



## HEALTH AND SAFETY – STATEMENT OF INTENT

SEPTEMBER 2021

1. The Governors of Wellington School recognise and accept their collective responsibility as employers for providing, so far as is reasonably practicable, a safe and healthy work place, work practices and working environment for our employees, pupils, contractors, visitors and others who could be affected by their activities.
2. Day to day responsibility for the operation of Health and Safety is vested in the Headmaster, Director of Operations and Headmaster of the Preparatory School. However the Governors have specified that the school should adopt the framework detailed in Part Two of this policy for managing Health and Safety.
3. The Governors will take all necessary steps to meet this responsibility paying particular attention to the provision and maintenance of proper:
  - a. Plant, equipment and systems of work to ensure they are maintained properly and that none will be used knowingly when it presents any risk to the safety of the staff or the public
  - b. Arrangements for the use, handling, storage and transport of articles and substances
  - c. To provide comprehensive information, instruction, training and supervision to ensure the health and safety at work of all employees and pupils
  - d. Places of work and safe access and egress
  - e. Environments of safe and healthy working and adequate welfare facilities.
  - f. To ensure that the health, safety and welfare of all employees, pupils and members of the public are under continuous review by management at all levels
4. Without detracting from the primary responsibility of the Headmaster and the Director of Operations for ensuring safe conditions of work, the Governors will continue to keep under review arrangements for providing competent technical advice on Health & Safety matters where necessary.
5. The Governors are committed to ensuring that the School operates in accordance with current legislation and where necessary additional resources will be provided to facilitate this.
6. The Governors recognise the need for the involvement of both teaching and support staff in achieving a successful safety policy, and will co-operate with safety representatives (as indicated in the chain of responsibility) to provide them with such facilities and training as may be necessary.
7. The Governors will ensure appropriate committee arrangements for the consideration of safety matters.
8. Employees are reminded of their own duties and are expected to co-operate with the Governors to enable the Governors to carry out their Health & Safety responsibilities successfully.
9. The Governors will keep this statement up to date by regular review and ensure that it is brought to the attention of all concerned and that copies are readily available to them.

Signed Eugene du Toit  
Headmaster

Jo Talling  
Director of Operations

V Richardson  
Head of Prep School

A Govey  
Chair of Governors