out of School Time at Wellesley Center for Women, are research-based surveys used across the nation to evaluate outcomes associated with after-school program delivery. The youth surveys are suited for grades 4 through 8 . The surveys, delivered online and available in Spanish, were relatively brief as they were customized to the specific program goals evaluated in this report. Scores were given on a scale from 1 to 4 , with four being the most improvement in a rating and one indicating decline or disagreement. All percentages reported are based on the number of completed surveys. See the ancillary report for additional details and means reported by site.


Surveyed students reported positive experiences at the program across the grant. Commonly reported strengths of the program were the social and academic benefits of the program.
$88 \%$ of surveyed youth reported the program helped them find what they are "Good At." $85 \%$ reported the program helped them "Get Homework Done." $82 \%$ become "More Involved." $81 \%$ "Made Friends." $80 \%$ reported the program helped them "Try Harder" and "Do Better" in school and 76\% reported they "Felt Good" about themselves.
$95 \%$ of students expect to graduate high school and $87 \%$ will go on to college.


At Hall, surveyed students rated the academic and social benefits of the program. $71 \%$ of students reported the program helped them "Get Homework Done," "Try Harder," "Do Better," "Be Involved," find what they are
"Good At," and "Make New Friends." $57 \%$ reported the program helped them "Feel Good." $86 \%$ of students expect to graduate high school and $71 \%$ will go on to college.


At Jefferson, surveyed students rated the academic and social benefits of the program. $100 \%$ reported the program helped them "Get Homework Done." $90 \%$ reported the program helped them "Try Harder," "Become More Involved," and find what they are "Good At." $85 \%$ reported the program helped them "Do Better" and "Feel Good." $80 \%$ reported "Making New Friends." $100 \%$ of students expect to graduate high school and $85 \%$ will go on to college.


Nicholson students rated the social and academic benefits of the program. $100 \%$ of students reported finding what they are "Good At." $93 \%$ reported "Doing Better" in school. $87 \%$ agreed the program helped them "Get

Homework Done." $80 \%$ reported the program helped them "Try Harder," "Feel Good," and "Make Friends." $100 \%$ of students expect to graduate from high school and $86 \%$ will go on to college.


Smith students rated the social and academic benefits of the program. $90 \%$ reported the program helped them find what they are "Good At." $84 \%$ "Made New Friends." $79 \%$ reported "Becoming More Involved" and "Trying Harder." $74 \%$ said the program helped them "Get Homework Done" and "Feel Good." $68 \%$ reported "Doing Better" in school. $100 \%$ of students expect to graduate high school and $95 \%$ will go on to college.


Schneider students rated the social and academic benefits of the program. $91 \%$ reported the program helped them "Get Homework Done," find what they are "Good At," and "Make New Friends." $82 \%$ reported the
program helped them "Try Harder," "Do Better," "Become More Involved," and "Feel Good." 91\% of students expect to graduate from high school and $100 \%$ will go on to college.

## Qualitative Analysis of Youth Survey

Students were asked about their experiences in the program. The students were able to identify many aspects of the program that they enjoyed, most commonly identifying going outside, socializing, and playing with peers.

The students were asked to identify aspects of the program that they would like to change. The most common response was that no changes should be made to the program. Other common suggestions for program changes were to have more outside time and have more play time or time to socialize. At Hall, several students indicated they had experienced issues with peers being "mean." Some students and Smith and Nicholson reported not liking staff at their sites.

## Social Emotional Learning (SEL) Survey

The social-emotional learning survey (SEL) survey was created to evaluate staff perception of students' social, emotional, and behavioral needs within the after-school program. The survey was based off of the Illinois Social Emotional Learning descriptors for each age group. This survey is given twice during the program to assess change over time.

The surveys asked adult program staff to rate students' demonstration of various skills relative to the expectations for their age. The scale ranged from 1 to 5 , with 1 indicating a significantly below same-age children, 3 indicating performance is the same as other same-age children, and 5 indicating performance was significantly above other same-age children. The response averages for each item are summarized by age-group and by school in the ancillary section of this report due to size.

Responses indicated students' performance was at or near the expectations for their age.
Among students attending 45 hours or more and having a fall SEL average of less than 3 (below average), $77 \%$ of students improved by $5 \%$ or more at post-test. Of those attending 45 hours or more, $88 \%$ of students at Jefferson, $83 \%$ at Smith, $80 \%$ at Nicholson, $76 \%$ at Hall and $58 \%$ Schneider improved $5 \%$ or more.

## Teacher Survey

Teachers of participating students completed a survey assessing student improvement in several areas. Teachers were surveyed in the spring and were able to complete the assessment online or using a paper format. Teacher surveys were rated on a scale ranging from 0 to 7 , with 0 indicating a significant decline, 6 indicating a significant improvement, and 4 indicating no change. Scores of 7 indicated no need to improve. All percentages reported are based on the number of completed surveys. Teacher surveys were not required at the middle school level.

FVPD Teacher Survey Results


Grant wide, most areas surveys showed significant improvement by students after attending the program. The areas with the highest reported improvement were Turning in Homework ( $86 \%$ ), Completing Homework ( $89 \%$ ), Participating ( $87 \%$ ), Attending Class Regularly ( $74 \%$ ), Being Attentive ( $78 \%$ ), Behaving Well (74\%), and Academic Performance ( $87 \%$ ). The areas with the lowest rated improvement were Coming to School Motivated (41\%) and Getting Along with Others (43\%).

## Parent Survey

Parent surveys were completed using a paper format with Spanish and English options for elementary sites during a parent event. Middle school parent surveys were completed by a telephone interview with a bilingual interviewer. This survey was rated on a scale ranging from 1 to 5 , with 5 indicating the highest level of agreement or satisfaction possible. All percentages reported are based on the number of completed surveys.


Grant-wide, parent survey responses were positive in all assessed areas. $100 \%$ of parents reported satisfaction with the program. $99 \%$ of parents reported the program was constructive and helped keep their student involved. $98 \%$ reported positive youth interactions and a safe environment. $97 \%$ reported positive staff interactions. $96 \%$ agreed the program helped their student get their homework done. $95 \%$ reported student enjoyment and $92 \%$ had their students' grades improve. $86 \%$ reported the program helped their student's behavior improve.

## Qualitative Analysis of Parent Surveys

Parents were asked about their perceptions of the program. Parents commonly stated that the best part of the program was the assistance with homework, opportunities for socialization and that it engaged their student and gave them something to do. When asked what they would change about the program, most of the parents reported being satisfied as is with the program. Many parents commented on how their student enjoyed the program and how it helped. Specific comments are included in the ancillary section of this report.

## Professional Development Survey

Adult program staff were asked to complete a brief electronic survey regarding their professional development experiences and needs. Staff were also prompted to share feedback for program improvement and needs.

Overall, staff were positive about professional development opportunities provided during the year. $75 \%$ of staff completing the survey reported satisfaction with PD opportunities. All elementary sites requested additional training in teambuilding activities. The middle school requested more training in ELL and science enrichment.

Several staff commented that online PD was convenient and requested more online PD opportunities. One staff member suggested holding in-person PD on days there was no after-school program. Some staff made general comments regarding program improvement:

- "We need supplies at the beginning of the year."
- "After eating their snack and before rotations start, I feel that the students need 15-20 minutes of unstructured free time (physical activity). They need a down time after their school day to play with friends, to run around and release extra energy before staring rotations."
- "I would like the program coordinator of the entire after-school program to come show us how the system should run and what activities we can do with students. I would also like more support at our site. We do not have enough adult supervisors and we have no high school or college helpers."



## V. Summary of Progress, Recommendations and Action Plans

An overall summary of progress, discussion of strengths and challenges is included in the following section.
$83 \%(5 / 9)$ of the objectives were met, $22 \%(2 / 9)$ were partially met. See objective summaries below for details.

| Progress Towards <br> Goals | Met | Partially <br> Met | Not <br> Met |
| :--- | :---: | :--- | :--- |
| Objective 1 |  | X |  |
| Objective 2 | X |  |  |
| Objective 3 |  | X |  |
| Objective 4 | X |  |  |
| Objective 5 | X |  |  |
| Objective 6 | X |  |  |
| Objective 7 | X |  |  |


| Objective 1 | 1) $70 \%$ of students attending 45 hours or more will maintain "meets" or "exceeds" or <br> will demonstrate growth over personal, previous-year scores on the IAR (if available) <br> or over school previous year average score by at least 5\% by $6 / 30 / 23$ and $10 \%$ by <br> $6 / 30 / 24$. <br> 2) $70 \%$ of students attending 45 hours or more will maintain or improve achievement <br> in core academic subjects at the level of a 10\% improvement or more based on <br> teacher-rated achievement between first and second semesters. Teacher numeric <br> ratings for each core academic area will be obtained in lieu of grades in cases where <br> grades are not issued (if a grade is noted as "meets expectations" etc). <br> 3) $70 \%$ of students attending 45 hours or more will maintain or improve homework <br> completion between first and second semesters (q2 and q4) by at least 5\% by 6/30/23 <br> and $10 \%$ by 6/30/24. |
| :--- | :--- |
| Progress | Partially Met |
| Outcomes | 1) Based on available data, 49\% of students attending 45 hours or more, improved 5\% <br> or more in Math and $68 \%$ improved 5\% or more in ELA on the IAR assessment, not <br> meeting this goal. |
| 2) $77 \%$ of students attending 45 hours or more demonstrated academic improvement, <br> meeting this goal. Given the differences between grades and teacher reports it is <br> recommended that Jefferson teachers complete the Teacher Survey to help assess <br> changes in academic performance based on teacher perception. |  |
| 3) $87 \%$ of students at the elementary sites maintained or improved homework <br> completion as reported by teachers, exceeding the 70\% goal. |  |


| Objective 2 | 1) $70 \%$ of students attending 45 hours or more and who miss more than one day per <br> quarter will increase attendance from quarter 1 to quarter 4 by at least $5 \%$ by $6 / 30 / 23$ <br> and $10 \%$ by $6 / 30 / 24$. <br> 2) $100 \%$ of participants attending 45 hours or more will be promoted to the next grade. |
| :--- | :--- |
| Progress | Met |
| Outcomes | 1) $71 \%$ of students attending 45 hours or more and missing more than one day in <br> quarter 1 improved attendance, meeting the $70 \%$ goal. |
|  | 2) $100 \%$ of participants attending 45 hours or more were promoted to the next grade. |


| Objective 3 | 1) $70 \%$ of students not performing at grade level on the Illinois Social-Emotional <br> Learning Standards and that attend the program for 45 hours or more, will improve <br> their rating on the Social Emotional performance descriptors by at least $5 \%$ by $6 / 30 / 23$ <br> and $10 \%$ by $6 / 30 / 24$. <br> 2) $70 \%$ of students attending 45 hours or more will demonstrate improvement in <br> attitudes towards school and leaning outcomes scales: Sense of Self as a Learner; Sense <br> of Competence as a Reader; Sense of Competence as a Writer; Sense of Competence in <br> Math; and Sense of Competence Socially between quarter 1 and quarter 4 by at least <br> $5 \%$ by $6 / 30 / 23$ and $10 \%$ by $6 / 30 / 24$. <br> 3) $70 \%$ of students attending 45 hours or more and who experience disciplinary events <br> will demonstrate a reduction in disciplinary frequency/severity between quarter 1 and <br> quarter 4 by $5 \%$ by $6 / 30 / 23$ and $10 \%$ by $6 / 30 / 24$. |
| :--- | :--- |
| Progress | Partially Met |
| Outcomes | 1) $77 \%$ of students not performing at grade level on the Illinois Social-Emotional <br> Learning Standards and that attend the program for 45 hours or more improved their <br> rating, exceeding the $70 \%$ target. <br> 2) $43 \%$ of students attending 45 hours or more will demonstrate improvement in <br> attitudes towards school and leaning outcomes scales, not meeting this goal. |


| Objective 4 | 1) The program will contract with at least 4 community-based service providers and <br> community-based service services will be provided on at least 25\% of program service <br> days throughout the grant period. <br> 2) Students will participate in community-based field trips at least one time per <br> semester. |
| :--- | :--- |
| Progress | Met |
| Outcomes | 1) The program contracted with 5 community-based service providers and had partner- <br> provided services on 34\% (34 of the 99 days) of program service days during the 22-23 <br> year, exceeding the 25\% target. |
| 2) Elementary students participated in a field trip to the Kiwanis Childrens' Center at <br> the Aurora Public Library during the ene second semester the program was funded, and <br> Jefferson Middle School students attended four community field trips, meeting this <br> goal. |  |


| Objective 5 | 1) The percentage of program participants eligible for free and reduced-fee school meals <br> will exceed that of the school, OR <br> 2) The average test scores of participants will be lower than those of students in the <br> school on average. |
| :--- | :--- |
| Progress | Met |
| Outcomes | 1) 57\% of enrolled students qualified for free and reduced-fee school meals (FRL), <br> exceeding the whole-school average of 42.5\%, meeting this goal. |
| 2) The average test scores of participants will be lower than those of students in the <br> school on average, meeting this goal. The district average of students meeting or <br> exceeding IAR standards was 19\% in ELA and 15\% in Math. The enrolled students had <br> an average 6.8\% meet/exceeds in ELA and 2.5\% meet/exceeds in Math. |  |


| Objective 6 | 1) $100 \%$ of program personnel will participate in one or more training opportunities prior <br> to the end of the grant award period. |
| :--- | :--- |
| Progress | Met |
| Outcomes | 1) $100 \%$ of program personnel participated one or more training opportunities, meeting <br> this goal. |


| Objective 7 | 1) Programs will demonstrate $100 \%$ documentation compliance regarding <br> coordinating/collaborating agencies' services and activities undertaken to promote <br> program sustainability. |
| :--- | :--- |
| Progress | Met |
| Outcomes | 1) The grantee maintained documentation records regarding collaboration with <br> coordinating agencies, meetings and other activities undertaken to promote program <br> participation. |

## Program Strengths

## Grant Snapshot

Program
Highlights

- 99 Days ( 28 weeks) of programming during the school year
- 94 Families attended a family event
- 7 Community partners served the program
- $100 \%$ of program staff attended professional development opportunities

On the Youth Survey, students reported the program helped them find what they are good at ( $88 \%$ ), get homework done ( $85 \%$ ), become more involved ( $82 \%$ ), make friends ( $81 \%$ ), and "try harder" and "do better" in school $(80 \%) .76 \%$ of students grant wide reported they "felt good" about themselves.
$87 \%$ of surveyed students reported they expect to go on to college.
Teacher Surveys reported the enrolled students' greatest areas of improvement (or no need to improve) were completing homework to their teacher's satisfaction (89\%), participating ( $87 \%$ ), turning in homework ( $86 \%$ ), academic performance ( $87 \%$ ), being attentive ( $78 \%$ ), attending class regularly ( $74 \%$ ), and behaving well ( $74 \%$ ).

Of students attending at least 45 program hours and having a fall SEL average of less than 3 (below average), $77 \%$ of students improved $5 \%$ or more at post-test, exceeding the $70 \%$ target. Of those attending 45 hours or more, $88 \%$ of students at Jefferson, $83 \%$ at Smith, $80 \%$ at Nicholson, and $76 \%$ at Hall improved 5\% or more.

Parent Survey responses were very positive. $100 \%$ of parents reported satisfaction with the program. They also reported the program was constructive and helped keep their student involved ( $99 \%$ ), their students had positive youth interactions and a safe environment ( $98 \%$ ), their student had positive staff interactions ( $97 \%$ ), the program helped their student get their homework done ( $96 \%$ ), their student reported enjoyment ( $94 \%$ ), and their students' grades improve ( $92 \%$ ).
$100 \%$ of program personnel participated one or more professional development opportunities. Staff reported enjoying online PD opportunities and the flexibility provided by Zoom meetings.

## Recommendations

A summary of recommendations for the grant, followed by site specific recommendations are provided. An action plan is included below.

## Grant Wide Findings and Recommendations

The grantee held family engagement events during the semester the program was funded.
The grantee contracted with 5 community service providers and had partner-provided programming on $34 \%$ of program days.

The grantee promotes events and activities to enrolled families monthly.

## Grant-Wide Recommendations

- Parent engagement events should be held either in person or virtually for families at all sites on a quarterly basis. District administration and grant management should support sites in determining the nature of engagement events and assist in scheduling in advance for the program year.
- The grantee should incorporate partner-provider enrichment activities ( $25 \%$ or more) to increase student engagement and provide students with well-rounded educational and non-educational experiences.
- To develop stakeholder relationships and sustainable funding sources, it is recommended that the grantee publicize the program activities and events within the local community.


## Site Specific Findings and Recommendations

## Hall Elementary School Findings

On the Youth Survey, only $57 \%$ of Hall students reported the program helped them to "Feel Good." $71 \%$ of students reported the program helped them "Get Homework Done," "Do Better," "Become Involved," find what they are "Good At," and "Make New Friends."

Only $86 \%$ of Hall students expected to graduate high school and $71 \%$ plan to attend college.
On the SEL Survey, Hall staff gave the lowest average ratings to K-2 students' ability to describe positive qualities in others (2.79)

Hall teachers reported the lowest levels of improvement in students attending class regularly ( $62 \%$ ) followed by behaving well in class and coming to school motivated to learn (63\%)

Of the Hall students attending 45 hours or more, $14 \%$ reduced disciplinary events between quarters.
At Hall, the most requested professional development opportunities were team building (31\%), SEL strategies (15\%), and parent engagement (15\%).

## Hall Recommendations

- Communication with school day teacher to align extension with school day instruction.
- Homework or enrichment support will be provided daily. Homework or extension activity completion, student participation and prosocial behavior should be incentivized.
- Career awareness activities or instruction should be incorporated to help students develop career readiness skills, awareness of jobs and understand the skills needed for various jobs after high school and to increase student investment in their education.
- SEL and team building to help students improve their self-concept, make friends, improve interpersonal relationships, and increase investment in the program.
- Professional development topics should include team building, SEL support, and parent engagement.


## Jefferson Middle School Findings

Grade reports showed $31 \%$ of students improved (or maintained the highest grade possible) in reading and $48 \%$ improved/maintained in math. Teachers did not complete a teacher survey assessing student performance.

22/41 students (54\%) qualified as English Language Learners.
On the Youth Survey, students reported high ratings to all areas surveyed. Of them, the lowest was given to helping make friends ( $80 \%$ ).

Jefferson parents reported a relatively lower rating of the programs impact on student behavior (80\%). Despite giving lower ratings, no parent provided feedback about why.

At Jefferson, the most requested professional development topics were science enrichment and ELL support (both 50\%).

## Jefferson Recommendations

- Communication with school day teacher align extension with school day instruction.
- Homework or enrichment support will be provided daily. Homework or extension activity completion, student effort, persistence, or participation should be incentivized.
- Teachers at the middle school level should complete the Teacher Survey to assess changes in students' academic performance and needs.
- Provide SEL instruction throughout the program to support relationship development and student behavior.
- Professional development topics should include science enrichment and ELL support.


## Nicholson Elementary School

Nicholson teachers reported the lowest levels of improvement in students behaving well in class (72\%).
Nicholson parents reported lower ratings of agreement towards the programs impact on student behavior improvement ( $79 \%$ ).

Of those students attending 45 hours or more, $50 \%$ of Nicholson students reduced disciplinary events between quarters.

At Nicholson, the most requested professional development topics were team building ( $25 \%$ ) and reading enrichment (25\%).

## Nicholson Recommendations

- Communication with school day teacher to align extension with school day instruction.
- Homework or enrichment support will be provided daily. Homework or extension activity completion, student participation and prosocial behavior should be incentivized.
- Provide SEL instruction throughout the program to support student behavior, conflict resolution, peer interactions, and self-management skills.
- Professional development topics should include team building and reading enrichment.


## Schneider Elementary School

Only $91 \%$ of students completing the Youth Survey expected to graduate high school.
On the SEL Survey, Schneider staff gave the lowest ratings to K-2 students’ ability to demonstrate appropriate social and classroom behavior (2.7). Of students attending at least 45 program hours and having a fall SEL average of less than 3 (below average), $58 \%$ of Schneider students improved 5\% or more.

Schneider teachers reported the lowest levels of student improvement in being attentive in class (74\%).
Schneider parents gave the lowest ratings of agreement towards the programs impact on getting homework done and student enjoyment ( $86 \%$ ). Parents commented they would like to see staff "making sure homework gets done." One parent stated, staff should be "ensuring they get help with the days or current homework needs as the program runs until $5: 15 \mathrm{pm}$. It leaves minimal evening family time as she still does her weekly homework sheets."

At Schneider, the most requested professional development topics were team building and parent engagement strategies (30\%).

## Schneider Recommendations

- Communication with school day teacher to align extension with school day instruction.
- Homework or enrichment support will be provided daily. Homework or extension activity completion, student effort, persistence, or participation should be incentivized.
- Career awareness activities or instruction should be incorporated to help students develop career readiness skills, awareness of jobs and understand the skills needed for various jobs after high school.
- Provide SEL instruction throughout the program to support student behavior, conflict resolution, peer interactions, and self-management skills.
- Professional development topics should include team building and parent engagement strategies.


## Smith Elementary School

On the Youth Survey, Smith students gave the lowest ratings to the program helping them "Do Better" in school ( $68 \%$ ) followed by getting their homework done and feeling good ( $74 \%$ ).

On the SEL Survey, Smith staff gave slightly below average ratings (2.7-2.8) in the assessed areas to K-2 students.

Smith teachers reported the lowest levels of improvement in students attending class regularly (74\%).
Smith parents gave the lowest ratings of agreement towards the programs impact on student behavior ( $77 \%$ ). Of the Smith students attending 45 hours or more, $60 \%$ reduced disciplinary events between quarters.

At Smith, the most requested professional development topics were team building ( $22 \%$ ) followed by math, science, and reading enrichment ( $16 \%$ ).

## Smith Recommendations

- Communication with school day teacher to align extension with school day instruction.
- Homework or enrichment support will be provided daily. Homework or extension activity completion, student participation and prosocial behavior should be incentivized.
- Provide SEL instruction throughout the program to support student behavior, conflict resolution, peer interactions, and self-management skills with a focus on primary (K-2) students.
- Provide executive functioning instruction to develop students' self-regulation (coping, self-awareness and self-management skills) and academic readiness skills (planning, goal setting, organization and study skills) to promote academic competence, achievement and investment.
- Professional development topics should include team building, and enrichment in math, science, and reading.



## Grant Wide Action Plan

| Site | Recommendation | Action Needed | Completion Dates | Responsible Parties |
| :---: | :---: | :---: | :---: | :---: |
| Grant-wide | Parent engagement events should be held either in person or virtually for families at all sites on a quarterly basis. | Research topics, schedule events <br> Host events | $09 / 23$ <br> Quarterly | Project Manager <br> Site Coordinator, staff |
|  | The grantee should provide partner-led enrichment activities on $25 \%$ or more of the program days. <br> The grantee will contract with 5 different community-based partners. | Identify, contract with providers <br> Schedule partner activities throughout program year | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager |
|  | Program services, events and benefits should be promoted to stakeholders and within the community. | Identify three sources and publicize the 21 cclc program information | 5/24 | Project Manager |

Hall Elementary Action Plan

| Site | Recommendation | Action Needed | Completion Dates | Responsible Parties |
| :---: | :---: | :---: | :---: | :---: |
| Hall | Program staff will regularly communicate with school day teachers regarding academic support and work completion | Select a schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | Homework or extension activity completion, student participation and prosocial behavior should be incentivized. | Select target and goal, schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $9 / 23$ 9/23-5/24 | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | Career awareness activities or instruction should be incorporated to help students develop career readiness skills, awareness of jobs and understand the skills needed for various jobs after high school and to increase student investment in their education. | Identify, schedule career readiness curricula, providers and activities <br> Implement and review | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager and Site Coordinator <br> Site Coordinator, Staff |
|  | SEL and team building to help students improve their self-concept, make friends, improve interpersonal relationships, and increase investment in the program. | Schedule SEL instruction and activities for the program year. <br> Implement instruction and activities. | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, staff |
|  | Professional development topics should include team building, SEL support, and parent engagement. | Identify professional development opportunities <br> Two or more online or in-person PD trainings completed by all staff | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, staff |

Jefferson Middle School Action Plan

| Site | Recommendation | Action Needed | Completion Dates | Responsible Parties |
| :---: | :---: | :---: | :---: | :---: |
| Jefferson | Program staff will regularly communicate with school day teachers regarding academic support and work completion | Select a schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $9 / 23$ $9 / 23-5 / 24$ | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | Homework or extension activity completion, student effort, persistence, or participation should be incentivized. | Select target and goal, schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $9 / 23$ 9/23-5/24 | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | Provide SEL instruction throughout the program to support relationship development and student behavior. | Schedule SEL instruction and activities for the program year. <br> Implement instruction and activities. | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, Staff |
|  | Classroom teachers will complete a Teacher Survey to assess enrollee's needs and performance. | Disseminate and collect Teacher Survey via online or paper surveys | 2/24-4/24 | Site Coordinator, Staff |
|  | Professional development topics should include science enrichment and ELL support. | Identify professional development opportunities <br> Two or more online or in-person PD trainings completed by all staff | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, staff |

Nicholson Elementary Action Plan

| Site | Recommendation | Action Needed | Completion Dates | Responsible Parties |
| :---: | :---: | :---: | :---: | :---: |
| Nicholson | Program staff will regularly communicate with school day teachers regarding academic support and work completion | Select a schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | Homework or extension activity completion, student participation and prosocial behavior should be incentivized. | Select target and goal, schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \\ & \hline \end{aligned}$ | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | SEL instruction to support student behavior, conflict resolution, peer interactions, and selfmanagement skills. | Schedule SEL instruction and activities for the program year. <br> Implement instruction and activities. | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, Staff |
|  | Professional development topics should include team building and reading enrichment. | Identify professional development opportunities <br> Two or more online or in-person PD trainings completed by all staff | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, Staff |

Schneider Elementary Action Plan

| Site | Recommendation | Action Needed | Completion Dates | Responsible Parties |
| :---: | :---: | :---: | :---: | :---: |
| Schneider | Program staff will regularly communicate with school day teachers regarding academic support and work completion | Select a schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $9 / 23$ 9/23-5/24 | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | Homework or extension activity completion, student effort, persistence, or participation should be incentivized. | Select target and goal, schedule incentive/reward on monthly or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly basis | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Site Coordinator and Project Manager <br> Site Coordinator, Staff |
|  | Career awareness activities or instruction should be incorporated to help students develop career readiness skills, awareness of jobs and understand the skills needed for various jobs after high school and to increase student investment in their education. | Identify, schedule career readiness curricula, providers and activities <br> Implement and review | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager and Site Coordinator <br> Site Coordinator, staff |
|  | SEL instruction to support student behavior, conflict resolution, peer interactions, and self-management skills. | Schedule SEL instruction and activities for the program year. <br> Implement instruction and activities. | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, staff |
|  | Professional development topics should include team building and parent engagement. | Identify professional development opportunities <br> Two or more online or in-person PD trainings completed by all staff | $\begin{aligned} & 9 / 23 \\ & 9 / 23-5 / 24 \end{aligned}$ | Project Manager <br> Site Coordinator, staff |

Smith Elementary Action Plan

| Site | Recommendation | Action Needed <br> Smith | Program staff will regularly communicate with school day <br> teachers regarding academic support and work completion | Responsible <br> Parties |
| :--- | :--- | :--- | :--- | :--- |
|  |  | Select schedule incentive/reward on monthly <br> or quarterly basis, share with staff, students <br> Implement and review on a monthly, quarterly <br> basis | $9 / 23$ |  |
|  | Homework or extension activity completion, student <br> participation and prosocial behavior should be incentivized. | Select target and goal, schedule incentive/reward <br> on monthly or quarterly basis, share with staff, <br> students | $9 / 24$ |  |

## Part VI. Dissemination of Evaluation

Data are disseminated via this report, which may be shared and discussed with staff members, school and district administrators, and grant partners. The report may also be presented at meetings with community leaders. The primary means of utilizing the results to impact program planning is to provide the report to staff members to help them appreciate their accomplishments and to plan for small, specific ways in which future programming plans can be modified to better meet the specified objectives.


Ancillary Report<br>$21{ }^{\text {st }}$ Century Community Learning Centers<br>Grant Evaluation Report<br>Hall Elementary School Jefferson Middle School Nicholson Elementary School Schneider Elementary School Smith Elementary School

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Jessica Ortiz, M.S.W., Ed.M.

This evaluation was funded by the Illinois State Board of Education $21^{\text {st }}$ Century Community Learning Center Grants.

## Youth Survey

The Surveys of Afterschool Youth Outcomes, developed by the National Institute on Out of School Time at Wellesley Center for Women, are research-based surveys used across the nation to evaluate outcomes associated with after-school program delivery. The surveys are suited for grades 4 through 8 (first version) and 9 through 12 (second version). The surveys, delivered online and available in Spanish, were relatively brief as they were customized to the specific program goals evaluated in this report. Scores were given on a scale from 1 to 4 , with four being the most improvement in a rating.

Hall Elementary School Youth Survey
Figure 1 How Do Kids Get Along at this After-school Program?


Figure 1 shows youth responses assessing how well kids get along at the after-school program. In both fall and spring, students reported that kids in the program were friendly, and they treat each other with respect. Students reported lower ratings towards "Little Unwanted Teasing." It is recommended staff monitor student interactions closely to ensure students are not being teased while at the program.

Figure 2 What is it Like for You at This After-school Program?


Figure 2 shows how youth perceive what the after-school program is like for them. All areas surveyed increased from fall to spring showing improvement in student perceptions of the program. Staff should continue to encourage students to respect and support each other where appropriate and encourage positive peer interactions.

Figure 3 At this After-school Program, How Do You Feel?


Figure 3 shows youth responses to how they feel during the after-school program. Areas most highly rated by students include having fun at the program and being able to find things they enjoy doing. Slightly lower ratings were given to students liking coming to the program and not feeling bored. Staff should continue to incorporate fun and engaging activities for students to promote overall student enjoyment.

Figure 4 When You are at this After-School Program and Not Doing Homework.


Figure 4 shows student assessment of learning new things in the after-school program through activities other than homework. Students most highly rated feeling challenged in a good way and learning new things at the program. There was a decrease in student agreement to being able to do things they have never done before from fall to spring. It is recommended for staff to involve students in discussions regarding what activities they have and have not done before and ask their opinions on what activities they would like to engage in for future programming.

Figure 5 What the Teachers and Staff are Like at this After-school Program.


Figure 5 indicates students' perception of what staff are like at the after-school program. From fall to spring, all scales decreased. However, areas such as being able to talk to an adult and having an adult they will listen to and respect was still highly rated by students. It is recommended for staff to continue to develop and maintain rapport with students and provide support where needed.

Figure 6 What are You Like as a Learner?


Figure 6 shows youth responses regarding their perception of what they are like as learners. Most scales decreased from fall to spring. However, feeling as good as other kids in school remained the same. Staff should continue to encourage students to try new things and follow up with praise when a student demonstrates efforts to seek new challenges.

Figure 7 How do You Feel about Reading/Math/Science?


Figure 7 shows youth responses in assessing their level of engagement in reading, math, and science from an average of ratings from five questions regarding each subject. Engagement in math and science increased from fall to spring, while engagement in reading slightly decreased. Staff should introduce new activities to better engage with students in reading in addition to the math and science activities that are already in place.

Figure 8 How has This Program Helped You in Reading/Math/Science?


Figure 8 shows students' perception of the program helping them read more often and do better in math and science. Students reported a decrease in the program's help in improvement in reading, math, and science from fall to spring. It is recommended that staff should provide additional support in specific academic areas for those in need and encourage student efforts towards learning.

Figure 9 How has This Program Helped You Academically?


Figure 9 shows students' assessment regarding how the program helped them academically. Students most highly rated the program helped them to do better in school. Slightly lower ratings were given towards the program helping them try harder and getting their homework done. Staff should designate time during the program to completing homework and providing support in areas of struggle for students.

Figure 10 How Has This Program Helped You Socially?


Figure 10 shows students' assessment regarding how the program helped them socially. From fall to spring, all surveyed areas decreased. It is recommended for staff to encourage positive student interactions and provide students with new opportunities and activities to work together and find what they like to do.

Figure 11 Try New Things?


Figure 11 shows student involvement in school activities and trying new things. Student involvement decreased from fall to spring. Staff should encourage students to get involved in school activities by providing them with the resources needed to get involved.

Figure 12 Future Expectations


Figure 12 shows students' future expectations. Students reported a decrease in their expectations to graduate from high school and go on to college. Staff should engage in conversations with students about their future academic and career expectations.

Figure 13 Comparison of Subscale Ratings for Survey of Afterschool Outcomes, Youth Version


Figure 13 shows Hall student ratings of the academic and social benefits of the program. Students positively rated many aspects of the program. However, students did report a decrease in ratings from fall to spring in many areas. Staff should continue to build social and academic programming and maintain relationships with students throughout the school year.

Jefferson Elementary School Youth Survey
Figure 14 At This Program, How Do Kids Get Along?


Figure 14 shows youth responses assessing how well kids get along at the after-school program. Most scores stayed the same of slightly increased from fall to spring. However, there was a slight decrease in student ratings of students being friendly. It is recommended that staff continue to monitor and encourage positive student interactions.

Figure 15 What is it Like for You at This After-school Program?


Figure 15 shows how youth perceive what the after-school program is like for them. Students most highly rated having a lot of good friends at the program. Slightly lower ratings were given to students trying to help each other and listening. It is recommended that staff use team-building activities and encourage students to support each other where appropriate.

Figure 16 At this After-school Program, How Do You Feel?


Figure 16 shows youth responses to how they feel during the after-school program. Students reported that they like coming to the program, have fun, and can find things they like to do. Lower ratings were given to students not feeling bored. Staff should align programming with activities / topics that are interesting to students to improve overall student enjoyment.

Figure 17 When You are at this After-School Program and Not Doing Homework...


Figure 17 shows student assessment of what they gain from the program outside of help with homework. Students highly rated all surveyed areas of the program. However, there was a slight decrease in ratings from fall to spring. It is recommended that staff introduce new activities from fall to spring to increase student engagement and provide them with new experiences.

Figure 18 What the Teachers and Staff are Like at this After-school Program ...


Figure 18 indicates students' perception of what staff are like at the after-school program. Students rated all areas highly in both fall and spring. All areas surveyed increased from fall to spring. Staff should continue to build and maintain rapport with students and provide support where needed.

Figure 19 What are You Like as a Learner?


Figure 19 shows youth perception of what they are like as learners. Most student ratings stayed the same or increased from fall to spring. However, there was a slight decrease in student willingness to keep trying something until they get it. It is recommended that staff provide new opportunities for students and encourage them to seek new challenged.

Figure 20 How do You Feel about Reading/Math/Science?


Figure 20 shows youth responses assessing their level of engagement in reading, math, and science from an average of ratings from five questions regarding each subject. Students reported an increase in engagement in science and a slight decrease in engagement in reading and math from fall to spring. Staff should use new, creative activities to promote engagement and learning in these subjects.

Figure 21 How has This Program Helped You in Reading/Math/Science?


Figure 21 indicates how the program has enabled the students to read more often and do better in math and science. Student ratings increased from fall to spring in math and science, while reading stayed the same. It is suggested that staff continue to provide support in specific academic areas of struggle for those in need.

Figure 22 How has This Program Helped You Academically?


Figure 22 shows students' assessment regarding how the after-school program helped them academically.
Students reported an increase from fall to spring in the programs help in getting homework done and trying harder in school. There was a slight decrease in student reports of the program helping them to do better in school. The recommendation is to give designated time for students to get assistance in academic areas of struggle.

Figure 23 How Has This Program Helped You Socially?


Figure 23 shows students' assessment regarding how the after-school program helped them socially. From fall to spring, students reported an increase in the programs ability to make them feel good about themselves and find what they are good at. There was a slight decrease in students making new friends. Staff should continue to provide support for students academically and socially while providing opportunities for students to work together and make connections.

Figure 24 Try New Things?


Figure 24 shows student involvement in school activities and trying new things. Student involvement stayed the same from fall to spring. Staff should encourage students to get involved in school activities by providing them with the resources needed to get involved in order to see an increase in involvement.

Figure 25 Future Expectations


Figure 25 shows students' future expectations. Student expectations from fall to spring remained the same. Staff should continue to engage students in conversations about their future academic and career expectations.

Figure 26 Comparison of Subscale Ratings for Survey of Afterschool Outcomes, Youth Version

# Program Benefits Reported by Youth - Jefferson 



Figure 26 shows Jefferson student ratings of the academic and social benefits of the program. Students positively rated many aspects of the program in both fall and spring. Staff should continue to build social and academic programming and maintain positive staff-student relationships throughout the school year.

## Smith Elementary School Youth Survey

Figure 27 At This Program, How Do Kids Get Along?


Figure 27 shows youth responses assessing how well kids get along at the after-school program. Students reported a decrease in all areas surveyed from fall to spring. The highest rating was given to kids treating each other with respect. It is recommended that staff monitor and encourage positive peer interactions.

Figure 28 What is it Like for You at This After-school Program?


Figure 28 shows how youth perceive what the after-school program is like for them. Students reported decreases in the spring with the highest rating given to having a lot of good friends in the program. Staff should encourage positive peer interactions and incorporate social skills development.

Figure 29 At this After-school Program, How Do You Feel?


Figure 29 shows youth responses to how they feel during the after-school program. Students reported a slight decrease in most areas from fall to spring. However, students reported an increase in not feeling bored in the spring. Staff should engage students in conversations around their interests and incorporate programming that aligns with student interests.

Figure 30 When You are at this After-School Program and Not Doing Homework...


Figure 30 shows student assessment of their experience with the program outside of completing homework. Students reported a decrease in all surveyed areas from fall to spring. However, students highly rated being able to do things they have never done before in both fall and spring. It is suggested that staff continue to offer new activities and encourage students to challenge themselves by trying new things.

Figure 31 What the Teachers and Staff are Like at this After-school Program...


Figure 31 indicates students' perception of what staff are like at the after-school program.
Student ratings shifted slightly from fall to spring. Students most highly rated having an adult they respect, while lower ratings were given to adults being interested in what they think. Staff should continue to build rapport with students through active listening and meaningful conversations to better understand their interests.

Figure 32 What are You Like as a Learner?


Figure 32 shows youth responses regarding their perception what they are like as learners. Scores decreased from fall to spring. The recommendation is for staff to encourage students to try new things while presenting them with various opportunities to do so.

Figure 33 How do You Feel about Reading/Math/Science?


Figure 33 shows youth responses assessing their level of engagement in reading, math, and science from an average of ratings from five questions regarding each subject. Students reported less engagement in reading, math, and science from fall to spring. Staff should incorporate new activities and learning opportunities to increase student interest and engagement in all subjects.

Figure 34 How has This Program Helped You in Reading/Math/Science?


Figure 34 indicates how the program has enabled the students to read more often and do better in math and science. Scores decreased from fall to spring for reading, math, and science. The suggestion is to encourage students to seek out assistance in specific academic areas for those in need.

Figure 35 How has This Program Helped You Academically?


Figure 35 shows students' assessment regarding how the after-school program helped them academically. Student ratings decreased from fall to spring in all areas surveyed. Staff should allow specific time for students to get their homework done and ask for help in areas of need.

Figure 36 How Has This Program Helped You Socially?


Figure 36 shows students' assessment regarding how the after-school program helped them socially. Students reported higher scores in the fall than in the spring for the social benefits of the program. The recommendation is for staff to encourage positive peer interactions and provide students with opportunities to collaborate with each other and try new things.

Figure 37 Try New Things?


Figure 37 shows student involvement in school activities and trying new things. Student involvement slightly decreased from fall to spring. Staff should encourage students to get involved in school activities by providing them with new opportunities and resources needed to get involved.

Figure 38 Future Expectations


Figure 38 shows students' future expectations. Students reported an increase in their expectations to graduate high school but reported a slight decrease in attending college. Staff should continue to engage students in conversations about their future academic and career expectations.

Figure 39 Comparison of Subscale Ratings for Survey of Afterschool Outcomes, Youth Version
Program Benefits Reported by Youth - Smith


Figure 39 shows Smith student ratings of the academic and social benefits of the program. Students positively rated many aspects of the program. The highest rating was given to student perceptions of staff. While lower ratings were given to academic help. Staff should continue to build social and academic programming and maintain meaningful staff-student relationships throughout the school year.

## Nicholson Elementary School Youth

## Survey

Figure 40 At This Program, How do Kids Get Along?


Figure 40 shows youth responses assessing how well kids get along at the after-school program. Students reported an increase in "Little Unwanted Teasing" from fall to spring. However, students reported a slight decrease in kids being friendly and treating each other with respect. Staff should monitor and encourage positive peer interactions.

Figure 41 What is it Like for You at This After-school Program?


Figure 41 shows how youth perceive what the after-school program is like for them. Students reported declines from the fall to spring in their ratings of what the program is like for them. It is suggested that staff utilize social skill instruction and encourage positive peer interactions to improve peer relationships.

Figure 42 At this After-school Program, How do you feel?


Figure 42 shows youth responses to how they feel during the after-school program. Students reported improvements in not feeling bored, however ratings in all other areas slightly decreased from fall to spring. It is recommended that staff continue to provide new activities and learning opportunities to promote student engagement in the program.

Figure 43 When You are at this After-School Program and Not Doing Homework...


Figure 43 shows student assessment of the program outside of completing their homework. Students reported slight decreases in all areas surveyed. However, students most highly rated being able to learn new things. Staff should continue to provide students with opportunities to try new things and challenge themselves while providing positive reinforcement towards their efforts.

Figure 44 What the Teachers and Staff are Like at this After-school Program...


Figure 44 indicates students' perception of what staff are like at the after-school program. Student ratings of interactions with staff decreased from fall to spring in all areas except for adults showing interest in what they think, which increased. It is recommended that staff continue to build rapport with students throughout the entire school year through meaningful conversations and active listening.

Figure 45 What are You Like as a Learner?


Figure 45 shows youth responses regarding their perception of what they are like as learners. Scores increased from fall to spring in all areas surveyed except for giving new things a try. Staff should encourage students to try new things and provide them with positive reinforcement towards their efforts to do so.

Figure 46 How do You Feel about Reading/Math/Science?


Figure 46 shows youth responses assessing their level of engagement in reading, math, and science from an average of ratings from five questions regarding each subject. Students reported their levels of engagement increased in all areas from fall to spring. Staff should continue to provide students with new and interactive academic programming.

Figure 47 How has This Program Helped You in Reading/Math/Science?


Figure 47 indicates how the program has enabled the students to read more often and to do better in math and science. Students reported a decrease in the program helping them do better academically in all areas surveyed from fall to spring. It is suggested that staff provide additional assistance in specific academic areas of struggle for students in need.

Figure 48 How has This Program Helped You Academically?


Figure 48 shows students' assessment regarding how the after-school program helped them academically. Students highly rated all areas of academic help in both fall and spring. Students reported an increase in the program helping them do better in school. However, there was a slight decrease in the program helping students get homework done and try harder in school. Staff should assist students in areas of struggle and designate time for students to work on homework and ask questions.

Figure 49 How Has This Program Helped You Socially?


Figure 49 shows students' assessment regarding how the after-school program helped them socially. Students reported an increase in the program helping them find what they are good at. However, there were slight decreases in students feeling good about themselves and making new friends. Staff should continue to use positive reinforcement of efforts in both academic and social activities to help students build confidence and make new friends.

Figure 50 Involvement


Figure 50 shows student involvement in school activities and trying new things. Student involvement slightly decreased from fall to spring. Staff should encourage students to get involved in school activities by providing them with the information needed to get involved.

Figure 51 Future Expectations


Figure 51 shows students' future expectations. Students reported an increase in their expectations to graduate from high school and go on to college. Staff should continue to engage students in conversations about their future academic and career expectations.

Figure 52 Comparison of Subscale Ratings for Survey of Afterschool Outcomes, Youth Version
Program Benefits Reported by Youth - Nicholson


Figure 52 shows Nicholson student ratings of the academic and social benefits of the program. Students positively rated many aspects of the program. Students most highly rated what they are like as a learner and the programs academic benefits. Students gave lower ratings to how kids get along. Staff should continue to build social and academic programming and maintain staffstudent relationships throughout the year.

## Analysis of Qualitative Data Reflected in Student Surveys

Students were given opportunities to give feedback on their experiences in the after-school program at the beginning of the program and toward the end of the program year. Some students may have given more than one answer for each question and in some cases the student did not answer the question or did not give a comprehensible response. The responses to the open-ended questions are provided below.

Hall Elementary School

| What is your favorite thing to do here? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Play games | 3 | 2 |
| Math | 1 | 1 |
| Make new friends | 1 | 0 |
| Play outside | 0 | 2 |
| Homework | 2 | 0 |
| Gym/physical activity | 1 | 1 |
| Art/sketch | 1 | 2 |
| Socialize/talk with friends/play | 4 | 0 |


| What would you like to learn/what did you learn? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Math skills | 4 | 1 |
| Art skills | 0 | 0 |
| Language arts skills | 0 | 0 |
| Science skills | 1 | 0 |


| Fun games/activities | 1 | 1 |
| :--- | :---: | :---: |
| Interrelational/social skills | 0 | 2 |
| Sports skills | 1 | 1 |


| Reasons for Absences | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Sick/Ill | 7 | 4 |
| Sports/competitions | 1 | 1 |
| Family obligations | 2 | 0 |


| What would you change about the program? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Nothing | 4 | 0 |
| Increase playground/outside/play time | 0 | 2 |
| Food | 0 | 1 |
| Homework/ learning | 1 | 2 |
| Staff | 1 | 0 |
| Increase art | 1 | 3 |
| Socialize/talk with friends | 3 | 0 |


| What else would you like us to know? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| It's fun/good/would recommend to others | 2 | 1 |
| Nothing/ I don't know | 6 | 3 |
| Gained new skills | 0 | 1 |

Jefferson Middle School

| What is your favorite thing to do here? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Play games | 7 | 5 |
| Math | 2 | 2 |
| Make new friends | 0 | 0 |
| Play outside | 0 | 2 |
| Homework | 2 | 0 |
| Gym/physical activity | 4 | 0 |
| Art/sketch | 2 | 4 |
| Socialize/talk with friends/play | 12 | 4 |


| What would you like to learn/what did you learn? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Math skills | 6 | 5 |
| Art skills | 2 | 0 |
| Language arts skills | 1 | 0 |
| Science skills | 1 | 2 |
| Fun games/activities | 4 | 3 |


| Interrelational/social skills | 5 | 4 |
| :--- | :---: | :---: |
| Sports skills | 1 | 0 |


| Reasons for Absences | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Sick/Ill | 16 | 11 |
| Sports/competitions | 1 | 1 |
| Family obligations | 11 | 5 |


| What would you change about the program? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Nothing | 3 | 5 |
| Increase playground/outside/play time | 8 | 1 |
| Food | 6 | 6 |
| Homework/ learning | 3 | 4 |
| Staff | 1 | 1 |
| Increase art | 0 | 0 |
| Socialize/talk with friends | 1 | 0 |


| What else would you like us to know? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| It's fun/good/would recommend to others | 7 | 5 |
| Nothing/ I don't know | 14 | 12 |
| Gained new skills | 2 | 2 |

Quotes:
"I get more motivated to finish my missing work."
"I got my grades up by a lot."
Nicholson Elementary School

| What is your favorite thing to do here? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Play games | 1 | 2 |
| Math | 1 | 1 |
| Make new friends | 0 | 0 |
| Play outside | 2 | 1 |
| Homework | 1 | 0 |
| Gym/physical activity | 1 | 3 |
| Art/sketch | 1 | 4 |
| Socialize/talk with friends/play | 2 | 2 |


| What would you like to learn/what did you learn? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Math skills | 3 | 2 |
| Art skills | 0 | 0 |
| Language arts skills | 1 | 0 |
| Science skills | 2 | 1 |


| Fun games/activities | 0 | 0 |
| :--- | :---: | :---: |
| Interrelational/social skills | 0 | 1 |
| Sports skills | 1 | 0 |


| Reasons for Absences | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Sick/Ill | 5 | 4 |
| Sports/competitions | 0 | 0 |
| Family obligations | 3 | 2 |


| What would you change about the program? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Nothing | 1 | 0 |
| Increase playground/outside/play time | 9 | 2 |
| Food | 1 | 0 |
| Homework/ learning | 0 | 0 |
| Staff | 0 | 1 |
| Increase art | 0 | 2 |
| Socialize/talk with friends | 2 | 3 |


| What else would you like us to know? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| It's fun/good/would recommend to others | 6 | 3 |
| Nothing/ I don't know | 3 | 1 |
| Gained new skills | 1 | 1 |

Schneider Elementary School

| What is your favorite thing to do here? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Play games | 3 | 2 |
| Math | 2 | 4 |
| Make new friends | 0 | 0 |
| Play outside | 0 | 1 |
| Homework | 2 | 2 |
| Gym/physical activity | 0 | 0 |
| Art/sketch | 1 | 2 |
| Socialize/talk with friends/play | 1 | 1 |


| What would you like to learn/what did you learn? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Math skills | 4 | 3 |
| Art skills | 1 | 0 |
| Language arts skills | 0 | 0 |
| Science skills | 0 | 3 |
| Fun games/activities | 3 | 2 |


| Interrelational/social skills | 1 | 0 |
| :--- | :---: | :---: |
| Sports skills | 1 | 0 |


| Reasons for Absences | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Sick/Ill | 4 | 3 |
| Sports/competitions | 0 | 0 |
| Family obligations | 2 | 2 |


| What would you change about the program? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Nothing | 2 | 1 |
| Increase playground/outside/play time | 4 | 5 |
| Food | 0 | 0 |
| Homework/ learning | 1 | 2 |
| Staff | 0 | 1 |
| Increase art | 1 | 1 |
| Socialize/talk with friends | 1 | 1 |


| What else would you like us to know? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| It's fun/good/would recommend to others | 4 | 4 |
| Nothing/ I don't know | 5 | 1 |
| Gained new skills | 2 | 1 |

Quotes:
"That it helped me with a bunch of stuff and I got to learn a bunch of new stuff and I really like it here and I do not want the my time program to end."

Smith Elementary School

| What is your favorite thing to do here? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Play games | 3 | 4 |
| Math | 0 | 0 |
| Make new friends | 0 | 0 |
| Play outside | 6 | 2 |
| Homework | 2 | 3 |
| Gym/physical activity | 3 | 4 |
| Art/sketch | 5 | 3 |
| Socialize/talk with friends/play | 4 | 4 |


| What would you like to learn/what did you learn? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Math skills | 4 | 0 |
| Art skills | 0 | 1 |


| Language arts skills | 1 | 0 |
| :--- | :---: | :---: |
| Science skills | 5 | 4 |
| Fun games/activities | 4 | 2 |
| Inter-personal relationships/social skills | 0 | 6 |
| Sports skills | 2 | 1 |


| Reasons for Absences | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Sick/Ill | 14 | 12 |
| Sports/competitions | 0 | 3 |
| Family obligations | 5 | 3 |


| What would you change about the program? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| Nothing | 4 | 1 |
| Increase playground/outside/play time | 7 | 11 |
| Food | 3 | 1 |
| Homework/ learning | 5 | 0 |
| Staff | 1 | 4 |
| Increase art | 0 | 0 |
| Socialize/talk with friends | 3 | 1 |


| What else would you like us to know? | Pre-Test 2022 | Post-Test 2023 |
| :--- | :---: | :---: |
| It's fun/good/would recommend to others | 6 | 4 |
| Nothing/ I don't know | 6 | 8 |
| Gained new skills | 3 | 2 |

Quotes:
"It's really fun and you should keep doing the program."

## Social Emotional Learning (SEL) Survey

The social-emotional learning survey (SEL) survey was created to evaluate staff perception of students' social, emotional, and behavioral needs within the after-school program. The survey was based off of the Illinois Social Emotional Learning descriptors for each age group. This survey is given twice during the program to assess change over time.

The surveys asked adult program staff to rate students' demonstration of various skills relative to the expectations for their age. The scale ranged from 1 to 5 , with 1 indicating a significantly below same-age children, 3 indicating performance is the same as other same-age children, and 5 indicating performance was significantly above other same-age children. The response averages for each item are summarized by age-group and by school.

Responses indicated students' performance was at or near the expectations for their age.

Figure 53 Average Elementary SEL Ratings, Grades K-2

| $\begin{aligned} & \text { Grades } \\ & \text { K-2 } \end{aligned}$ | Recognize and accurately label emotions and how they are linked to behavior | Demonstrate control of impulsive behavior | Identify their likes and dislikes, needs and wants, strengths and challenges | Identify family, peer, school, and community strengths | Describe why school is important in helping students achieve personal goals | Identify goals for academic success and classroom behavior | Recognize that others may experiences situations differently from oneself | Use listening skills to identify the feelings and perspectives of others | Describe the ways that people are similar and different | Describe positive qualities in others |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Hall | 3.00 | 3.21 | 2.89 | 2.95 | 3.00 | 3.00 | 2.89 | 2.89 | 3.00 | 2.79 |
| Nicholson | 3.19 | 3.00 | 3.46 | 3.19 | 3.27 | 3.08 | 3.27 | 3.19 | 3.31 | 3.35 |
| Smith | 2.84 | 2.84 | 2.84 | 2.84 | 2.76 | 2.76 | 2.76 | 2.76 | 2.80 | 2.80 |
| Schneider | 2.90 | 2.85 | 2.90 | 2.80 | 2.95 | 2.85 | 2.85 | 2.95 | 2.90 | 2.90 |

Figure 54 Average Elementary SEL Ratings, Grades K-2, continued

| $\begin{array}{\|l} \text { Grades } \\ \text { K-2 } \end{array}$ | Identify ways to work and play well with others | Demonstrate appropriate social and classroom behavior | identify problems and conflicts commonly experienced by peers | Identify approaches to resolving conflicts constructively | Explain why unprovoked acts that hurt others are wrong | Identify social norms and safety considerations that guide behavior | Identify a range of decisions that students make at school | Make positive choices when interacting with classmates | Identify and perform roles that contribute to one's classroom | Identify and perform roles that contribute to one's family |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Hall | 3.00 | 3.00 | 2.89 | 2.89 | 3.26 | 3.11 | 3.11 | 2.89 | 3.00 | 3.26 |
| Nicholson | 3.31 | 3.23 | 3.23 | 3.12 | 3.24 | 3.08 | 3.23 | 3.19 | 3.19 | 3.23 |
| Smith | 2.76 | 2.76 | 2.76 | 2.76 | 2.76 | 2.76 | 2.76 | 2.76 | 2.76 | 2.76 |
| Schneider | 2.90 | 2.70 | 2.75 | 2.80 | 2.95 | 2.90 | 2.90 | 2.75 | 2.80 | 2.95 |

Figure 55 Average Elementary SEL Ratings, Grades 3-5

| Grades 3-5 | Describe a range of emotions and the situations that cause them | Describe and demonstrate ways to express emotions in a socially acceptable manner | Describe personal skills and interest that one wants to develop | Explain how family members, peers, school personnel, and community members can support schools success and responsible behavior | Describe the steps in setting and working toward goal achievement | Monitor progress on achieving a short-term personal goal | Identify verbal, physical, and situational cues that indicate how others may feel | Describe the expressed feelings and perspectives of others | Identify differences among and contributions of various social and cultural groups | Demonstrate how to work effectively with those who are different from oneself |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Hall Elementary | 3.07 | 2.93 | 3.00 | 3.18 | 3.00 | 3.04 | 3.07 | 3.11 | 3.29 | 2.93 |
| Nicholson Elementary | 4.22 | 4.04 | 4.13 | 4.09 | 4.17 | 4.00 | 4.17 | 4.09 | 4.39 | 4.39 |
| Smith Elementary | 3.08 | 3.08 | 3.08 | 3.08 | 3.08 | 3.10 | 3.08 | 3.08 | 3.06 | 3.04 |
| Schneider Elementary | 3.20 | 3.20 | 3.10 | 3.05 | 2.95 | 2.90 | 3.20 | 3.20 | 2.95 | 3.00 |

Figure 56 Average Elementary SEL Ratings, Grades 3-5, continued

| Grades 3-5 | Describe approaches for making and keeping friends | $\qquad$ | Describe causes and consequences of conflicts | Apply constructive approaches in resolving conflicts | Demonstrate the ability to respect the rights of self and others | Demonstrate knowledge of how social norms affect decision making and behavior | Identify and apply the steps of systematic decision making | Generate alternative solutions and evaluate their consequences for a range of academic and social situations | Identify and perform roles that contribute to the school community | Identify and perform roles that contribute to one's local community |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Hall Elementary | 2.96 | 3.00 | 3.07 | 2.93 | 2.89 | 2.96 | 2.93 | 2.93 | 3.14 | 3.11 |
| Nicholson Elementary | 4.39 | 4.26 | 4.13 | 4.04 | 4.22 | 4.04 | 4.14 | 4.04 | 4.13 | 4.13 |
| Smith Elementary | 3.04 | 3.04 | 3.08 | 3.06 | 3.06 | 3.06 | 3.06 | 3.06 | 3.06 | 3.06 |
| Schneider Elementary | 3.20 | 3.00 | 3.10 | 3.05 | 3.05 | 2.95 | 2.95 | 3.00 | 2.95 | 2.95 |

Figure 57 Average Middle School SEL Ratings, Grades 6-8

| Grades 6, 7, 8 | Analyze factors that create stress or motivate successful performanc $\qquad$ | Apply strategies to manage stress and motivate successful performance | Analyze how personal qualities influence choices and success | Analyze how making use of school and community supports and opportunities can contribute to school and life success | Set a shortterm goal and make a plan for achieving it | Analyze why one achieved or did not achieve a goal | Predict others' feelings and perspectives in a variety of situations | Analyze how one's behavior may affect others | Explain how individual, social, and cultural differences may increase vulnerability to bullying and identify ways to address it | Analyze the effects of taking action to oppose bullying based on individual and group differences |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Jefferson Middle | 3.75 | 3.78 | 3.90 | 3.95 | 3.80 | 3.80 | 3.65 | 3.73 | 3.73 | 3.75 |

Figure 58 Average Middle School SEL Ratings, Grades 6-8, continued


## Teacher Survey

Teachers of participating students completed a survey assessing student improvement in several areas. Teachers were surveyed in the spring and were able to complete the assessment online or using a paper format. Teacher surveys were rated on a scale ranging from 0 to 7 , with 0 indicating a significant decline, 6 indicating a significant improvement, and 4 indicating no change. Scores of 7 indicated no need to improve. Teacher responses are summarized by school.

Hall Elementary School Teacher Survey
Figure 59 Average Teacher Responses Regarding Improvement Among All Attendee


Figure 59 According to Hall teachers, most students showed improvement in all surveyed areas with an average of $72 \%$ improvement across categories.

Figure 60 Teacher Responses Regarding Student Improvement

| Hall Teacher Survey Results <br> for All Attendees |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |


| Behaving well in class | 14 | 0 | 5 | 7 | 15 | 0 | 0 | 0 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Academic performance | 4 | 2 | 5 | 22 | 8 | 0 | 0 | 0 |
| Coming to school motivated to learn | 12 | 0 | 3 | 11 | 15 | 0 | 0 | 0 |
| Getting along well with other <br> students | 15 | 0 | 3 | 11 | 11 | 1 | 0 | 0 |

Figure 60 shows the breakdown of teacher responses for all categories.
Nicholson Elementary School Teacher Survey Responses
Figure 61 Average Teacher Responses Regarding Improvement Among All Attendees


Figure 61 According to Nicholson teachers, most students showed improvement in all surveyed areas with an average of $82 \%$ improvement across categories.

Figure 62 Teacher Responses Regarding Student Improvement

| Nicholson Teacher Survey Results for All Attendees | No need to improve | Significant Improvement | Moderate Improvement | Slight <br> Improvement | No <br> Change | Slight Decline | Moderate Decline | Significant Decline |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Turning in HW on time | 21 | 5 | 6 | 6 | 7 | 0 | 0 | 0 |
| Completing HW to teacher's satisfaction | 17 | 5 | 8 | 9 | 6 | 0 | 0 | 0 |
| Participating in class | 11 | 7 | 14 | 16 | 3 | 1 | 0 | 0 |
| Volunteering | 15 | 6 | 6 | 12 | 12 | 0 | 0 | 0 |
| Attending class regularly | 28 | 4 | 1 | 6 | 13 | 0 | 0 | 0 |
| Being attentive in class | 12 | 7 | 3 | 19 | 9 | 2 | 0 | 0 |


| Behaving well in class | 20 | 5 | 4 | 9 | 10 | 4 | 0 | 0 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Academic performance | 9 | 7 | 9 | 20 | 6 | 1 | 0 | 0 |
| Coming to school <br> motivated to learn | 16 | 5 | 9 | 12 | 7 | 1 | 1 | 0 |
| Getting along well with <br> other students | 20 | 7 | 6 | 8 | 8 | 1 | 2 | 0 |

Figure 62 shows the breakdown of teacher responses for all categories.

Smith Elementary School Teacher Survey Responses
Figure 63 Average Teacher Responses Regarding Improvement Among All Attendees


Figure 63 According to Smith teachers, most students showed improvement in all surveyed areas with an average of $84 \%$ improvement across categories.

Figure 64 Teacher Responses Regarding Student Improvement

| Smith Teacher Survey Results for ALL Attendees | No need to improve | Significant Improvement | Moderate Improvement | Slight <br> Improvement | No Change | Slight <br> Decline | Moderate Decline | Significant Decline |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Turning in HW on time | 22 | 22 | 11 | 7 | 5 | 2 | 0 | 0 |
| Completing HW to teacher's satisfaction | 21 | 23 | 11 | 7 | 4 | 2 | 0 | 0 |
| Participating in class | 15 | 23 | 14 | 12 | 7 | 0 | 2 | 0 |
| Volunteering | 23 | 20 | 11 | 10 | 8 | 0 | 2 | 0 |
| Attending class regularly | 30 | 14 | 6 | 5 | 18 | 1 | 0 | 0 |
| Being attentive in class | 17 | 19 | 11 | 14 | 9 | 4 | 0 | 0 |
| Behaving well in class | 23 | 18 | 8 | 8 | 11 | 6 | 0 | 0 |
| Academic performance | 11 | 25 | 12 | 18 | 6 | 2 | 0 | 0 |
| Coming to school motivated to learn | 19 | 20 | 8 | 13 | 11 | 2 | 0 | 0 |

Getting along well with other students 24 $\qquad$ 18 7 10 $\square$ 8 4 2 1

Figure 64 shows the breakdown of teacher responses for all categories.

Schneider Elementary School Teacher Survey Responses
Figure 65 Average Teacher Responses Regarding Improvement Among All Attendees


Figure 65 According to Schneider teachers, most students showed improvement in all surveyed areas with an average of $88 \%$ improvement across categories.

Figure 66 Teacher Responses Regarding Student Improvement

| Smith Teacher Survey Results for ALL Attendees | No need to improve | Significant Improvement | Moderate Improvement | Slight <br> Improvement | No Change | Slight <br> Decline | Moderate Decline | Significant Decline |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Turning in HW on time | 20 | 11 | 7 | 7 | 2 | 1 | 0 | 0 |
| Completing HW to teacher's satisfaction | 20 | 13 | 9 | 3 | 2 | 2 | 0 | 0 |
| Participating in class | 10 | 10 | 12 | 12 | 4 | 1 | 0 | 0 |
| Volunteering | 14 | 11 | 10 | 11 | 2 | 1 | 0 | 0 |
| Attending class regularly | 24 | 6 | 5 | 6 | 7 | 1 | 0 | 1 |
| Being attentive in class | 10 | 6 | 11 | 9 | 7 | 6 | 1 | 0 |
| Behaving well in class | 23 | 4 | 4 | 7 | 5 | 5 | 0 | 0 |
| Academic performance | 6 | 13 | 14 | 11 | 4 | 1 | 0 | 0 |
| Coming to school motivated to learn | 17 | 11 | 10 | 8 | 3 | 0 | 0 | 0 |
| Getting along well with other students | 20 | 5 | 9 | 10 | 3 | 2 | 0 | 0 |

Figure 66 shows the breakdown of teacher responses for all categories.

## Parent Survey

Parents of students participating in the afterschool program were queried as to their levels of satisfaction with the program and their level of involvement in their child's education. The survey is rated on a scale ranging from one to five, with five indicating the highest level of agreement or satisfaction, 4 indicating agreement or satisfaction, 3 being neutral, 2 disagreement/dissatisfaction, and 1 being very dissatisfied or strong disagreement. Parents were also prompted to provide extended responses regarding the strengths of the program and areas for improvement. Qualitative data from the open-ended responses are provided below.

Hall Elementary School
Figure 67 Parent Survey Responses


Figure 67 shows parent agreement or satisfaction with various aspects of the after-school program.
Parents reported $100 \%$ agreement in all areas surveyed except for positive staff interactions. $90 \%$ parents of reported the program had positive staff.

Hall Parent Survey Qualitative Data

| What do you like best about the after-school program? |  |
| :--- | :--- |
| Academic/Homework help | 3 |
| Improvement in student behavior | 1 |
| Staff attention to students | 1 |
| Student enjoys being involved | 3 |
| Student doesn't have to leave the school | 1 |

If you could change one thing about the after-school program, what would you change?

| No change | 7 |
| :--- | :--- |
| More learning activities | 1 |

Hall Parent Survey Comments

- My son is always reading more and has improved in math very well.
- I think that it helps my child improve his behavior and learning.
- The staff puts a lot of attention and dedication to the students.
- I love that they don't have to leave the school.
- My daughter always comes home saying this was the best day ever!


## Jefferson Middle School

Figure 68 Parent Survey Responses


Figure 68 shows parent agreement or satisfaction with various aspects of the after-school program. Parents rated most areas with $100 \%$ agreement including: homework, positivity, satisfaction, involvement, and a safe/constructive environment. $90 \%$ of parents reported the program helped their child's grades and behavior improve. $80 \%$ of parents reported the program helps their student's behavior improve.

Jefferson Parent Survey Qualitative Data

| What do you like best about the after-school program? |  |
| :--- | :--- |
| Homework Help | 3 |
| Socialization | 2 |
| Staff interaction | 1 |


| If you could change one thing about the after-school program, what would you change? |  |
| :--- | :--- |
| More activities | 1 |
| Less hours | 1 |
| No change | 1 |

Nicholson Elementary School
Figure 69 Parent Survey Responses


Figure 69 shows parent agreement or satisfaction with various aspects of the after-school program. 100\% of parents reported the program was safe, had positive staff, they were involved in their child's education and were satisfied overall with the program. $96 \%$ agreed the program helped their child with homework. $93 \%$ of parents found the program to be constructive and their child enjoyed it. $89 \%$ reported positive peer interaction. $82 \%$ reported the program helped their child's grades improved. $79 \%$ reported the program helped their child's behavior improve.

Nicholson Parent Survey Qualitative Data

| What do you like best about the after-school program? |  |
| :--- | :--- |
| Homework Help | 2 |
| Different Activities | 7 |
| Student Involvement | 7 |
| Staff Interaction | 2 |
| Safe place | 3 |


| If you could change one thing about the after-school program, what would you change? |  |
| :--- | :--- |
| Socialization | 2 |
| Snacks | 2 |
| More Educational Activities | 1 |
| No older kids with younger kids | 1 |
| No Change | 6 |

Nicholson Parent Survey Comments:

- Very active with the children and patient
- Keeps the door of leaning open even more (extra hours). Keeps the kids involved with cool projects and keeps their minds busy with educational items. Especially in this era where it is all about electronics when being at home.
- The many activities that they get to do educationally and physically
- I love the opportunities this program has brought to my children and our family. Through various programs, swimming lessons, summer camp, events.
- That my child has a safe place outside of school to further his socialization skills


## Smith Elementary School

Figure 70 Parent Survey Responses


Figure 70 shows parent agreement or satisfaction with various aspects of the after-school program. Parents reported the program helped students complete homework, was a constructive and positive environment, and were satisfaction with the program. $96 \%$ reported the program was safe and that their child enjoyed coming. $94 \%$ reported they were involved in their child's education. $77 \%$ of parents reported the program helped their child's behavior improve.

Smith Parent Survey Qualitative Data

| What do you like best about the after-school program? |  |
| :--- | :--- |
| Homework Help | $\mathbf{6}$ |
| Socialization/Activities | $\mathbf{1 2}$ |
| Academics/Learning | 2 |
| Student is happier | 1 |


| If you could change one thing about the after-school program, what would you change? |  |
| :--- | :--- |
| More activities | 3 |
| Provide food | 1 |
| Additional teacher supervision | 1 |
| More spots for students | 1 |
| Make it easier to get in touch with staff | 1 |
| No change | 2 |

Smith Parent Survey Comments:

- My daughter has done a lot better in school since she started the program.
- My daughter has positive activities to do after school.
- Kept him busy with a lot of activities that were fun for him.


## Schneider Elementary School

Figure 71 Parent Survey Responses


Figure 71 shows parent agreement or satisfaction with various aspects of the after-school program. Parents reported the program helped students' grades improve, was a constructive and positive environment, positive were youth. They reported being involved in their child's education and being satisfied with the program. $93 \%$ said the program helped their child's behavior improve, that the program was safe, and there were positive staff interactions. $86 \%$ of parents reported the program helped homework completion and that their child enjoyed coming to the program.

Schneider Parent Survey Qualitative Data

| What do you like best about the after-school program? |  |
| :--- | :--- |
| Homework Help | 5 |
| Socialization | 5 |
| Improve Attitude | 1 |
| Activities | 1 |


| If you could change one thing about the after-school program, what would you change? |  |
| :--- | :--- |
| Make sure homework is done | 2 |
| Finish at 5:30pm | 1 |
| Teacher feedback | 1 |
| Finish sooner | 1 |
| No change | 4 |

Schneider Parent Survey Comments:

- She loves it. Her grades have improved
- I really like that they get a chance to complete their homework and all the other activities they have. I know he really liked Zumba.
- Help she gets with the weekly high frequency phonics and sight words, she enjoys doing projects


## Professional Development Survey

Adult program staff completed an electronic survey regarding their professional development experiences and needs. Staff were asked if and what types of professional development trainings they attended and what areas they would like additional training in. Staff were also prompted to provide additional feedback or suggestions in open-ended responses.

Hall Staff Professional Development Survey
Figure 72
Hall Staff PD Preferences $\begin{gathered}\text { Games } 7.69 \% \\ \text { math enrichment, } \\ 7.69 \%\end{gathered}$
Figure 72 shows the most requested PD topics for the upcoming program year were teambuilding activities (30.7\%) followed by SEL strategies (15\%) and parent engagement (15\%).

Hall PD Survey Comments:

- "Some pd's were on a day that I did not work, but were in the evening. If there is no my time that day, but we have school its easier to do pd's then and not at 5 at night."


## Jefferson Staff Professional Development Survey

Figure 73


Figure 73 shows the most requested PD topics for the upcoming program year were ELL strategies (50\%) and science enrichment (50\%).

Jefferson PD Survey Comments:

- "Offer more online PD opportunities"


## Nicholson Staff Professional Development Survey

Figure 74


Figure 74 shows the most requested PD trainings for the upcoming program year were teambuilding ( $25 \%$ ) and reading enrichment ( $25 \%$ ).

Nicholson PD Survey Comments:

- "Offer more teambuilding activities"


## Schneider Staff Professional Development Survey

Figure 75


Figure 75 shows the most requested PD trainings for the upcoming program year were teambuilding (30\%) and parent engagement (30\%).

Schneider PD Survey Comments:

- "Offer more online PD options"
- "Having a parent night at the beginning of the program would be beneficial"


## Smith Staff Professional Development Survey

Figure 76


Figure 76 shows the most requested PD trainings for the upcoming program year was teambuilding ( $22 \%$ ), followed by math, science and reading enrichment ( $16 \%$ ). Behavior management was suggested as another area for additional training.

Smith PD Survey Comments:

- "Really liked the training at the DuPage Museum"
- "Liked the PDs"
- "We need supplies at the beginning of the year"
- "After eating their snack and before rotations start, I feel that the students need 15-20 minutes of unstructured free time (physical activity). They need a down time after their school day to play with friends, to run around and release extra energy before staring rotations."
- "I would like the program coordinator of the entire after-school program to come show us how the system should run and what activities we can do with students. I would also like more support at our site. We do not have enough adult supervisors and we have no high school or college helpers"


## Appendix A: Logic Model

## 21 ${ }^{\text {st }}$ Century Community Learning Centers Logic Model

## Fox Valley Park District

| Inputs | Outputs |  | Outcomes-Impact |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Inputs for all objectives: Funding, administrative support, alliance with school district and schools, staff members, students and parents willing to participate, access to school facilities, software, material supports (e.g. snacks, books/games/puzzles, art and craft supplies), community partners | Activities | Participation | Short | Medium | Long |
| Objective 1: iReady Diagnostic Assessment and Instruction in Math and Reading; My Sidewalkerson Scott Foreman Reading Street; VMath Live | Objective 1: Provide remedial assistance to students to identify learning gaps and to implement activities designed to promote academic development | Objective 1: Carried out with staff working with students individually to support their engagement with project resources | Objective 1: $25 \%$ or more of participants will demonstrate test scores that meet or exceed standards in reading and mathematics. | Enhanced test scores will benefit districts by demonstrating student progress; scores will benefit students in that students themselves, parents, and teachers will regard them as capable learners and will challenge their learning. Teachers will provide opportunities for continued development, and students will continue to make progress aligned with developmental expectations | Enhanced test scores will increase students' opportunities to attend college and to develop knowledge, skills, and credentials to support their engagement with professional careers |
| Objective 2: Staff with expertise in reading and mathematics | Objective 2: Provide either homework assistance or enrichment opportunities to ensure that students engage successfully with course material in order to master knowledge and skills necessary to perform well | Objective 2: Carried out with staff or other program support personnel to support students' continued engagement with course material | Objective 2: 30\% or more of participants will show improvement of one-half of one letter grade or greater in GPA for reading and mathematics between the first and fourth quarters. | Improvement in grades will benefits students in that students themselves as well as teachers and parents will regard them as capable learners. Students will develop confidence necessary to remain engaged with course material and classroom communities, will take advantage of opportunities for continued development and will progress to subsequent grades wellprepare to learn | Improvement in grades will increase students' opportunities to attend college and to develop knowledge, skills, and credentials to support their engagement with professional careers |
| Objective 3: Opportunities to engagement in school activities; opportunities to engage in other | Objective 3: Provide access to technology as well as services in fitness / | Objective 3: Carried out with staff and with community partners to | Objective 3: <br> 1) At least $80 \%$ of attendees will maintain | Increased engagement in cocurricular activity will promote student interest development as | Having defined interests and career ambitious helps students develop a sense of purpose that |


| subject areas such as technology, arts, music, theater, sports, and other recreational activities provided by staff and community partners | sports, recreation, arts and cooking (cooking in middle school only). Provide career awareness opportunities Provide service-learning opportunities for students participating in summer programming. Utilize inquiry-based STEM curricula in summer programs. Provide opportunities to participate in the Youth Leadership Program to students participating in summer programs. | promote students' school engagement, career awareness, and cultural enrichment | or improve school day attendance, if more than one day per quarter is missed, from the first to the fourth quarter based on attendance records. <br> 2) $99 \%$ of students will be promoted to the next grade. <br> 3) $100 \%$ of students will participate in career readiness activities. <br> 4) $100 \%$ of students will participate in subject areas such as technology, art, sports, and recreation. <br> 5) $70 \%$ will report increased involvement in at least one activity. | well as a sense of agency and mastery. These improvements will promote enhanced school engagement. In addition, both career awareness and new interests will help students to develop career goals. Having defined goals is expected to promote student engagement in, retention in, and progression through educational programs | can drive motivation for college and career planning in post-secondary environment. |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Objective 4: Information concerning student family income; collaboration with school-day instructors; willingness of students and families to learn about and engage with the program | Objective 4: Program staff will engage with schoolday teaching staff to plan and execute outreach activities to ensure that low-income students at risk are invited to join the program, feel welcomed, and have easy access opportunities to join the program | Objective 4: Carried out with school districts that provide information about student family income and with school-day teachers who help to identify students at risk as well as with staff to conduct outreach and students and families to join the program | Objective 4: 50\% or more of the program enrollees will be from low-income families, as evidenced by eligibility for free or reduced-fee school meals. | Engaging low-income students in ancillary programming is expected to enhance school engagement, school performance, readiness to progress to higher grades, retention / promotion and persistence to graduation, improved outcomes in terms of knowledge and skills, and increased likelihood of engaging in higher education or career preparation programs | High school graduation is expected to produce higher annual and lifetime earnings than a less-than-high school education would, and engagement in postsecondary education is expected to enhance earnings opportunities. Thus, long-term goals include enhanced earnings, reduced likelihood of multigenerational poverty, and reduction in societal poverty overall |
| Objective 5: willingness of students and after-school program staff to engage in relationshipbuilding to promote improved self-regulation of children; SEL program resources; community linkage resources; fitness and nutrition activity resources; | Objective 5: Second Step will be delivered to help students recognize and manage aggressive behaviors. Case managers will link families with necessary community services and will link | Objective 5: Carried out with program staff, Second Step providers, case managers, counselors, and community resources as well as with students willing to engage in social | Objective 5: <br> 1) At least $80 \%$ of attendees will maintain or improve attendance from first to fourth quarter, if no more than one day per quarter is | Improved senses of self-regulation, self-esteem, connectedness / belonging and agency are expected to promote engagement with the after-school program and therefore with school-day programs. This engagement is expected to promote attendance, resulting in continued | Improved attendance that results from skill building and relationships is expected to promote academic achievement. This achievement is expected to promote continued school engagement, retention / persistence / |


| collaboration with school-day instructors | students with counseling resources where necessary. Program activities including fitness and nutrition activities, leadership development activities, and other activities to promote sense of agency and self-esteem will be offered. Staff will work to develop meaningful relationships with youth to promote sense of connectedness and belonging. Staff will help students to develop self-regulation and social skills and will promote interconnectedness among students. | emotional learning opportunities. <br> Furthermore, collaboration with school-day teachers is necessary to promote coordination of approaches across schoolday and after-school environments | missed, based on attendance records. <br> 2) Disciplinary referrals will decrease among enrolled students by $10 \%$ or more from first to fourth quarters. Disciplinary reports include in-school suspension, out-ofschool suspensions, detentions, and referrals. Referrals varied and could include a parent-teacher phone call or conference. <br> 3) Teachers will report improvement in behavior and getting along with other children for $50 \%$ or more of enrolled children. <br> 4) Staff will report a statistically significant improvement in behavior, relationships with peers, and relationships with adults from pre-test to posttest for enrolled youth. | opportunities for social-emotional learning as well as for academic growth. Promotion of development of self-regulatory and social skills is expected to result in reduction in disciplinary infractions. This is expected to result in enhanced relationships with teachers and staff as well as with other children. The enhanced relationships are expected to further amplify a sense of belonging / being accepted and to thereby promote a sense of comfort and a desire to be within the school environment | promotion and school completion. School completion is expected to enhance likelihood of post-secondary education and career building and to promote improved quality of adult life |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Objective 6: Space for parent night activities; parents willing to attend and participate; staff willing to support parent activities; adequate outreach / liaison work; ability to accommodate non-English speakers | Objective 6: Activities to involve parents in programming may include Parent Night at which parents meet staff and students demonstrate their work; family game nights; parent education / health clinics; and others at parent request. Information about parents' | Objective 6: Carried out with program staff working outside of typical program hours; parents; students enrolled in the program; and siblings of students | Objective 6: The grantee will provide a list of enrichment and other support services offered to families of participants. | Parent involvement in children's after-school programming is meant to promote parental engagement in school and school-day activities as well. Furthermore, parental involvement in after-school programming activities is expected to benefit parents directly in terms of education and services related to parenting and health. | Literature suggests that parental engagement in school promotes youth engagement in school and thus contributes to long-term positive outcomes with regard to retention and promotion, persistence, and graduation and thus positive post-graduation outcomes. |


|  | desires will be sought yearly via the Parent Survey |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Objective 7: Resources for communicating with parents (such as newsletter); outreach to parents (e.g. Parent Liaison); Parent Survey to gather information; activities designed to promote parent involvement | Objective 7: Involvement in children's education is promoted through parents' involvement in the program. This is promoted through parent attendance at $21^{\text {st }}$ Century events. Development of activities to parents as determined by the Parent Survey and other informationgathering resources as well as Liaison outreach to parents is necessary to promote engagement. Furthermore, parent satisfaction is promoted by addressing parent needs as expressed in Parent Survey and through other means | Objective 7: Carried out by research staff who gather information about parent interests; program staff in developing activities responsive to parents' needs; and Parent Liaisons who conduct outreach to parents to promote attendance. Also conducted by program staff who work after hours to implement activities. Parent satisfaction is promoted by program staff who work to make program improvements in response to data collected via the Parent Survey and through other means | Objective 7: <br> 1) At least $90 \%$ of parents completing the survey will report being somewhat or very involved in their children's education. <br> 2) At least $80 \%$ of parents completing the survey will report being somewhat or very satisfied with the program. | See previous objective regarding parent engagement. Furthermore, parent satisfaction with the program is expected to result in higher rates of enrollment and higher rates of program attendance as well as in enrollment of siblings. Parents' sense that their needs are heard and that their perspectives are important is expected to lead to engagement with and loyalty to the program. Positive regard for the program by parents is expected to influence children's perspectives of the program as well | See previous objective regarding parent engagement. Parent satisfaction is also expected to lead to enhanced levels of program engagement by both parents and students. This engagement is expected to promote benefits of the program, which are expected to lead to improved school-day performance resulting in improved retention, promotion, progression, and completion of school, which is expected to produce positive benefits for attendees in terms of preparation for post-secondary education or career development |
| Objective 8: Availability of professional development opportunities; staff willingness to attend; funding | Objective 8: Staff will be surveyed to determine their interests in professional development and perceived needs; professional development opportunities will be selected and made available to staff members | Objective 8: Carried out by program leadership members who select professional development opportunities and make them available and by staff who Attend | Objective 8: 100\% attendance at required training and/or professional development events, documented by sign-in sheet. | Professional development opportunities are expected to enhance the capabilities of staff members to implement a wellorganized program that meets its stated goals | Enhanced professionalization of staff members is expected to improve the experience of youth in the program. Improved youth experience is expected to promote their engagement, which is expected to lead to positive program outcomes |


| Objective 9: Community partners, <br> willingness to engage with the <br> program and to remain engaged <br> with the program once the grant <br> expires | Objective 9: Program <br> leadership will seek and <br> develop relationships with <br> community partners. <br> Program leadership will <br> establish agreements with <br> community partners to <br> engage with / promote <br> operations of the after- <br> school program. Program <br> leadership and community <br> partners will jointly <br> strategize concerning <br> avenues for continued <br> community partner <br> engagement in the absence <br> of program funding. | Objective 9: Carried out <br> by program leaders and <br> community partner <br> leaders | Objective 9: Written <br> letters of agreement <br> should be collected <br> from each community <br> partner, sufficiently <br> detailing the roles and <br> responsibilities of <br> partners and intentions <br> to sustain contributions <br> after the grant expires. | Community partnerships are <br> expected to expand the resources <br> and expertise available to the <br> program. These are expected to <br> diversity the program and <br> contribute to program quality. |
| :--- | :--- | :--- | :--- | :--- |
| community partners in the <br> program is expected to create <br> commitment to the program's <br> goals and loyalty to the <br> program. This sense of shared <br> values and objectives is <br> expected to lead to a <br> willingness of partners to <br> collaborate with the program <br> leadership to identify ways to <br> perpetuate the program and its <br> deep engagement with the <br> community after the point at <br> which program funding <br> expires |  |  |  |  |

## Appendix B: Parent Survey

## Parent Involvement and Satisfaction Survey

Full Name(s) of Child(ren) at this School:
Please circle the number that best represents your answer.

|  | Strongly disagree | Disagree | Neither disagree nor agree | Agree | Strongly agree |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1. The after school program is helping my child to get his/her homework done. | 1 | 2 | 3 | 4 | 5 |
| 2. The after school program is helping my child's grades improve in school. | 1 | 2 | 3 | 4 | 5 |
| 3. The after school program is helping my child's behavior improve in school. | 1 | 2 | 3 | 4 | 5 |
| 4. The after school program provides a safe environment for my child after school. | 1 | 2 | 3 | 4 | 5 |
| 5. The after school program provides constructive activities for my child once his/her homework is done. | 1 | 2 | 3 | 4 | 5 |
| 6. My child's interactions with the staff members at the after school program are positive. | 1 | 2 | 3 | 4 | 5 |
| 7. My child's interactions with the other youth at the after school program are positive. | 1 | 2 | 3 | 4 | 5 |
| 8. My child enjoys the after school program. | 1 | 2 | 3 | 4 | 5 |
| 9. I am satisfied with the after school program at my child's school. | 1 | 2 | 3 | 4 | 5 |
| 10. I consider myself to be involved in my child's education. | 1 | 2 | 3 |  | 5 |

11. What do you like best about the after-school program?
12. If you could change one thing about the after-school program, what would you change?

## Encuesta de Satisfacción y Participación de los Padres

Nombre(s) Completo (s) de niño(s) en esta Escuela:
Marque con un círculo el número que mejor representa su respuesta.

|  | Totalmente <br> en <br> Desacuerdo | Desacuerdo | Ni en <br> Desacuerdo ni <br> de Acuerdo | De <br> Acuerdo | Totalmente de <br> Acuerdo |
| :--- | :--- | :---: | :---: | :---: | :---: |
| 1.1. El programa después de clases está <br> ayudando a mi hijo/a a hacer su tarea. | 1 | 2 | 3 | 4 | 5 |
| 2.El programa después de clases está <br> ayudando a mejorar las calificaciones de mi <br> hijo/a en la escuela. | 1 | 2 | 3 | 4 | 5 |
| 3.El programa después de clases está <br> ayudando a mejorar el comportamiento de <br> mi hijo/a en la escuela. | 1 | 2 | 3 | 4 | 5 |
| 4.El programa después de clases <br> proporciona un lugar seguro para mi hijo/a <br> después de la escuela. | 1 | 2 | 3 | 4 | 5 |
| 5.El programa después de clases ofrece <br> actividades constructivas para mi hijo/a una <br> vez que haya terminado sus tareas. | 1 | 2 | 3 | 4 | 5 |
| 6.Las interacciones de mi hijo/a con los <br> empleados en el programa después de <br> escuela son positivas. | 1 | 2 | 3 | 4 | 5 |
| 7.Las interacciones de mi hijo/a con los otros <br> jóvenes en el programa después de <br> escuela son positivas. | 1 | 2 | 3 | 4 | 5 |
| 8.Mi hijo disfruta el programa después de <br> escuela. | 1 | 2 | 3 | 4 | 5 |
| 9.Estoy satisfecho(a) con el programa <br> después de clases en la escuela de mi <br> hijo/a. | 1 | 2 | 4 | 5 | 5 |
| 10.Me considero ser involucrado en la <br> educación de mi hijo/a. | 1 | 2 | 3 | 5 | 5 |

11. ¿Qué es lo que más le gusta del programa después de la escuela?
12. Si pudiera cambiar una cosa sobre el programa después de la escuela, ¿qué cambiaría?

## Appendix C: Social Emotional Learning Survey

## SEL Survey Spring 2023

Q1 Please enter the name of the child you are providing information for:

Q2 Please enter the child's id or email address:

Q3 Which school does the child attend?Hall Elementary (1)Nicholson Elementary (2)Smith Elementary (3)Schneider Elementary (4)Jefferson Middle (5)
Q4 What grade is the child in?Kindergarten (1)1st (2)2nd (3)3rd (4)4th (5)5th (6)6th (7)7th (8)8th (9)

Display This Question:
If What grade is the child in? = Kindergarten
Or What grade is the child in? = 1 st
Or What grade is the child in? = 2nd
Q5 How well does this child demonstrate the following skills relative to expectations for their age?

| Significantly |
| :---: | :---: | :---: | :---: |
| Relow other same- |
| age children (1) | | Below other same- |
| :---: |
| age children (2) |



Significantly below other same-age children (1)

Below other sameage children (2)

The same as other same-age children (3)

Above other sameage children (4)

Significantly above other same-age children (5)
Describe a range of
emotions and the
situations that cause
them (1)

Describe and demonstrate ways to express emotions in a socially acceptable manner (2)

Describe personal skills and interest that one wants to develop (3)

Explain how family members, peers, school personnel, and community members can support schools success and
responsible behavior (4)

Describe the steps in setting and working toward goal
achievement (5)
Monitor progress on achieving a shortterm personal goal (6)

Identify verbal, physical, and situational cues that indicate how others may feel (7)

Describe the expressed feelings and perspectives of others (8)

Identify differences among and contributions of various social and cultural groups (9)

Demonstrate how to work effectively with those who are different from oneself (10)

Describe approaches for making and keeping friends (11)

Analyze ways to work effectively in groups (12)


Q7 How well does this child demonstrate the following skills relative to expectations for their age?

|  | Significantly below other same-age children (1) | Below other sameage children (2) | The same as other same-age children (3) | Above other sameage children (4) | Significantly above other same-age children (5) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Analyze factors that create stress or motivate successful performance (1) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Apply strategies to manage stress and motivate successful performance (2) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Analyze how personal qualities influence choices and success (3) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Analyze how making use of school and community supports and opportunities can contribute to school and life success (4) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Set a short-term goal and make a plan for achieving it (5) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Analyze why one achieved or did not achieve a goal (6) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Predict others' feelings and perspectives in a variety of situations (7) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Analyze how one's behavior may affect others (8) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Explain how individual, social, and cultural differences may increase vulnerability to bullying and identify ways to address it (9) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Analyze the effects of taking action to oppose bullying based on individual and group differences (10) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |
| Analyze ways to establish positive relationships with others (11) | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ | $\bigcirc$ |

Demonstrate cooperation and teamwork to promote group effectiveness (12)

Evaluate strategies for preventing and resolving interpersonal problems (13)

Define unhealthy peer pressure and evaluate strategies for resisting it (14)

Evaluate how honesty, respect, fairness, and compassion enable one to take the needs of others into account when making decisions (15)

Analyze the reasons for school and societal rules (16)

Analyze how
decision-making skills improve study habits and academic performance (17)

Evaluate strategies for resisting
pressures to engage in unsafe or unethical activities (18)

Evaluate one's participation in efforts to address an identified school need (19)

Evaluate one's participation in efforts to address an identified need in one's local community (20)

## Appendix D: Youth 4-8 Survey

Youth 4-8 Survey Spring 2022
Q1 At this program, how do kids get along?

|  | No (1) | Mostly No (2) | Mostly Yes (3) | Yes (4) |
| :---: | :---: | :---: | :---: | :---: |
| Are kids here <br> friendly with each <br> other? (1) |  |  |  |  |
| Does a lot of <br> unwanted teasing <br> go on here? (2) |  |  |  |  |
| Do kids here treat <br> each other with <br> respect? (3) |  |  |  |  |

Q2 What is it like for you at this after-school program?

|  | No (1) Mostly No (2) | Mostly Yes (3) | Yes (4) |
| :---: | :---: | :---: | :---: |
| Do you have a lot <br> of good friends <br> here? (1) |  |  |  |
| If you were upset, <br> would other kids <br> here try to help <br> you? (2) |  |  |  |

Q3 At this after-school program, how do you feel?


Q5 What are the teachers and staff members like at this after-school program?


Q6 What are you like as a learner? Read each sentence. Do you agree?


Q7 How do you feel about reading? Read each sentence. Do you agree?


Q8 Has coming to this after-school program helped you to read more often?No (1)

Mostly No (2)Mostly Yes (3)

Yes (4)
Q9 How do you feel about math? Read each sentence. Do you agree?

|  | No (1) Mostly No (2) | Mostly Yes (3) |
| :--- | :--- | :--- |
| I like to learn new <br> things in math. (1) |  |  |
| I like to do math |  |  |
| when I'm at |  |  |
| school. (2) |  |  |

Q10 Has coming to this after-school program helped you to do better in math?

No (1)

Mostly No (2)Mostly Yes (3)Yes (4)

Q11 How do you feel about science? Read each sentence. Do you agree?


Q12 Has coming to this after-school program helped you to do better in science?No (1)

Mostly No (2)Mostly Yes (3)Yes (4)

Q13 How else has this after-school program helped you?

Coming here has helped me to get my homework done. (1)

Coming here has helped me try harder in school.
(2)

Coming here has helped me do better in school. (3)

Q14 Has the program helped you become more involved in school activities?
Don't Agree (1) Agree a little (2) Mostly Agree (3) Agree a lot (4)

Coming here has helped me become involved in more school activities or try new things. (1)

Q15 How else has this after-school program helped you?

|  | Don't Agree (1) | Agree a little (2) | Mostly Agree (3) | Agree a lot (4) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Coming here has <br> helped me feel <br> good about <br> myself. (1) |  |  |  |  |
| Coming here has <br> helped me find <br> out what I'm good <br> at doing and what <br> I like to do. (2) |  |  |  |  |
| Coming here has <br> helped me to |  |  |  |  |
| make new friends. |  |  |  |  |
| (3) |  |  |  |  |

Q16 Will you ...
Probably Won't (1) Probably Will (2) Definitely Will (3)
finish high school? (1)
go to college? (2)

Q17 What is your favorite thing to do here?
Q18 What activities would you most like to do this year at the program?
Q19 What is something you want to learn this year while at this after-school program?
Q20 If you were absent, what were the reasons you did not come?
Q21 If you could change one thing about the program, what would you change?
Q22 What else would you like us to know about your experience in the after-school program?

# Appendix E: Professional Development Survey 

## Professional Development Survey

Q1 At which after-school program site do you work?
Q2 What is your position in the after-school program?

- Site Coordinator
- Tutor
- Adult Academic Leader
- College Student Worker
- High School Student Worker
- Substitute

Q3 Did you attend professional development (PD) offerings this program year?

- Yes
- No

Q4 Overall, how satisfied are you with the professional development opportunities that have been available to you in relation to this program?

- Highly Unsatisfied
- Unsatisfied
- Neutral
- Satisfied
- Highly Satisfied

Q5 If you indicated you are unsatisfied or highly unsatisfied with PD opportunities, please tell us how we can improve in this area.
Q6 What did you change about your work with students based off what you learned in professional development?
Q7 Please select the after-school program professional development topic(s) you would like future training in.

- team-building activities
- social-emotional learning (SEL) activities
- parent engagement strategies
- science enrichment activities
- math enrichment activities
- reading enrichment activities
- ELL support strategies
- Other (please specify):

Q8 We know there were many changes this year to all areas of programming. Of all the changes made this year, which did you find to be most effective? $\qquad$
Q9 Of all the changes made to programming this year, which did you find to be least effective or most difficult?
Q10 Is there anything else you would like us to know?
Please share your feedback.

# Appendix F: 21APR System Rules of Behavior <br> 21APR System Rules of Behavior 

## Responsibilities

The 21st Century Community Learning Centers (CCLC) Collection System is a US Depart. of ED information system and is to be used for official use only. Users must read, understand, and comply with these Rules of Behavior. Failure to comply with the 21APR System Rules of Behavior may result in revocation of your 21APR System account privileges, job action, or criminal prosecution.
21APR System users must complete a basic security awareness training course prior to being granted access to the system. The security topics addressed in this document provide the required security awareness content, so it is important that you read through this entire text. 21APR System will prompt you to reread the Rules of Behavior annually (or more often due to changes in the system or regulations) to meet this requirement.
21APR System users are responsible for notifying their 21APR SEA Coordinator when they no longer require access to 21APR System. This may occur when a user gets new responsibilities that do not include a need to access 21APR System or when the user gets another job or position.

## Monitoring

This is a US Depart. of ED system. System usage may be monitored, recorded, and subject to audit by authorized personnel. THERE IS NO RIGHT OF PRIVACY IN THIS SYSTEM. Unauthorized use of this system is prohibited and subject to criminal and civil penalties. System personnel may provide to law enforcement officials any potential evidence of crime found on US Depart. of ED computer systems. USE OF THIS SYSTEM BY ANY USER, AUTHORIZED OR UNAUTHORIZED, CONSTITUTES CONSENT TO THIS MONITORING, RECORDING, and AUDIT.

## 21APR System Security Controls

21APR System security controls have been implemented to protect the information processed and stored within the system. 21APR System users are an integral part of ensuring the 21APR System security controls provide the intended level of protection. It is important to understand these security controls, especially those with which you directly interface. The sections below provide detail on some of those controls and the expectations for 21APR System users.
21APR System security controls are designed to:

- Ensure only authorized users have access to the system;
- Ensure users are uniquely identified when using the system;
- Tie actions taken within the system to a specific user;
- Ensure users only have access to perform the actions required by their position;
- Ensure 21APR System information is not inappropriately released; and
- Ensure 21APR System is available to users when needed.


## Examples of security controls deployed within 21APR System include:

- Automated Session Timeout - Users are automatically logged out of 21APR System after fifteen minutes of inactivity. This helps ensure unauthorized users do not gain access to the system.
- Role-Based Access Control - User IDs are assigned a specific role within 21APR System. This role corresponds to the user's job function and restricts access to certain 21APR System capabilities.
- Audit Logging - Actions taken within 21APR System are captured in log files to help identify unauthorized access and enforce accountability within the system.
- Communication Protection - Traffic between a user's web browser and the 21APR System servers is encrypted to protect it during transmission.

The sections below describe several other security controls in place within 21APR System. It is important that you understand and comply with these controls to ensure the 21APR System security is maintained.

## User Credentials

User credentials are the mechanism by which 21APR System identifies and verifies users. These are your user ID and password. User IDs uniquely identify each 21APR System user and allow the 21 APR System Administrators to attribute actions taken within the system to a specific user. This tracking is important in enforcing accountability within the system. Passwords are used by 21 APR System to verify a user's identity. It is important for you to comply with the following rules governing user credentials:

- Protect your logon credentials at all times.
- Never share your user ID and/or password with anyone else. You are responsible for all actions taken with your user credentials.


## Password requires a minimum complexity of:

- at least 12 characters in length
- case sensitive
- at least one each of
- upper-case letters (A-Z)
- lower-case letters (a-z)
- numbers (0-9) and
- special characters (for example: \$\#!*\&).
- Must not contain any part of the user's account name in any form (login name, first name, or last name).
- Must not match or resemble the word "password" in any form (as-in, capitalized or adding a number, etc.).
- Passwords expire every 60 days.
- If your account is inactive for 60 days, you must reset your password.
- Do not write your password down or keep it in an area where it can be easily discovered.
- Avoid using the "remember password" feature.
- User accounts are locked after three (3) consecutive invalid attempts within a fifteenminute period.
- Reinstatement of a locked user account can only be reinstated by a Help Desk technician or a system administrator.


## Protection of 21APR System Information

You are required to protect 21APR System information in any form. This includes information contained on printed reports, data downloaded onto computers and computer media (e.g. diskettes, tapes, compact discs, thumb drives, etc.), or any other format. In order to ensure protection of 21APR System information, you should observe the following rules:

- Log out of 21APR System or lock your computer before you leave it unattended by using the <Ctrl> <Alt> <Delete> key sequence when leaving your seat.
- Media (including reports) containing 21APR System information should be removed from your desktops during non-business hours.
- Store media containing 21APR System information in a locked container (e.g. desk drawer) during non-business hours.
- Store digital information in an encrypted format where technically possible.
- Media containing 21APR System information should be properly cleansed or destroyed.
- Shred paper media and compact discs prior to disposal.
- Diskettes and other magnetic media should be cleansed using appropriate software or a magnetic field with sufficient strength so as to make the information unreadable.
- Note that simply deleting files from magnetic media does not remove the information from the media.
- Media containing encrypted information can be excluded from the cleansing process, although it is recommended.
- If the access which you have been granted within 21 APR System is more than required to fulfill your job duties, it should be reported to appropriate personnel.
- Do not disclose 21APR System information to any individual without a "need-to-know" for the information in the course of their business.


## Other Security Considerations

This section describes some additional security items of which you should be aware.
Incident Response - If you suspect or detect a security violation in 21APR System, contact the 21 APR System Help Desk immediately. For example, if you suspect someone may have used your user ID to log in to 21APR System, you should contact the 21APR System Help Desk. Other warning signs that 21APR System may have been compromised include, but are not limited to: inappropriate images or text on the web pages, data formats that are not what is expected, missing data, or 21APR System is not available. While these may not be attributed to a compromise, it is better to have it checked out and be sure than to take no action.

Shoulder Surfing - Shoulder surfing is using direct observation techniques, such as looking over someone's shoulder, to get information. An example of shoulder surfing is when a person looks over someone else's shoulder while they are entering a password for a system to covertly acquire that password. To protect against this type of attack, slouch over your keyboard slightly when keying in your password to block the view of a possible onlooker.

Social Engineering - Social engineering is a collection of techniques used to manipulate people into performing actions or divulging confidential information. For example, a typical social engineering attack scenario is a hacker posing as an authorized user calling a system help desk
posing as that user. The hacker, through trickery, coercion, or simply being nice coaxes the help desk technician into providing the login credentials for the user he is claiming to be. The hacker then gains unauthorized access to the system using an authorized user's credentials.

The example above is one example of a social engineering technique. Another is when a hacker calls a user at random and pretends to be a help desk technician. Under the guise of purportedly fixing a problem, the hacker requests the user's login credentials. If provided, the user has unwittingly provided system access to an unauthorized person.

To defeat social engineering simply question anything that doesn't make sense to you. For example, a help desk technician should never ask a user for their login credentials to resolve a problem. If you receive a call from someone and you are not sure who they are, ask for a callback number. Hang up the phone and call back to the number provided.

Hackers will typically provide a bogus number. Ask questions. If the answers you receive do not make sense, end the call and report the incident to your local security organization. Faxing When faxing 21APR System information, call the recipient of the fax and let them know it is coming. Ask them to go to the fax machine so they can pull it off right away, so any sensitive information is not left lying around the office.

Virus Scanning - Scan documents or files downloaded to your computer from the Internet for viruses and other malicious code. Virus scanning software should also be used on email attachments.

